

TEMPLE CITY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA

Approved Minutes of the Special Board Meeting of September 12, 2018

Mr. Marston called the Special Meeting to order at 6:00 p.m.	Call to Order
<u>Board Members Present</u> Larry Marston, President Vinson Bell, Vice President George Goold, Clerk Louise Huff, Member Kenneth Knollenberg, Member	Roll Call
<u>Board Members Absent</u> Ellen Duong, Student Board Member	
<u>Administrators Present</u> Richard Tauer, Interim Superintendent Marianne Sarrail, Chief Business Official Monica Makiewicz, Assistant Superintendent, Educational Services Rob French, Assistant Superintendent, Personnel Services	
<u>Administrators Absent</u> None	
Mr. Marston announced that tonight's meeting is being digitally recorded.	Recording of Meeting
Mr. Goold led the flag salute.	Flag Salute
There were no public comments this evening.	Public Comments
On motion of Member Knollenberg, seconded by Member Goold, and on a 5-0 vote, (Aye: Bell, Goold, Huff, Knollenberg, Marston) the Board adjourned to Closed Session at 6:01 p.m.	Adjourned to Closed Session
The Board held a Closed Session Meeting on the following topic(s): <ul style="list-style-type: none">Public Employment (Government Code 54957) Chief Business Official, Assistant Superintendent of Educational Services, Assistant Superintendent of Personnel Services	Closed Session
On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board reconvened to Open Session at 7:00 p.m.	Reconvened to Open Session
Mr. Marston announced that no action was taken in Closed Session.	Action Taken in Closed Session

Marianne Sarrail: Had a COC meeting on Monday to give an update on the Bond

District Updates

Phase 1B at TCHS:

- New Pool, Locker Room and Field Renovation
- Electrical is complete
- Exterior masonry of the pool equipment is complete

Longden Elementary:

- Modernization is almost complete
- Kindergarten area will be completed by mid-October due to the termite damage

Cloverly and La Rosa Elementary:

- Modernization is currently happening
- Mobilization started. Contractor is on-site. Actual construction won't be starting for a few more weeks.
- Auditors are on-site to finish up field work

Monica Makiewicz:

- Had a morning and evening parent meeting on September 5th to do an answer and question program. Would like to thank Katherine and Amber Wang for helping out. Few parents for the morning session but evening session was more well attended at the Temple City High School
- ELPAC testing for our initial students is very busy right now. Teachers, EL coordinators and administrators at the school sites are working hard to get the students tested during the first 30 days.
- Currently fine tuning summer school for next year and will propose plans in the next few months to the Board for the courses and locations.
- Mandated cost training this week
- Temple City HS and Doug Sears are in WASC and prepping for that

Rob French:

- Bi-monthly meetings with association leaderships. Appreciate the collaboration and cooperation.
- Looking forward to the visits at the sites with Monica
- Staffing ratios for enrollment are within guidelines
- No need to add new classes nor teachers
- Some classified transfers due to vacancies

There were no bargaining unit comments this evening.

Bargaining Unit
Comments
Student Board
Comments

There were no student board comments this evening.

Member Goold: It is great to have the school back again. Went to back to school night. Parking was hard. Very encouraging because everybody showed up.

Board Member
Comments

Member Huff: Went to back to school nights and at the Learning Center. Enjoyed talking to the parents and students. Went to 1st grade classrooms in Longden. Parents were listening to the teachers' presentation. Went to Oak and parking was hard. Great back to school night.

Member Bell: Went to back to school nights. Stopped by for the breakfast and hope everybody had a nice summer. Suggested to have a better scheduling of back to school nights to avoid conflicts for parents with kids that have kids in multiple schools.

Member Knollenberg: Enjoyed Back to school breakfast. Nice to see all the teachers and staff members. Attended the Facilities Oversight Committee meeting and everything is on schedule. They are doing an excellent job. Also attended the School Foundation meeting as a rep for the Board. They have over \$100,000 probably \$190,000 budgeted for grants. They currently have 5 grant requests and the deadline has not been reached yet. There were 3 presentations at the meeting which were for the old library, Longden museum trip for 6th graders and assisting with the Australian trip.

Member Marston: Echoed Board members comments

Richard Tauer: Acknowledged and thanked all the Classified, certificated and management employees for their tremendous work this summer for the start of the next school year.

Superintendent's
Comments

There were no written communications this evening.

Staff and Community input results on Superintendent Search

Written
Communications
Discussion/
Information
Agenda

Richard Tauer: Thanked the Board for giving him the direction to get input from the community to find the good fit. Had individual and group parent sessions-appointments to go over survey and gather inputs. Did an online survey on the website. Had an excellent turnout. Parents, individuals, groups, DELAC, community members, employees, CSEA, TCEA, Personnel Commission and some students were represented and participated. Survey collection window was August 2nd to the 29th. Discussed the results of the survey. Out of 469 responses, online was 412 and in-person was 57. The personal characteristics that are most valued are: Trustworthy, approaches issues with common sense, positive and visible in the schools and community. Discussed the other personal characteristics that the community value. For the professional characteristics that are most valued, these are: Understands the uniqueness of Temple City although there was a split on some surveys that may want someone not local, handles pressure from groups in context and is not reactionary, develops a work performance plan based on the

district's short and long term plans and then assists leaders to do the same and finally, is committed to short and long term planning the stakeholder input. Also discussed other professional characteristics listed on the survey. For the top education experience, these are successful classroom teaching experience, successful site administrator experience, background knowledge in curriculum and instruction and assessment, background knowledge in finance budgeting and facilities and successful experience as a superintendent deputy sup or assistant sup.. Next step, we need to take these information and develop a filter so when an application comes in, it will go through a filter to see if it meets the criteria or not. Will also have a much more in-depth reference checking. Will probably post the results of the survey on the website.

Member Knollenberg: Asked if the procedure is the same as for the Assistant Superintendent of Personnel. Mr. Tauer said it is a more in-depth process for a Superintendent. Member Knollenberg also mentioned that the make-up of the city is different from 20-30 years ago and needs to be aware of the ethnic criteria change. Mr. Tauer agreed with the experience in knowledge and diversity. Member Knollenberg also said there is a lack of communication with parents to help kids get through school such as if parents need to take them to museums, historical sites.

Board Discussion

Member Marston: Prior experience as a district administrator is important. Does not want someone to use Temple City as a stepping stone for career. No favoritism and fair treatment of all staff is important. Someone who is in tune with the needs of Special Ed. Collaborative leadership and not autocratic. Accepting ideas of others, Someone who can relate to everyone (cultural diversity). Communication to all those groups.

Member Huff: Prefers someone who has classroom experience, can connect with parents, can manage classroom sizes and time wisely.

Member Bell: Agrees with fellow board members. Need to do due diligence. Need to spend proper amount of time looking. Selection of the new superintendent should be on the new board this November.

Ms. Makiewicz said that LCAP was approved by the state. Positive climate in our district. Parent involvement, open access to children with different courses, student achievement, facilities and basic services are met, providing professional development for class and certificated staff.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the 2017-2018 Unaudited Actual Financial Reports

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Financial Reports

Marianne Sarrail: Reviewed the 2017-2018 Unaudited Actuals ending June 30th. Need to turn in to the county by September 15th. Audit firm is finishing up review. Discussed the 2nd interim vs Unaudited Actuals, Summary of

Minutes of the Special Meeting of the Temple City Unified School District Board of Education of September 12, 2018

Revenue and Expenditures for 2017-18 and Components of Ending Fund Balance for 2017-18. Also mentioned that there are multiple funds and each one is separate. Discussed the STRS and PERS increase, enrollment by sites and the purpose of the SACS report.

For the 2017-2018 Unaudited Actual Financial Reports, please refer to the Agenda report.

On motion of Member Marston, seconded by Member Goold, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the Board Approved the Consent Agenda

Approved the Consent Agenda

Member Goold: Look into class sizes and if we are doing what we are supposed to be doing. Ms Sarrail said that we have met the state requirements for that. Ms. Makiewicz also mentioned she checks LCAP almost every other day together with Mr. French to make sure we are not exceeding those numbers.

Closing Comments

Member Huff: Went to a football game on Friday; There was an injury on a San Gabrielino student. It took 10-15 minutes for an ambulance to get there. Suggest to have a paramedics on site. Mr. Tauer will look into that.

Member Knollenberg: Need to move forward.

On motion of Member Marston, seconded by Member Knollenberg, and on a 5-0 vote (Aye: Bell, Goold, Huff, Knollenberg, Marston), the meeting was adjourned at 8:15 p.m.

Adjournment


George Goold, Clerk of the Board of Education

Future Board of Education Meetings

September 26, 2018	January 23, 2019
October 17, 2018	February 6 and 20, 2019
November 14, 2018	March 13 and 27, 2019
December 12, 2018	April 17, 2019
(Annual Organizational and Regular Meetings)	May 8 and 22, 2019
	June 12 and 26, 2019

Future Board Meetings