

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of November 14, 2018

Mr. Marston called the Regular Meeting to order at 6:00 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President Vinson Bell, Vice President George Goold, Clerk Louise Huff, Member Kenneth Knollenberg, Member Eileen Duong, Student Board Member	Roll Call
<u>Board Members Absent</u> None	
<u>Administrators Present</u> Richard Tauer, Interim Superintendent Marianne Sarrail, Chief Business Official Monica Makiewicz, Assistant Superintendent, Educational Services Robert French, Assistant Superintendent, Personnel Services	
<u>Administrators Absent</u> None	
There were no public comments.	Public Comments on Closed Session Agenda Items
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote, (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board adjourned to Closed Session at 6:03 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">• <u>Labor/Negotiations (Government Code 54957.6)</u> Update: Direction to District Negotiators (Richard Tauer, Robert French, and Marianne Sarrail for TCEA, CSEA 105, CSEA 823, and Management)• <u>Personnel Matters (Government Code 54957)</u> Public Employee Discipline, Dismissal, Release• <u>PUBLIC EMPLOYMENT CONTRACT (Government Code 54957)</u> Position: Chief Business Official, Assistant Superintendent of Educational Services, Assistant Superintendent of Personnel Services	Closed Session
On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board reconvened to Open Session at 6:59 p.m.	Reconvened to Open Session

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of November 14, 2018

Mr. Marston announced that tonight's meeting is being digitally recorded.	Recording of Meeting
Mr. Marston led the flag salute.	Flag Salute
On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote, (Aye: Bell, Gould, Huff, Knollenberg, Marston), the Board Accepted the Creation of Employment Contracts for the Assistant Superintendents	Action Taken in Closed Session
There were no special recognitions or presentations for this meeting.	Special Recognition/Presentation
Rachel LaSota <ul style="list-style-type: none">• Comments will be done later on item #26	Public Comments
Marianne Sarraill <ul style="list-style-type: none">• AB 1200 was submitted to Los Angeles County of Education related to negotiations with TCEA, reviewed in 5 days and will be for approval at the December meeting• Diana Vasquez has returned to TCUSD as Director of Purchasing• Fiscal working on first interim, will be presented on the next board meeting	Business Services Update
Facilities Bond Activity Temple City High School Phase 1B: Pool, Locker Room and Field Renovation <ul style="list-style-type: none">• Underground plumbing of the new pool building has been completed• New slab and backfill of the pool has been completed• Pool deck is going to be rough graded and pouring will be in a week or two	
Longden Elementary: <ul style="list-style-type: none">• All the kindergarteners are back in their classrooms effective this past Monday• New elevator was approved by the state	
Cloverly and La Rosa Elementary: <ul style="list-style-type: none">• Working on Modernization Phase 2• Electric rough end is completed and wall framing at La Rosa• New interior footing is completed at Cloverly	
Ms. Makiewicz <ul style="list-style-type: none">• Thanked the Kiwanis Club of Temple City for celebrating Students of the Month (Emperor), thanked them for supporting our schools and students• Had a Temple City School Foundation meeting last night, great to see teachers rewarded grants to help with instruction and curriculum in their classroom, showed the need for more technology in the sites,	Educational Services Update

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Foundation was able to fund them, great to hear what the teachers need in their classroom everyday

- Thanked PCC and Javier Ramos for the Dual Enrollment, more access to college and career classes at the college level and working towards units
- Have two new Directors of Curriculum and Instruction, Dr. Mercedes Gomez and Dr. Michael Williams
- Need anything, reach out to us
- Working on Summer School to see what enrichment classes the foundation is offering and what remedial classes we will be offering, flyers will be sent to the staff and students after the new year

Robert French

- Negotiations with CSEA 105 tomorrow, CSEA 823 will be Nov. 27
- Looking to move forward with our employee benefits committee (TCEA, CSEA, confidential management , employees of the district)
- Had the Annual Employee of the Year Luncheon last Friday for all 2018-19 Employees of the Year

Personnel
Services Update

Ellen Laughlin, TCEA: None

Bargaining Unit
Comments

Robin Penn, CSEA #105: Not Present

Dave Niles, CSEA #823: Not Present

Eileen Duong

- Visited Oak Avenue, impressed with increased student participation and interest in STEAM Programs such as Robotics and Science Olympiad
- Happy for the upward trend but concerned if students and advisors are receiving adequate funding and resources that they need to accommodate the growth of student interest not just Oak but for the rest of the schools in the district
- Successful homecoming football game against La Cañada
- Good turnout on the dance
- Finished with Red Ribbon Week and Kindness Week
- Upcoming fundraiser on Dec. 9th at the High School
- Last day of canned food drive, will donate to a nearby organization in time for Thanksgiving
- Need Board assistance to create a policy for clubs on campus that want to donate funds to charity without having an infraction on their audit

Student Board
Member
Comments

Mr. Goold

- Congratulated the Teachers' Association & Bargaining Units on both sides
- Congratulated to Doug Sears Learning Center for their WASC Accreditation

Board Member
Comments

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of
November 14, 2018

- Attended the Employees of the Year Luncheon last week

Mrs. Huff

- Congratulated the Teachers' Union for receiving their negotiation
- Attended Friday to honor classified and certificated Employees of the Year
- Attended the SLC WASC Accreditation Reception

Mr. Bell

- Echoed the comments by fellow board members
- Apologized for being unable to attend the luncheon due to work obligations
- Congratulated the incoming board members
- Believed in the value of the CSBA Conferences and hope we make provisions for incoming board members to attend fully supported by the District

Mr. Knollenberg

- Thanked the Union for their professionalism to get contract in place as early as possible
- Visited Doug Sears Learning Center where they were doing the WASC. Talked about the presentation.
- Attended the School Foundation, had requests for computer items that they need in the classroom aside from Chrome books
- Need a master plan for our tech plan
- ELD 1 & 2 and some classes that TCUSD will teach during summer. Need to make sure what we teach in the summer school and TCSF are separate and distinct to meet the state requirements
- Hope everyone had a Happy Halloween
- Pasadena has a charity that raised \$150,000 to go to a children's hospital in Hollywood
- City of Temple City received a \$2,000,000 grant for the Eaton Canyon Wash Hiking Trail
- Talked about the traffic flow at the High School to make it safer for kids
- Every year, the City has access to safe route to schools program funded by State Federal government. If signs are needed at school sites, need to bring it to somebody's attention
- Discussed briefly about Ring doorbell program by the City
- Went to the Relay for Life at the park last October 27

Mr. Marston

- Echoed those sentiments
- Congratulated the board member elects, looking forward to working with you
- All the new board member elects are given the opportunity to go to CSBA Conference and it is in San Francisco this year. If unable to go, there is a new board member orientation in January
- Thanked CSEA 105 and Ms. Laughlin for the get well cards

Richard Tauer

- Complimented the current board for the meeting held Thursday night, invited the 3 newly elected board members to join to the closed session for the Superintendent selection process
- Good productive session
- Made arrangements for each one of the board members and the newly elected board members to come by and preview/analyze the applications for Superintendent
- Will have a closed session meeting on Saturday from 8:30-10:30 a.m. with the 3 newly elected board members invited to decide which applicants to invite for the interview process, sample questions given to board members along with the survey results that was held throughout the district
- Will be doing an in-depth reference checking
- Decision on the finalist and candidate by or December 12th meeting, but if we don't find anybody that is a very good fit, we'll go back out again
- Hope we'll find a good match for Temple City

Superintendent's
Comments

There were no written communications this evening.

Written
Communications

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Accepted 2017-2018 Actual Student Attendance Report

Accepted 2017-
2018 Actual
Student
Attendance
Report

Marianne Sarrail

- Briefly talked about the Actual Average Daily Attendance per each site. Showed 6 years on our District. Our ADA is high compared to others in the surrounding areas as well as in the county.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved Change Order No. 02 to Fast Track Corporation for the Temple City High School Phase 1B

Approved Change
Order No. 02 to
Fast Track
Construction
Corporation for the
Temple City High
School Phase 1B

Jason Miller, TELACU Representative

- Discussed the update and found out that the existing electrical infrastructure has no electrical ground
- Answered Member Marston's inquiry and mentioned that it is the main service of the school and the distribution feeders (12).
- Responded to Member Marston's inquiry about the solar panels.
- Replied to Member Goold's question and said that yes it will be connected to the ground
- The three new buildings that were done in Phase 1A have their own electrical homeruns, they went directly back to the electrical room and have their own electrical panels

- Reason that we didn't discover lack of grounding for the rest of the site until this phase is the electrical room for the entire site is now being moved, we are relocating the entire thing and noticed the inconsistencies with our drawings, believed to be as built or the code
- Replied to Member Goold's inquiry and said that they are and created a new ground for that phase
- Replied to Member Marston's question and said unfortunately not
- Replied to Member Knollenberg's questions and said that there will be no digging if all goes well but if there is a problem, might need to open a location
- Replied to Member Goold's question and mentioned that they haven't looked at other sites yet, but the sites that we are doing modernization have not had any issues except for Longden that had a similar problem and got resolved fairly quickly and much more reasonable cost. La Rosa has not had any issue but can't speak for the other sites.
- Will discuss with them about checking other sites

David Eaves, LPA

- It was put in when the high school was originally constructed in 1950's.
- The feeders that serve each individual building on the campus are primarily found in the electrical service and they do not have grounding conductors. The grounding conductor is required by code at the time the campus was constructed. Not sure if the original installation was non-conforming or whether there was an issue at some later date that caused them to change. Issue dates back when campus was originally constructed
- It was just discovered recently, few months ago
- Their firm working with TELACU and site electrical contractor for the Phase 1B Project to investigate and assess the issues to come up with the proper solution and to price that work.
- Median voltage electrical work is really expensive materials (copper feeders), significant portion other cost is labor for overtime and limited window to do the work because need to shut down the entire electrical service of the campus to do the work and service for each of the individual buildings. Will be during Thanksgiving break and Christmas break.
- Replied to Member Marston's question and mentioned that he is unable to answer for the solar panels because it is from a different vendor who designed and installed them
- State approved drawings for the campus was different from what was installed based on the investigation, based design on the service replacement on the Phase 1B on the drawings and the drawings are inaccurate
- The 3 new buildings in Phase 1A have their own electrical homeruns and panels

- Replied to Member Knollenberg's question and said that the plans they received were the original state approved drawings for the campus and the drawings show a different information that what was actually installed based on the investigation. Our design was based on the service replacement on the Phase 1B on the drawings and the drawings are inaccurate relative to these conditions. Required extensive investigative work.
- Believes that this is a fair and reasonable price for the work given the conditions that we have

Member Marston

- Clarified which electrical infrastructure was TELACU rep referring to
- Asked when the electrical system put in
- Asked if the grounding issue would affect the solar panels that are installed at the site
- Asked if all the years that the solar panels have been in-has there been an issue.
- Asked if they couldn't see that there was an issue with the other ground
- Clarified if there will be a power outage over the holidays and if there will be student groups that plan on being at the campus for the holidays
- Making sure all parties have been notified of power shutdowns

Member Knollenberg

- Clarified if the plans reflect as built
- In addition, it required digging

Member Goold

- Clarified if the new buildings will be connected up to the ground and what ground are they connected on
- Asked if they are ground in the main panels
- Asked if they have looked at other school sites and if there is any grounding problem
- Asked if it would be good for us to check

Marianne Sarrail

- Replied to Member Marston's question and mentioned that the site was informed them of the days that the campus will be shut down and accommodations will be made if they need to

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Opening of a Public Hearing to Discuss the Approval of the Acceptance of CSEA #823 2018-2019 Interest Statements for Negotiations with the District

Approved the Opening of a Public Hearing to Discuss the Approval of the Acceptance of CSEA #823 2018-

Conduct Public Hearing: 7:38 p.m. to 7:39 p.m.

- There were no question or comments during this public hearing

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Closing of a Public Hearing to Discuss the Approval of the Acceptance of CSEA #823 2018-2019 Interest Statements for Negotiations with the District

2019 Interest Statements for Negotiations with the District

Approved the Closing of a Public Hearing to Discuss the Approval of the Acceptance of CSEA #823 2018-2019 Interest Statements for Negotiations with the District

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Accepted CSEA #823 2018-2019 Interest Statements for Negotiations with the District

Accepted CSEA #823 2018-2019 Interest Statement for Negotiations with the District

- There were no question or comments during this public hearing

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Opening of a Public Hearing to Discuss the Approval of the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

Approved the Opening of a Public Hearing to Discuss the Approval of the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

Conduct Public Hearing: 7:40 p.m. to 7:41 p.m.

- There were no question or comments during this public hearing

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Closing of a Public Hearing to Discuss the Approval of the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

Approved the Closing of a Public Hearing to Discuss the Approval of the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

Approved the District's 2018-2019 Interest Statements for Negotiations with CSEA #823

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Memorandum of Understanding regarding College and Career Pathways Partnership Agreement between Pasadena Area Community College District and Temple City Unified School District

Approved the Memorandum of Understanding regarding College and Career Pathways

Partnership
Agreement
between
Pasadena Area
Community
College District and
Temple City Unified
School District

Monica Makiewicz

- Open to questions
- Thanked PCC and Javier (Assistant Director of Educational Partnership and Program) for meeting with Principal and Director of Secondary and Director of Student Support Services
- Gives our students an opportunity to take classes outside of the regular day and gives our teachers a chance to have an appointment with PCC and their professors too
- We are already high on the College and Career Indicator for the California Dashboard, this will take us even further and help our students prepare for college and career
- Great partnership with PCC
- Ms. Makiewicz clarified that it is for the school year depending on student depends on what the high school needs
- Clarified about the Chrome book for summer school program

Member Knollenberg

- Inquired if classes qualify for summer school and the offer to middle school aged students
- Asked about if the programs that offer certificates at the end would be completed

Member Goold

- Inquired what classes are included and when it will start
- Asked about how students start the process of choosing and who to speak with (counselors)
- Inquired if the 1-1 Chrome book meant that each student has a Chrome book

Javier Ramos

- Clarified that the class selection and class times depend on the administration of the school so long the school identifies within their school day
- Students will still have priority registration for summer and off-periods with PCC, will also be offered to middle school students in our district (13 years or above), they can start taking these classes
- Classes selected by the school, will identify their career path, connect with CSU eligible classes or transferable if they want to go to Cal State or UC system, CTE certificates
- Will choose classes that best support the ongoing activities of the school
- Hopefully will start by Spring semester
- Programs with certificates are included with the exception of non-credit classes (not part of this agreement according to the State)
- Clarified Ms. Duong's question and mentioned that students need to understand which classes are actually free for zero class textbooks specially because of the 1-1 Chrome book aspect that the District

has

- Per Mr. Ramos, any class that the student is taking on their own such as after school, online, or summer school are added on the student unless it is a class that is offered at the school or restricted classes that are required by the state will have no fees

Eileen Duong

- Inquired if the material or textbook fees are waived through grants or paid by the student for summer classes

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Received BP 3513.3 Tobacco-Free Schools for Second Reading and Approval

Received BP 3513.3
Tobacco Free
Schools for Second
Reading and
Approval

Member Marston

- Clarified if the recommendations on the changes of the language was done by CSBA
- Asked if there is a reason why school district would not adopt this

Monica Makiewicz

- Agreed that all the changes in the language were done by them
- This is a minimum requirement and we can add more but additions cannot contradict to any of the sections of the minimum

Rachel LaSota

Public Comments

- Discussed the contract TC 178256 Amended #1 for the law firm that was pulled from the last meeting because there was an increase from \$50,000 to \$100,000 starting from July 1, 2018 to June 30, 2019. Concerned about the legal bills. Asked to pull this item because there is a need to breakdown the legal fees.
- Briefly talked about the solar panels and the 25-year guarantee

Marianne Sarrail

- Legal Fees for July-August \$36,000 round numbers and September-October was \$60,000 approximately. Increase is to pay the vendor for work that has been performed.
- Atkinson, Andelson historically average \$32,000 per year. DWK deal with Special Ed. For 2017-18 it was \$177,000 already \$100,000 for 2018-19 primarily for related to public information special requests.

Member Marston

- Inquired if legal fees going up particularly for Special Ed, Personnel Matters

Member Bell

- Would like to pull TC178256
- Need to explain why the expenditures are as high as they are prior to approving

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On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the following Consent Agenda items:

Approved Consent Agenda Less Items #24 & 26

With the Exception of Item#24 to be voted on separately and Contract TC178256 from Item#26

- Temple City High School Trip: Percussion Ensemble (Drumline) WGI National Competition in Dayton, OH – April 8-14,2019
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Certificated Personnel Order 1819-05
- Classified Personnel Order 1819-05

On motion of Member Knollenberg, seconded by Member Bell, and on a 4-0-1 vote (Aye: Bell, Goold, Huff, Knollenberg; Nay: None; Abstain: Marston), the Board Approved the Minutes of the Regular Meeting of the Board of Education of October 17, 2018 (Item #24)

Approved Consent Agenda Item #24

Member Knollenberg

Board Member Comments

- Goals for the next superintendent
- Need for Technology plans
- Legal fees separated from special reports for the other services

Member Bell

- Look for options for legal services

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the meeting was adjourned at 8:01 p.m.

Adjournment



George Goold, Clerk of the Board of Education

Future Board of Education Meetings

Future Board Meetings

December 12, 2018	March 13 and 27, 2019
(Annual Organizational and Regular Meetings)	April 17, 2019
January 23, 2019	May 8 and 22, 2019
February 6 and 20, 2019	June 12 and 26, 2019