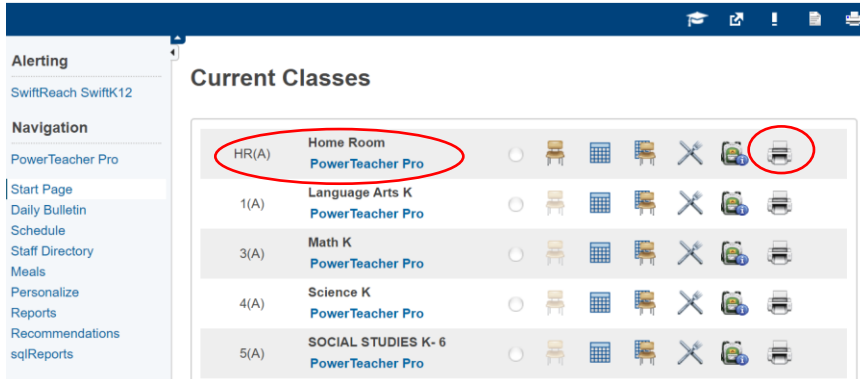


# Print Standards Report Cards from PowerTeacher

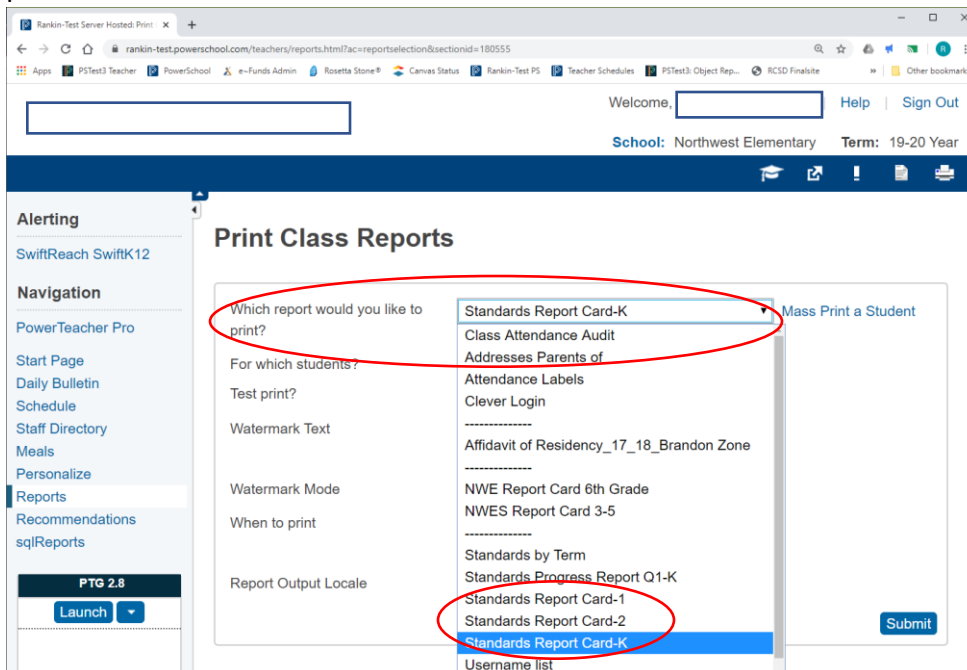
## Grades K-2

Print for whole class:

- Click printer icon to the right of your Homeroom class



- Select the Standards report card from the drop down next to "Which report would you like to print?"



- Click Submit bottom right
- It will take about 2 minutes for the report to finish running. You can see the status here:



- When the status is Completed you can click the View link to open the PDF file with the Standards report cards

Navigation  
PowerTeacher Pro  
Start Page  
Daily Bulletin  
Schedule  
Staff Directory

Refresh

Created	Job Name	Started	Ended	Status
03/30/2020	Standards Report Card-K	03/30/2020 10:04 AM	03/30/2020 10:06 AM	Completed <a href="#">View</a>

Click on a job name to view the Job Detail page, which provides additional information about the job. The Job Detail page can also be used to change the scheduled execution time or run a completed or canceled job

- When printed this way you will have 1 file with all your students report cards in it.

### Print for individual Students:

- Click the Backpack icon next to your Homeroom class

Alerting  
SwiftReach SwiftK12

Navigation  
PowerTeacher Pro  
Start Page  
Daily Bulletin  
Schedule  
Staff Directory  
Meals  
Personalize  
Reports  
Recommendations  
sqlReports

### Current Classes

HR(A)	Home Room PowerTeacher Pro	
1(A)	Language Arts K PowerTeacher Pro	
3(A)	Math K PowerTeacher Pro	
4(A)	Science K PowerTeacher Pro	
5(A)	SOCIAL STUDIES K-6 PowerTeacher Pro	

- Click the first student name on the left and then click the Select Screens drop down on the right and select Print A Report

Student Information - Home Ro: x

rankin-test.powerschool.com/teachers/summary.html?sectionid=180555&frm=003180555

Welcome, [Name] Help | Sign Out

School: Northwest Elementary Term: 19-20 Year

### Class Information

Email Addresses

Home Room  
HR(A)


Student list here

### Schedule

Exp	Trm	Crs-Sec	Course	Teacher
HR(A)	19-20	HMRM001-001	Home Room	Beckwith, Cindy Leach
1(A)	19-20	239901K-001	Language Arts K	Beckwith, Cindy Leach
3(A)	19-20	279901K-001	Math K	Beckwith, Cindy Leach
4(A)	19-20	409904K-001	Science K	Beckwith, Cindy Leach
5(A)	19-20	K6SST01-001	SOCIAL STUDIES K-6	Beckwith, Cindy Leach
7(A)	19-20	K6PED01-001	PE	Bowen, Maren

Select Screens  
Select Screens  
Address Verification  
Attendance Summary  
Cumulative Grade Information  
Demographics  
Emergency Contact List  
Graduation Plan Progress  
Historical Grades  
Meeting Attendance  
Net Access Summary  
Print A Report  
Quick Lookup  
Recommendations  
Schedule Matrix  
Schedule  
Student Photo  
Submit Log Entry  
Teacher Comments

- Select the correct Standards report card and click Submit
- Click the View link to print and/or save the report card

Created	Job Name	Started	Ended	Status	
03/30/2020	<a href="#">Standards Report Card-K</a>	03/30/2020 10:17 AM	03/30/2020 10:17 AM	Completed	<a href="#">View</a> 

Click on a job name to view the Job Detail page, which provides additional information about the job. The Job

- Save a copy of all report cards to your Google Drive.