

TEMPLE CITY UNIFIED SCHOOL DISTRICT

Committed to 21st Century Academic Excellence

Board of Education Members

Vinson Bell ∙ George M. Goold ∙ Louise Huff ∙ Kenneth Knollenberg ∙ Lawrence A. Marston

Interim Superintendents

Mark Skvarna & Richard Tauer

TEMPLE CITY UNIFIED SCHOOL DISTRICT Measure S: Citizens' Oversight Committee

Meeting No. 18

Date: September 10, 2018

Time: 5:45 pm

Location: Longden Elementary School – Innovation Lab

COC Members:

Lucy Liou
Wil McKnight
Cynthia Vance
Gina Aparicio
Sherry Goin
Dale Shaffer
Steven Tyre

ATTENDEES Support Staff:

Marianne Sarrail Temple City Unified School District
Jason Miller TELACU Construction Management

Tarana Alam California Financial Services

The meeting was opened at 5:48 pm in the Innovation Lab at Longden Elementary School.

1. Call to Order:

The meeting was called to order by Lucy Liou, Chairperson at 5:48 pm.

2. Roll Call:

Lucy Liou Present
Wil McKnight Absent
Cynthia Vance Present
Gina Aparicio Present
Sherry Goin Present
Dale Shaffer Present
Steven Tyre Absent

3. Public Comments

3.1 There were no public comments.

4. Approvals

- 4.1 Action Item: It is recommended that the Committee approve the agenda as presented. (Motion approved 5-0)
- 4.2 Action Item: It is recommended that the Committee approve the COC Meeting Minutes from May 14, 2018 attached. (Motion approved 5-0)

5. Information Items

- 5.1 Tarana Alam of California Financial Services (CFS) presented the Bond Financial update (see attached). Tarana also answered various COC questions to help everyone better understand the Bond issuance and repayment activities.
- 5.2 Jason Miller of TELACU Construction Management (TCM) presented Bond Program Construction Update (see attached).

6. New Business

- 6.1 Lucy Liou (COC) inquired as to the processes regarding problems encountered with new construction projects after District staff have occupied. Jason Miller (TCM) explained there is a one year all-inclusive warranty for all projects. Encountered problems are to be addressed by the general contractor or specific sub-contractor in a timely fashion. If we are currently on site we are able to address these problems more quickly. If problems are reoccurring the design team and if necessary equipment manufacture are involved to determine a root cause and remedy for said condition.
- 6.2 Lucy Liou (COC) expressed concern with recent audit findings regarding District funded projects happening concurrently with Measure S projects. Tarana Alam (CFS) explained the language of the COC bylaws and that the permitted purview according to state law allows the COC to receive and report information pertaining directly to Measure S funds only. It was also discussed the legal firm representing the District in the Bond sale process may possibly be invited to attend the next COC meeting.
- 6.3 Lucy Liou (COC) asked that agenda item 6.3 pertaining to bylaw discussion be tabled until the next COC meeting. (Motion seconded and the approved 5-0)
- 6.4 Marianne Sarrail (TCUSD) notified the COC that the District would be running advertisements calling for new and additional COC members. It was asked that any members considering choosing to discontinue service, remain until such a time that suitable replacement is found. Members generally agreed they would remain to the end of scheduled Measure S related construction.

7. Future Items

7.1 There are no requested future items of discussion.

8. Establish COC Meeting Dates

8.1 The next meeting date is currently to be determined.

9. Adjournment

9.1 The meeting was adjourned at 7:10pm

Distribution: All Present

Board of Education

Temple City Unified School District Citizen's Oversight Committee Meeting Minutes No. 18 September 10, 2018 Page 3

Attachments: Meeting Minutes No. 17 dated May, 2018

COC Update presentation dated September 10, 2018

COC Member and Term listing

Minutes prepared by: Jason Miller, TELACU Construction Management

Note: If there are important errors or omissions, please notify the preparer so they can be corrected in subsequent reports and documents.



TEMPLE CITY UNIFIED SCHOOL DISTRICT

Committed to 21st Century Academic Excellence

Board of Education Members

Vinson Bell • George M. Goold • Louise Huff • Kenneth Knollenberg • Lawrence A. Marston

Superintendent Kathryn E. Perini

TEMPLE CITY UNIFIED SCHOOL DISTRICT Measure S: Citizens' Oversight Committee

Meeting No. 17

Date: May 14, 2018 **Time:** 5:45 pm

Location: Longden Elementary School – Innovation Lab

COC Members:

Lucy Liou
Wil McKnight
Cynthia Vance
Gina Aparicio
Sherry Goin
Dale Shaffer
Steven Tyre

ATTENDEES Support Staff:

Marianne Sarrail Temple City Unified School District
Jason Miller TELACU Construction Management

Betty Hanson California Financial Services
Tarana Alam California Financial Services

The meeting was opened at 5:48 pm in the Innovation Lab at Longden Elementary School.

1. Call to Order:

The meeting was called to order by Lucy Liou, Chairperson at 5:48 pm.

2. Roll Call:

Lucy Liou Present
Wil McKnight Present
Cynthia Vance Present
Gina Aparicio Present
Sherry Goin Present
Dale Shaffer Present
Steven Tyre Absent

3. Public Comments

3.1 There were no public comments.

4. Approvals

- 4.1 Action Item: It is recommended that the Committee approve the agenda as presented. (Motion approved 6-0)
- 4.2 Action Item: It is recommended that the Committee approve the COC Meeting Minutes from January 8, 2018 attached. (Motion approved 6-0)

5. Information Items

- 5.1 Tarana Alam of California Financial Services (CFS) presented the Bond Financial update (see attached). Tarana also answered various COC questions to help everyone better understand the Bond issuance and repayment activities.
- 5.2 Jason Miller of TELACU Construction Management (TCM) presented Bond Program Construction Update (see attached).
- 5.3 Wil McKnight of Citizens Oversight committee (COC) asked that a percentage complete for construction be added to respective Bond projects update information. Jason Miller agreed to provide these on future updates.

6. New Business

- 6.1 Wil McKnight (COC) expressed concern regarding safety at the Bond project sites. Jason Miller (TCM) confirmed the use and implementation of a safety plan by all Contractors and Subcontractors. Jason Miller (TCM) also confirmed there have been zero OSHA site visits as well as zero time loss injuries at all Bond project sites, both completed and under construction.
- 6.2 Lucy Liou (COC) noted some meeting agenda and meeting minute links were not working on the TCUSD website. Marianne Sarrail (TCUSD) indicated she would notify the TCUSD webmaster.
- 6.3 Dale Shaffer (COC) asked if the photovoltaic panels at the student parking lot were currently active. If not currently active would they be in the future? Jason Miller (TCM) confirmed that the panels were both currently offline and to be back online in the near future.
- 6.4 Tarana asked the COC if the draft Annual Report was of help. Lucy Liou (COC) indicated it is, but the committee has not yet met to finalize the report. This meeting is scheduled for 5:30pm on May 28 at Cloverleaf Café.
- 6.5 Lucy Liou (COC) inquired regarding the past missed Annual Reports and how to rectify the years missed. Tarana Alam (CFS) indicated once the current report was completed and presented the COC would be current in their reporting duties.

7. Future Items

7.1 There are no requested future items of discussion.

8. Establish COC Meeting Dates

8.1 The next meeting is for September 10, 2018 at 5:45 pm at Longden Elementary School.

Temple City Unified School District Citizen's Oversight Committee Meeting Minutes No. 17 May 14, 2018 Page 3

9. Adjournment

9.1 The meeting was adjourned at 6:50 pm followed by a tour of the completed modernization phases at Longden Elementary School.

Distribution: All Present

Board of Education

Attachments: Meeting Minutes No. 16 dated January 8, 2018

COC Update presentation dated May 14, 2018

Minutes prepared by: Jason Miller, TELACU Construction Management

Note: If there are important errors or omissions, please notify the preparer so they can be corrected in subsequent reports and documents.

TEMPLE CITY UNIFIED SCHOOL DISTRICT

2012 General Obligation Bond Authorization

Measure S





Citizens' Oversight Committee Report

September 10, 2018

MEASURE S - 2013 & 2017 SERIES ESTIMATED PROJECT BUDGETS & SCHEDULE

No.	District Goal Number	District Project Name	Estimated Project Budget ¹	Project Commitments to Date	Project Expenditures to Date	Remaining Budget (Budget - Exp.)	Estimated Project Start Date	Scheduled Completion Date
ACTI	VE Measure S F	Projects						
1	00100000B	Cloverly Elementary School Modernization (Phase II)	\$2,671,406.80	\$684,312.35	(\$276,175.05)	\$2,395,231.75	Summer/Fall 2018	Summer/Fall 2019
2	0030000B	La Rosa Elementary School Modernization (Phase II)	3,920,191.53	858,161.33	(391,957.23)	3,528,234.30	Summer/Fall 2018	Summer/Fall 2019
3	0040000	Longden Elementary School Modernization	13,323,064.42	13,323,064.42	(12,096,107.55)	1,226,956.87	March 2017	October 2018
4	0060000B	Temple City High School Phase 1B	12,856,772.11	12,856,690.74	(5,956,833.11)	6,899,939.00	Winter 2017	Spring 2019
		ACTIVE Projects Total:	\$32,771,434.86	\$27,722,228.84	(\$18,721,072.94)	\$14,050,361.92		

СОМ	COMPLETED Measure S Projects										
5	0010000A	Cloverly Elementary School Modernization	\$3,339,622.35	\$3,339,622.35	(\$3,339,622.35)	\$0.00					
6	0030000A	La Rosa Elementary School Modernization	3,617,990.01	3,617,990.01	(3,617,990.01)	0.00					
7	0020000	Emperor Elementary School Modernization	2,422,443.89	2,422,443.89	(2,422,443.89)	0.00					
8	0050000	Oak Avenue Technology Project & Phase II Planning ²	606,680.41	606,680.41	(532,627.91)	74,052.50					
9	0060000A	Temple City High School - Phase 1A	28,273,200.74	28,273,200.74	(28,273,200.74)	0.00					
10	0070000	Doug Sears Learning Center	<u>767,996.68</u>	<u>767,996.68</u>	(767,996.68)	0.00					
\ <u></u>		COMPLETED Projects Totals:	\$39,027,934.08	\$39,027,934.08	(\$38,953,881.58)	\$74,052.50					
		COMBINED Projects Total:	\$71,799,368.94	\$66,750,162.92	(\$57,674,954.52)	\$14,124,414.42					

Projects are being funded from a combination of Series A and Series B G.O. Bonds as well as District contributions.

² This project includes a minor encumbrance for design costs for Oak Avenue's Phase II project. The District will be creating a separate project code for the Phase II project in future reports.

All data is updated and reconciled to the District's financials as of 9/5/2018.





LONGDEN ELEMENTARY SCHOOL

Modernization Project

Description of Project

- Modernize 2-Story Classroom Building
- Modernize Kindergarten Buildings
- Related site work

- New elevator/restroom tower is complete
- New hand and guard rails at the stairwells are complete
- Additional scope at kindergarten classrooms including termite, water and mold damage remediation, new wall and ceiling insulation, new exterior epoxy plaster are complete
- Additional scope at kindergarten including all new casework and art wall, new HVAC systems with new ducting and insulation are underway
- Kindergarten classrooms are beginning to move into finish phases and are on schedule for an October turnover





LONGDEN ELEMENTARY SCHOOL

Modernization Project











LONGDEN ELEMENTARY SCHOOL

Modernization Project













0040000 - LONGDEN ELEMENTARY SCHOOL

	District Object Code	Cost Category	District Goal Number	Estimated Project Budget	Project Commitments to Date	Project Expenditures to Date	Remaining Budget (Budget - Exp.)	Budget Percentage Spent
PLA	NNING COST	TS						
1	6210	Architect & Engineering Fees	92400	\$1,047,362.34	\$1,047,362.34	\$964,735.46	\$82,626.88	92.11%
2	6220	DSA Fees	92400	81,385.91	81,385.91	81,385.91	0.00	100.00%
3	5950	Preliminary Tests	92400	63,750.32	63,750.32	63,750.32	0.00	100.00%
4	5970	Printing/Legal/Advertising	92400	9,929.28	9,929.28	9,107.28	822.00	91.72%
5	5890	Program Administration	92400	<u>801,274.56</u>	<u>801,274.56</u>	<u>536,150.87</u>	<u>265,123.69</u>	66.91%
	Total Planning Costs:			\$2,003,702.41	\$2,003,702.41	\$1,655,129.84	\$348,572.57	
CON	ISTRUCTION	COSTS						
6	6250	Construction Costs	92400	\$9,241,560.75	\$9,241,560.75	\$8,620,869.74	\$620,691.01	93.28%
7	6272	Construction Management	92400	1,109,800.00	1,109,800.00	900,044.21	209,755.79	81.10%
8	6290	Abatement	92400	0.00	0.00	0.00	0.00	0.00%
9	6278	Labor Compliance	92400	0.00	0.00	0.00	0.00	0.00%
10	6295	Legal Fees - Construction	92400	0.00	0.00	0.00	0.00	0.00%
11	6276	Interim Housing/Moving & Storage	92400	294,163.88	294,163.88	294,163.88	0.00	100.00%
12	6270	Construction Testing/Inspection	92400	503,316.49	503,316.49	455,378.99	47,937.50	90.48%
13	6450	Technology Improvements	92400	157,168.32	157,168.32	157,168.32	0.00	100.00%
14	6410	Furniture & Equipment	92400	13,352.57	13,352.57	13,352.57	0.00	100.00%
15	6292	Construction Contingency	92400	0.00	0.00	0.00	0.00	0.00%
	Total Construction Costs:			\$11,319,362.01	\$11,319,362.01	\$10,440,977.71	\$878,384.30	
	COMBINED PROJECT TOTALS:			\$13,323,064.42	\$13,323,064.42	\$12,096,107.55	\$1,226,956.87	90.79%





TEMPLE CITY HIGH SCHOOL

Pool Replacement/Bldg 800 Modernization & Sports Field Reconstruction

Current Phase Scope/Schedule

- Demolition of the existing pool
- Construction of a new 33m x 25yd
- Modernization of locker/team rooms
- Reconstruction of the Sports Fields

- Pool plaster is installed with tiling beginning soon
- New pool equipment building being completed
- New electrical/trash enclosure is complete
- Locker rooms complete with shower renovations, new lighting and finishes
- Site masonry and retaining wall are complete

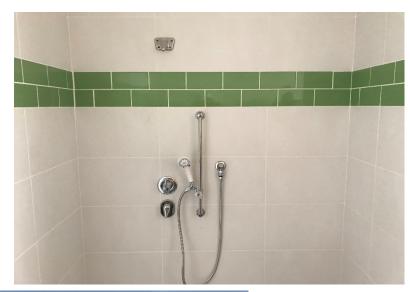






TEMPLE CITY HIGH SCHOOL

Phase 1B – New Pool and Locker Room Modernization















0060000B - TEMPLE CITY HIGH SCHOOL PHASE 1B

	District Object Code	Cost Category	District Goal Number	Estimated Project Budget	Project Commitments to Date	Project Expenditures to Date	Remaining Budget (Budget - Exp.)	Budget Percentage Spent
PLA	NNING COST	rs						
1	6210	Architect & Engineering Fees	92500	\$794,611.11	\$794,611.11	\$608,936.66	\$185,674.45	76.63%
2	6220	DSA Fees	92500	30,602.26	30,602.26	30,602.26	0.00	100.00%
3	5950	Preliminary Tests	92500	12,389.37	12,389.37	12,389.37	0.00	100.00%
4	5970	Printing/Legal/Advertising	92500	7,152.04	7,152.04	6,477.62	674.42	90.57%
5	5890	Program Administration	92500	<u>577,501.08</u>	<u>577,501.08</u>	<u>368,691.98</u>	<u>208,809.10</u>	63.84%
	Total Planning Costs:			\$1,422,255.86	\$1,422,255.86	\$1,027,097.89	\$395,157.97	
CON	CONSTRUCTION COSTS							
6	6250	Construction Costs	92500	\$10,148,341.75	\$10,148,341.75	\$4,402,824.40	\$5,745,517.35	43.38%
7	6272	Construction Management	92500	898,366.03	898,366.03	320,482.03	577,884.00	35.67%
8	6290	Abatement	92500	0.00	0.00	0.00	0.00	0.00%
9	6278	Labor Compliance	92500	0.00	0.00	0.00	0.00	0.00%
10	6295	Legal Fees - Construction	92500	0.00	0.00	0.00	0.00	0.00%
11	6276	Interim Housing/Moving & Storage	92500	0.00	0.00	0.00	0.00	0.00%
12	6270	Construction Testing/Inspection	92500	386,108.55	386,108.55	205,951.80	180,156.75	53.34%
13	6450	Technology Improvements	92500	0.00	0.00	0.00	0.00	0.00%
14	6410	Furniture & Equipment	92500	1,618.55	1,618.55	476.99	1,141.56	29.47%
15	6292	Construction Contingency	92500	0.00	0.00	0.00	0.00	0.00%
	Total Construction Costs:			\$11,434,434.88	\$11,434,434.88	\$4,929,735.22	\$6,504,699.66	
	COMBINED PROJECT TOTALS:			\$12,856,690.74	\$12,856,690.74	\$5,956,833.11	\$6,899,857.63	46.33%





CLOVERLY ELEMENTARY SCHOOL

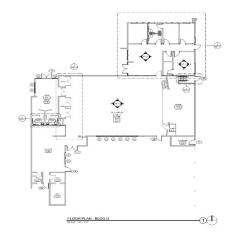
Modernization Phase 2 Project

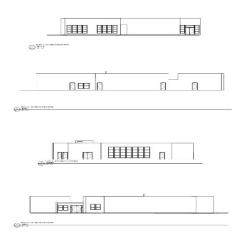
Description of Project

Administration Modernization Scope for consideration includes:

- New layout
- Replace old window system with a new aluminum window system
- New doors and frames
- New ceiling and lights
- New flooring
- Interior painting

- Project bid as a single contract with La Rosa on August 2, 2018
- Contract was awarded to Miller Construction at the August 15, 2018 board meeting
- Mobilization to begin September 4, 2018











0010000B - CLOVERLY ELEMENTARY SCHOOL (PHASE II)

	District Object Code	Cost Category	District Goal Number	Estimated Project Budget	Project Commitments to Date	Project Expenditures to Date	Remaining Budget (Budget - Exp.)	Budget Percentage Spent
PLA	NNING COS	rs						
1	6210	Architect & Engineering Fees	92100	\$401,736.19	\$216,500.00	\$140,725.01	\$261,011.18	35.03%
2	6220	DSA Fees	92100	41,662.56	17,412.56	17,412.56	24,250.00	41.79%
3	5950	Preliminary Tests	92100	10,000.00	0.00	0.00	10,000.00	0.00%
4	5970	Printing/Legal/Advertising	92100	5,684.66	2,431.01	2,206.81	3,477.85	38.82%
5	5890	Program Administration	92100	<u>328,957.37</u>	184,631.20	<u>112,318.87</u>	216,638.50	34.14%
	Total Planning Costs:			\$788,040.78	\$420,974.77	\$272,663.25	\$515,377.53	
CON	CONSTRUCTION COSTS							
6	6250	Construction Costs	92100	\$1,265,866.13	\$1,297.58	\$919.80	\$1,264,946.33	0.07%
7	6272	Construction Management	92100	350,000.00	259,448.00	0.00	350,000.00	0.00%
8	6290	Abatement	92100	0.00	0.00	0.00	0.00	0.00%
9	6278	Labor Compliance	92100	0.00	0.00	0.00	0.00	0.00%
10	6295	Legal Fees - Construction	92100	5,000.00	0.00	0.00	5,000.00	0.00%
11	6276	Interim Housing/Moving & Storage	92100	0.00	0.00	0.00	0.00	0.00%
12	6270	Construction Testing/Inspection	92100	150,000.00	2,592.00	2,592.00	147,408.00	1.73%
13	6450	Technology Improvements	92100	0.00	0.00	0.00	0.00	0.00%
14	6410	Furniture & Equipment	92100	50,000.00	0.00	0.00	50,000.00	0.00%
15	6292	Construction Contingency	92100	62,499.89	0.00	0.00	<u>62,499.89</u>	0.00%
	Total Construction Costs:			\$1,883,366.02	\$263,337.58	\$3,511.80	\$1,879,854.22	
	COMBINED PROJECT TOTALS:			\$2,671,406.80	\$684,312.35	\$276,175.05	\$2,395,231.75	10.34%





LA ROSA ELEMENTARY SCHOOL

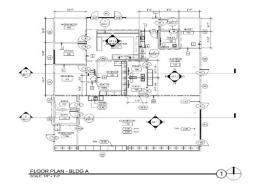
Modernization Phase 2 Project

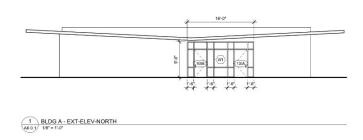
Description of Project

Modernization of (7) remaining Classrooms and Administration Scope for consideration includes:

- New administration layout
- Replace old window system with a new aluminum window system
- New doors and frames
- New ceiling and lights
- New flooring
- Interior painting

- Project bid as a single contract with Cloverly on August 2, 2018
- Contract was awarded to Miller Construction at the August 15, 2018 board meeting
- Mobilization to begin September 4, 2018









0030000B - LA ROSA ELEMENTARY SCHOOL (PHASE II)

	District Object Code	Cost Category	District Goal Number	Estimated Project Budget	Project Commitments to Date	Project Expenditures to Date	Remaining Budget (Budget - Exp.)	Budget Percentage Spent
PLA	NNING COST	TS .						
1	6210	Architect & Engineering Fees	92300	\$507,109.38	\$307,500.00	\$199,875.01	\$307,234.37	39.41%
2	6220	DSA Fees	92300	64,365.10	29,365.10	29,365.10	35,000.00	45.62%
3	5950	Preliminary Tests	92300	395.00	395.00	395.00	0.00	100.00%
4	5970	Printing/Legal/Advertising	92300	2,464.32	2,464.32	2,157.92	306.40	87.57%
5	5890	Program Administration	92300	<u>427,108.81</u>	<u>249,892.90</u>	<u>151,068.19</u>	<u>276,040.62</u>	35.37%
	Total Planning Costs:			\$1,001,442.61	\$589,617.32	\$382,861.22	\$618,581.39	
CON	CONSTRUCTION COSTS							
6	6250	Construction Costs	92300	\$2,192,692.30	\$1,576.01	\$1,576.01	\$2,191,116.29	0.07%
7	6272	Construction Management	92300	417,691.53	259,448.00	0.00	417,691.53	0.00%
8	6290	Abatement	92300	0.00	0.00	0.00	0.00	0.00%
9	6278	Labor Compliance	92300	0.00	0.00	0.00	0.00	0.00%
10	6295	Legal Fees - Construction	92300	808.47	0.00	0.00	808.47	0.00%
11	6276	Interim Housing/Moving & Storage	92300	0.00	0.00	0.00	0.00	0.00%
12	6270	Construction Testing/Inspection	92300	150,000.00	7,520.00	7,520.00	142,480.00	5.01%
13	6450	Technology Improvements	92300	0.00	0.00	0.00	0.00	0.00%
14	6410	Furniture & Equipment	92300	0.00	0.00	0.00	0.00	0.00%
15	6292	Construction Contingency	92300	<u>157,556.62</u>	0.00	0.00	<u>157,556.62</u>	0.00%
	Total Construction Costs:			\$2,918,748.92	\$268,544.01	\$9,096.01	\$2,909,652.91	
	COMBINED PROJECT TOTALS:			\$3,920,191.53	\$858,161.33	\$391,957.23	\$3,528,234.30	10.00%





Temple City Unified School District Measure S School Facility Bond - Citizen's Oversight Committee

Member Name	Address	Phone	Email	Member Type	Date Term Began	Term
GINA APARICIO	4916 Ardsley Drive, Temple City	664-4241	aparicio4@charter.net	Taxpayer	9/26/2013	1 year
SHERRY GOIN	9514 Garibaldi Avenue, Temple City	652-5098	tellyourstorywithsherrygoin@msn.com	Parent	9/26/2013	2 year
LUCY LIOU	6018 Cloverly Avenue, Temple City	378-5011	lhcliou88@gmail.com	Chairperson, Community Member vice Unairperson,	9/26/2013	2 year
WIL MCKNIGHT	9432 Broadway, Temple City	323/496-4342	wilmck3@aol.com	Community Member	9/26/2013	2 year
DALE SHAFFER	6161 Hart Avenue, Temple City	287-4380	daleashaffer@gmail.com		9/8/2016	
STEVEN TYRE	6119 Rowland Avenue, Temple City	826-7986	steventyre@yahoo.com	Business Representative	9/26/2013	2 year
CYNTHIA VANCE	6020 Loma Avenue, Temple City	292-1447	cindylovesart@yahoo.com	Senior Representative	9/26/2013	2 year
Parent and PTA/Scho	ool Site Council Representative - Vaca	nt				
Rosemary Madnick	9418 Kennerly St., Temple City	310/919-7860	rosemadnick@gmail.com	Parent w/PTA moved	9/26/2013 d to Alaska, 3/19/14	1 year

• Committee shall consist of at least seven members as detailed below:

- o 1 parent or guardian of a child enrolled in the District
- o 1 both a parent or guardian of a child enrolled in the District and active in Parent-Teacher Organization
- o 1 active in a business location within the District
- o 1 active in a senior citizen's organization
- o 1 active in a bona-fide taxpayers assocation
- o 2 community at large

Terms

- o Each member shall serve a term of two years, commencing on the date of the member's appointment to the Committee.
- o No member may serve more than three consecutive terms.
- o Members whose terms have expired may continue to serve on the Committee until a successor has been appointed.

• Refer to the By-laws for additional information

As of 7/2/18