

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Unapproved Minutes of the Regular Board Meeting of June 28, 2017

Mr. Marston called the Regular Meeting to order at 7:00 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President Vinson Bell, Clerk Kenneth Knollenberg, Member Samuel Kim, Student Board Member	Roll Call
<u>Board Members Absent</u> John Pomeroy, Vice President – due to traveling George Goold, Member – due to illness	
<u>Administrators Present</u> Kathy Perini, Superintendent Melissa Kistler, Assistant Superintendent, Educational Services Marianne Sarrail, Chief Business Official	
<u>Administrators Absent</u> Art Cunha, Assistant Superintendent, Personnel Services	
Mr. Knollenberg led the flag salute.	Flag Salute
Mr. Marston announced that tonight's meeting will be digitally recorded and that the Board did not meet in Closed Session tonight.	Announcements
There are no Special Recognition/Presentations for this Agenda.	Special Recognition and Introduction
There were no public comments this evening.	Public Comments
Marianne Sarrail <ul style="list-style-type: none"> ● Nothing to report this evening. 	Business Services Update
Melissa Kistler <ul style="list-style-type: none"> ● We are at our mid-point for summer school, continuing in the next 3 weeks ● Working with Elementary to update Standards Based Report Card 	Educational Services Update
Art Cunha <ul style="list-style-type: none"> ● Dr. Cunha was absent this evening. ● Superintendent Perini introduced Oak Avenue Intermediate's new 	Personnel Services Update

principal, Jamie Millan. Ms. Millan introduced herself and expressed her excitement for her upcoming role as Oak's new principal.

Deb Maurey, TCEA: Nothing to report this evening

Bargaining Unit
Comments

Samuel Kim

- ASB is having their Catalina Leadership Retreat
- Hosting multiple bonding events
- July 1st, 8th, 9th 15th Yearbook tryouts
- August 15th-17th Rampage tryouts

Student Board
Member
Comments

Mr. Goold

- Member Goold was absent this evening.

Board Member
Comments

Mr. Knollenberg

- Had Standing Committee Meeting on June 14th
- City is paving parts of Temple City Blvd. but will be done in increments and will not affect the high school
- Relay for Life this weekend raised \$50,000
- LA County Regional Planning Commission heard the final petition to withdraw the Golden Hotel/ Mercy Housing issue
- Attorneys for the City turned out 18-page document related to the problems with the filings of Mercy Housing
- Tour of the TCHS today
- Hopes everyone has a safe and fun Fourth of July
- Fireworks being sold around the community benefit Temple City schools

Mr. Bell

- Hopes everyone is having a good summer break
- Stopped by Relay for Life event, appreciates all the hard work
- Member Marston played a big part during the event
- Welcomed Ms. Millan to the TC community

Mr. Pomeroy

- Member Pomeroy was absent this evening.

Mr. Marston

- Welcomed Ms. Millan, very happy to see great energy and looking forward to seeing her good work
- Relay for Life will exceed their goal, thanked the District for being one of the cosponsors for the Relay, as a District we are honored to be a cosponsor.
- Character building is a big part of Temple City's success
- Kudos to Longden for having a great team and raising all that money

Kathy Perini

- A number of projects going on at the high school
- Working diligently to ensure Budget and program needs are covered for the Fall
- Received numerous compliments from Relay for Life for how supportive the Temple City community is and how much hard work everyone puts in to put on a successful event
- Thanked Ms. Sarrail for her hard work and ensuring the logistics of the event was a success

Superintendent's
Comments

There were no written communications this evening.

Written
Communications

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Approved the Local Control Accountability Plan.

Approved the
Local Control
Accountability
Plan

As part of the Local Control Funding Formula (LCFF), school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP) using an approved template from the California State Board of Education (SBE). The LCAP is required to identify goals and measure progress for student subgroups across eight State priority areas. Districts must include a Plan Summary, Annual Updates of Goals, Actions, and Services, Stakeholder Engagement, Current Goals, Actions, and a Demonstration of Increased or Improved Services for Unduplicated Pupils in their LCAP.

In addition to reporting the details defined in the template including consultations with various stakeholders, the LCAP and District Budget must be presented at the same hearings. The first LCAP and District Budget Public Hearings were held at the meeting of the Board of Education on June 14, 2017.

Although the LCAP is presented at the same time as the budget, it does not reflect all budget items for the District. It is limited to addressing the goals and priorities as outlined by the State of California. The LCAP will be filed with the Los Angeles County Superintendent of Schools five days after final Board approval.

It is recommended the Board of Education approve the Local Control Accountability Plan July 1, 2017 – June 30, 2020.

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Approved 2017-2020 District Budget.

Approved 2017-
2020 District
Budget

Approve the proposed fiscal budget for the Temple City Unified School District for the 2017-2018, 2018-2019, 2019-2020 school years.

COLAs are expected to be 1.56% for 2017-2018, 2.15% for 2018-2019, and

2.35% for 2019-2020.

Revenue

Source	Amount	Percent of Total
Local Control Funding Formula	\$48,220,173	85.57%
Federal	2,236,946	3.98%
Other State	1,985,235	3.52%
Other	3,899,653	6.93%
Total	\$56,342,007	100.0%

This revenue is \$1,780,963 lower than 2016-2017 primarily due to an increase in LCFF funding related to a COLA of 1.56% or \$1,188,552; a decrease in One-Time funding to \$0, compared to (\$1,238,291) in 2016-2017; a decrease in Career Technical Education, College Readiness block Grant, e-rate, Prop 39 Energy funds, and local revenue of (\$1,731,224).

Class sizes are projected to be:

Grades TK-3 24:1 (full implementation required by 2021)	Grades 4-6 32:1 (per contract)
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ADA is projected to be 5,750.93 based on the 2016-17 P2 ADA.

Expenditures

The District expects expenditures to be \$57,325,740 in 2016-2017; 84.5% of these expenditures will be spent on salaries and benefits for District staff, 15.5% on books, supplies and other operating expenditures.

Special Education continues to be underfunded by the Federal Government. When the legislation was passed, the Federal Government promised to fund about 40% of the cost. Since that time, the Federal Government has never funded more than 17% of the cost, leaving the District to take money from unrestricted funds provided by the State for General Education students and use them for the Special Education program costs. The program is expected to be under funded by \$5,939,867 in the 2017-2018 school year.

Net Change in Fund Balance

The Net Change in fund balance is like net income of a company. Net income for a company reflects the difference between total revenue and total expenses. The difference is that a school district's perfect budget would be a net change of \$0, using every dollar provided for the students for which they were provided. For the Temple City Unified School District, the Net Change in Fund Balance will be (\$1,233,733) in 2017-2018, (\$289,665) in

2018-2019 and \$694,052 in 2019-2020.

By way of review, the budget was prepared based on information presented during the Governor's May Budget Revise Meeting on May 18 and conservative enrollment projections. Since that meeting, the Governor has revised information related to One Time Funding. One Time Funding will be made available in 2017-18. The amount has not been finalized, but is projected to be in the range of \$145 - \$148 per ADA, approximately \$833,750 for the District. This is a decrease from the amount of \$170 per ADA that was discussed previously.

The fiscal budget affects all District funds and will be able to maintain the State required 3% reserve \$1,727,272 as well as the 2% Board required reserve of \$1,151,515 with \$3,403,925 remaining in unallocated reserve.

On motion of Member Marston, seconded by Member Knollenberg and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Approved 2016-2017 Authorization to Make Year-End Budgetary Appropriation Transfers to the County Superintendent of Schools.

Approved 2016-2017 Authorization to Make Year-End Budgetary Appropriation Transfers to the County Superintendent of Schools

In closing out the fiscal year, Education Code requires that budget accounts have enough unexpended balances to pay the fiscal obligations being charged against the account. Prior to fiscal year 1987-1988, County Education Offices, with local Board of Education approval, was permitted blanket authority to make budget appropriation transfers as necessary to permit payment of fiscal obligations.

Beginning with fiscal year 1987-1988, Education Code Section 42601 limits the granting of blanket authority only to school districts with less than 2,500 ADA. Districts with more than 2,500 ADA are required to identify budgetary transfers if expenditures against a specific account would otherwise cause an overdraft at the major expenditure level.

Education Code Section 42601 states: "At the close of any school year, a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of EC41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts."

Unified school districts with ADA over 1,501 may authorize the County Office of Education to make budgetary appropriation transfers, provided the districts identify the source of the funds involved with the transfers. As the County Office completes the budgetary transfers, they will send copies of the transfers to the District.

With our ADA over the 1,501 level, the Board of Education is asked to approve the attached Authorization to Make Appropriation Transfers. The Business Office will make the decisions regarding the need for the budgetary transfers, identify the source of funding for the transfers, and communicate this information to LACOE.

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Approved Adjustments to 2016-2017 District Budget.

Approved
Adjustments to
2016-2017 District
Budget

Revisions to the adopted budget require County Office approval under Education Code section 42600, 42601, 42602, 42603, or 42610. This includes increases or decreases in revenue accounts, expenditure accounts, transfers to and from ending balances, and adjustments to the components of ending fund balances.

The following budget revisions must be approved by the Governing Board prior to submittal to the County Office.

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Received Board Policies for Second Reading and Approval.

Received Board
Policies for
Second Reading
and Approval

- BP 1312.3 Uniform Complaint Procedures

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board Received Revised Board Policies for First Reading.

Receive Revised
and New Board
Policies for First
Reading

- BP 5121 Grades/Evaluation of Students
- BB 9240 Board Training
- BB 9323 Meeting Conduct

On motion of Member Marston, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Absent: Goold, Pomeroy), the Board approved the following Consent Agenda items:

Approved
Consent Agenda

- Approve 2017-2018 Designation of California Interscholastic Federation Representatives to League
- Minutes of the Regular Meeting of the Board of Education of June 14, 2017
- Payroll Documents, Warrants, Contracts, and Purchase Orders

- Certificated Personnel Order 1617-18
- Classified Personnel Order 1617-18

Member Knollenberg: Discussion on layout of Board meetings, time changes, closed session after, etc.

Board Member
Comments

On motion of Member Marston, seconded by Member Bell and on a 3-0-2 vote (Aye: Bell, Knollenberg, Marston; Nay: None; Abstain: Goold, Pomeroy), the the meeting was adjourned at 7:55 p.m.

Adjournment



Vinson Bell, Clerk of the Board of Education

Future Board of Education Meetings

Future Board
Meetings

July 26, 2017
August 16, 2017
September 13 and 27, 2017
October 18, 2017
November 15, 2017
December 6, 2017
(Annual Organizational and
Regular Meetings)

January 10 and 24, 2018
February 7 and 21, 2018
March 7 and 21, 2018
April 18, 2018
May 9 and 23, 2018
June 13 and 27, 2018