

### **Classroom Learning**

For the most part, Tilton School students will engage in much of their work independently, using Google Classroom as the primary assignment board. From time to time, classroom teachers and advisors will encourage group and one-on-one meetings via the online meeting platforms Zoom and Google Meet. Students can expect to meet at least once each week with their teachers and twice weekly with their advisors and college counselors.

We ask students to complete the lessons teachers post on Google Classroom and to submit their work for feedback by the published due date. Students can expect daily learning assignments for each class and some type of check-for-understanding to be submitted a few times each week.

### **Attendance**

During this time of distance learning, a student's submission of assigned work will stand in for class attendance. Students who do not submit assigned work by the deadline will be counted as absent for that class. If a student becomes ill and cannot complete his/her classwork, parents must notify the Academic Office. Please keep in mind that Tilton School teachers use multiple strategies to activate learning and employ various ways to assess the depth and breadth of student learning. Each project on Google Classroom is an important piece in the student's learning portfolio.

### **Class Blocks**

Teachers will use class blocks for direct instruction, one-on-one meetings, and online discussions. Teachers will post recordings of all group meetings so students residing in different time zones can participate in the learning process.

*For example: on Mondays, teachers may use the Science blocks for one-on-one check-ins, direct instruction, group discussions and homework tutorials. In the afternoon, blocks for World Language and the Arts, teachers will do the same. We are not expecting students to be at their computers for the entire day. More likely students will be scheduled intermittently throughout the day for various meetings and work periods.*

[View the Virtual Learning Block Schedule >](#)

### **Open Office Hours**

Teachers will be available during Open Office Hours throughout the week for students to schedule one-on-one meetings, to solicit feedback on work products and to simply check-in with each other.

### **Center for Academic Achievement**

Students who participate in the CAA will hear directly from the CAA tutor next week. These sessions will continue during this distance learning period and will be scheduled individually with each student in order to optimize support based on their online schedule.

## **Google Calendar**

Teaching faculty, CAA staff, advisors and college counselors will use Google Calendar to schedule one-on-one appointments, class meetings, and extra-help sessions. Students should do the same by setting up their Google Calendar (see “Student Responsibilities” below).

## **Student Responsibilities**

- *Communicate*—let your teachers and advisors know how you’re doing. You are not alone in this climb. Your parents, teachers, advisor, and other supporters want to know how you’re doing and how they can help you do better. Communicate!
- *Set up your Google Calendar.* Go to “Calendar Settings” and scroll down to “Access Permission.” Be sure to check the box for “Make Available for Tilton School.” We advise you not to make your calendar “public.” In this way, you will be able to make appointments with teachers, and teachers will be able to make appointments with you and the other members of your class.
- *Log in to Google Classroom, school email and Google Calendar* every day to check communications from teachers, advisors and the School.
- *Attend to each learning task.* These tasks are invitations to learn, grow and demonstrate your learning and growth.
- *Submit work products on-time* according to the deadline on Google Classroom.
- *Attend all one-on-one and group meetings* scheduled via Zoom and Google Meet.
- *Be active* in requesting one-on-one help from your teacher.
- *Have patience and a sense of humor.* This pattern is new for most of us, and it is so much more fulfilling when we work together and in kindness.
- *Stay healthy—emotionally and physically!* Get some exercise each day. Nourish yourself well. Sleep. Stay connected with your friends and family.

## **Parents**

- *Resist the urge to “home school.”* Let your student’s teachers do the teaching and guiding.
- *Be a cheerleader for learning!*
- *Be a curious inquirer* into what and how your student is learning.
- Remind your student that patience and a willingness to communicate will go a long way in school and in life!
- *Help students establish a routine* that keeps them organized and ready for learning.
- *Communicate* with teachers and your child’s advisor if you see your student is experiencing difficulties with classwork, BUT encourage your child to communicate first.
- Contact Mike Landroche in the Academic Office ([mlandroche@tiltonschool.org](mailto:mlandroche@tiltonschool.org)) if you need help addressing your concerns.

## **When Do We Start?**

The virtual learning program will begin on Thursday, March 26. Classroom teachers will post initial unit materials, including a fourth-quarter plan, on Google Classroom no later than Wednesday, March 25.

*Continued...*

## Thursday's Schedule

*Classes will be held in real-time (EDT), corresponding to the student's campus schedule. These sessions will be recorded for those who cannot make it because of the time difference. During this time, we will be reviewing engagement guidelines, expectations of participation, scheduling one-on-one time and class time. On Friday and moving forward, we will follow the Virtual Learning Block Schedule.*

<b>10 - 10:20</b>	<b>Advisory</b>
<b>10:30 - 10:50</b>	<b>A Block</b>
<b>11 - 11:20</b>	<b>B Block</b>
<b>11:30 - 11:50</b>	<b>C Block</b>
<b>12 - 12:30</b>	<b>Lunch</b>
<b>12:30 - 12:50</b>	<b>D Block</b>
<b>1 - 1:20</b>	<b>E Block</b>
<b>1:30 - 1:50</b>	<b>F Block</b>
<b>2 - 2:20</b>	<b>G Block</b>