

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of September 13, 2017

Mr. Marston called the Regular Meeting to order at 6:15 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President John Pomeroy, Vice President Vinson Bell, Clerk George Goold, Member Kenneth Knollenberg, Member Samuel Kim, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Kathy Perini, Superintendent Melissa Kistler, Assistant Superintendent, Educational Services Art Cunha, Assistant Superintendent, Personnel Services Marianne Sarrail, Chief Business Official	
<u>Administrators Absent</u> None	
There were no public comments.	Public Comments
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote, (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy) the Board adjourned to Closed Session at 6:15 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">• Superintendent's Evaluation• Personnel Matters (Government Code 54957) Public Employee Discipline, Dismissal, Release	Closed Session
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board reconvened to Open Session at 7:03 p.m.	Reconvened to Open Session
Mr. Marston announced that tonight's meeting is being digitally recorded.	Recording of Meeting
Mr. Pomeroy led the flag salute.	Flag Salute
Mr. Marston announced that no action was taken in Closed Session.	Action Taken in Closed Session

There are no Special Recognition/Presentations for this meeting.

Special Recognition and Introduction

There were no public comments for this meeting.

Public Comments

Marianne Sarrail

- Nothing to report this evening.

Business Services Update

Melissa Kistler

- Excited for the start of the school year
- Currently working with STEAM groups and getting ready for Robotics and other competitions coming up
- Great opportunity for CTE, through PCC partnership, we will be joining the Advanced Manufacturing and Engineering Technology Linked Learning (AMTELL) Consortium dual enrollment program, advances and excites students through interdisciplinary curriculum, project-based learning, and the integration of Career Technical Education with traditional academic disciplines; able to capture \$150,000 in funds to help support the program

Educational Services Update

Art Cunha

- Nothing to report this evening.

Personnel Services Update

Deb Maurey, TCEA: None

Bargaining Unit Comments

Samuel Kim

- ASB had their first Spirit Week
- Had their first issue of Rampage released
- TCHS Robotics held their first fundraiser at Blaze Pizza over the weekend

Student Board Member Comments

Mr. Goold

- Excited for the school year
- Looking forward to a great year

Board Member Comments

Mr. Knollenberg

- Attended Back to School Breakfast Gathering for all employees
- Attended Back to School night at Longden, very interesting presentation by the teachers for the parents
- Attended Schools Foundation meeting, discussed the Accelerated Reader (AR) program, subsidizing program, would like to know the

goals established for AR

- Summer school was very successful, received extra funds they will be able to distribute, applications are available online for grants

Mr. Bell

- Echoed previous board member comments regarding BTS breakfast
- Really proud of what we do here

Mr. Pomeroy

- Welcomed everyone back
- Attended several BTS nights at the school sites, unable to attend BTS breakfast
- Welcomed new staff and administrators
- Has one child attending another school, gets to see
- Welcomed representatives from APU

Mr. Marston

- Back to School Breakfast was phenomenal
- Unable to attend Back to school BBQ was the following day
- Congratulations to all Fall athletes
- All the classrooms/buildings construction is settling down
- Appreciates all the administration and Grounds crew and what they are able to accomplish, appreciates how great the facilities look

Kathy Perini

- Temple City Chamber of Commerce will recognize TCHS as an outstanding contributor to the City of Temple City on October 18th at their Awards Gala
- LACOE: Notification of approval of our LCAP
- Letter from student: please look into pesticides being used on campus and also suggested possible organic options

Superintendent's
Comments

Written
Communications

Tony Alfano, Director of Maintenance and Operations gave the Board an update on all the deferred maintenance projects of last year:

Update on
Deferred
Maintenance
Projects

TCHS Rm 701:

- Convert classroom into a Dance Studio.
 - Remove existing internal walls.
 - Install hardwood sprung dance floor.
 - Convert office to locker room.
 - Dance floor installed.
 - New carpet in locker room and storage room.
 - New lockers installed.
 - Mirrors installed.
 - Painting complete.
 - Stretching bar is on order.

TCHS Rm 704:

- Remove all overhead cabinets and countertop cabinets.
- Remove carpet and install new marmolium flooring.
- Paint all walls.
- Install sink.
- New flooring was installed.
- All cabinets were removed.
- All walls were painted.
- Sink was installed.

TCHS Rm 511 & 512

- Remove inner walls of rooms 511,512 and 513.
- Replace drywall and carpet.
- Paint rooms.
- Inner walls were removed and new drywall was installed.
- New carpet was installed.
- Rooms were painted.

TCHS Courtyard

- Design and build walkways with a low wall for seating.
- Plant trees for shade and low growing shrubs.
- Install a trench drain.
- Install up lighting on trees.
- Block walls are completed.
- Brick ribbons, concrete and trench drain will be in on 9/9.
- Trees and shrubs scheduled for planting by 9/15.

Emperor Blacktop

- Remove and replace asphalt from playground.
- Slurry coat the front driveway and parking lot.
- Asphalt was replaced and new striping was added.
- Front drive and parking lot was slurry coated.

Emperor & La Rosa Key System

- Remove and replace all lock cylinders.
- Add cylinder dogging with visual lock/unlock feature to the inside of the classrooms.
- Replace doors and hardware as needed.
- Replace all perimeter locks.
- Replaced all cylinder cores.
- Added cylinder dogging function with indicators.
- Replaced doors as needed.
- Doors on cafetorium are now ADA compliant.
- New padlocks were installed to all perimeter gates.

Longden Playground

- Remove and replace worn parts on playground equipment.
- Add woodchips to play areas in the kindergarten area.
- Parts for the playground equipment have been received.
- Wood chips have been added.

Longden Rm 311 & 312

- Remove and replace worn siding.
- Paint exterior of buildings.
- Siding was replaced as needed.
- Building were painted.

Districtwide Irrigation Control System

- Remove and replace all irrigation controllers.
- Add flow sensors to all main irrigation valves.
- One controller has been installed at the high school.

DDSLC Key System

- Remove and replace cylinder cores.
- Remove and replace padlocks on perimeter.
- Parts are on order.

2016-2017 Deferred Maintenance Projects

- Installed new A/C unit at TCHS office.
- Installed new A/C unit at Memoli Hall foyer.
- Painted locker rooms at Oak.
- Installed new hydration station's at TCHS and Oak.
- Fabricated three carts for the TCHS Band.
- Fabricated new gates in the La Rosa parking lot and added a walkway.
- Installed speed bumps in the student parking lot at TCHS.
- Removed the old snack bar building at Oak.
- Painted numbers in all parking spots at TCHS.
- Removed dead tree and landscaped the front of Emperor.
- Fabricated new scorekeeper stand for TCHS.
- Installed handrail on visitor side bleachers at TCHS.
- Fabricated and installed security screens at Memoli Hall.
- Landscaped the front of Facility Services Shop.
- Landscaped the front of the Band room at TCHS.
- Installed fans in the gyms at TCHS and Oak.
- Fabricated frame and installed screen on top of Band room.

Board members thanked Mr. Alfano, his team, and Business Services for all their hard work. Recognized that improvements take time and appreciate the administration for setting project priorities to modernize the District as a whole.

Daniel Rodriguez of TELACU provided the Board with an update on all the current Bond projects.

Update on
Bond Projects

Longden Modernization Project

- Modernize 2-Story Classroom Building
- Modernize Kindergarten Buildings
- Related site work
- The project was bid February 16, 2017 and was awarded at the March 8, 2017 Board Meeting
- The first 8 rooms have been completed and occupied for the first

day of the 2017/2018 school year

- The media center will be ready to occupy at the end of September 2017
- The administration area will be ready to occupy December 2017
- Second floor classrooms will be complete by Fall 2018
- Kindergarten classrooms will be complete October 2018

TCHS Phase 1A- New 2-Story Classroom Building

- Construction of 3 masonry buildings connected by exterior walkways with a total of 32 classrooms and related site work
- Staff began moving into the new classrooms over the summer and all 32 classrooms were occupied for the 2017/2018 school year
- Punch list items are currently being addressed

TCHS Phase 1B- Pool Replacement/Bldg 800 Modernization & Sports Fields

- Demolition of the existing pool
- Construction of a new 33m x 25yd
- Modernization of locker/team rooms
- Reconstruction of the Sports Fields
- Plans have been approved by DSA and County Health Department
- TELACU is currently developing the bid and construction schedules
- The interim housing portables have been disconnected and removed from the site

Cloverly Modernization Project Phase 2

Administration Modernization Scope for consideration includes:

- New layout
- Replace old window system with a new aluminum window system
- New doors and frames
- New ceiling and lights
- New flooring
- Interior painting
- The District, Architect and TELACU continue to meet with the site to review the potential scope of work.
- Once the scope of work is finalized, a project schedule can be created.

La Rosa Modernization Project Phase 2

Modernization of (7) remaining Classrooms and Administration Scope for consideration includes:

- New administration layout
- Replace old window system with a new aluminum window system
- New doors and frames
- New ceiling and lights
- New flooring
- Interior painting
- The District, Architect and TELACU continue to meet with the site to review the potential scope of work.
- Once the scope of work is finalized, a project schedule can be created.

Oak New Classroom Building Project

- Scope considerations include:
- Removal of existing classroom Building "C".
- Replacement with a new two-story pre-engineered building (manufacturer TBD) with (16) classrooms plus student & staff toilets, workroom, exterior walkway, stairs and elevator.
- Site utility service connections to the new building for power, low voltage systems, water, sewer and fire water. Interior fire alarm and low voltage system distribution.
- New building upgrades include crawl space gopher slab and drainage.
- Removal of existing classroom Building "D" including capping of utilities and removal of a portion of the covered walkway to the east. Following removal of the building the pad area will be temporarily paved for future development.
- A campus wide fire alarm system replacement.

Member Bell thanked the staff and administration for all their hard work. The work speaks for itself, really coming together and seeing bond dollars at work. Amazing to see, this inspires the students.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved the Memorandum of Understanding between Azusa Pacific University and Temple City Unified School District.

Approved
Memorandum of
Understanding
between Azusa
Pacific University
and Temple City
Unified School
District

Sarah Vielma, Director of School to Career Enrichments programs gave a brief presentation on the MOU between TCUSD AND APU. APU's President, Dr. Jon Wallace also briefly introduced the program to the Board. Azusa Pacific University and Temple City Unified School District believe that a formal relationship between them will enable each to enhance and expand their services to students and increase the number of students qualifying for admission to APU. Temple City Unified is committed to a college preparation program and Azusa Pacific University is offering a guaranteed admission program upon meeting specific terms set forth in the MOU. The District agrees to provide all incoming ninth grade students beginning with the 2017-18 school year with a rigorous program of studies and support to give them the opportunity to meet the admission requirements for entrance to APU. Graduating twelfth grade students who meet the admission requirements and complete the FAFSA will receive a minimum scholarship of \$10,000 each year for four years of undergraduate studies.

The Board was very impressed by this opportunity for TCUSD students and were thankful that we were able to partner with such an outstanding University. The Board asked clarification questions regarding who would be eligible for this program. Ms. Vielma and Dr. Jon Wallace were able to

communicate to the Board that any student who met the qualifications would be eligible.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board approved Project Assignment with Little Diversified Architectural Consulting for Architectural Services for the Oak Avenue Intermediate School Project.

Approved Project Assignment with Little Diversified Architectural Consulting for Architectural Services for the Oak Avenue Intermediate School Project

Due to the potential State Grant, the District may be eligible for an additional \$1,963,808.22 to be allocated to Oak Avenue. Since the District currently only has a planning budget for this site, it is in the District's best interest to assign an architect, prepare plans and submit to DSA for approval. Once the project is approved by DSA, the project can be submitted to California Department of Education (CDE) for approval and funding. State funding is contingent on plans being approved by DSA and CDE and it's imperative that the District gets placed in the funding queue as soon as possible.

The scope of the project if additional State Funding is received includes; demolition of Building C, replacement with a new 2-story 16 classroom building and the demolition of Building D (in an effort to provide more open space on campus).

FISCAL IMPACT/FUNDING SOURCE:

\$340,295.00 From Measure 'S' Proceeds
Budget for Planning Costs: \$780,000.00

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Approved Agreement with IEC, Inc. for District-Wide Proposition 39 Energy Consulting Services.

Approved Agreement with IEC, Inc. for District-Wide Proposition 39 Energy Consulting Services

In 2015, the District applied and received \$261,537.00 of Proposition 39 Planning funds. \$49,700.00 of the planning funds were previously expended to prepare the initial Energy Expenditure Plan (EEP) which was completed, submitted to the California Energy Commission (CEC) and ultimately approved.

Due to changes to the CEC's Energy Saving Calculators, there is potentially an additional \$350,304.00 available for the District. The Energy Consulting firm will revise the originally submitted EEP and budget tracking sheet to include additional potential projects that may qualify under the new guidelines. On June 26, 2017, the District publicly advertised a Request for Qualifications and Proposals with all responses being due by July 19, 2017. A total of 5 responses were received. Since all respondents are qualified firms with ample experience required to perform this scope of work, it is in the District's best interest to award to the lowest respondent, IEC, Inc. IEC, Inc. had provided the initial Prop 39 consulting services for the District and were successful with obtaining approval of the original EEP.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy; Nay: None; Abstain: None), the Board Adopted Resolution 1718-02, Approving Gann Limit for 2017-18.

Adopted Resolution 1718-02, Approving Gann Limit for 2017-18

That the Board of Education adopt Resolution 1718-02, declaring that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2016-17 and 2017-18 fiscal years are made in accordance with applicable constitutional and statutory law. This Board does hereby declare that the appropriations in the budget for 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4.

In November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution. The provisions of that Article established maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts. The District must establish a revised Gann Limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Opening Public Hearing for 2017-18 Reserve for Economic Uncertainties (REU).

Approved Opening Public Hearing for 2017-18 Reserve for Economic Uncertainties (REU)

School districts are required to conduct a public hearing regarding the Reserve for Economic Uncertainties (REU). Tonight, the Board will conduct this public hearing; however, the Board does not need to take any action at tonight's meeting.

Education Code 42127(a)(2)(B) addresses requirements related to the adoption of school district budgets. Commencing with the budgets adopted for 2015-2016 fiscal year, the governing board of a school district that proposes to adopt a budget that includes a combined assigned and unassigned ending fund balance in excess of the minimum recommended reserve for economic uncertainties adopted by the State Board pursuant to subdivision (a) of Section 33128, shall at the public hearing held pursuant to paragraph (1), provide all of the following for public review and discussion:

- The minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.
- The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the

budget.

- A statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties for each fiscal year that the school district identifies an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties, as identified pursuant to clause (ii).

Per Education Code Section 42127(a)(2)(B), the following District Reserve for Economic Uncertainties (REU) information will be presented at a public hearing on Sep 13, 2017.

REU Requirements	2017-2018	2018-2019	2019-2020
Assigned Fund Balance	\$9,174,507	\$10,658,629	\$12,358,299
Unassigned Fund Balance	\$3,403,925	\$1,630,138	\$624,520
Total Assigned & Unassigned	\$12,578,432	\$12,288,767	\$12,982,819
Minimum Recommended REU	\$1,727,272	\$1,745,867	\$1,744,472
Amount Exceeding Minimum REU	\$10,851,160	\$10,542,900	\$11,238,347

Reason for reserves in excess of minimum:

There are a multiple benefits in carrying higher than minimum reserves and they include:

- Provide for 2% board required reserve:
 - 2017-18 in the amount of \$1,151,515
 - 2018-19 in the amount of \$1,163,911
 - 2019-20 in the amount of \$1,162,981
- Financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs.
- Protection against exposure to significant one-time outlays such as disasters, lawsuits or material audit findings.
- Protection against the volatility of State revenues.
- Cash management/avoiding the cost of borrowing for cash flow purposes.
- Protection against declining enrollment.

This is not an exhaustive list. Of all the reasons for carrying a higher than minimum reserve, protecting against State revenue volatility is one of the most compelling. This is especially true with Local Control Funding Formula (LCFF), because gap funding is directly tied to the State's ongoing ability to fund the LCFF through Proposition 98 growth. Most importantly, by providing a buffer from volatile State revenues, maintaining a higher than minimum reserve creates a more stable education environment for

students.

Conducted public hearing from 9:02 p.m to 9:06 p.m.

Member Pomeroy commented on declining enrollment in other Districts and stated it is a possibility although not currently occurring at TCUSD.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the Board Approved Closing Public Hearing for 2017-18 Reserve for Economic Uncertainties (REU).

On motion of Member Marston, seconded by Member Pomeroy, and on a 5-0-0 roll call vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy; Nay: None; Abstain: None), the Board approved the following Consent Agenda items:

- Minutes of the Regular Meeting of the Board of Education of August 16, 2017
- Resolution 1718-04, Proclaiming October 2017 as Character Education Month, Month of the Young Adolescent, and Proclaiming October 23-31, 2017 as Red Ribbon Week
- Resolution 1718-05, Proclaiming the Week of October 9-13, 2017 the Week of the School Administrator
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Certificated Personnel Order 1718-03
- Classified Personnel Order 1718-03

Member Knollenberg: how do you get an item on the Agenda and does the Board review the City of Temple City's Master Plan?
Member Marston echoed Ken's comment about Agenda items appearing on the Board Agenda.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Knollenberg, Marston, Pomeroy), the meeting was adjourned at 9:12 p.m.

Conducted Public Hearing for 2017-18 Reserve for Economic Uncertainties (REU)
Approved Closing Public Hearing for 2017-18 Reserve for Economic Uncertainties (REU)

Approved Consent Agenda

Board Member Comments

Adjournment


Vinson Bell, Clerk of the Board of Education

Future Board of Education Meetings

Future Board
Meetings

September 27, 2017	January 10 and 24, 2018
October 18, 2017	February 7 and 21, 2018
November 15, 2017	March 7 and 21, 2018
December 6, 2017	April 18, 2018
(Annual Organizational and Regular Meetings)	May 9 and 23, 2018
	June 13 and 27, 2018