

Sacred Heart School Commission Meeting  
December 4, 2019

Present: Karen Reinke (Chair), Pauline Kenny (Vice-Chair), Heather Bradford (Health and Safety), Kris Mitchke (Secretary/Parent Club Advisor), David Burroughs (Principal), Collette McMullen (Parent Club President), Katie Goodrich (Legal)

Absent: Tani Sethy-Sailer (Finance), Dan French (Facilities), Carlos Gonzales (Technology),

Minutes respectfully submitted by Kris Mitchke

- Minutes from November meeting were approved
- School Commission live auction item approved (Private VIP Tour and Tasting in Napa)
- Principal Report – David
  - David received letter from Bellevue Christian stating the suspension of the Capital Campaign Project
  - The SHS roof project is in process. Soliciting 4 RFP's in January. Work is expected to take place over the next three years.
  - Positive admissions numbers for Pre-K and Kindergarten
    - Pre-K registration to-date
      - 20 siblings
      - 4 staff children
      - 10 others
    - Over 40 applicants for kindergarten
  - David is working with architect Richard Glassman to develop a 5-10 year Master Plan for SHS
    - Short term, working on a classroom space evaluation to accommodate a larger pre-K space and licensing requirements to allow additional rooms to be used for ESS and pre-K after school care
  - 2020 Auction Fund-A-Need: Creators & Cultivators
    - Fund-a-need ask is for new, interactive learning curriculum and accompanying facilities changes to accommodate. Suggested three funding level goals - \$55K, \$85K and \$105K
    - Suggested funding will allow for things such as 3D printer for art and technology, robotics equipment, compost bins, greenhouse, STEM day program, laser cutters, “Teaching Trunks” (interactive materials to enhance classroom curriculum) and teacher professional development
- Finance – Nothing to report

- Technology – Nothing to report
- Legal - New school/parish alcohol policy is in place
- Parents Club – Collette
  - Teacher/Staff holiday Scrip is active and donations are due by November 10. New online format is available and being actively used by SHS parents.
  - Family Movie Night will take place on January 24
- Health and Safety – Heather to give forms to Lucy to get all parish staff on the emergency list
- Facilities – See previous roof plan info
- Review of Strategic Plan
  - Engaging our Community (bullet point #1 students)
    - *Promote sustainable extra-curricular programs and CYO sports*
      - New STEM programs and Snapology will take place multiple times per year
      - Chess program
      - CYO sport specific masses are taking place. Will continue to work with coaches to communicate with participants and parents regarding mass schedules
      - Do better to announce CYO success stories
      - Consistently allow team members to wear jerseys for championship participation
    - *Increase team building by grade*
      - (5<sup>th</sup>-8<sup>th</sup> movie nights)
    - Promote parent engagement in Peacemaker Awards
      - Ms. Riehl will be making special artwork presentation for each winner to take home

Next Meeting: January 8, 2020