

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of February 27, 2019

Mr. Smith called the Regular Meeting to order at 6:00 p.m.

Call to Order

Board Members Present

Matt W. Smith, President
Donna Georgino, Vice President
Mike Lin, Clerk
Kenneth Knollenberg, Member
Eileen Duong, Student Board Member

Roll Call

Board Members Absent

Larry Marston, Member

Administrators Present

Dr. Kimberly Fricker, Superintendent
Marianne Sarrail, Chief Business Official
Monica Makiewicz, Assistant Superintendent, Educational Services

Administrators Absent

Robert French, Assistant Superintendent, Personnel Services

There were no public comments.

Public Comments on
Closed Session
Agenda Items

On motion of Member Lin, seconded by Member Knollenberg, and on a 4-0 vote, (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board adjourned to Closed Session at 6:01 p.m.

Adjourned to Closed
Session

Disclosure of Item(s) to be Discussed in Closed Session
(Board action in Closed Session must be taken by roll call vote.)

Closed Session

- Conference with Labor Negotiators (Government Code section 54957.6)
Designated Representative(s): Matt Smith, Board President
Unrepresented Employee: Superintendent
- Personnel Matters (Government Code 54957)
Public Employee Discipline, Dismissal, Release

On motion of Member Knollenberg, seconded by Member Lin, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board reconvened to Open Session at 7:00 p.m.

Reconvened to
Open Session

Mr. Smith announced that tonight's meeting is being digitally recorded.

Recording of
Meeting

Mary Saxon (PTA) led the flag salute.

Flag Salute

There were no actions taken in Closed Session.

Action Taken in
Closed Session

There were no special recognitions or presentations for this meeting.

Special Recognition/
Presentation

Jerry Jambazian

Public Comments

- Discussed the event "Every 15 minutes", last event held was on April 6, 2016
- An important event because it saves lives
- Every 15 minutes, a person is killed by a drunk driver
- Funding initiated by the city, has a \$6,000 grant that they can receive by implementing the program, can cost the city \$15,000-\$20,000
- Asked the Board if they can consider funding "Every 15 minutes", hopefully it will be done every 2 years

Marianne Sarraill

Business Services
Update

- Responded to the public comment from the previous Board meeting regarding the \$0.11 Purchase Order Item. The \$0.11 is a result of a part that was purchased for \$8.86 and a part that was returned for \$8.75, netting in \$0.11
- Responded to Student Board Member's comment from the previous Board meeting regarding ASB's collecting money to donate to an outside organization. Mentioned that FCMAT, a Fiscal Crisis and Management Assistance Team, provides ASB guidance and best practices to school districts throughout the state. Current ASB donations to outside organization's non-profits and students or families in need are not allowable because they are considered a gift of public funds no matter how worthy the cause. ASB funds are legally considered public funds because they are raised through the District's tax identification number and under the non-taxable status
- Fundraising done that occurs on campus should be for the benefit of the students and not for outside organizations. A student group may organize a fundraiser to support a charity but should be approved by the School Board prior to any fundraising activities taking place.
- Will bring a Board Policy and AR to the Board for First Reading in March. Policies and procedures, proper forms and approval processes will be prepared and shared with the School Board
- Responded to Student Board Member's comment from the previous Board meeting regarding Bike Racks and the placement at TCHS. Have a scheduled meeting with ASB on March 12th to discuss the reason for placement of the bike racks.
- Looking at additional opportunities for optimizing savings through CMAS as well as US Communities.
- Member Knollenberg asked if CMAS Award Schedules and Ms. Sarraill responded that it is with CMAS and US Communities
- A Chemical inventory is scheduled for each District site every two years. Scheduled for March and April. The elementary site is primarily focused on custodial and cafeteria. Middle school depends on the classes that are offered (woodshop, science, theater, art, photography)

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- Member Knollenberg's asked if there are things missing, if it is going to be put on the list and if there is a budget for it. Ms. Sarrail responded that it is separate issue with teachers requesting supplies, the purpose of this is to insure that we are following all state guidelines of what we have on campus and how it's stored

Monica Makiewicz

Educational Services Update

- Finalizing Summer School, the Directors working with school sites, will work in tandem with the School Foundation for their Enrichment program
- Elementary teachers currently piloting the ELA Benchmark program, will make a recommendation to the Board for purchase and choice of curriculum, will also open discussion on the Accelerated Reader
- Doing research on the possibility of implementation of Dual Language Immersion Program, process takes about two years for the research, training
- Annual LCAP Survey will be deployed to all staff, parents, students in March to provide feedback

Robert French

Personnel Services Update

- Not present

Monica Makiewicz

- The administrators are at the sites finishing their second round of formal evaluations
- Following the Personnel Notification Timeline, will meet the March 15th timeline

Ellen Laughlin, TCEA: None

Bargaining Unit Comments

Robin Penn, CSEA #105: None

Jesse Castellanos, CSEA #823: None

Eileen Duong

Student Board Member Comments

- Elective Fair yesterday to show what electives are available at the school
- Tarzan themed Sadies Dance
- Had a booth at the Camellia Festival, finished the float for the Royal Court
- ASB's Elections on-going for next year
- Met with TCHS Principal Dr. Lashier about college credit for CTE courses
- Finals schedule if before or after winter break
- Key club donations such as to Pediatric Trauma Program – has a partnership with Kiwanis Club, deadline is March 15th

Mr. Smith

Board Member Comments

- Attended the Founders Day, appreciate time & effort

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- Attended the Softball & Little League Opening Ceremonies
- Went to the Camellia Festival, Kiwanis Pancake breakfast, Relay for Life booth, State of the City
- Shoutouts to Aaron Chang (Longden Principal), for sending out newsletters every week and to Stephen Edo (Cloverly Principal), for Cloverly's involvement with the Kiwanis Meals of Love

Mr. Knollenberg

- Attended State of the City, relationship between School and City should be enhanced
- Missed many events due to illness

Mr. Lin

- Attended State of the City, impressed with economic and infrastructure development goals for city
- Attended the Golden Apple Awards, congratulations to Teresa Huang for the Golden Apple Award and Honorary Service Award

Ms. Georgino

- Attended the Opening Day on February 16th for TCASA, their 10th anniversary, it would be nice to bring a certificate from the School Board recognizing organizations
- Attended the Golden Apple Award, will be recognized at the next meeting
- Attended the Founders Day, appreciate volunteer recognition
- Went to the Camellia Festival, shoutout to TCEA for giving out free books to children, great way to promote reading and education
- Attended the State of the City, suggestion to have a State of the District
- Congratulations to TCHS for being chosen as a Distinguished High School

Mr. Marston

- Absent

Dr. Kimberly Fricker

- Certificates are on their way
- State of the School in Spring
- Congratulation to TCHS for the Distinguished School Award
- Answer concerns raised at meetings, we will provide information on the next Board meeting to answer them
- Responded to the comments from the previous Board meeting about the investigation. We are launching an investigation regarding the complaint. Any parent complaint will go to the District Office and will follow a system/process.
- Interest survey for State of the District

Superintendent's
Comments

There were no written communications for this evening.

Written

Communications

Board Study Session for Other Post-Employment Benefits (OPEB)

Discussion/
Information Items

Geoff L. Kischuk, Total Compensation Systems Inc.

Board Study Session
for Other Post-
Employment Benefits
(OPEB)

- Did a presentation on the GASB 74/75 and Retiree Health Benefits
- Presented and discussed the Retiree Health Benefits, GASB Accounting for OPEB, GASB OPEB Standards, OPEB Management, Impact of Pre-Funding, Advantages of Pre-Funding, Disadvantages of Pre-Funding, Irrevocable Trusts
- Member Lin asked about the average of OPEB debt to income ratio in school districts
- Replied to Member Lin's question and said that it is hugely variable, doesn't have the exact answer to that but can have my IT department look into that
- Member Knollenberg asked if it affects the Bond
- Replied to Member Knollenberg's question and said that it can, bond rating agencies look at this issue
- Member Georgino asked what other non-cash benefits we have aside from medical and if it is lifetime
- Responded to Member Georgino's question and said that there is a lifetime component but is limited, it varies by bargaining unit
- Member Georgino asked if there is a funding that is set aside for benefits
- Ms. Sarrail responded to Member Georgino's question and said that a couple of years ago, the Board decide that we set aside \$250,000 each year. We currently have \$1.6 million including interests which is in Fund 20 and not in an irrevocable trust, it is separate
- Member Lin asked if the Fund 20 is part of the reserve percentage (required reserve practice) and if it is considered irrevocable trust. Also asked if it can be used if we have cash flow issues and if OPEB liability is factored into our fiscal status certification.
- Ms. Sarrail responded to Member Lin's questions and said that it is only for Fund 1 (the 5%) and clarified that it is not qualified as an irrevocable trust but it is in a separate fund. It could be used if there are cash flow issues if the Board gave that direction. The OPEB liability is not part of the calculation for certification with LACOE.
- Member Lin asked about Fund 20 vs. Irrevocable Trust. Asked if Fund 20 can be used to invest in equities or only the Irrevocable Trust
- Responded to Member Lin's question and discussed the difference between Fund 20 and Irrevocable Trust (Security & Liquidity). Only the Irrevocable Trust can be invested in equities, if in the context that will qualify it as a retirement system. It is not a Treasury Note but a Municipal Bond.
- Ms. Sarrail responded to Member Lin's question, COLA is not sufficient to cover the increase in STRS and PERS.
- Member Lin asked about equity about current employees vs. retired employees receiving OPEB, giving better benefits.

- Responded to Member Lin's question and look at the funding, fiscal situation and benefits for the best approach
- Member Knollenberg asked if we need to put more in to the trust or less and how much to fully fund it. ??? And for the irrevocable trust, we can still use that to pay for the retiree
- Responded to Member Knollenberg's question and said that yes if we want to fully fund, don't have the answer at the moment to that question, probably guessing another \$700,000. The money can be used from the irrevocable to pay for retiree premiums
- Member Lin asked if the retiree's spouse and family also covered
- Responded to Member Lin's question and said that it depends. It is part of a component of Temple City's benefit.
- Member Knollenberg asked about annual benefit to retirees
- Ms. Sarraill responded to Member Knollenberg's question and said that we have do have money set aside into Fund 20
- Member Smith asked a question
- Responded to Member Smith's question and said that the liability increases because you don't have investment income in that
- Member Lin asked about the interest for the liability every year
- Responded to Member Lin's question

On motion of Member Lin, seconded by Member Georgino, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board Voted for Two Delegates, Suzie Abajian and Robert "Bob" Gin, for the 2019 California School Boards Association Delegate Assembly Election

2019 California School Boards Association Delegate Assembly Election

On motion of Member Knollenberg, seconded by Member Georgino, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board Approved 2019-2020 Board of Education Meeting Calendar Option #1

Approved 2019-2020 Board of Education Meeting Calendar Option #1

On motion of Member Georgino, seconded by Member Knollenberg, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board Tabled Item# 20b (since option #1 approved)

Table Item# 20b
2019-2020 Board of Education Meeting Calendar Option #2

On motion of Member Georgino, seconded by Member Lin, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board Approved Contract with C.I. Services, Inc. for Temple City High School 300 Building Roofing Project

Approved Contract with C.I. Services, Inc. for Temple City High School 300 Building Roofing Project

On motion of Member Lin, seconded by Member Smith, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent: Marston), the Board Tabled Item #22 on suggestion of Member Smith

Tabled Item# 22
Board Policy for First Reading
- BP 3515 Campus Security
- AR 3515 Campus Security

- We should set a minimum time for retention of records

Superintendent Dr. Fricker

- We can look to see other Board policies of surrounding districts on time limitations and we can come back into that suggestion

On motion of Member Georgino, seconded by Member Knollenberg, and on a ____ vote (Aye: _____), the Board Approved Low Performing Student's Block Grant

Approved Low
Performing Student's
Block Grant

Member Lin

- Asked if it is similar to Title I, if we serving only students who are at risk
- Ms. Makiewicz responded that it is for kids who are non-proficient in ELA & Math, to bring us up to speed on standards based in ELA & Math instruction
- Asked if we can serve all students or only at risk
- Ms. Makiewicz answered that we can serve both

Member Knollenberg

- Asked if it is a yearly thing
- Ms. Makiewicz responded that it is every two years, not determined it's renewable yet

On motion of Member Georgino, seconded by Member Knollenberg, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Smith; Absent Marston), the Board Approved the following Consent Agenda items with Item# 27 pulled aside for discussion

Approved Consent
Agenda

- Minutes of the Special Joint Meeting of the Board of Education of and TCHS ASB of February 13, 2019
- Minutes of the Regular Meeting of the Board of Education of February 13, 2019
- Temple City High School Trip: Future Business Leaders of America State Leadership Conference April 25-28, 2019
- Certify Approval of Comprehensive School Safety Plan for all Schools
- Disposal of Obsolete Equipment
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Certificated Personnel Order 1819-10
- Classified Personnel Order 1819-10

Ms. Vielma

- Discussed Item# 27 regarding Certify Approval of Comprehensive School Safety Plan for all Schools
- The Schools are asked to use their School Site Council or Safety Committee to review their schools comprehensive school safety plans every year
- Guidelines are set by CA Ed Code Section 32280-32889 with specific items that should be on the comprehensive school safety plan
- Do an assessment of School Safety Data, areas that may need to be addressed
- Emergency plans, disaster procedures
- Each school site and committee will come up with goals, updates policies, presents at public meeting and certify that they have approved it by March 1 of every year

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approved it by March 1 of every year

- Member Georgino asked if it was already presented at public meetings at their school sites
- Responded to Member Georgino's question and said yes

Member Smith

- Follow-up on the "Every 15 minutes"
- Cannot make an exception for Key Club for their fundraising project.
- Will discuss OPEB liability during budget discussion

Board Member
Comments

Future Agenda Items

Student Member Duong

- Asked if they can make a Board motion to make that exception or it can be bypassed
- Ms. Sarraill encouraged them to bring their suggestion and question to the Board and the Board can decide if they want to make an exception.
- Not a future agenda item but a response to Member Knollenberg's question from the previous Board meeting regarding ASB's income and expenditures, has a copy of the budget

Member Georgino

- Board Evaluation

Member Knollenberg

- Difference between club and curriculum class
- Ways to help clubs, class

Member Lin

- Look into reducing the OPEB Liability

On motion of Member Knollenberg, seconded by Member Georgino, and on a 4-0 vote (Aye: Georgino, Knollenberg, Lin, Marston, Smith), the meeting was adjourned at 8:32 p.m.

Adjournment



Mike Lin, Clerk of the Board of Education

Future Board of Education Meetings

March 13 and 27, 2019

May 8 and 22, 2019

April 17, 2019

June 12 and 26, 2019

Future Board
Meetings