

**Temple City Unified School District
Annual Organizational Meeting of the Board of Education
District Office Boardroom
9700 Las Tunas Drive, Temple City, California**

Approved Minutes of the Annual Organizational Meeting of December 6, 2017

President Marston called the Annual Organizational Meeting to order at 6:00 p.m. Call to Order

Board Members Present Roll Call

Larry Marston, President
John Pomeroy, Vice President
Vinson Bell, Clerk
George Goold, Member
Kenneth Knollenberg, Member

Board Members Absent

Samuel Kim, Student Board Member

Administrators Present

Kathy Perini, Superintendent
Art Cunha, Assistant Superintendent, Personnel Services
Melissa Kistler, Assistant Superintendent, Educational Services
Marianne Sarrail, Chief Business Official

Administrators Absent

None

There were no public comments.

Public
Comments

Election of Officers

President Marston entertained motions for President, Vice President, and Clerk Board Officers.

On motion of Member Goold, seconded by Member Knollenberg, and on a 4-1-0 vote (Aye: Bell, Goold, Knollenberg, Marston; Nay: Pomeroy, Abstain: None), Member Marston was elected to serve as President of the Board of Education until the Organizational Meeting in December 2018. President

On motion of Member Pomeroy, seconded by Member Marston, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Member Bell was elected to serve as Vice President of the Board of Education until the Organizational Meeting in December 2018. Vice President

On motion of Member Pomeroy, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Member Goold was elected to serve as Clerk of the Board of Education until the Organizational Meeting in December 2018. Clerk

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Kathryn E. Perini was elected to serve as Secretary to the Board of Education until the Organizational Meeting in December 2018. Secretary

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Melissa Kistler was elected to serve as Assistant Secretary to the Board of Education until the Organizational Meeting in December 2018. Assistant Secretary

Date, Time and Location of Regular Meetings

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board designated the second and fourth Wednesdays of each month for regular meetings of the Board, with the exception of one regular meeting being held in April, July, August, November and December. Regular Board Meetings will begin at 6:15 p.m.; Closed Session at 6:17 p.m.; and Open Session at 7:00 p.m. Meetings will be held in the Boardroom at the District Office at 9700 Las Tunas Drive, Temple City. Regular Meetings

Appointment of Representatives

On motion of Member Pomeroy, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Member Knollenberg was elected to serve as Board Representative to the County Committee on School District Organization. Rep. to County Committee on School District Organization

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Member Goold was elected to serve as Board Representative to the Los Angeles County School Trustees Association. Rep. to LACSTA

On motion of Member Marston, seconded by Member Bell, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), Kathryn E. Perini and Art Cunha were appointed to serve as Board Representatives in employer/employee relations with authority to delegate representation to a Management Team Member. Board Reps. Employer/Employee Relations

Authorization of Signatures

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy; Nay: None; Abstain: None), the Board adopted Resolution 1718-08, Annual Certification of Signatures Verifying Signatures of Governing Board Members and Authorizing Art Cunha , Melissa Kistler, Kathryn E. Perini, and Marianne Sarrail to sign Warrants, Contracts, Orders for Payment, Notices of Employment, and related documents as approved by the Board of Education.

Authorized Signatures Resolution 1617-13

On motion of Member Marston, seconded by Member Goold and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board authorized Diana Vasquez, Director of Purchasing, to sign Purchase Orders under the dollar amount of \$1,000.

Authorized Signature for Purchase Orders

Miscellaneous

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board designated the following positions as Management, Confidential or Other Unrepresented Positions:

Management, Confidential, or Other Unrepresented Positions

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| Administrative Assistant | Director, School to Career Enrichment Programs |
| Administrative Assistant to the Superintendent | Director, Special Education |
| Assistant Principal | Director, Technology |
| Assistant Superintendent, Educational Services | Personnel Assistant |
| Assistant Superintendent, Personnel Services | Personnel Technician |
| Chief Business Official | Public Information Officer/Webmaster |
| Coordinator, Curriculum | Principal |
| Director, Educational Services | Special Education Program Specialist |
| Director, Facility Services and Maintenance | Superintendent |
| Director, Fiscal Services | Supervisor, Extended Learning |
| Director, Food Services | Supervisor, Facility Services and Maintenance |
| Director, Purchasing | |

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board appointed Marianne Sarrail as District Representative and Maria Cabrera as Alternate to the West San Gabriel Valley Benefits Joint Powers Authority, West San Gabriel Valley Workers' Compensation Joint Powers Authority, and West San Gabriel Valley Liability and Property Joint Powers Authority.

District Rep. to JPA's

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board adopted Board Policies through December 2018.

Board Policies



Clerk of the Board of Education

Future Board of Education Meetings

January 10 and 24, 2018	April 18, 2018
February 7 and 21, 2018	May 9 and 23, 2018
March 7 and 21, 2018	June 13 and 27, 2018

Future Board
Meetings