

THE KING'S SCHOOL IN MACCLESFIELD



Junior Department School Rules

Our rules are designed to promote the kind, caring and welcoming environment which keeps our community safe. We want everyone to feel proud of being a part of King's and act with courtesy and consideration both within school and in the wider community. Our rules aim to enable all children to achieve their full potential in secure, well ordered, supportive surroundings.

At King's we expect people to use their common sense. Any act that disregards common sense is a breach of school rules. The school rules apply whilst travelling to and from school, throughout the school day and on all school related activities.

Rules to preserve personal safety and good health

All children must observe school bounds

- At dry break times and lunch times, children must go outside. No child should be inside the school without permission between 12.30 pm and 1.00 pm, although quiet reading is permitted in the library.
- Children should stay in their respective play areas and must not go out of bounds.
- Children should not go on grassy areas which are wet or muddy.
- Children must not play near parked vehicles.
- When the weather is deemed unfit by the Duty Teacher, children may stay in their own classroom where they should occupy themselves sensibly and quietly. (When light rain is falling, children will be expected to play outside with coats on.)

Football/netballs must be lightweight and must not be used on the shared playground.

Dangerous and/or rough games are not allowed.

Children are not allowed to bring into school any item which could be a source of danger such as knives, matches, darts etc. Physical violence is unacceptable, as is any act of intimidation, racism or personal abuse.

Bullying in any form is not tolerated.

Rules to preserve good order and discipline

All children should behave with courtesy, showing respect and good manners to all.

All children are expected to be punctual for school activities. They should be in their classrooms by 8.40 am in time for registration. Children arriving late must report to the Junior Office.

Children must not leave the premises without permission until the end of the school day at 3.40 pm. Children who need to leave school during the day for dentist/ hospital appointments etc should report to the Junior Office to sign out and sign in on return to school.

Children should be ready to work at the start of lessons. If a teacher does not arrive, a child should inform the Junior Secretary. They may not enter specialist rooms until a teacher is present. (In such cases they should form an orderly queue outside the room.) Children wishing to be excused for a music lesson, sports match etc must see the appropriate teacher at least 24 hours in advance.

When inside school, children must not run. They should keep to the left when walking along corridors or going up or down stairs. They must not behave in a way which may lead to damage or injury. They must take care not to damage wall displays.

Rules to uphold the good name of the school

Any action which might bring the school's good name into disrepute is forbidden.

At King's we make visitors welcome and observe the highest standards of consideration, courtesy and respect when meeting members of the public.

Rules to preserve the school environment

We should all be proud of our school environment and show respect for it at all times.

- Pupils should help ensure that the school and its grounds are kept clean and tidy.
- At morning break, children may consume a **healthy** snack in the playground. All litter must be put in the bins provided. At wet break, snacks may be consumed in the classroom, provided no litter is left.
- At lunch break, all food and drink must be consumed in the Dining Hall.
- Chewing gum is not permitted in school.

Regulations on Dress and Personal Property

Children are expected to take pride in their appearance whilst in school or representing the school.

- The Uniform Dress Code should be followed at all times.
- Uniform and hair should be neat and tidy.

Children must be responsible for their own belongings by keeping their desk tidy, checking games kit etc.

All property must be clearly marked with the child's name.

They must not borrow other children's belongings without the permission of the owner.

Children should not bring large sums of cash (i.e. in excess of £2) into school. Valuables should not be left unattended during school hours in coats, school bags, desks etc. (If necessary, they should be left in the Junior Office.)

Buying and selling are not permitted on school premises without the permission of the Class Teacher or Principal/ Vice Principal.

Electrical equipment such as radios, personal stereos and games machines are generally not allowed in school, unless agreed with a teacher. Any damage or loss of personal property is a pupil's responsibility.

If mobile telephones are brought into school they are to be used for emergencies only and it is the children's responsibility to look after them. They should be switched off throughout the day. Outgoing calls may only be made after permission has been sought from a member of staff and the purpose of the call is made clear.

Rules for the Use of Computing Facilities

Separate rules exist for the use of the school's computer facilities. Pupils must abide by these rules and are expected to behave appropriately when using all electronic media whether in school or at home.

It is hoped that children who abide by this code will grow up into individuals who will be welcomed as respected and valued members of society.