

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of August 15, 2018

Mr. Marston called the Regular Meeting to order at 5:00 p.m. Call to Order

Board Members Present

Larry Marston, President
Vinson Bell, Vice President
George Goold, Clerk
Louise Huff, Member
Eileen Duong, Student Board Member – will join the Open Session meeting

Roll Call

Board Members Absent

Kenneth Knollenberg, Member

Administrators Present

Mark Skvarna, Interim Superintendent
Marianne Sarrail, Chief Business Official
Monica Makiewicz, Assistant Superintendent, Educational Services
Rob French, Assistant Superintendent, Personnel Services

Administrators Absent

None

There were no public comments.

Public
Comments

On motion of Member Marston, seconded by Member Knollenberg, and on a 4-0-1 vote, (Aye: Bell, Goold, Huff, Marston; Nay: None; Absent: Knollenberg) the Board adjourned to Closed Session at 5:00 p.m.

Adjourned to
Closed Session

Member Knollenberg arrived at 5:07 p.m. and went into Closed Session.

The Board held a Closed Session Meeting on the following topic(s):

Closed Session

A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

1. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d), and paragraph (1) of subdivision (e) of Government Code Section 54956.9: (One case.)

2. Initiation of litigation pursuant to paragraph (4) of subdivision (d), of Government Code Section 54956.9: (One case.)

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board reconvened to Open Session at 7:21 p.m.

Reconvened to
Open Session

Mr. Marston announced that tonight's meeting is being digitally recorded.

Recording of
Meeting

Mr. Bell led the flag salute.	Flag Salute
Mr. Marston announced that no action was taken in Closed Session.	Action Taken in Closed Session
There were no special recognitions or presentations for this meeting.	Special Recognition and Introduction
None	Public Comments
Marianne Sarrail Asked to introduce Robert French, Assistant Superintendent of Personnel. Robert French: Has 20 years in education, started as an elementary teacher then became an assistant principal then principal for a number of years. Was an administrator for ten years and then at the District Office in Human Resources for four years. His teaching career actually started as a substitute teacher in Temple City. This is like a Homecoming for him.	Business Services Update
Business and Fiscal Services busily working on end of year and will close the books this week. On September 12 will be bringing unaudited actuals back to the Board for review and approval.	
Update on the Bond Projects: Phase 1B at the High School: Locker Room, Pool and Field Renovation	
<ul style="list-style-type: none">• Masonry almost complete at the pool building• Installation of new utilities east of the band room• Locker room modernization is continuing with a projected turnover for the beginning of the school year. This is for the locker rooms for the boys and girls.	
Longden Elementary: Modernization project is well underway	
<ul style="list-style-type: none">• Drywall for Kindergarten is installed• Still need a lot more to be done due to the termite damage• Redone on the texturing on the outside of the building• Deep cleaning done in classrooms for welcome back	
Cloverly and La Rosa: Contracts starting next phase of construction, Jason will talk about these topics later	
Monica Makiewicz	Educational Services Update
<ul style="list-style-type: none">• Had a wonderful kick-off to leadership retreat with principals and vice principals last week. Got feedback went over goals and resources needed• Finishing up registration with Business Services and parents coming in• Working with sites to make sure they have the necessary textbooks and resources• Greeted new certificated staff on August 24th	

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| Rob French | Personnel Services Update |
| <ul style="list-style-type: none">Starting Monday will meet with cabinet and staff to look at the needs moving forward | |
| Ellen Laughlin, TCEA: None | Bargaining Unit Comments |
| Eileen Duong | Student Board Member Comments |
| <ul style="list-style-type: none">Absent | |
| Mr. Goold | Board Member Comments |
| <ul style="list-style-type: none">Looking forward to start of the new school year and all the projects and things that are happening. | |
| Mrs. Huff | |
| <ul style="list-style-type: none">Went by Oak Avenue to see how carpeting was coming along and it is a lot of work. Maintenance crew is doing an amazing job and classrooms are all carpeted. Also fresh new paint in certain areas of Admin office.Invited by High school band camp to have lunch with them, kids are excited to start the year. | |
| Mr. Bell | |
| <ul style="list-style-type: none">Would like to welcome everyone for joining us this eveningWishing everyone enjoying their summer and also like to personally welcome both Ms. Makiewicz and Mr. French thank you for being with us and we appreciate your services. | |
| Mr. Knollenberg | |
| <ul style="list-style-type: none">Would like to welcome everyone back for the new year starting on the 27th of this month and to welcome new members to the Assistant Superintendent ranks.Went to City of Commerce and they have apprentice programs for electrical people. They pay for somebody that goes into program and at the end of 5 years, it is close to \$44. Most need to have a state driver's license, at least 18 years old, a high school graduate and other requirements. It is something that our high school should be looking at if they are not going into college for careers going into apprentice program either electronics or some other type of work. A lot of jobs are going unfulfilled and are requiring people to have the skills and one of the ways is to go into apprentice and do a community thing.Reminded people that on July 25th of this year which was past meeting, we voted and with the consent for the retirement of Kathy Perini which was effective 1 July of this year. | |

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Mr. Marston

- Echoed previous Board members' sentiments in lieu of the time and passed on to Dr. Skavarna.

There was no discussion information for this meeting

Discussion/Information Items

There were no written communications this evening.

Written Communications

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved Agreement with Knowland Construction Services, Inc. for the Cloverly and La Rosa Elementary Schools Modernization Projects Phase II

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Member Bell asked Mr. Miller if he has anything to add with that. Mr. Miller gave a rundown for the two items 18 and 19. Started with item number 19 because it leads to number 18. On August 2, we opened the bids for the La Rosa and Cloverly projects. We received 3 bids. The lowest being for a quarter of a million dollars, 240 I believe. Recommending award to Miller Construction and with that, we also need to award for DSA inspection services at both projects and that is number 18. This is for Phase II of the modernization of the main office and cafeteria at both sites and at the remaining classrooms at La Rosa which is 12. Existing sites have been able to accommodate the shifts and at La Rosa phase the schedule and just do a few areas at a time to allow areas to still be occupied.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved Agreement with Paul C Miller Construction Co., dba Miller Construction (Miller Construction) for the Cloverly and La Rosa Elementary School Modernization Projects Phase II

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On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Adopted Resolution 1819-03, Approving transfer of funds from General Fund (Fund 01.0) to Bond Series B Building Fund (Fund 21.1)

Adopted Resolution 1819-03, Approving transfer of funds from General Fund (Fund 01.0) to Bond Series B Building Fund

Member Marston asked Marianne Sarraill to explain further. Items 20, 21 and 22 are very similar. Part of the year-end of bookkeeping, housekeeping kind

of activities, money had to be moved from one fund to another. (Fund 21.1)

Approved the budget in June and talked about the revenues and expenses and all approved at that time. Second function was cash actually moved from one fund to the other fund. Item 20 in the General Fund, we had Proposition 39 money and it is the California Clean Energy Act where they look at the projects that we have for the bond and approved HVAC and lighting upgrades throughout the project. Bond was used to pay for all of those and right now, are moving \$1,170,061 from Fund 01.0 to Fund 21.1. It is basically reimbursing the bond fund for money already spent for approved projects. There is a small amount left which is less than \$10,000 and that work has not been done yet. That is what the purpose here is of moving the cash to the bond fund.

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Adopted Resolution 1819-04, Approving transfer of funds from General Fund (Fund 01.0) to Deferred Maintenance (Fund 14.0)

Adopted Resolution 1819-04, Approving transfer of funds from General Fund (Fund 01.0) to Deferred Maintenance (Fund 14.0)

Member Marston asked Marianne Sarrail to explain further. We put 3% of the total expenses of the General Fund into Deferred Maintenance. Finished closing the books and the total expenditure was \$58,058,600 and 3% is \$1,741,758. This is the cash moving from Fund 01.0 to Fund 14.0.

On motion of Member Marston seconded by Member Knollenberg and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Adopted Resolution 1819-05, Approving transfer of funds from General Fund (Fund 01.0) to Special Reserve for Post Employment Benefits (Fund 20.0)

Adopted Resolution 1819-05, Approving transfer of funds from General Fund (Fund 01.0) to Special Reserve for Post Employment Benefits (Fund 20.0)

Member Marston asked Marianne Sarrail to explain further. With the 2017-2018 budget, the Board approved \$250,000 to be set aside for OPEB and this represents the moving of cash from Fund 01.0 to Fund 20.0 which is where the OPEB Reserve sits.

On motion of Member Marston, seconded by Member Huff, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Received Board Policies for Second Reading and Approval BP 6142.1 Sexual Health HV-Aids Prevention Instruction

Received Board Policies for Second Reading and Approval BP 6142.1 Sexual Health HIV-Aids Prevention Instruction

Member Marston said they received this last meeting for first reading and had a few weeks to look over. CSBA made their updates to the language to an existing policy to comply with the new laws. Ms. Mackiewicz said that it has been taught and it is updating the curriculum. The first process was to update the Board with policies and regulations. The next step was to make sure all the forms are in compliance then textbook. It is not a textbook per se, but a binder workshop lesson package from LACOE. The middle schools

have been trained already and have those binders and the high school is still in process. The binder belongs to the teacher and the teacher reproduce it to what they need and CDs for their use.

Member Marston asked if there were any questions. Mr. Goold mentioned that the Board received some communications from the ACLU regarding our compliance with the new policies. Last check, we are not in compliant, not having opt in or opt out question available, If parents want to opt out, they need to physically write or contact the department. Ms. Mackiewicz said that AERIES is in the process of changing that form and all except for one box that's changed and AERIES is working on to swap that out. Ms. Mackiewicz said that the ACLU letter was received before she started office and are aware that our forms are not correct and will be correct for next year. Mr. Goold suggested to have correspondence with them to let them know where we are at and see if we will be able to get in compliance with them. Ms. Mackiewicz mentioned that she responded and they are satisfied at this point with our progress.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board approved the following Consent Agenda items:

Approved
Consent
Agenda

- Minutes of the Regular Meeting of the Board of Education of August 1, 2018
- Resolution 1819-02, Proclaiming September 9-15, 2018 as Yellow Ribbon Week and Observing October as School Safety Month
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Certificated Personnel Order 1819-02
- Classified Personnel Order 1819-02

On motion of Member Goold, seconded by Member Knollenberg, and on a 3-0-2 vote (Aye: Goold, Huff, Knollenberg; Abstain: Bell, Marston), the Board approved the following Consent Agenda items:

- Minutes of the Regular Meeting of the Board of Education of July 25, 2018

Member Knollenberg: The Board does not get details about the consent agenda whether we should add or delete. Wants to get more details about contracts. Member Marston said he is allowed to ask questions about these. Would like to have a discussion about consent calendar and different types of funding used for different programs like bond money, deferred maintenance, vouchers fees, general fund. General discussion of what we use versus its purpose.

Board Member
Comments

Member Goold: Would like to look over Proposition S as to what has been spent, what has been changed, what projects are still coming up and what projects we are not able to come up with. Member Marston clarified if it was for Measure S and Member Goold agreed. Review of expenses and what the public voted on. Member Knollenberg mentioned that we may not have enough funding for 2020. Marianne Sarrail will remind the board that they have had a couple of presentations about the timeline of the issuances and what projects are covered. The Board voted to do some refinancing a couple of years ago to make money available now to get more projects done because some of the issuances schedules were so small, we couldn't do anything with them but she can do another presentation after October.

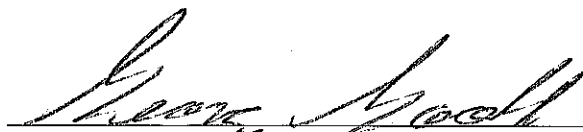
Member Knollenberg: Asked if the Safety Report is done. Marianne Sarrail clarified if it is the Security Audit that we had done, sent an update last Friday to let you know that we had the report back and we are developing a Security and Safety committee and it will be comprised of one person from each site, a couple of people from the District Office and someone from Facilities. They visited 7 sites. They rated everything they reviewed. Red for very critical, Orange, Yellow and Green. There were very few and only one item for Red and will address it first. First meeting in September to categorize, prioritize and to come up with a budget of how much it will cost to decide what needs to be done and what's important first. Member Goold asked if the Board can get a briefing on what will be spent. Ms. Sarrail agreed.

Member Marston suggested to move OPEB Study Session from September 26th to sometime in January. Marianne to notify outside contact.

Future Board
Agenda Items

On motion of Member Marston, seconded by Member Knollenberg and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the meeting was adjourned at 7:50 p.m.

Adjournment



George Goold; Clerk of the Board of Education

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Future Board of Education Meetings

September 26, 2018	January 23, 2019
October 17, 2018	February 6 and 20, 2019
November 14, 2018	March 13 and 27, 2019
December 12, 2018	April 17, 2019
(Annual Organizational and Regular Meetings)	May 8 and 22, 2019
	June 12 and 26, 2019

Future Board Meetings