



HOLMDEL TOWNSHIP SCHOOLS BOARD OF EDUCATION MEETING

AGENDA
REGULAR BUSINESS MEETING/
COMMITTEE OF THE WHOLE MEETING
INDIAN HILL SCHOOL
MARCH 18, 2020 7:00 PM

Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting/Committee of the Whole meeting on Wednesday, March 18, 2020 in the Indian Hill School, 735 Holmdel Road, Holmdel, New Jersey. Ms. Flynn, President of the Board, called the meeting to order at 7:00 p.m.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Briamonte, Collins and Urbanski. Messrs: Sockol, Foster, Hammer, Reddy and Wall. Also present, Dr. Robert McGarry, Superintendent, Mr. Michael

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R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Hannah Lin and Mr. Jide Anifowoshe were absent.

- E. Presentation(s)/Public Hearing(s) - None
- F. Report of the Student Representatives to the Board - None
- G. Report of the Superintendent - None
- H. Harassment, Intimidation and Bullying (H.I.B.) Report - None
- I. Committee Report(s) - None

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- J. Questions or Comments from the Public on Action Items Only - None
- K. Action Items
 - Approval of Minutes – None
 - Policy – None
 - Superintendent’s Recommendations - None
 - Business Administrator’s Recommendations

1. Approval of Professional Development, Travel and Related Expense Reimbursement 2020/2021

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events or in-state professional development activities, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

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WHEREAS, the Holmdel Township Board of Education established \$84,495.00 as the maximum travel amount for the current school year and has expended \$36,977.00 as of this date; now

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$78,773.00 for all staff and board members for the 2020/2021 school year.

MOTION: Mr. Sockol SECOND: Mrs. Collins VOTE: 9-0

2. Adoption of Tentative Budget 2020/2021

BE IT RESOLVED that the tentative budget be approved for the 2020/2021 school year using the 2020/2021 state aid figures and the Superintendent of Schools and the Business Administrator are authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUE	SERVICE	TOTAL
2020/2021 Total Expenditures	\$62,499,528.00	\$1,447,902.00	\$3,823,585.00	\$67,771,015.00
Less: Anticipated Revenues	5,726,043.00	1,447,902.00	958,432.00	8,132,377.00
Taxes to be Raised	\$56,773,485.00	\$ -	\$2,865,153.00	\$59,638,638.00

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing will be held in Holmdel, New Jersey on May 6, 2020 at 7:00 PM, pertaining to the budget for the 2020/2021 school year.

MOTION: Mr. Sockol SECOND: Mrs. Collins VOTE: 9-0

L. Old Business - None

M. New Business

- Committee of the Whole
 - Curriculum, Instruction & Special Services

1. Agenda Items – Superintendent’s Recommendations for Approval
2. New Business
 - a. Update by Administration: Action Plan on Coronavirus

Dr. McGarry, Dr. Seeley and Mrs. Gill provided an overview of the virtual instruction that was implemented on Tuesday, March 17, 2020. Mrs. Peart provided an update regarding how staff hours have been adjusted and how they are being supervised remotely. Mr. Petrizzo provided an overview of the services being performed by the Building Services Personnel. There were follow-up questions by the Board which led to a detailed discussion among the Board and Administration.

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- b. AP (Tabled to next Committee of the Whole Meeting)
 - i. Policy Draft and addendum to Program of Studies - Recommendations by Administration
 - ii. AP Survey of Staff and Students - Summary by Administration
 - iii. Data Update - Enrollment Number by Class by Senior Year/Test Takers/Number Passed (2018-2019)
 - iv. Update - Plans for increased enrollment
 - v. Data for AP waiver students - Data Update from Administration
 - c. Option 2 Update - student enrollment by grade 2019-2020 (Tabled to next Committee of the Whole Meeting)
 - i. Policy 2622 - Examinations/Grading/Rating/Testing
 - ii. grade and class required for exemption
 - 3. Old Business (Tabled to next Committee of the Whole Meeting)
 - a. US News & World Report Methodology - Relative Performance & Equity Gap & Underserved Population - state assessment data
 - b. Academic Integrity
 - i. Integrity Policies in Other Honor Societies
 - c. Update on Data Consultant
 - d. Update on PR Consultant
 - 4. Items for the Good of the Order
 - a. Presentation - Results of Cluster Grouping
- N. Questions or Comments from the Public - None
- O. Executive Session (if required)
Board President Flynn called for a motion to enter into Executive Session to discuss matters pertaining to the Labor Negotiations/Personnel committee and all other matters exempt from public discussion by law including, but not limited to student matters, contract matters and/or litigation. At 8:12 p.m., Mr. Sockol motioned, Mr. Reddy seconded and by a unanimous voice vote, the Board entered into Executive Session.
- At 9:18 p.m., the Board returned from Executive Session. The following Board Members were present: Mesdames: Flynn, Briamonte, Collins and Urbanski. Messrs: Sockol, Foster, Hammer, Reddy and Wall. Also present, Dr. Robert McGarry, Superintendent and Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Hannah Lin and Mr. Jide Anifowashe were absent.
- P. Adjournment
Board President Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 9:19 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary