



## Petition for Outside Credit

Student Name \_\_\_\_\_ Current Grade \_\_\_\_\_

**With administrative approval, students may receive credit for non-Bear Creek classes or instruction. Submit this form to the Registrar prior to beginning coursework outside of Bear Creek. After successful completion of the course, please request a transcript to be sent to the Registrar who will then add the course to the Bear Creek transcript as a transfer credit (TC). Please note: Transfer credit (TC) courses do not show a letter grade and have no impact on a student's GPA.**

1. Please describe the coursework you plan to complete. Include name of course, name of credit granting institution, and number of hours of coursework that will be completed.

2. Please describe your reason for requesting to take an outside course.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_  
(if student is under 18)

**Administrative Use Only**     **Approved**     **Declined**

Registrar \_\_\_\_\_ Date \_\_\_\_\_

Division Head \_\_\_\_\_ Date \_\_\_\_\_