

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of October 19, 2016

Mr. Bell called the Regular Meeting to order at 6:15 p.m.	Call to Order
<u>Board Members Present</u> Vinson Bell, President Lawrence A. Marston, Vice President George Goid, Clerk Kenneth Knollenberg, Member John Pomeroy, Member Jessica Huang, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Kathy Perini, Superintendent Art Cunha, Assistant Superintendent, Personnel Services Melissa Kistler, Assistant Superintendent, Educational Services Marianne Sarraill, Chief Business Official	
<u>Administrators Absent</u> None	
There were no public comments.	Public Comments
On motion of Member Bell, seconded by Member Marston, and on a 5-0 vote, (Aye: Bell, Goid, Knollenberg, Marston, Pomeroy) the Board adjourned to Closed Session at 6:16 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">● Superintendent's Mid-Year Evaluation	Closed Session
On motion of Member Bell, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goid, Knollenberg, Marston, Pomeroy), the Board reconvened to Open Session at 7:00 p.m.	Reconvened to Open Session
Mr. Bell announced tonight's meeting is being digitally recorded.	Recording of Meeting
Mr. Knollenberg led the flag salute.	Flag Salute
Mr. Bell announced there was no action taken at closed session.	Action Taken in Closed Session

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of October 19, 2016

- Dustin Duhamel introduced the Temple City National Little League District 18, who recently won the All-Star State Championship.
- Superintendent Perini presented the players with Yogurtland gift cards and the coaches with thumb drives with our District logo on them.

Special Recognition and Introduction

There were no public comments this evening.

Public Comments

Marianne Sarrail

Business Services Update

Facility Bond update:

- TCHS Phase 1: two-story classroom building: Buildings A and B's masonry insulation is complete, Building C is 95% complete; decking and stairs are in the process of being installed and the interior for electrical and plumbing is in progress
- TCHS Phase 1B: Pool, locker building and fields: plans have been submitted to DSA for review and comments, LPA will review the design, and TELACU is currently conducting a constructability review of the design
- Longden: Plans are with DSA for approval, interim housing project is complete, TELACU is working on the final bid documents
- Emperor: Buildings D and C have four classrooms each and are complete and fully occupied; Administration Building is also complete and occupied
- Tomorrow is the Great American Shakeout: entire District will be participating at a Level 1—Drop, Cover, and Hold on and then taking roll call
- Updating the entire District plan for emergency preparedness to make sure we are compliant with Federal system, NIMS (National Incident Management System) and state system, SEMS (Standardized Emergency Management System). Did an inventory of all food and water at the District Office and sites and replaced anything that needed to be replaced. Next will be an inventory of all emergency supplies
- Table top training for each of the specific roles that each person plays during an emergency

Melissa Kistler

Educational Services Update

- Very excited to be in this new role. There are new Curriculum Coordinators: Soomin Chao – ELD, math, and STEM; Ethan Stocks – Assessment, ELA, and A in STEAM; Dr. Marietti will be joining the Ed. Services team as well.
- Has been reviewing programs and data, tweaking to make sure in line with the new LCAP
- Looking forward to making reports to the Board
- District assessment and opportunity for professional development for teachers and site administrators
- Starting this week, will be spending a lot of time at the school sites to

see how teachers are working and developing the curriculum

Art Cunha

- Mid-October: the District is fully staffed. Just completed the hiring process for our Director of Purchasing—will be introduced at next meeting

Personnel
Services Update

TCEA: Deb Maurey, thanked the Marston family and Member Goold for attending the phone banking night yesterday in order to spread the word on supporting Prop 55.

Bargaining Unit
Comments

Jessica Huang

- Congratulated National Little League on their State Championship
- Homecoming Court was decided and students changed the way students were recognized and voted to be onto the Court this year
- Homecoming will be on 11/5/16 and they will be using the Senior Circle
- Said goodbye to the Australian exchange students last week, students were very sad to go, had a wonderful time visiting
- Winter Formal Committee was decided—comprised of sophomores who will plan the Winter Formal

Student Board
Member
Comments

Mr. Pomeroy

- Thanked everyone for coming tonight
- Excited for the new administrators
- Attended Fall Festival and enjoyed the various performances

Board Member
Comments

Mr. Knollenberg

- October is National Breast Cancer Awareness Month
- Attended the Camellia Festival Kick-Off and enjoyed Jerry Jambazian's presentation at the end; sees how the community comes together for this parade
- Went to an environmental scoping meeting—will do an environmental study for a master plan
- Received positive feedback from parents about a teacher's use of Youtube to help students learn key concepts
- Thanked ASB for their presentation earlier this evening
- Congratulated the Little League for winning the State Championship
- City introduced this year's Youth Development Committee; student Board member, Jessica, is a part of this committee

Mr. Goold

- Congratulated ASB for a great presentation. Exciting to see their enthusiasm
- Congratulated National Little League for their accomplishments; participated in Little League

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of October 19, 2016

Mr. Marston

- Echoed sentiments of previous Board members
- Thanked the Kiwanis Club for the recognition they give our students; has served our community as volunteers to help mentor the students. Helps to foster their self-esteem; would like to see more people involved
- HS girls' tennis last CIF game coming up; encourages more people to support our sports teams; appreciates teachers and coaches that are able to help students succeed

Mr. Bell

- Echoed comments of fellow Board members
- Thanked the students for all their hard work

Kathy Perini

- Will be meeting with the City with Ms. Marianne Sarrail to discuss the growth of the City and how that will affect the District
- Had a great time at PCC with Dr. Lashier last week—highly motivated to continue working with our District, will be expanding more opportunities for our students
- Tomorrow night: will be attending the coronation for Rose Court

Superintendent's Comments

President Bell announced that he received one letter from LACOE stating that they have reviewed Unaudited Actuals of 2015-2016 and information has been forwarded to the California Department of Education

Written Communications

There were no complaints for July 1 through September 1, 2016.

Williams Complaints Quarterly Summary for July 1 Through Sept. 30, 2016

Mr. Paul Marietti presented a presentation to the Board regarding the Raptor System at our school sites.

Update on Raptor System

Temple City Unified School District considers the safety and health of our staff and students a top priority. TCUSD is committed to communicating this culture of safety and security to the community while simultaneously providing a welcoming and warm environment for our parents, students and staff. To safeguard students TCUSD has implemented a visitor management system which ensures elementary campus visitors are authorized to be on campus.

The Raptor Visitor Management System instantly checks a visitor's name against registered sex offender lists nationwide. Once the visitor has been cleared through Raptor, the system will print a visitor badge with the visitor's name, picture, and destination. It is important to note that the Raptor system only scans the visitor's name, date of birth, and photo for comparison with the national database of registered sex offenders. Any additional

information is not gathered nor stored. The Raptor system is not connected to any other system such as the Department of Motor Vehicles, Department of Justice, etc. Any other information on the ID is not visible or accessible to any Raptor users. The data screened is not shared or communicated. It is confidential and stored securely through a web-based system.

Update on
Raptor System
(continued)

FISCAL IMPACT/FUNDING SOURCE:

\$1600 per site/Site Budget
\$6400 Total

Member Marston asked if we have a system in place if the Internet goes out.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board received and filed the 2015-2016 Annual Audit Report.

Receive and File
2015-2016
Annual Audit
Report

Conservative, strong District—numbers look good and are “healthy.”

Member Pomeroy thanked the audit firm for the presentation, happy to hear we are still showing strong numbers.
Member Marston appreciates the summaries that help make reports more concise and easy to understand.

On motion of Member Bell, seconded by Member Marston, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board received and filed the 2015-2016 Annual Audit Report for Measure S.

Receive and File
2015-2016
Annual Audit
Report of
Measure S

This will go to the COC in January after it has been approved by the BOE.

On motion of Member Pomeroy, seconded by Member Knollenberg, and on a 5-0 Roll Call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board adopted Resolution 1617-07 Issuance of 2012 General Obligation Bonds, Series B.

Adopt Resolution
1617-07 Issuance
of 2012 General
Obligation
Bonds, Series B

At the September 28 Board meeting, the Board was presented with information about Resolution 1617-07 Issuance of 2012 General Obligation Bonds, Series B. At the October 19 Board meeting, the Board was asked to adopt the Resolution.

The Board will note that the resolutions include “not to exceed” dollar amounts that are greater than the amounts included in the study session materials it reviewed. These amounts are included for the following reasons: 1. Until the bonds are sold to investors, the mix of CIBs (Current Interest Bonds), CABs (Capital Appreciation Bonds) and premium bonds are not known and investors may express a preference at lower interest rates for different individuals bond structures that lower interest payments but increase principal payments resulting in lower total payments; 2. In the case

of the refunding bonds, lower interest rates may make it possible to refund certain existing bonds that are not currently saving the District sufficient dollars in debt service; and 3. In the case of new money bonds, lower interest rates may make it possible to sell more new money bonds at a debt service cost that would be supported by the \$58.80 tax rate. The authorization of the higher "not to exceed" amounts give staff the flexibility to capture market opportunities, if presented within the tax rate parameters set by the Board, but do not obligate the District to do so.

Adopt Resolution
1617-07 Issuance
of 2012 General
Obligation
Bonds, Series B
(continued)

An election was held in the Temple City Unified School District on November 6, 2012 for the issuance and sale of general obligation bonds ("Bonds") of the District for various purposes in the maximum amount of \$128,800,000 (the "Measure S"). Previously, the District sold the first series of Bonds under Measure S in a principal amount of \$39,998,164.35. The District now desires to issue its second series of Bonds under Measure S in an amount not-to-exceed \$40,000,000. The District proposes the issuance of Bonds that include current interest bonds, as well as bonds that allow for the compounding of interest, including capital appreciation bonds. The Bonds are being authorized for sale for the purpose of providing funds to finance projects approved by Measure S and to pay the costs of issuing the Bonds.

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

On motion of Member Bell, seconded by Member Marston, and on a 5-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board adopted Resolution 1617-08 Issuance of 2016 General Obligation Refunding Bond.

Adopt Resolution
1617-08 Issuance
of 2016 General
Obligation
Refunding Bond

At the September 28 Board meeting, the Board was presented with information about Resolution 1617-08 Issuance of 2016 General Obligation Refunding Bond. At the October 19 Board meeting, the Board was asked to adopt the Resolution.

The Board will note that the resolutions include "not to exceed" dollar amounts that are greater than the amounts included in the study session materials it reviewed. These amounts are included for the following reasons: 1. Until the bonds are sold to investors, the mix of CIBs (Current Interest Bonds), CABs (Capital Appreciation Bonds) and premium bonds are not known and investors may express a preference at lower interest rates for different individuals bond structures that lower interest payments but increase principal payments resulting in lower total payments; 2. In the case of the refunding bonds, lower interest rates may make it possible to refund certain existing bonds that are not currently saving the District sufficient dollars in debt service; and 3. In the case of new money bonds, lower interest rates may make it possible to sell more new money bonds at a debt service cost that would be supported by the \$58.80 tax rate. The

authorization of the higher "not to exceed" amounts give staff the flexibility to capture market opportunities, if presented within the tax rate parameters set by the Board, but do not obligate the District to do so.

Adopt Resolution
1617-08 Issuance
of 2016 General
Obligation
Refunding Bond
(continued)

An Election was held in the Temple City Unified School District (the "District") on November 6, 2012 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum principal amount of \$128,800,000 (the "2012 Authorization"). Pursuant to the 2012 Authorization, the District has previously caused the issuance of its Election of 2012 General Obligation Bonds, Series A in a principal amount of \$39,998,164.35 (the "Prior Bonds").

The District now desires to refinance a portion of the outstanding Prior Bonds (so refunded, the "Refunded Bonds") through the issuance of general obligation refunding bonds (the "Refunding Bonds") in an aggregate principal amount not-to-exceed \$43,000,000. All benefits from the refunding will be delivered to the property owners in the District. The final maturity of the Refunding Bonds will not be later than the maturity dates of the Refunded Bonds (August 1, 2043).

This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of federally taxable or federally tax-exempt bonds. The Resolution specifies the basic terms, parameters and forms of the Refunding Bonds, and approves the form of Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Refunding Bonds to be issued (\$43,000,000). Section 4 of the Resolution states the maximum underwriting discount (0.50%) with respect to the Refunding Bonds, and authorizes the Refunding Bonds to be sold at a negotiated sale to Raymond James & Associates, Inc. (the "Underwriter"). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized.

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved Budget Adjustments to 2016-2017 Fiscal Year Budget.

Approve Budget
Adjustments to 2016-
2017 Fiscal Year Budget

Approve Budget adjustment to Fiscal 2016-2017 related to the Recoding of Special Ed Psychologist, State Mental Health and Regional Program employees and Routine Restricted Maintenance transfer and carryover of ending fund balances for Fund 21.0.

Revisions to the adopted budget require County Office approval under

Education Code section 42600, 42601, 42602, 42603, or 42610. This includes increases or decreases in revenue accounts, expenditure accounts, transfers to and from ending balances, and adjustments to the components of ending fund balances.

Budget revisions must be approved by the Governing Board prior to submittal to the County Office.

On motion of Member Bell, seconded by Member Marston, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved a Project Assignment Agreement with Little Diversified Architectural Consulting (formerly NTD Architects, Inc.) for Architectural Services for Cloverly Elementary School Modernization – Phase 2

Approved Project Assignment Agreement with Little Diversified Architectural Consulting (formerly NTD Architects, Inc.) for Architectural Services for Cloverly Elementary School Modernization – Phase 2

Approve the Project Assignment Agreement with Little Diversified Architectural Consulting for Architectural Services for the Cloverly Elementary School Modernization Phase 2 Project in the amount of \$216,500.00 to be paid out of Measure S Bond funds.

On September 7, 2016, a study session was conducted to review the five (5) primary bond issuance scenarios that were available to the District, with Scenario 5 generating the highest amount of bond funding. At the September 14, 2016 Regular Meeting of the Board of Education, the Board approved District Staff to proceed with related bond funding documents using the Scenario 5 structure.

With Scenario 5 resulting in more funds generated, additional projects will be able to be completed, with one of those projects being the balance of the Modernization at Cloverly Elementary School. A construction budget of \$1,500,000.00 has been allocated and it is time to engage in Architectural Services to assist in the evaluation of the remaining buildings and proceed with the development of the construction drawings for submission to DSA. Complete Architectural Services fee is based on the budgeted amount for the project. Once the scope of work is defined, a detailed cost estimate will be developed and the Architectural Services Fee will be fixed at that time based on the Construction Documents estimate. The Architects fee is based on the OPSC Sliding Scale and per the Master Agreement that was approved by the Board on June 26, 2013.

On motion of Member Bell, seconded by Member Marston, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved a Project Assignment Agreement with Little Diversified Architectural Consulting (formerly NTD Architects, Inc.) for Architectural Services for La Rosa Elementary School Modernization – Phase 2.

Approved a Project Assignment Agreement with Little Diversified Architectural Consulting (formerly NTD Architects, Inc.) for Architectural Services for La Rosa Elementary School Modernization – Phase 2

Approve the Project Assignment Agreement with Little Diversified Architectural Consulting for

Architectural Services for the La Rosa Elementary School Modernization Phase 2 Project in the amount of \$307,500.00 to be paid out of Measure S Bond funds.

On September 7, 2016, a study session was conducted to review the five (5) primary bond issuance scenarios that were available to the District, with Scenario 5 generating the highest amount of bond funding. At the September 14, 2016 Regular Meeting of the Board of Education, the Board approved District Staff to proceed with related bond funding documents using the Scenario 5 structure.

With Scenario 5 resulting in more funds generated, additional projects will be able to be completed, with one of those projects being the balance of the Modernization at La Rosa Elementary School. A construction budget of \$2,500,000.00 has been allocated and it is time to engage in Architectural Services to assist in the evaluation of the remaining buildings and proceed with the development of the construction drawings for submission to DSA. Complete Architectural Services fee is based on the budgeted amount for the project. Once the scope of work is defined, a detailed cost estimate will be developed and the Architectural Services Fee will be fixed at that time based on the Construction Documents estimate. The Architects fee is based on the OPSC Sliding Scale and per the Master Agreement that was approved by the Board on June 26, 2013.

On motion of Member Bell, seconded by Member Knollenberg, and on a 4-0-1 roll call vote (Aye: Bell, Gould, Marston, Pomeroy; Nay: None; Abstain: Knollenberg), the Board Adopted Resolution 1617-12 to Support Proposition 51: The Kindergarten through Community College Public Education Facilities Bond Act of 2016

Adopted Resolution 1617-12 to Support Proposition 51: The Kindergarten through Community College Public Education Facilities Bond Act of 2016

On motion of Member Bell, seconded by Member Pomeroy, and on a 5-0 vote (Aye: Bell, Gould, Knollenberg, Marston, Pomeroy), the Board approved Salary Schedule Adjustments with the Certificated and Classified Management Employees, Including All Unrepresented Employees.

Approved Salary Schedule Adjustments with the Certificated and Classified Management Employees, Including All Unrepresented Employees

On October 14, 2015, the Board of Trustees of the Temple City Unified School District requested that a management salary study be performed. The goal of the study was to ensure that Temple City Unified School District maintains a competitive advantage when recruiting and retaining personnel for management positions.

As a result of the study and based on current recruitments, it has been determined that the District is not on average with similar, surrounding districts. The study revealed that in actuality, the salaries of a number of lower level management positions in comparison the Districts were compensated at a higher level than our upper management positions.

Therefore, it is recommended that the salary levels of the following classifications: Assistant Superintendent, Chief Business Official, Director, High School Principal, Intermediate Principal, and Elementary Principal be increased in order to keep Temple City Unified School District competitive and within the average of the comparison districts.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Agreement with the Certificated and Classified Management Employees, Including all Unrepresented Employees, Pursuant to AB 1200.

Approved Agreement with the Certificated and Classified Management Employees, Including all Unrepresented Employees, Pursuant to AB 1200

Assembly Bill (AB) 1200 requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Disclosure of proposed major provisions of the agreement includes, but is not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years.

The Temple City Unified School District (TCUSD) has reached an agreement with the Certificated and Classified Management Employees, including all Unrepresented Employees, which allows for a one-time 3.0% bonus for the second half of the 2015-16 school year (3.0% of each member's 2015-2016 salary schedule placement as of August 31, 2015 times .5, or divided by two). In order to qualify for this off-schedule bonus, unit members must have been employed during the 2015-16 school year and have returned for the 2016-17 school year. Unit members who retired in 2015-16 will also receive the off-schedule compensation.

In addition TCUSD has agreed to increase all Certificated and Classified Management Employees, including all Unrepresented Employees' salaries by 4% on-going. This increase is effective as of July 1, 2016.

On motion of Member Bell, seconded by Member Goold, and on a 5-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board adopted Resolution 1617-10, Certifying the Sufficiency of Textbooks or Instructional Materials and the Instructional Materials Funding Realignment Program (IMFRP) (Williams Act Requirement).

Adopted Resolution 1617-10, Certifying the Sufficiency of Textbooks or Instructional Materials and the Instructional Materials Funding Realignment Program (IMFRP) (Williams Act Requirement)

On motion of Member Bell, seconded by Member Pomeroy, and on a 4-0-1 roll call vote (Aye: Bell, Goold, Marston, Pomeroy; Nay: None; Abstain: Knollenberg), the Board Adopted Resolution 1617-09 to Support Proposition 55: The California Children's Education and Health Care Protection Act of 2016

Adopted Resolution 1617-09 to Support Proposition 55: The California Children's Education and Health Care Protection Act of 2016

On motion of Member Bell, seconded by Member Knollenberg, and on a 5-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Adopted Resolution 1617-11, Authorizing Melissa Kistler, Assistant Superintendent of Education Services to Sign Warrants, Contracts, Orders for Payment, Notices of Employment, and Related Documents as Approved by the Board of Education and Removing Kate Franceschini from the Authorized Signature Form.

Adopted Resolution 1617-11, Authorizing Melissa Kistler, Asst. Superintendent of Ed. Services to Sign Warrants, Contracts, Orders for Payment, Notices of Employment, and Removing Kate Franceschini from the Authorized Signature Form

On motion of Member Bell, seconded by Member Pomeroy, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved the following Consent Agenda items:

Approved Consent Agenda

- Minutes of the Regular Meeting of the Board of Education of September 28, 2016
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Temple City High School: Future Business Leaders of America Leadership Development Institute, Riverside Marriott Hotel, November 5 – 6, 2016
- Temple City High School: Model United Nations Club (MUN) Bruin MUN Conference, Los Angeles, CA, November 12 –13, 2016
- Temple City High School: French Club; France Trip, March 24 – April 1, 2017
- Temple City High School: Percussion Ensemble (Drumline) WGI National Competition, Dayton, Ohio; April 18 – 23, 2017
- Temple City High School: Fusion Dance and Choreo Team Sharp International Competition, Las Vegas, Nevada April 21 – 23, 2017
- Classified Personnel Order 1617-05
- Certificated Personnel Order 1617-05

Member Knollenberg would like to discuss technical applications developed by teachers.

Board Member Comments

On motion of Member Bell, seconded by Member Marston, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the meeting was adjourned at 8:47 p.m.

Adjournment



George Goold, Clerk of the Board of Education

Future Board of Education Meetings

November 16, 2016
December 7, 2016
(Annual Organizational and
Regular Meetings)

January 11 and 25, 2017
February 8 and 22, 2017
March 8 and 22, 2017
April 19, 2017
May 10 and 24, 2017
June 14 and 28, 2017

Future Board
Meetings