

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of February 8, 2017

Mr. Marston called the Regular Meeting to order at 6:15 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President John Pomeroy, Vice President Vinson Bell, Clerk George Goold, Member Kenneth Knollenberg, Member Jessica Huang, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Melissa Kistler, Assistant Superintendent, Educational Services Art Cunha, Assistant Superintendent, Personnel Services Marianne Sarraill, Chief Business Official	
<u>Administrators Absent</u> Kathy Perini, Superintendent	
There were no public comments.	Public Comments
On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote, (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy) the Board adjourned to Closed Session at 6:15 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">• Personnel Matters (Government Code 54957) Public Employee Discipline, Dismissal, Release	Closed Session
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board reconvened to Open Session at 7:02 p.m.	Reconvened to Open Session
Mr. Marston announced that tonight's meeting will be digitally recorded.	Recording of Meeting
Mr. Bell led the flag salute.	Flag Salute
Mr. Marston announced there was no action taken at closed session.	Action Taken in Closed Session

<p>Gina Aparicio, the General Chairman for the 2017 Camellia Festival introduced the 2017 Camellia Festival Royal Court. Adam Hauge, Longden - Banner Carrier Georgia Pluger, St. Luke Catholic School - Banner Carrier Maverick Smith, Longden - Banner Carrier Harmony Wong, Longley Way - Banner Carrier Conner Phan, Longden - Prince Justin Sun, Longden - Prince Jaslyn Young, La Rosa – Princess Ellie Lam, Longden– Princess Kaysen Duhamel, Longden - King Anwitha Nakshatri, Longden - Queen The Royal Court will open the carnival and will lead the camellia festival parade.</p>	<p>Special Recognition and Introduction</p>
<p>Lawton Gray, principal at Oak Avenue Intermediate School, thanked Oak's crossing guard for keeping the students safe in the morning with regards to the intersection at Emperor and Oak and Oak and Lemon. He is very grateful that the Board has paid for a crossing guard. Thanked the Board for stepping up and taking care of the students' safety. Thanked Member Vinson Bell for playing the crossing guard role; means a lot to students and families.</p>	<p>Public Comments</p>
<p>Marianne Sarraill ● Nothing to report this evening</p>	<p>Business Services Update</p>
<p>Melissa Kistler ● Nothing to report this evening</p>	<p>Educational Services Update</p>
<p>Art Cunha ● Nothing to report this evening</p>	<p>Personnel Services Update</p>
<p>Deb Maurey, TCEA: Nothing to report this evening</p>	<p>Bargaining Unit Comments</p>
<p>Jessica Huang ● Last Thursday, Drama had a "work in progress" show—chance to show what they've done so far and raise money ● Last Friday, School's first TEDx talk—invited 5 speakers to the school to speak with students after school ● On Saturday, FBLA Club went to sectional competitions and 5 members will be going on to State ● Saturday was also the ASB School Exchange: San Marino, Mark Keppel, and San Gabriel high school's ASB came together to share ideas and see how each site's ASB works ● Mr. TC was this Monday, 9 seniors competed, Ryan Lewis was</p>	<p>Student Board Member Comments</p>

crowned Mr. TC

- Sadies Dance is on April 7th and the theme is "Game for Two" –people who attend should wear something related to gaming
- This week is National Counselors Week—students are writing posters expressing how they appreciate their counselors
- ASB has participated in outreach to local schools- went to Oak Exchange to share what ASB does, see if any students would be interested in joining when they get to TCHS
- ASB tryouts are this week

Mr. Goold

Board Member
Comments

- Congratulated the Camellia Festival Royal Court; always exciting to see past Court members participate in the Festival as well
- Will attend CSBA MIG Course 1 this weekend
- Attended School Services of California School Construction workshop; learned a lot about what goes into school construction and accounting
- A part of the Wellness Council—currently revising nutrition and wellness for school sites, finalizing plans and should be ready to present to the Board soon

Mr. Knollenberg

- Congratulated Camellia Festival Royal Court; was able to attend their coronation; great ceremony and turnout
- Attended the Lunar New Year Festival the City put on; enjoyed the presentation
- Attended Rams Repertoire Company performance at the high school – Work in Progress, summary of what they will be doing in the coming months
- Happy Valentine's Day
- Hopes everyone will go out and vote on the county referendum

Mr. Bell

- Appreciates the Camellia Festival Royal Court, reminds him of traditions of the community
- Thanked Mr. Gray for speaking earlier regarding crossing guards; appreciates the emphasis Mr. Gray and Mr. Topalian put on the students and their safety.
- Was unable to attend the Royal Court Coronation
- Attended Science Olympiad at Cloverly last Saturday
- Attended TEDx event at the high school; thrilled to see the high school students discuss topics that are of interest to them; this started as a grassroots effort to make the club possible; thanked Mr. Randall. Hopes to see things like this continuing at TCHS and maybe even at middle school.

Mr. Pomeroy

- Thanked Mr. Gray and staff for personally being the crossing guards and helping the students. Glad we have supplemented that with hiring crossing guards
- Camellia Festival Royal Court was adorable, coronation was entertaining, Grand Marshal spoke very movingly about Superintendent Perini and her father, Mr. Perini; made a big difference in his life; get a sense that the District is very involved in the Community
- Attended JV Girls Soccer and end of Boys Basketball game against South Pasadena

Mr. Marston

- Echoed previous Board members' sentiments
- Congratulated Girls Soccer for qualifying for CIF
- Cloverly Science Olympiad event was wonderful; solutions they came up with were very impressive
- Camellia Festival is such a great event; school sites are able to be involved with the Festival and the community as a whole
- Appreciates and honored by the opportunity to be a part of the Camellia Festival
- So happy to see Member Goold being so well received by the kids at the coronation
- Spring Musical coming up: March 10-12; go buy your tickets!
- Also thanked Mr. Gray for his comments tonight; appreciates everything Mr. Gray and his staff does for the students
- Acknowledged Mr. Westgate and his staff too for putting students' safety first

Kathy Perini

- Regrets not being here; misses everyone. Attending ACSA Superintendent's Symposium tonight

Superintendent's
Comments

There were no written communications this evening.

Written
Communications

On motion of Member Knollenberg, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Adoption of Math Expressions, by Houghton Mifflin for K-5 Math Curriculum.

Approved
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Math
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Houghton Mifflin
for K-5 Math
Curriculum

Dr. Kistler presented Math Expressions for K-5 adoption math curriculum.

The most current formal elementary math adoption was Harcourt Math in 2008. This adoption preceded our current California Content Standards. Our priority is to ensure that our students are provided with standards-aligned instructional materials that have been vetted by the state and the district.

Instructional math materials were reviewed by a representative group of K-5 teachers and administrators. The committee met for a detailed comprehensive analysis of materials from three publishers and one "open source" provider. The materials had to meet a pre-established criteria based on an instructional math materials evaluation toolkit (IMET) for mathematics. They are as follows:

1. Compliance with TCUSD Board Policy and Administrative Regulations (6161.1)
2. California Math Standards alignment
3. Focus on coherence within a grade and across grade levels
4. Rigor and balance
5. Standards for Mathematical Practices alignment
6. Access for all students
7. Assessments for progress monitoring and in support of the California Assessment of Student Performance and Progress (CAASPP)
8. Support for English Language Learners
9. Support for special populations

In addition to the items delineated above, the committee considered digital resources for staff, students, and parents to support learning in varied environments. An additional key component was professional development opportunities. After a thorough examination of materials using the toolkit for consistency, the representative group chose California Math Expressions unanimously.

FISCAL IMPACT/FUNDING SOURCE:

Adoption Cycle – 8 years

Estimated cost – Not to Exceed \$500,000 over the 8 year cycle

Funding Source – Restricted Lottery

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Gould, Knollenberg, Marston, Pomeroy), the Board Approved 2018-2019 and 2019-2020 Instructional Calendars.

Approved 2018-2019 and 2019-2020 Instructional Calendars

The Governing Board shall adopt an instructional calendar that meets legal requirements, federal and state mandates, board policy, administrative regulations, as well as both instructional and community needs.

The proposed calendars were a collaborative effort with input from members of TCEA, CSEA 105 and CSEA 823. The proposed calendars offers 180 days of instruction, show beginning and ending school dates, legal and local holidays, staff development and orientation days, minimum days, vacation days, and other pertinent dates.

Holidays are observed in accordance with Administrative Regulation

6115(a). Pursuant to Administrative Regulation 6141.2, Recognition of Religious Beliefs and Customs, "Staff shall make every effort to avoid scheduling examinations, school sponsored trips, special laboratories, picture-taking days, and class parties on established religious holidays."

The design of the calendar is based on the calendar formula which is part of the TCEA Collective Bargaining Agreement. The opening and closing of school are dependent upon the date on which Labor Day falls. As a result, the calendar has a seven year cycle in which the starting date fluctuates between mid-August to late-August. The calendars being presented tonight start the cycle over thus providing a start date for school which is in late-August. Other factors, such as student attendance rates, were also researched in order to determine placement of staff development days, while still being able to provide staff development opportunities at key intervals: before school begins, near the end of the first trimester and during the second trimester.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Retirement Early Notification Incentive.

Approved
Retirement Early
Notification
Incentive

The Governing Board recognizes the outstanding commitment and dedication of the employees of Temple City Unified School District. In an effort to demonstrate appreciation and value for those employees who are considering retirement, after countless years of loyalty and service, the District is proposing an early notification incentive for the 2016-17 school year. We understand that the District may not be able to consistently offer such an incentive in years to come, but we are thankful to be able to provide this opportunity again this year.

The early notification incentive will be paid to currently active employees who submit an irrevocable notice, within the specified timelines, of their intent to retire/ within the 2016-2017 school year.

This early notification will allow the District time to appropriately plan and recruit for future needs, while at the same time honoring our dedicated staff. This incentive will be paid to qualifying employees in July 2017.

Any notices received after the specified timeline will not be eligible for the early notification incentive. Notifications will be recognized on a "first come - first served" basis. The total amount of qualifying incentives cannot exceed \$50,000. If the District reaches \$50,000 prior to the end of the timeline, no further notifications will qualify for the incentive.

The following details the "Early Tell" Retirement Incentive:

Permanent Certificated personnel:

\$3,500 for notifications received by March 3, 2017 at 4:00 pm

\$1,750 for notifications received by March 3, 2017 after 4:00 pm – March 10, 2017 by 4:00 pm.

\$0 for notifications received after March 10 at 4:00 pm.

bonus prorated based on individual's FTE

Permanent Classified personnel:

\$1,875 for notifications received by March 3, 2017 at 4:00 pm

\$ 925 for notifications received by March 3, 2017 after 4:00 pm – March 10, 2017 by 4:00 pm.

\$0 for notifications received after March 3 at 4 pm.

bonus prorated based on individual's FTE

FISCAL IMPACT/FUNDING SOURCE:

There is no fiscal impact in 2016-2017. Fiscal Impact will be realized in the 2017-2018 fiscal year, not to exceed \$50,000.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Received Board Policies for Second Reading and Approval

- New BP 3470 Debt Issuance and Management

Receive Board Policies for Second Reading and Approval

On motion of Member Knollenberg, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved the following Consent Agenda items:

- Minutes of the Regular Meeting of the Board of Education of January 25, 2017
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Certificated Personnel Order 1617-10
- Classified Personnel Order 1617-10

Approved Consent Agenda

Member Goold thanked the District Personnel for all their good work. Member Knollenberg mentioned the Temple City Library's new kiosk where anyone with a library card may check out a laptop; this is great for those who do not have access to a computer. Member Knollenberg also mentioned he would like to know how the District communicates events to the community.

Member Bell and Member Marston would like the TEDx club from TCHS to come and present to the Board.

Board Member Comments

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the meeting was adjourned at 8:21 p.m.

Adjournment

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of
February 8, 2017



Vinson Bell, Clerk of the Board of Education

Future Board of Education Meetings

Future Board
Meetings

- February 22, 2017
- March 8 and 22, 2017
- April 19, 2017
- May 10 and 24, 2017
- June 14 and 28, 2017