

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of December 6, 2017

Mr. Marston called the Regular Meeting to order at 6:16 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President Vinson Bell, Vice President George Goold, Clerk Kenneth Knollenberg, Member John Pomeroy, Member Samuel Kim, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Kathy Perini, Superintendent Melissa Kistler, Assistant Superintendent, Educational Services Art Cunha, Assistant Superintendent, Personnel Services Marianne Sarraill, Chief Business Official	
<u>Administrators Absent</u> None	
There were no public comments.	Public Comments
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote, (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy) the Board adjourned to Closed Session at 6:16 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">• Superintendent's Evaluation• Personnel Matters (Government Code 54957) Public Employee Discipline, Dismissal, Release	Closed Session
On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board reconvened to Open Session at 7:01 p.m.	Reconvened to Open Session
Mr. Marston announced that tonight's meeting is not being digitally recorded, but will be audio recorded.	Recording of Meeting
Mr. Marston led the flag salute.	Flag Salute
Mr. Marston announced that no action was taken in Closed Session.	Action Taken in Closed Session

There were no special recognitions or presentations for this meeting.

Special
Recognition and
Introduction

There were no public comments for this meeting.

Public
Comments

Marianne Sarrail

Business Services
Update

- TCHS Phase 1A – New 2 Story Classroom Building
 - Punch list items are being addressed
- TCHS Phase 1B- New Pool, locker building modernization & field renovation
 - The contractor has mobilized the site and has begun the clearing for the new multi-use field
 - The pool will be drained within the next few days to prepare for the demolition
- Longden Modernization Project
 - The administration and 4 classrooms upstairs have been turned over and occupied as of 11/27/17
 - Abatement and demolition will begin on the next phase on 11/27/17
 - Work on elevator building continues
 - Irrigation is close to completion with landscaping beginning within the next 3-4 weeks
- Cloverly Modernization Project
 - The Architect has begun the Construction Document Phase of the project and TELACU continues to monitor the progress and review cost estimates as they are available.
 - The plans were submitted to DSA on November 3, 2017
- La Rosa Modernization Project
 - The Architect has begun the Construction Document Phase of the project and TELACU continues to monitor the progress and review cost estimates as they are available.
 - The plans were submitted to DSA on November 3, 2017
- Prop 39
 - TELACU and IEC, Inc. has put together a list of projects that are eligible for the program. The focus was to include projects that have already been completed (i.e. lighting upgrades, HVAC unit replacements, etc)
 - IEC, Inc. has submitted the amended EEP (energy expenditure plan) and the CEC (California Energy Commission) has approved a revised award of \$1,305,545 which are unrestricted funds
- Oak Ave Update
 - The District and TELACU are reviewing options for the Oak Avenue New Classroom Building Project
 - The general scope will be the demolition of Buildings 400 and

500, construction of a prefabricated 2-story classroom building

- Emperor Update
 - The final seal coat and restripe was completed over Thanksgiving break

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Melissa Kistler

Educational Services Update

- It is Parent/Teacher Conference Week at the Elementary sites
- First roll out of the updated report card: there is a video that discusses the new report card on the Ed. Services website
- There are upcoming Robotics competitions for Oak and TCHS and Longden FLL Robotics this weekend
- Temple City Unified will be attending the California STEAM Symposium this weekend
- Please join us at all the upcoming holiday events

Art Cunha

Personnel Services Update

- Nothing to report this evening

Deb Maurey, TCEA: None

Bargaining Unit Comments

Samuel Kim

Student Board Member Comments

- ASB will be attending Lights on TC parade hosted on Friday, Band and Auxiliary will be attending as well
- ASB will be having their Stussy Fundraiser on Sunday
- Rampage is working on the last issue of the school year
- Yearbook is working towards their first deadline
- Holiday Boutique is currently happening with multiple clubs and organizations participating to help fundraise

Mr. Pomeroy

Board Member Comments

- Productive time at CSBA conference last weekend, went to very interesting sessions, positive time, helpful to meet other board members from other districts and compare notes
- Happy Holidays to everyone

Mr. Knollenberg

- Happy Christmas
- Attended CSBA Conference in San Diego, good to see other Board members there, interesting presentations, and lots of information
- Attended Robotics awards at La Canada High School
- Attended City Council meeting last night, discussed general plan for City. City will release Senior Report in a couple of months. May affect Developer Fees in the future
- During CSBA Conference: Google is a major focus at other schools

Mr. Goold

- Attended conference in San Diego, found it very informative, appreciates the guidelines set forth, makes things more uniform
- Attended middle school Chorus concert at TCHS last night, great production, kids had a lot of fun

Mr. Bell

- Wished everyone a good evening, and a merry Christmas and happy new year
- Also attended the CSBA Conference in San Diego, always something new and interesting to learn, always look forward to attending
- Commended Dr. Kistler, Sarah Vielma, and Amber Wang for putting on the CTE event at TCHS, inviting 8th graders and freshmen families to gain a better sense of objective of CTE, hope families came away knowing more information. Thanked staff for their effort

Mr. Marston

- Echoed Member Bell's sentiments regarding CTE Parent night
- Attended CSBA conference in San Diego, lots of networking and opportunity to always learn, 12,000 steps a day, most members attended different sessions: diversified sessions to get a broader scope of information
- Many holiday events coming up, hopes everyone can get out and support the students, they're working very hard
- Merry Christmas everyone

Kathy Perini

- Attended CSBA Conference in San Diego: Commended student Board member Samuel Kim for showing great character and supporting the Board and Superintendent

Superintendent's
Comments

There were no written communications this evening.

Written
Communications

Ms. Tiffany Bell, LMP Risk Services Consultant, presented a check to the Board in the amount of \$10,000 as part of their matching grant program from CSAC-EIA.

California State
Association of
Counties Excess
Insurance Authority
(CSAC-EIA)
Matching Grant
Presentation

Matthew Rinehart, Assistant Director of Admission at the University of La Verne discussed the MOU between ULV and TCUSD. Fee waiver may apply this year, two major signing events a year, early fall and late spring. Second year doing this with the District, provides access for students and options for students as far as college choices go, even the playing field. ULV is a Four-year college where you can obtain a Bachelor's Degree; Staff pursuing Doctorate will receive discount.

University of La
Verne and
TCUSD MOU
Presentation

Member Pomeroy: is there a limit to how many are accepted under a certain major. Mr Rinehart replied there is no limit. There is also an application \$50 fee that is waived. And an opportunity for an annual 10k scholarship, so up to 40k at the end of four years.

Mr. Rinehart has worked closely with Amy Sisson at the high school and appreciates her support.

Dr. Kistler presented the Local Control and Accountability Plan (LCAP) Summary to the Board.

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. By presenting the District's LCAP using infographics, Dr. Kistler was able to provide a summary of the District's goals, actions, services and expenditures and how we are meeting our District's needs.

Local Control
and
Accountability
Plan (LCAP)
Summary

Board members thanked Dr. Kistler for providing this information and believes it will benefit everyone.

On motion of Member Marston, seconded by Member Goold and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved 2017-2018 First Interim Financial Report.

Approved 2017-
2018 First Interim
Financial
Report

Ms. Sarraill presented the First Interim Financial Report to the Board:

Twice each year the governing board is required to certify the district's ability to meet its financial obligations for the remainder of the current year and the subsequent two years. This process is referred to as the Interim Report Process. The 1st Interim is due to the Los Angeles County Office of Education (LACOE) by December 15th.

The certification by the Governing Board must be classified one of the following:

Positive: A school district that, based on current projections, will meet its financial obligations for the current and two subsequent fiscal years.

Qualified: A school district that, based on current projections, may not meet its obligations for the current and two subsequent fiscal years.

Negative: A school district that, based on current projections, will be unable to meet its obligations for the current and two subsequent fiscal years.

Budget projections for 2017-2018 (since the budget was adopted in June) and also projections for the following two years 2018-2019 and 2019-2020:

Revenue:

LCFF Revenue & GAP Funding for FY16-17 was adopted at \$47,255 and projected at \$47,210, \$49,014 and \$49,771 for FY 17-18 & FY 18-19 respectively due to change in Funded ADA and Prop 30 EPA and GAP funding %

Federal Revenue for FY16-17 was adopted at \$2,178 and projected at \$2,416, \$2,178 and \$2,178 for FY 17-18 & FY 18-19 respectively. The projected for FY 16-17 is higher due to carryover for the Federal programs.

Other State Revenue for FY16-17 was adopted at \$3,369 and projected at \$3,845, \$2,046 and \$2,046 for FY 17-18 & FY 18-19 respectively. The projected for FY 17-18 & FY 18-19 is lower than FY 16-17 because of carryover of one-time funding which was provided in 15-16, budgeted in 16-17 only.

Other Local Revenue for FY16-17 was adopted at \$3,543 and projected at \$3,645, \$3,543 and \$3,543 for FY 17-18 & FY 18-19 respectively. The projected for FY 16-17 is higher due to carryover for the Donations to sites.

Expenditures:

Certificated Salaries for FY16-17 was adopted at \$27,352 and projected at \$28,848 for 1.5% Bonus and 4% increase to Certificated and Management members and \$29,062 and \$29,648 for FY 17-18 and FY 18-19 respectively to reflect Step and column changes.

Classified Salaries for FY16-17 was adopted at \$8,210 and projected at \$8,863 for 1.5% Bonus and 4% increase to Classified and Confidential Management members and \$8,903 and \$9,049 for FY 17-18 & FY 18-19 respectively to reflect Step and column changes.

Employee Benefits for FY16-17 was adopted at \$10,935 and projected at \$10,915 to reflect increase for 1.5% Bonus and 4% increase to the benefits and decrease in Retiree benefits costs for current year and \$10,728 and \$10,906 for FY 17-18 & FY 18-19 respectively due to increase in STRS and PERS rate.

Books and Supplies for FY16-17 was adopted at \$2,734 and projected at \$4,993 for carryover from prior year for programs and \$2,235 and \$2,235 for FY 17-18 & FY 18-19 respectively which excludes one time funding carryover available for this year.

Other Operating expenses for FY16-17 was adopted at \$5,093 and

projected at \$6,379 for carryover from prior year including one time funding and \$5,093 and \$5,080 for FY 17-18 & FY 18-19 respectively to reflect decrease in one time funding expenses.

Capital Outlay for FY16-17 was adopted at \$7 and projected at \$260 for carryover for one time funding for Facilities Maintenance and Technology infrastructure.

No change in Other for FY16-17 adopted to projected, shows change in FY17-18 & FY18-19 related to Solar panel payments.

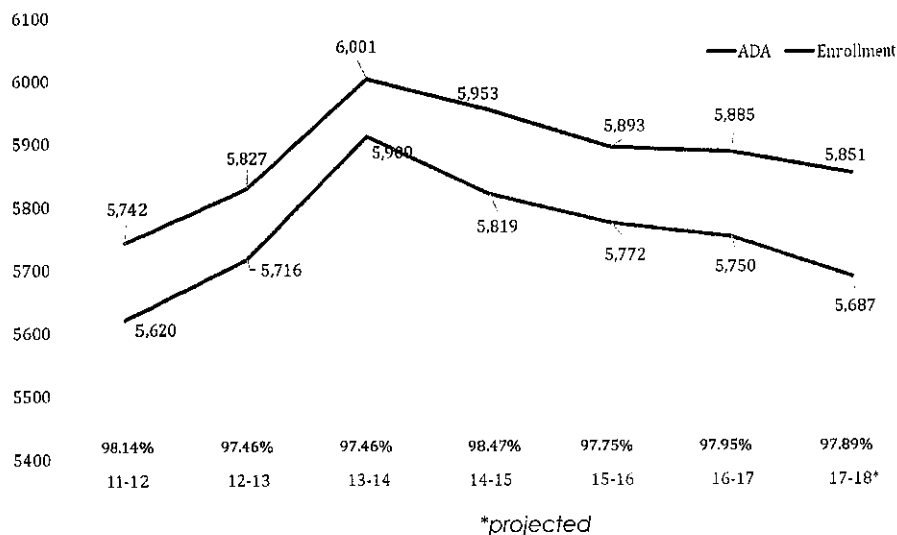
Net Change in Funds for FY17-18 was adopted at \$1,243 and projected to have negative \$3,932 mainly due to budgeting carryover of One-time funding out of Ending fund balances and budgeting and 2% increase in Salaries and benefits and carryover of rental and facilities.

Components of Ending Fund Balance:

- Discuss 2% and 3% reserves, these are calculated as a % of total expenses, you will note a change in the 3% designated reserve and the 2% board reserve as this is calculated based on total expenses.
- The legally restricted represents the balance in restricted resources.
- LCFF Targeted budget was reserved as it is not allocated completely
- LCFF Gap Reserve, as there is no statutory requirement to provide GAP funding in any year, it is recommended by County that when projecting other years, districts reserve the GAP funding. You will notice that it is not reserved for FY17-18 as it was release by the State, but 18-19 and 19-20 shows Gap Funding Reserve.
- Career Technical Match was required to match 1:1 in 16-17, 1:1.5 in 17-18 and 1:2 in 18-19, since career technical. The amount reserved is carried over from prior years.
- Please note the reserve for OPEB liability. This assumes the budgeted allocation of \$250 in the current year and the two subsequent years. You will note a growing amount, which will remain until the funds are transferred to Fund 40.0
- Balance is reserved for designated for deficit.

Overview of Enrollment and Average Daily Attendance (ADA) from FY 11-12 to FY 17-18

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of December 6, 2017



The enrollment line is above the ADA line. The percentage above fiscal years shows percentage of difference between Enrollment and ADA which is 98.14% in FY11-12 and going down a bit and up to 97.46% in 13-14 when the enrollment was highest to 6,001. It is 97.89% in FY17-18.

Current year Funded ADA which generates LCFF Revenue is based on the percentage difference between Enrollment and ADA.

On motion of Member Marston, seconded by Member Goold and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved the following Consent Agenda items:

Approved
Consent
Agenda

- Minutes of the Special Joint ASB/BOE Meeting of the Board of Education of November 15, 2017
- Minutes of the Regular Meeting of the Board of Education of November 15, 2017
- Disposal of Obsolete Equipment
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- TCHS Student Trip: Percussion Ensemble (Drumline) WGI National Competition, Dayton, OH April 17 – 22, 2018
- Certificated Personnel Order 1718-07
- Classified Personnel Order 1718-07

There were no Board member comments for this evening.

Board Member
Comments

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the meeting was adjourned at 7:53 p.m.

Adjournment

Annual Organizational Meeting of the Board of Education of the Temple City Unified School District
December 7, 2016

Member Knollenberg volunteered to serve as the Board Representative to the Temple City Schools Foundation.

Rep. to
Schools
Foundation

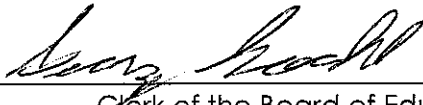
Members Marston and Member Knollenberg to serve as Board Representatives to the School District/City of Temple City Standing Committee.

Reps. to
District/City of
TC Standing
Committee

Adjournment

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board adjourned the Annual Organizational Meeting at 6:14 p.m.

Adjournment



Clerk of the Board of Education