

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of March 8, 2017

Mr. Marston called the Regular Meeting to order at 6:15 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President John Pomeroy, Vice President Vinson Bell, Clerk George Goold, Member Kenneth Knollenberg, Member Jessica Huang, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Kathy Perini, Superintendent Melissa Kistler, Assistant Superintendent, Educational Services Art Cunha, Assistant Superintendent, Personnel Services Marianne Sarrail, Chief Business Official	
<u>Administrators Absent</u> None	
There were no public comments.	Public Comments
On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote, (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy) the Board adjourned to Closed Session at 6:16 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">• Anticipated Litigation (Government Code 54956.9) Potential Lawsuit• Personnel Matters (Government Code 54957) Public Employee Discipline, Dismissal, Release	Closed Session
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board reconvened to Open Session at 7:01 p.m.	Reconvened to Open Session
Mr. Marston announced that tonight's meeting will not be digitally recorded.	Recording of Meeting
Mr. Goold led the flag salute.	Flag Salute
Mr. Marston announced there was no action taken at closed session.	Action Taken in Closed Session

Coach Dave Lemos introduced the Temple City AYSO GU16 Section 1 Title Champions. The girls soccer team had an excellent season. Superintendent Perini thanked the parents and coaches for their support and presented the team with TCUSD credit card flash drives. Board members expressed how impressed they were with all the team's hard work.

Special
Recognition and
Introduction

There were no public comments this evening.

Public
Comments

Marianne Sarrail

- Nothing to report this evening.

Business Services
Update

Melissa Kistler

- STEAM Events: Oak and TCHS Odyssey of the Mind teams competed regionally, TCHS moving onto State level on March 25th
- Working hard on teacher professional development on Monday, March 25th
- Looking forward to helping the elementary schools go see My Fair Lady play
- PAC DAC DELAC meeting tomorrow to begin to involve parents in the new LCAP process

Educational
Services Update

Art Cunha

- March 13th is Staff Development Day, also includes classified staff. Employees have been broken down into groups and will receive training all day

Personnel
Services Update

Deb Maurey, TCEA: Nothing to report this evening.

Bargaining Unit
Comments

Jessica Huang

- Congratulated AYSO Team on their Section I Title win
- Camellia Festival was last weekend, ASB decorated the Camellia Festival Royal Court Float
- Sadies Dance is on April 7th, theme is "A Game for Two"
- ASB, Rampage, Yearbook tryouts have been going on
- My Fair Lady Musical is this Friday through Sunday
- Staff Appreciation week will be end of April

Student Board
Member
Comments

Mr. Goold

- Congratulated AYSO Girls Soccer team for their win
- Congratulated Science Olympiad team
- Attended the orchestra and band concerts this week
- Camellia Festival was last weekend, has participated in the festival many times over the years

Board Member
Comments

- My Fair Lady is this weekend, please get your tickets

Mr. Knollenberg

- Happy Ash Wednesday to those who celebrate Lent
- Attended Golden Apple Award Breakfast
- Went to State of the City address yesterday, they are looking to develop Alphabeta
- Went to Robotics Competition at Monrovia High School last weekend
- Arbor Day is coming up
- Founder's Day Dinner was a nice celebration of all those who help out
- Went to the Kiwanis Pancake Breakfast
- Enjoyed seeing all the floats at the Camellia Festival Parade

Mr. Bell

- Thanked everyone who attended Founder's Day Dinner- gratifying experience, third year doing this
- Had a great time building floats this year for the Camellia Festival
- Very proud of all the schools, all five elementary schools participated in Science Olympiad; gave the elementary students an opportunity to experience a large competition; HS team moving onto State Competition at Caltech on April 8th. Oak is also moving onto State; believes students meeting their peers who enjoy the same things is advantageous

Mr. Pomeroy

- Congruatlated the Science Olympians
- Oak marched in Laguna Beach over the weekend, won 1st place in their division
- Was unable to attend Founder's Day Dinner
- Attended elementary concerts, very impressive.

Mr. Marston

- Barbequed for vocal arts and staff on Saturday
- Appreciates that Board members attend various events; shows great support to our students
- Missed the Kiwanis Breakfast, Camellia Festival was a great success.
- Helped push the float through the parade route.
- Congratulated Walter and Bessy Chavez on receiving the Golden apple Award this year
- Elementary and Oak concert was great
- Thursday was the Band concert
- My Fair Lady Musical is Fri-Sun; youngest son is one of the junior cast members; really fun but exhausting; kids are dedicated to their art; Mr. Byers is incredibly patient and the students look like professionals. The students practice for hours, very proud of all their hard work

- Next Thursday, there will be an epic build at Emperor on STEAM night—will have food rucks and other events on site throughout different classrooms

Kathy Perini

- Thanked teaching teams and students for continuously making us proud

Superintendent's
Comments

The Board received a letter from LACOE detailing the upcoming Teacher of the Year instructions for this year.

Written
Communications

Mindy Arnold and Leticia Shriver presented their We Can Work Program updates.

We Can Work
Presentation

A work experience program for IEP and 504 plan students:

- Student wages are 100% funded through a grant from the California State Department of Rehabilitation (DOR)
- TCUSD applied for the WCW Grant on May 2016 and grant was awarded on July 2016
- Duration of the grand is for 1 year, July 2016 until June 2017
- Students learn to complete work applications and other work related materials
- Students are placed in appropriate workplace for 100 hours to gain valuable working experience
- Students earn minimum wages and learn to manage money
- Grades and attendance are monitored
- Coordinator submits monthly student reports to the DOR counselor
- Assistance in resume writing is provided
- Senior students are directed to college advisor or DOR counselor once jobs are completed
- File remains opened with the Department of Rehabilitation to assist in future job search and college assistance

Progress since October 2016:

- 33 Student applications have been submitted, the goal was 30 students
- 18 Students are currently working
- 6 Students have completed their assignments or have accepted permanent positions
- 3 Students are in the process of submitting paperwork or looking for appropriate work
- 6 Are are awaiting DOR application approval

Our Work Partners:

- CVS, Arcadia
- CVS, Temple City
- Savers, Arcadia
- Toyko Store, Santa Anita Mall
- TCHS cafeteria
- TCHS Library

- Rite Aid, Temple City
- Pepe's Restaurant
- International House of Pancakes, Rosemead

The program has been extended for 2 more school years: 2017-2018 and 2018-2019.

Member Marston and Bell thanked Mrs. Shriver and Mrs. Arnold for their amazing dedication and hard work to make this program a success.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy; Nay: None; Abstain: None), the Board adopted Resolution 1617-16, Establishing Governing Board Member Elections to Occur on the Same Day as Statewide General Elections.

Resolution 1617-16, Establishing Governing Board Member Elections to Occur on the Same Day as Statewide General Elections

The Temple City Unified School District currently holds elections in November of odd years. Recently enacted Senate Bill 415 limits the ability of local agencies to continue holding governing board elections in odd years if the turnout for those elections is significantly less than the turnout for statewide general elections.

The turnout in recent District elections suggests that SB 415 would require the District to shift its elections to even years to avoid violating SB 415. In other words, a school district would violate SB 415 by continuing to hold odd-year elections *if* the voter turnout in the school district's governing board elections is at least 25 percent less than the average turnout of voters in that same district in the last four elections held in November of even years.

To comply with SB 415, Temple City Unified School District must first determine if the voter turnout is at least 25 percent less than the average turnout of voters in the last four elections held in November of even years. Based on District information and information gathered on the Registrar's website, turnout in general and Board elections has been as follows:

Date	Election	Voter Turnout
November 2007	District Board	16.5%*
November 2009	District Board	12.9%*
November 2010	Statewide General	52.1%**
November 2011	District Board	14.7%*
November 2012	Statewide General	67.6%**
November 2014	Statewide General	31.4%**
November 2015	District Board	10.6%*
November 2016	Statewide General	68.4%**

* - Turnout in District Board election.

** - Estimated District voter turnout.

Enacting the guidelines of SB 415 for the upcoming 2017 election would avoid any confusion which might result from a delayed implementation. Since general elections of even years have a reduced cost for the District, there is a potential to save a significant amount of money related to election costs by aligning with a general election. The sooner the District aligns with even year general elections, the more savings would be realized. Although, the total savings is unable to be determined until six months prior to an election.

In order to shift the election it is recommended the Board adopt the resolution requesting that the Los Angeles County Board of Supervisors (County Board of Supervisors) move Board elections to the November election in even years. The last day for the Board to adopt such a resolution shifting the 2017 election is March 13, 2017. The request would become effective once approved by the Board of Supervisors. If/when elections are shifted forward to even years, then-current Board members would see their terms/service on the Board extended by one year.

Board Member	Current End of Term	Proposed End of Term With Adoption of this Resolution
Bell, Vinson	December 2017	December 2018
Goold, George	December 2017	December 2018
Knollenberg, Kenneth	December 2019	December 2020
Marston, Lawrence	December 2019	December 2020
Pomeroy, John	December 2017	December 2018

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved the 2016 – 2017 Second Interim Financial Report.

Approve 2016 –
 2017 Second
 Interim Financial
 Report

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year to the district's ability to meet its financial obligations for the remainder of that fiscal year and for the subsequent two fiscal years. This is referred to as the Interim Report Process. The 2nd Interim Report is based on financial information as of January 31, 2017. It is required to be completed, Board approved and delivered to the Los Angeles County Office of Education ("LACOE") by March 15, 2017.

The certification by the Governing Board must be classified one of the following:

Positive: A school district that, based on current projections, will meet its financial obligations for the current and two subsequent fiscal years.

Qualified: A school district that, based on current projections, may not meet its obligations for the current and two subsequent fiscal years.

Negative: A school district that, based on current projections, may not meet its obligations for the current and two subsequent fiscal years.

Approve 2016 –
 2017 Second
 Interim Financial
 Report
 (continued)

Local Control Funding Formula Projections

The District's 2016-17, 2017-18 and 2018-19 LCFF funding projections are based on information provided by LACOE and School Services of California, Inc. District projections for 2017-18 and 2018-19 include a 1.48% and 2.40% Cost of Living Adjustment ("COLA") to the Base Grant portion of the LCFF formula and assign the GAP funding portion of that formula as part of the ending fund balance for those years. The LCFF continues to provide a base grant per student (adjusted for grade span differentials, K-3, 4-6, 7-8 and 9-12) multiplied by district ADA. Additional LCFF funds are allocated to K-3 to assist in keeping class sizes small and additional funds are allocated to 9-12 to support curriculum geared to career options.

Grade Span	Prior Year Base	2016-17 COLA 0.00%	2016-17 Adj.	2016-17 Base Grant
K - 3	\$ 7,083	\$ 0	\$ 737	\$ 7,820
4 - 6	7,189	0	0	7,189
7 - 8	7,403	0	0	7,403
9 - 12	8,578	0	223	8,801

Note on Local Reserves

The 2014-15 State Budget contained controversial provisions requiring districts to substantiate the need for an unassigned or assigned ending fund balance above the required minimum reserve level beginning with budgets adopted for the 2015-16 fiscal year.

According to School Services of California, Inc. (SSC) "the First of the two major elements of the new legislation (SB 858) required additional disclosure and a public hearing related to reserve levels taking effect with the 2015-16 Budget. The second provision requires school districts to justify reserve levels to the County Office of Education. Under certain conditions, the state would require imposition of hard caps on district reserves."

SSC also noted "that the reserve limitations may never take effect

because of the conditions precedent to the cap on reserves. While we agree that it may be years before the limitation would be implemented, that does not relieve our concern. A law that is passed and is acceptable only because it may never take effect is, by definition unacceptable."

Approve 2016 –
2017 Second
Interim Financial
Report
(continued)

Retirement Rates - CalSTRS

AB 1469 increases the contribution rates that employers, employees and the state pay to support the State Teachers Retirement System. The rate for employers is 12.58% for 2016-17, up from 10.73% in 2015-16. Employer rates will continue to increase until 2020-21 and are expected to bring the underfunded retirement system to full funding in 31 years.

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Employer	10.73%	12.58%	14.43%	16.28%	18.13%	19.10%

Retirement Rates – CalPERS

The CalPERS adjustment to district revenue limits was eliminated with the implementation of the LCFF. Therefore, any increases in the CalPERS contribution rate have direct impact on the local agency budget. The rate for employers is 13.888% for 2016-17, up from 11.847% in 2015-16. LACOE advises districts to use the rates below for multi-year projections.

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Employer	11.84%	13.88%	15.80%	18.70%	21.60%	24.90%

LCFF and Other State Revenue

	Adopted Budget-June	Operating Budget-Jan	Projections-2nd Interim
LCFF	\$ 47,255,028	\$ 47,196,678	\$ 47,035,999
Federal Revenue	2,178,306	2,416,366	2,453,568
Other State Revenue	2,000,985	2,476,567	2,627,378
Other Local Revenue	3,543,298	3,989,064	3,989,064
One Time Funding	1,367,853	1,367,853	1,238,291
RRMA Transfer	(1,646,775)	(1,838,806)	(1,826,506)
Total Revenue	\$ 56,345,470	\$ 57,444,058	\$ 57,344,300

Expenditures

Approve 2016 –
 2017 Second
 Interim Financial
 Report
 (continued)

	Adopted Budget- June	Operating Budget-Jan	Projections-2nd Interim
Certificated Salaries	\$ 27,351,755	\$28,853,498	\$28,853,498
Classified Salaries	8,209,766	8,814,444	8,814,444
Employee Benefits	10,935,320	10,937,389	10,937,389
Books & Supplies	2,734,516	4,815,448	4,263,235
Srvcs & Other Op Exp	5,093,393	7,051,916	7,194,129
Capital Outlay	7,300	260,389	260,389
Other-Indirect	310,440	310,440	310,440
Total Expenditures	\$ 54,642,490	\$ 61,043,524	\$ 60,633,524
OPEB transfer	\$250,000	\$250,000	\$250,000
Total Expenditures	\$ 54,892,490	\$ 61,293,524	\$ 60,883,524

LACOE is requiring that the LCFF Gap Funding be reserved in an "assigned account", for 2017-18 and 2018-19, as there is no statutory guarantee related to this portion of the LCFF Funding. This amount is in excess of the Governing Board established 5% reserve. The Gap Funding projection is \$638,416 in 2017-18 and \$2,395,078 in 2018-19.

Overview

	Projected 2016-17	Projected 2017-18	Projected 2018-19
Total Revenue	\$ 54,801,795	\$ 55,510,853	\$ 55,842,014
LCFF Gap Funding	2,542,505	638,416	1,756,662
Total Expenditures	54,892,490	61,293,524	60,883,524
Ending Fund Balance	13,221,827	12,878,988	12,970,901
5% Reserve	3,044,176	2,824,605	2,875,338

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Rejected the Bid Protest Filed by Horizons Construction Co., Inc. for the Longden Elementary School Modernization Project.

Reject the bid protest filed by Horizon's Construction Company International, Inc. for the Longden Elementary School Modernization Project that the lowest bid received from Angeles Contractor, Inc. was not responsive.

On February 16, 2017, the District received five (5) bids for the Longden Elementary School Modernization Project. The lowest bid was received from Angeles Contractor, Inc. ("ACI") and the second lowest bid was received

Rejected Bid
 Protest Filed by
 Horizons
 Construction
 Co., Inc. for the
 Longden
 Elementary
 School
 Modernization
 Project

from Horizon's Construction Company International, Inc. ("Horizons"). Horizons filed a formal protest letter claiming that ACI's bid was not responsive.

After reviewing the protest and the response from District's legal counsel, staff recommends that the Board reject the protest for lack of merit.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Agreement with Angeles Contractor, Inc. for the Longden Elementary School Modernization Project.

Approved Agreement with Angeles Contractor, Inc. for the Longden Elementary School Modernization Project

The project includes modernization of 23 classrooms, Administration and Media Center. Including new finishes as well as an elevator and new staff restroom including the abatement/removal of hazardous material surfaces. At 1:00 PM on February 16, 2017 a total of 5 sealed bids were received and opened;

<u>Bidder</u>	<u>Base Bid</u>
Angeles Contractor, Inc.	\$ 8,511,000.00
Horizons Construction Co.	\$ 8,740,000.00
The Nazerian Group	\$ 8,816,123.00
Morillo Construction, Inc.	\$ 9,197,000.00
Fast Track Contractors, Inc.	\$ 9,747,000.00

The District and TELACU Construction Management have verified the bid document submission, conducted a Post-Bid Interview, and is recommending the award of the contract to Angeles Contractors, Inc. as the lowest responsible bidder.

FISCAL IMPACT/FUNDING SOURCE:
 \$ 8,511,000.00 (Measure S Bond Proceeds)
 Budget: \$8,600,000.00

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Agreement with Knowland Construction Services, Inc. for the Longden Elementary School Project.

Approved Agreement with Knowland Construction Services, Inc. for the Longden Elementary School Project

On June 15, 2015 the District issued a Request for Qualifications (RFQ) to local and qualified inspection firms. The submission deadline for RFQ's was July 3, 2015. All RFQ's were reviewed, evaluated, and it was decided by staff that the firm(s) with the lowest hourly rate would be chosen as the District's inspection firms. The District has the option to solicit another RFP or extend the current RFP with updated fee schedules from each firm. At this time, staff believes it is in the District's best interest to use the existing RFP and pricing from 2015.

The Longden Elementary School Modernization Project has been approved by DSA. A DSA Project Inspector is required to be contracted with prior to construction commencing. This agreement will continue for 19 months.

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of
March 8, 2017

FISCAL IMPACT/FUNDING SOURCE:

\$247,000.00 from Measure 'S' Funds
Budget for Inspection Services: \$265,000.00
Remaining Balance for Inspection Services: \$18,000.00
(to be added to the project contingency)

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved the following Consent Agenda items:

Approved
Consent Agenda

- Minutes of the Regular Meeting of the Board of Education of February 22, 2017
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Temple City High School: Model United Nations (MUN) USC Conference, April 1 – 2, 2017
- Temple City High School: Key Club District Convention April 7 – 9, 2017
- Certificated Personnel Order 1617-12
- Classified Personnel Order 1617-12

Member Knollenberg: Would like to see post-high school stats, such as how many attend a 4 year college; Community college; etc.
Similar to State of City, would like to see State of School Systems
Member Marston: Board Self-Evaluation Survey meeting will be on Saturday 3/18, 8:30am, open to public; Form 700 due April 3rd

Board Member
Comments

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the meeting was adjourned at 8:27 p.m.

Adjournment



Vinson Bell, Clerk of the Board of Education

Future Board of Education Meetings

March 22, 2017
April 19, 2017
May 10 and 24, 2017
June 14 and 28, 2017

Future Board
Meetings