

## Sacred Heart School Commission Minutes

Wed, May 8th, 2019

Present: Karen Reinke (Chair), Pauline Kenny (Vice-Chair), Heather Bradford (Secretary/Health and Safety), Collette McMullen (incoming Parent Club President), David Burroughs (Principal), Carlos Gonzales (Technology), Katie Goodrich (legal), Jon Herendeen (Finance), Tani Sethy-Sailer (incoming Finance)

Absent: Kris Mitchke (Parent Club President), Evelyn Padrino (Marketing)

Minutes respectfully submitted by Heather Bradford

1. Minutes from April meeting were approved
2. Welcome to Tani Sethy-Sailer, who will assume finance role in 2019-2020 school year.
3. 2019-2020 School Commission meeting dates distributed: 9/11, 10/9, 11/13, 12/4, 1/8, 2/12, 3/11, 4/1, 5/13, 6/3
4. Principal Report – David
  - a. Big Give fundraising campaign today
  - b. Water main renovation on hold
  - c. All day Pre-K option planning on hold due to licensing issue
  - d. Hiring and staffing updates:
    - Several strong candidates being considered for math and science teachers
    - Religion teacher hired
    - Caitlin Elsner will move from 2<sup>nd</sup> to 5<sup>th</sup> grade. Caitlin is starting an administration program at Notre Dame and being partially funded by the Fulcum Foundation.
    - Mrs McGinnis and Mrs. Klein are both pregnant and due this Fall. Katie Nelson will be the sub for Mrs. McGinnis while she is on maternity leave.
    - SHS will be short on subs during 2019-2020 school year. Suggestions welcome for finding substitute teachers for our school. Bachelor's degree required.
  - e. Fr. John and Deacon Sam's terms have been extended for 3 years
  - f. David and several parish leaders will be attending Amazing Parish conference next week
  - g. Due to the church roof renovation, mass will be held in the gym starting in the summer
5. Legal Report – Katie – no info to report

6. Technology Report – Carlos
  - a. 5 new display panels were purchased and installed (1<sup>st</sup> grade x 2, 5<sup>th</sup> grade x 2, Mrs. Neimer’s classroom). Each cost 5K.
  - b. Jon asked Carlos and technology committee to consider creating a 5-10 year tech budget
  - c. SHS is looking at other options other than Shutterfly for classroom communication. Kindergarten has a Facebook page but FB does not allow parents to sign up for volunteering.
  
7. Parents Club Report –Collette
  - a. Bingo Night on Friday night
  - b. Book Swap event being planned for 5/31
  - c. Teacher and staff appreciation awards will be given at Grandparents Day on Friday
  
8. Finance Committee Report – Jon
  - a. SHS 2019-2020 Budget Presentation given, highlighting:
    - Annual budget
    - Revenue sources
    - Impact of the McCleary decision
    - 2019-2020 budget projected at \$5,399,831
  
9. Health and Safety Report – Heather – no info to report
  
10. Marketing Report – Evelyn (not present)

Next Meeting Wednesday, June 12th, 2019