

Temple City Unified School District  
**PERSONNEL COMMISSION**  
**Regular Meeting**  
9700 Las Tunas Drive  
Temple City, California 91780

**Board Room**  
**March 19, 2019**  
**4:00 p.m.**

**AGENDA**

Public Participation

Members of the public are welcome to participate in the meetings of the Personnel Commission. If a member of the public wishes to address the Commission on an item on the agenda, the speaker needs to complete the Presentation from the Public Form. The Commission requests that speakers refrain from personal comments and criticisms regarding employees, Personnel Commission members, and/or visitors, by name or innuendo, during Open Session. The Commission Chairperson may limit the time of presentation to three minutes per speaker, per subject. No action may be taken by the Commission on matters not on the agenda.

1. Call to Order
2. Pledge of Allegiance led by Maria Garner
3. Individuals Desiring to Address the Personnel Commission
4. Approval of Minutes
  - a. Minutes of Regular Meeting of February 19, 2019
5. Eligibility List
  - a. Administrative Assistant to the Superintendent – February 27, 2019
  - b. Utility I – February 14, 2019
6. Personnel Order
  - a. Personnel Order 1819-10 – February 27, 2019
  - b. Personal Order 1819-11 – March 13, 2019
7. Business Matters
  - a. Review of Annual Budget of Personnel Commission Procedures, Instructions and Timeline
8. Report from the Director
9. Matters from the Commission

10. Disclosure of Items to be Discussed in Closed Session

- a. Personnel Matters (Government Code 54954 / 54957)
  - i. (hiring, appointments, evaluating, discipline, release)
- b. MOTION TO ADJOURN TO CLOSED SESSION
- c. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- d. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- e. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
- f. OPENING TIME: \_\_\_\_\_

11. Closed Session

- a. MOTION TO RECONVENE TO OPEN SESSION
- b. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- c. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- d. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
- e. CLOSING TIME: \_\_\_\_\_

12. Reconvening to Open Session

- a. Announcement of Action(s) Taken in Closed Session, If Any

13. Adjournment

- a. MOTION TO ADJOURN
- b. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- c. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- d. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
  
- e. Adjournment at \_\_\_\_ p.m.