

Temple City Unified School District
PERSONNEL COMMISSION
Regular Meeting
9700 Las Tunas Drive
Temple City, California 91780

Board Room
October 23, 2018
4:00 p.m.

AGENDA

Public Participation

Members of the public are welcome to participate in the meetings of the Personnel Commission. If a member of the public wishes to address the Commission on an item on the agenda the speaker, at his/her option, may speak immediately or wait until the item is considered. The Commission requests that speakers refrain from personal comments and criticisms regarding employees, Personnel Commission members, and/or visitors, by name or innuendo, during Open Session. The Commission Chairperson may limit the time of presentation to three minutes per speaker, per subject. No action may be taken by the Commission on matters not on the agenda.

1. Call to Order
2. Pledge of Allegiance led by Ann Seitz
3. Individuals Desiring to Address the Personnel Commission
4. Public Hearing on the Commissioners' Appointment of Maria Garner to the Personnel Commission

- a. MOTION TO APPROVE THE OPENING OF A PUBLIC HEARING TO DISCUSS THE APPOINTMENT OF MARIA GARNER TO THE PERSONNEL COMMISSION

BY: _____ SECONDED BY: _____
AYES: _____ NAYS: _____
ABSENT: _____ ABSTENTIONS: _____
OPENING TIME: _____

- b. MOTION TO APPROVE THE CLOSING OF THE PUBLIC HEARING

BY: _____ SECONDED BY: _____
AYES: _____ NAYS: _____
ABSENT: _____ ABSTENTIONS: _____
CLOSING TIME: _____

c. MOTION TO APPOINT THE COMMISSIONERS' APPOINTEE
(MARIA GARNER) TO THE PERSONNEL COMMISSION

BY: _____ SECONDED BY: _____
AYES: _____ NAYS: _____
ABSENT: _____ ABSTENTIONS: _____

5. Business Matters

- a. Receive Job Description for Personnel Specialist
- b. Set Salary Range for the position of Personnel Specialist

6. Approval of Minutes

- a. Minutes of Regular Meeting of September 18, 2018

7. Eligibility List - None

8. Personnel Order

- a. Personnel Order 1819-03 – September 26, 2018
- b. Personnel Order 1819-04 – October 17, 2018

9. Report from the Director

10. Matters from the Commission

11. Disclosure of Items to be Discussed in Closed Session

- a. Personnel Matters (Government Code 54954 / 54957)
 - i. (hiring, appointments, evaluating, discipline, release)
- b. MOTION TO ADJOURN TO CLOSED SESSION
- c. BY: _____ SECONDED BY: _____
- d. AYES: _____ NAYS: _____
- e. ABSENT: _____ ABSTENTIONS: _____
- f. OPENING TIME: _____

12. Closed Session

- a. MOTION TO RECONVENE TO OPEN SESSION
- b. BY: _____ SECONDED BY: _____
- c. AYES: _____ NAYS: _____
- d. ABSENT: _____ ABSTENTIONS: _____
- e. CLOSING TIME: _____

13. Reconvening to Open Session

- a. Announcement of Action(s) Taken in Closed Session, If Any

14. Adjournment

- a. MOTION TO ADJOURN
- b. BY: _____ SECONDED BY: _____
- c. AYES: _____ NAYS: _____

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d. ABSENT: _____ ABSTENTIONS: _____

e. Adjournment at ____ p.m.