


PROPOSED ACTION

Description of Proposed Action	Impact on Instruction
<p>The Science Academy Half Day Automotive Program would like to propose adding the following Course:</p> <p><i>Small Engine Technology II</i> <i>PEIMS Code: 13040100</i> <i>Credit-2</i> <i>Prerequisite: Small Engine Technology I</i></p> <p><i>Course Description:</i> Small Engine Technology includes advanced knowledge of the function, diagnosis and service of the systems and components of all types of small engines such as outdoor power equipment, motorcycle, generators and irrigation engines.</p> <p>I recommend approval for the above proposed action.</p> <p> _____ Campus Principal</p> <p><u>2-7-2020</u> _____ Date</p>	<p>The course is designed to provide hands-on and practical application for employment in the small engine technology industry. Instruction includes the repair and service of cooling, air, fuel, lubricating, electrical, ignition and mechanical systems and small engines overhauls. In addition, students will receive instruction in safety, academic and leadership skills as well as career opportunities. This class will follow up to the Small Engine Technology I course we currently offer and it will extend on the knowledge gained in that course.</p> <p>It will be the offered to third year half day students as part of the automotive course sequence.</p>

Policies & Procedures Review

(Cite specific local or state policy & procedure codes and the extent to which the proposed action can be done within present policy requirements. Does the action require a policy or procedure change prior to approval? If so what is your recommendation with supporting reasons?)

A course GPA weight of 1.0 is requested for this course. Half Day Automotive Technology Half Day Program course sequence will be modified to include this course.

Budget Impact Review

(Cite specific line items that will be affected. If the proposed action requires expenditures, are there sufficient funds in the present budget to cover the expense if the proposed action is approved? If insufficient funds exist to support the proposed action so indicate and recommend specifically how a proposed budget amendment would be presented to accommodate the proposed expense.)

This course does not have any budget request. Current Automotive Half Day Programs textbooks are able to cover this course information. No addition teaching staff is required. Current Automotive Technology teacher is able to teach this course.

I have reviewed the above proposed action and all pertinent policies and procedures that apply. My recommendation is the following:

 X I approve.
 _____ I disapprove.

Jeff Kember 3-2-20

 Signature of Deputy Superintendent & Date

I have reviewed the above proposed action and all pertinent policies and procedures that apply. My recommendation is the following:

_____ I approve.
 _____ I disapprove.

 Signature of Assistant Superintendent & Date

Final Approval: _____
 Signature of Superintendent & Date