

## Sacred Heart School Commission Minutes

Wed, April 3rd, 2019

Present: Karen Reinke (Chair), Pauline Kenny (Vice-Chair), Heather Bradford (Secretary/Health and Safety), Kris Mitchke (Parent Club President), Evelyn Padrino (Marketing), Collette McMullen (incoming Parent Club President), David Burroughs (Principal)

Absent: Carlos Gonzales (Technology), Katie Goodrich (legal), Jon Herendeen (Finance)

Minutes respectfully submitted by Heather Bradford

Joint meeting with Parish Council including Deacon Sam, discussed ways to increase school family attendance at mass, portions of strategic plan reviewed.

Meeting adjourned. School Commission meeting commenced.

1. Minutes from March were approved with 1 edit
2. School Commission member roster:
  - a. Facilities commission position still open
  - b. Evelyn has submitted some names to David to fill her marketing position for next year, as her term is expiring
  - c. Candidate is being considered for finance position for next year, as Jon will no longer have a student at SHS and is leaving School Commission
3. Principal Report – David
  - a. Hiring:
    - 2<sup>nd</sup>, 3<sup>rd</sup> and religion teacher positions have been filled
    - Still in process of hiring a math/science middle school teacher
  - b. Auction finances –net profit to be determined by next week
  - c. Bid accepted for primary wing bathrooms, suspected will cost 240K-290K based on “add ons”, under review
  - d. Registration numbers are strong for 2019-2020 school year, 4<sup>th</sup> and 5<sup>th</sup> grade classrooms are full, minimal attrition from 5<sup>th</sup> to 6<sup>th</sup> grade
  - e. No leads by Clyde Hill Police on who stole wallet/credit card from 2 cars on upper lot after school
  - f. Pre-K licensing for all day Pre-K (until 315pm) moving along smoothly
  - g. Father John and Deacon Sam have offered to stay with Sacred Heart Parish beyond their 1 year commitment, Archdiocese will decide in May
  - h. Summer construction projects planned:
    - New fiber optics to school

- New roof on church (fundraising goal achieved)
    1. Construction will start after graduation and continue into September, mass will be moved to school gym
  - New primary wing bathrooms
  - Water main repair by big toy on upper lot
  - Fencing for Pre-K
4. Legal Report – Katie (not present) – no info to report.
  5. Technology Report – Carlos (not present) – no info to report.
  6. Parents Club Report – Kris and Collette
    - a. Option for parents to pre-order school supplies will be sent out
    - b. Jogathon planned for 4/11/19, donations/pledges at 40K, goal of 80K
    - c. Annual Staff and Teacher Awards nominations are coming in
    - d. Next parent event with Kari Boyd will be called Plugged In Parents, scheduled for 4/10/19 in morning and evening
  7. Finance Committee Report – Jon (not present) – no info to report
  8. Health and Safety Report – Heather
    - a. Per David, monthly drills continue to occur (intruder, fire, or earthquake on a rotating basis)
  9. Marketing Report – Evelyn
    - a. No info to report
  10. SHS Strategic Plan – revisions discussed, Karen to make final edits and send to David

Next Meeting Wednesday, May 8th, 2019