


2020-2021 Requests from Curriculum Catalog

1. Once you open the Curriculum Catalog click the download icon at the top right side of the page. 
2. The download will appear at the bottom left of your screen. Open the download and click on the “Enable Editing” button.
3. The first tab in the spreadsheet is the SLP page. (For spring requests you will need to fill out the whole SLP to let your consultant know about your plans for next school year.)
4. The next tabs are subjects, by clicking on one of them you will see all of the curriculum options for that subject. Please fill in the quantity column to request items.
5. When you are done, click on the FILE tab at the top of the page, choose SAVE AS and name the file <studentlastname.firstname.date> (smith.matthew.04232020) and click save.
6. Email your saved requests as an attachment to your consultant.

Bookshark

You may want to consult the Bookshark Website for any optional/additional items that you may want to request. (Items such as Handwriting Without Tears, Wordly Wise and Explode the Code) should be requested on their subject page. There are several different options for requesting items from Bookshark.