

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Road, Sylva

February 25, 2020

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Monday, February 25, 2020, at, Sylva, North Carolina. The following members were present:

Alison Laird-Large, Chairperson
Elizabeth Cooper, Vice Chair
Margaret McRae
Wes Jamison
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Ali Laird-Large called the business meeting to order.

Ali Laird-Large led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of January 28, 2020.
- B. Open Session Minutes of Special-Called Work Session Meeting on February 4, 2020.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kim Elliott, Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott provided the board with a DPI required HB75 report on the total number of school mental health support personnel. Dr. Elliott reported that JCPS has 3 school psychologists, 17 school counselors, 6 school social workers, and 6 school nurses. She thanked the Jackson County Commissioners and the Blue Ridge Education Foundation (BREF) for funding several of these positions. Dr. Elliott also thanked Dr. Tracie Metz for her work on the BREF grant and Ms. Kelly Doppke for her work as the Director of the Student Support Department.
2. Dr. Elliott thanked David Proffitt for his support and excellent work on communications and increased positive marketing for the district. She announced that Mr. Proffitt was awarded two Blue Ribbons from the NCSPPRA, for Excellence in Writing and Photography.
3. Dr. Elliott reported that Smoky Mountain High School and Fairview Elementary School both placed first in the regional Science Olympiad competition and will both go on to State competition.

B. Agenda Item: Declared Surplus

Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott informed the board that the following items will be declared as surplus and will be sold on govdeals.com:

1. 1999 Dodge Van
2. 2006 Trail Blazer

C. Agenda Item: Unaudited Financial Summary

Presenter: Kristie Walker, Chief Financial Officer

Ms. Walker presented the Unaudited Financial Summary as of February 25, 2020.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Kristie Walker, Chief Financial Officer

Ms. Walker asked for board approval of budget amendments and transfers to the Capital Outlay Fund, the Federal Grants Fund, Other Specific Revenue Fund and State Public School Fund.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Federal Grant Fund, Capital Outlay Fund, and Other Specific Revenue Fund.*

B. Agenda Item: 2021-2022 Calendar Weather Waiver Approval

Presenter: Dr. Kevin Bailey, Executive Director of Human Resources

Dr. Bailey presented the 2021-2022 Calendar Weather Waiver and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the 2021-2022 Weather Waiver.*

C. Agenda Item: UNC Charlotte School and Community Partnership Agreement Approval

Presenter: Dr. Kevin Bailey, Executive Director of Human Resources

Dr. Elliott presented the UNC Charlotte School and Community Partnership Agreement and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the UNC Charlotte School and Community Partnership Agreement.*

D. Agenda Item: 2020-2021 School Calendar Approval

Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented the 2020-2021 School Calendar and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the 2020-2021 School Calendar.*

E. Agenda Item: Network Switches Purchase Approval

Presenter: Jeremiah Jackson, Chief Technology Director

Mr. Jackson requesting approval to purchase replacement network switches for the district.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the purchase of replacement network switches.*

F. Agenda Item: Intercom Upgrade at Smoky Mountain High School Approval

Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented a proposal for the Intercom Upgrade at Smoky Mountain High School and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Intercom Upgrade at Smoky Mountain High School.*

G. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

1. FES, Grade 4 – Ripley’s Aquarium of the Smokies, Gatlinburg, TN, April 6-7, 2020, TT 5861.
2. SMHS, EC Grades 9-12 - Young Harris College, GA, Feb. 27, 2020, TT 6515.
3. FES, Grade 5 - Dollywood, Sevierville, NC, April 24, 2020, TT 6572.
4. SCES, Grade 3 – Young Harris College, GA, April 7, 2020, TT 6614.
5. JCS, Grades 6-8 – Young Harris College, GA, March 31, 2020, TT 6625.
6. CVES, Grade 7 – YMCA Camp Greenville, SC, April 15-17, 2020, TT 6651.

7. SMHS, Grades 9-11 – National Center for Civil and Human Rights, Atlanta, GA, April 3, 2020, TT 6659.

Dr. Elliott reviewed the above listed field trip requests and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trip requests.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Bailey, Doug – EC Activity Bus Driver, Jackson Community School
2. Barr, Joanna – Tutor, Scotts Creek Elementary School
3. Biddix, Mark – Bus Driver, Fairview Elementary School
4. Brown, Virgle Cody – Bus Driver and Substitute Bus Driver, Cullowhee Valley Elementary School
5. Davis, Tom – EC Teacher Assistant, Smoky Mountain High School
6. Ferrin, Rita – Substitute Bus Driver, Blue Ridge School
7. Gaddis, Mashon – EC Substitute Bus Monitor, Smokey Mountain Elementary School
8. Hooper, Mark – Driver Education Instructor and Activity Bus Driver, Bus Garage
9. Kittle, Tyler – Jazz Instructor, Smoky Mountain High School
10. Lands, Lauren – Afterschool Assistant, Cullowhee Valley Elementary School
11. Myers, Sarah – Substitute Bus Monitor, Jackson Community School
12. Perez, Berenice – Custodian, Cullowhee Valley Elementary School
13. Piatt, Kennedy – Substitute EC Bus Monitor, Jackson Community School
14. Pollack, Brad – Substitute Bus and Activity Bus Driver, Cullowhee Valley Elementary School
15. Simmons, Georgeanne – Substitute EC Bus Monitor, Smokey Mountain Elementary School
16. Taylor, Frank – Activity Bus Driver, Cullowhee Valley Elementary School

Employee Resignations:

1. Norris, Spencer – PE Teachers Assistant, Fairview Elementary School
2. Upchurch, Rachel – EC Teacher Assistant, Smoky Mountain High School

Staff, Non-Staff and Returning Coach Recommendations:

1. Bell, Tasha – Assistant Coach Softball, Smokey Mountain Elementary School
2. Buchanan, Becky – Assistant Coach Softball, Fairview Elementary School
3. Dalton, Megan – Assistant Coach Softball, Cullowhee Valley Elementary School
4. Dotson, Emily – Head Coach Softball, Cullowhee Valley Elementary School
5. Flippin, Troy – Head Coach Baseball, Fairview Elementary School
6. Hansen, Debbie – Head Coach District Middle School Soccer, Smoky Mountain High School
7. Henderson, Kendall – Assistant Coach Softball, Scotts Creek Elementary School
8. Huffman, Mike – Head Coach District Middle School Softball, Smoky Mountain High School
9. King, Michael Alex – Head Coach District Middle School Baseball, Smoky Mountain High School
10. Larch, Catherine – Assistant Coach District Middle School Track, Smoky Mountain High School
11. Lawhon, Nita – Head Coach Softball, Fairview Elementary School
12. Marr, Shannon – Volunteer Coach District Middle School Softball, Smoky Mountain High School
13. Medford, Taylor – Assistant Coach Baseball, Cullowhee Valley Elementary School
14. Mitchell, David – Assistant Coach JV Baseball, Smoky Mountain High School
15. Pollack, Brad – Head Coach Baseball, Cullowhee Valley Elementary School
16. Powell, Max – Head Coach Baseball, Scotts Creek Elementary School
17. Rich, William – Assistant Coach Baseball, Smokey Mountain Elementary School
18. Sandoval, Cassie – Head Coach Baseball, Smokey Mountain Elementary School
19. Sandoval, Jesus – Fall Sports Bus Driver, Smokey Mountain Elementary School
20. Scifers, Jonathan – Head Coach District Middle School Track, Smoky Mountain High School
21. Spencer, Andre – Head Coach Softball, Scotts Creek Elementary School
22. Stillwell, Breanna – Assistant Coach District Middle School Softball, Smoky Mountain High School
23. Strouse, Alexei – Assistant Coach Baseball, Fairview Elementary School
24. Willoughby, Wesley – Head Coach Baseball and Bus Driver, Smokey Mountain Elementary School

FYI – BOARD ACTION NOT REQUIRED

Transfers:

1. Hart, Chrysan – From Receptionist at Smoky Mountain High School to P.E. Safety Assistant/Custodian at Fairview Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is March 24, 2020, at 6:00 p.m., at the Administrative Offices of the Board of Education, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Ali Laird-Large adjourned the meeting at 7:36 p.m.

Alison Laird-Large, Chairperson

Dr. Kimberly Elliott, Secretary