



**MAYFIELD SCHOOL – MEDICINES SENT INTO SCHOOL
REQUEST TO MEDICATE FORM – Please return this form directly to the Health Centre ONLY**

In order to send in medicine for your child to take at School, this form must be completed, signed and returned to the Health Centre. On this condition, the Headmistress has agreed that a Registered Nurse from the Health Centre can administer the medication. All prescribed medication must be in their original containers with instructions printed on them in English.

No other medications or home remedies must be sent into School with your child, or be in their possession, any unauthorised medication will be confiscated and returned home or disposed of without it being administered.

Pupil Details:	Boarding / Day Girl:	House:	Form:
Surname:		Forename:	
Address:			

Medication:	Name of Medication (as on container):	Strength:
Batch No:	Expiry Date:	Quantity:

Full Directions for Administration:	
Dosage: (e.g. Lunchtime)	Route: (e.g. oral, injection)
Frequency: (e.g. Lunchtime)	Special Precautions: (if any)
Side Effects: (if any)	
Condition or Illness for which medication is recommended:	

Details of UK Health Professional Prescribing Medication:	
General Practitioner of Consultant:	
Signature:	Address:
Telephone:	Email:

Emergency Contact Details:	Name:
Telephone:	Mobile:
Relationship to Pupil (e.g. Parent/Guardian)	

I accept that this is a service, which the School is not obliged to undertake. I understand that if I am delivering the medicine to School, I must deliver it safely to Health Centre Nursing Staff and I will collect any medication, if appropriate, at the end of the term or academic year or it will be disposed of. I undertake to advise the Health Centre, in writing, of any change in medication or dose and to discuss with them arrangements for safe collection. I give consent to Health Centre Nursing Staff administering this medication. Qualified nurses are available from 07:00-20:00 during the School week to administer over the counter medications from Health Centre stock with consent as required and recommended.

Health Centre Staff can administer only medicines prescribed by a UK General Practitioner/Consultant/Dentist. Please discuss this with the Health Centre if necessary on 01435 874611. Health Centre Nursing Staff reserve the right to decline to administer medication, which does not comply with these safety precautions. Any concerns will be fully discussed with parents/guardians and medical practitioner.

Signature:..... Print Name: Date: