

**BARRE UNIFIED UNION SCHOOL DISTRICT  
BOARD MEETING**

March 26, 2020 at 5:30 p.m.  
Via Video Conference  
at the Barre Unified Union School District Central Office

**Public Welcome to Attend at BUUSD Central Office  
120 Ayers Street, Barre**

**or**

**Click this link to join the meeting remotely: <https://zoom.us/j/689130139>**

**AGENDA**

1. Call to Order
2. Additions or Deletions with Motion to Approve the Agenda
3. Public Comment for Items Not on the Agenda
4. Approval of Minutes
  - 4.1. Meeting Minutes - March 12, 2020
5. Reports to the Board
  - 5.1. Central Office Report
  - 5.2. Building Reports
    - 5.2.1. SHS
    - 5.2.2. BCEMS
    - 5.2.3. BTMES
    - 5.2.4. CVCC
  - 5.3. Committee Reports
    - 5.3.1. Policy Committee: Cancelled Until Further Notice
    - 5.3.2. Curriculum Committee: Cancelled Until Further Notice
    - 5.3.3. Finance Committee: March 10, 2020 Meeting Minutes  
**Next Meeting:** Cancelled Until Further Notice
    - 5.3.4. Facilities & Transportation Committee: March 9, 2020 Meeting Minutes  
**Next Meeting:** Cancelled Until Further Notice
    - 5.3.5. Communications: Cancelled Until Further Notice
    - 5.3.6. Negotiations: TBD
    - 5.3.7. Regional Advisory Board: February 10, 2020 Meeting Minutes  
**Next Meeting:** May 4, 2020 at 4:00 pm at CVCC Plumbing & Heating, Room 26
  - 5.4. Financials
6. Current Business
  - 6.1. School Closure Update
  - 6.2. Resign/Retire/New Hire **[ACTION]**
  - 6.3. Non Renewals **[ACTION]**
  - 6.4. 2020-2021 Calendar
  - 6.5. TIME Grant **[ACTION]**
  - 6.6. FY21 Perkins Summary
7. Old Business
  - 7.1. Personnel Committee Discussion
  - 7.2. Superintendent Search Update

7.3. Vision, Mission & Strategic Goals

7.3.1. Portrait of a Graduate

8. Other Business/Round Table
9. Future Agenda Items
10. Executive Session
  - 10.1. Non-Contracted Increases
11. Adjournment

**Reminder:**

Next BUUSD Board Meeting: April 9, 2020 at 5:30 pm; BTMES Library  
April 23, 2020 at 5:30 pm; BTMES Library

**BOARD MEETING NORMS**

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT BOARD MEETING

Barre City Elementary and Middle School – James Taffel Library  
March 12, 2020 - 5:30 p.m.

### MINUTES

#### **BOARD MEMBERS PRESENT:**

Paul Malone (BT) - Chair  
Sonya Spaulding (BC) – Vice-Chair  
Victoria Pompei (BT) – Clerk  
Gina Akley (BT)  
Tim Boltin (BC)  
Giuliano Cecchinelli (BC)  
Alice Farrell (BT)  
Guy Isabelle (At-Large)

#### **BOARD MEMBERS ABSENT:**

Vacant Position (BC)

#### **ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
Hayden Coon, BCEMS Principal  
Chris Hennessey, BCEMS Principal

#### **GUESTS PRESENT:**

Video Vision Tech      Dave Delcore – Times Argus      Emel Cambel      William Toborg

#### **1. Oath of Allegiance**

Mr. Pandolfo advised that Donna Kelty is not able to attend this evening to administer the Oath of Allegiance. Mr. Boltin advised that he has taken the Oath in the past, but has not taken it this year (since the March election). All other Board Members present, advised that they have taken the Oath of Allegiance.

#### **2. Call to Order**

**The Superintendent, Mr. Pandolfo, called the Thursday, March 12, 2020, Regular meeting to order at 5:33 p.m., which was held at Barre City Elementary and Middle School in the James Taffel Library.**

#### **3. Board Seat Interviews**

Letters of Interest from Emel Cambel, Travis Garand, and William Toborg were distributed. The Board interviewed Mr. Toborg and Ms. Cambel regarding their interest in serving on the Board, their knowledge of the Board's work, and their experience and why they feel qualified to serve on the Board. Mr. Garand was not in attendance and could not be interviewed. Mr. Pandolfo thanked the candidates for their interest and attendance at the meeting, and advised that the Board would meet in Executive Session and make their decision after discussion in Executive Session. The candidates were invited to stay and watch the remainder of the meeting.

#### **4. Organize**

VSBA Board Re-organization documentation was distributed. Mr. Pandolfo advised regarding Board re-organization, provided an overview of the documentation contained in the packet, and requested nominations for the position of Board Chair.

**Mr. Isabelle nominated Paul Malone for the position of Board Chair, seconded by Mrs. Farrell.** There were no additional nominations. **The Board voted 7 to 1 to elect Mr. Malone as Board Chair. Mr. Malone abstained.**

Mr. Malone chaired the remainder of the meeting.

**Mr. Isabelle nominated Sonya Spaulding for the position of Vice-Chair, seconded by Mr. Cecchinelli.** There were no additional nominations. **The Board unanimously voted to elect Mrs. Spaulding as Vice Chair.**

**Mrs. Spaulding nominated Victoria Pompei for the position of Clerk, seconded by Mr. Isabelle.** There were no additional nominations. **The Board unanimously voted to elect Mrs. Pompei as Clerk.**

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After brief discussion, it was agreed that there would be three Board Members on some of the committees. Last year there were four Board Members on each of the committees. This approach will help lessen the work load for Board Members.

**Committee assignments were discussed and agreed to as follows:**

BUUSD Communications Committee: Alice Farrell, Guy Isabelle, and Sonya Spaulding

BUUSD Curriculum Committee: Tim Boltin, Emel Cambel, Alice Farrell, and Victoria Pompei

BUUSD Facilities/Transportation Committee: Tim Boltin, Giuliano Cecchinelli, and Guy Isabelle

BUUSD Finance Committee: Gina Akley, Emel Cambel, Victoria Pompei, and Sonya Spaulding

BUUSD Negotiations Committee: Gina Akley, Paul Malone and Sonya Spaulding

BUUSD Policy Committee: Emel Cambel, Giuliano Cecchinelli, and Guy Isabelle

Regional Advisory Board (meets quarterly): Alice Farrell

Enterprise Committee (has not met recently): Guy Isabelle

Note: discussion of committee assignments included assignment of the “newly appointed Board Member” to several committees. The newly appointed Board Member’s name was not known during discussion, but the assignments above reflect the name of the Board Member (Emel Cambel) who was appointed after the conclusion of Executive Session.

The Board agreed that Committee Chairs will be decided by each committee, and were not decided at this meeting.

Mr. Cecchinelli suggested that the Board consider formation of a Personnel Committee.

The Board agreed that Mrs. Farrell will perform research on Personnel Committees, and that this item will be added to a future agenda.

**On a motion by Mr. Isabelle, seconded by Mrs. Spaulding, the Board unanimously voted:**

**To authorize the Board Chair to sign teacher contracts,**

**To authorize the Board Chair to sign other contracts,**

**To designate Mrs. Pompei as the primary Board Member to sign warrants,**

**To designate Mrs. Spaulding as the secondary Board Member to sign warrants,**

**To schedule a Board Retreat on Thursday, 06/11/2020 from 2:30 p.m. – 8:30 p.m. (with dinner to be served) at a location that is to be announced, and that the Retreat will include the outgoing Superintendent, and the incoming Superintendent,**

**To hold Regular Board Meetings on the second and fourth Thursday of each month at 5:30 p.m. with a rotating location, as indicated in Policy A1,**

**To post Agendas and Minutes at the BUUSD Central Office, BUUSD District Schools, the Barre City Clerk’s Office, the Barre Town Clerk’s Office, and on the BUUSD website,**

**To post Warnings in the Times Argus and on Front Porch Forum,**

**To use Robert’s Rules of Order,**

**To adopt the Code of Ethics**

**To name the Times Argus as the designated newspaper for publications,**

**To continue the current practices relating to confidentiality of Executive Session and Open Meeting Laws, and**

**To delegate the Negotiations Committee Chair to be the voting delegate for Statewide HealthCare bargaining.**

Each of the Board Members present signed a Code of Ethics document.

Brief discussion was held regarding communication practices, Board development opportunities, and Board advocacy.

The Board agreed to discuss student representation at the Board Retreat.

The Board agreed that it would be helpful to advise (on the Agenda) what student presentation is planned for the meeting.



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## **5. Additions and/or Deletions to the Agenda with Motion to Approval the Agenda**

Add 8.4 Coronavirus

Add 12.2 Student Matter under Executive Session

Add 12.3 Coronavirus under Executive Session (emergency response measures, the disclosure of which could jeopardize public safety)

**On a motion by Mr. Isabelle, seconded by Mr. Cecchinelli, the Board unanimously voted to approve the Agenda as amended.**

## **6. Public Comment for Items Not on the Agenda**

None.

## **7. Approval of Minutes**

### **7.1 Approval of Minutes – February 20, 2020 Regular Meeting**

**On a motion by Mrs. Pompei, seconded by Mrs. Spaulding, the Board unanimously voted to approve, as amended, the Minutes of the February 20, 2020 Regular Meeting.**

### **7.2 Approval of Minutes – March 2, 2020 District Annual Meeting**

**On a motion by Mrs. Spaulding, seconded by Mr. Isabelle, the Board unanimously voted to approve the Minutes of the March 2, 2020 District Annual Meeting.**

## **8. Current Business**

### **8.1 Resign/Retire/New Hire**

Letters of resignation from Jamie Blondin and Wendy Lazarz (BCEMS School Nurse) were distributed. Mr. Pandolfo advised regarding the letter of resignation submitted by Jamie Blondin.

The resumes and BUUSD Notification of Employment Status Forms for Dimitri Kolomeitsev (CVCC Building Trades Instructor), Naomi Montgomery (BTMES Special Education Interventionist), and Cooper Bushey (BTMES PE for APE, Pre-k, and grades 3 – 5) were distributed. Mr. Pandolfo provided an overview of the candidates' education and experience.

**On a motion by Mrs. Pompei, seconded by Mrs. Farrell, the Board unanimously voted to accept the slate of resignations and approve the slate of new hires presented for approval; resignations: Jaimie Blondin and Wendy Lazarz, and new hires: Cooper Bushey, Dimitri Kolomeitsev and Naomi Montgomery.**

### **8.2 Field Trip Approval**

There were no field trips presented for approval. Mr. Pandolfo advised that the Field Trip Policy is slated for review at the next Policy Committee meeting.

### **8.3 Budget Debrief**

Certification of Election documents from Barre City and Barre Town were distributed. Mr. Malone lauded the Finance Committee for their work on the budget and advised that he was very pleased with voter support in passing the FY21 budget. Mrs. Spaulding also expressed that she was pleased that the budget was passed by the voters. Mrs. Spaulding cautioned that she does not believe the FY22 budget should be as high as the FY21 budget, advising that there may be issues relating to a decline in the student population, increases in health insurance, and changes to the Barre Town CLA. Mrs. Spaulding thanked everyone for their time and effort in creating and promoting the budget. Mr. Malone acknowledged that the vote was close, and that the Board will need to scrutinize the FY22 budget. Mr. Malone advised that the Board did voice its frustration (over budget increases outside of the Board's control) to Barre City and Barre Town leaders. Mr. Pandolfo recognized the work put in by the committee, staff, and students.

### **8.4 Coronavirus**

Two documents from the Vermont Agency of Education Department of Health were distributed; 'School Closure and Dismissal During A Novel Coronavirus Outbreak' (Technical Guidance for Local Schools – revised March 10, 2020), and 'Early Childhood Care and Education Programs Closure and Dismissal During a Novel Coronavirus Outbreak' (Technical Guidance for Child Care, Head Start and public and private Prekindergarten Education Programs – Updated March 10, 2020). Mr. Pandolfo advised regarding the two sets of documents that pertain to school closure versus school dismissal. Mr. Pandolfo was advised today that he should expect to receive additional guidance within 24 hours. A Special Assembly was called in Montpelier for discussion of COVID-19. There will be a meeting with regional superintendents on Friday. The situation is very dynamic, and the BUUSD is currently at status quo, but things could change rapidly. Mr. Pandolfo believes that coordinated decisions make sense. The VPA has cancelled all remaining winter sports events. City officials met earlier today to discuss COVID-19. Though remote access to education makes

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sense for older students, there is still the issue of students who do not have internet access. It is known that on-line education does not provide the same level of instruction as classroom instruction. Continuing the education for younger students is more complicated. At this point, there are many different questions to be answered. The BUUSD will continue to receive guidance from the State and coordinated decisions will be made. The Communications Specialist has created a COVID-19 web page, and it will continue to be updated as decisions are made and more information becomes available. At this time, the 03/13/20 field trip to the North Branch Nature Center is still on, but that may be changed. It is anticipated that foreign trips (Quebec and Costa Rica) will be cancelled. The CVCC Building Trades trip has been postponed until at least June. There has been some disruption to Work Based Learning. There are many implications related to COVID-19, and the Superintendent and Administrators are working to make informed decisions and are working on building a FAQs page. Cleaning protocols are in place and most supplies are ample at this time. The availability of some supplies will be disrupted. Mr. Hennessey advised that school is an integral part of students' lives, and he is concerned for the younger children if schools are closed. Mr. Coon advised that stress levels are elevated for students and staff, and he advised that students who were struggling before COVID-19 are having a difficult time dealing with the elevated level of stress. Administrators are spending much time answering questions from parents, and are trying to keep a calm, safe atmosphere at the school. One area of great concern is the ability to continue to feed hunger challenged students in the event of school closure.

## 9. Old Business

### 9.1 Superintendent Search Update

Mr. Malone advised that the Search Committee has reviewed quite a number of applicants, and have selected about 3 candidates for interviews by the Committee on 03/23/20. The finalists will be presented to the Board on 04/07/20.

## 10. Other Business/Round Table

Mr. Pandolfo provided a brief update from the Superintendent's Office, advising that the BUUSD will be receiving approximately \$63,000 from the Workers' Comp fund that the BSU contributed to many years ago. Today is the 4<sup>th</sup> day of the new session of the aftercare program. Jennifer Bisson has been working to get the aftercare program licensed. There is a tentative agreement on the AFSCME Master Agreement contract. The Crisis Response Team was in a meeting at the time that a partial lockdown was necessary at SHS.

Mr. Coon advised that the SHS State Champion Girls' Hockey Team is slated to visit BCEMS and BTMES on Friday, 03/13/20.

Mrs. Akley thanked administrators for working so diligently under a lot of pressure.

Mr., Malone and Mr. Isabelle welcomed Mrs. Farrell to the Board.

Mr. Isabelle congratulated the SHS Girls' Hockey Team, and lauded Josh Allen for all he has done to promote the BUUSD and the FY21 budget.

In response to a query, Mr. Pandolfo advised that a SPED Assistant Director position has been posted. The position title may be flexible depending on the applicants. Mr. Pandolfo provided a brief overview of the current configuration for SPED leadership.

Mr. Malone advised that Mr. Allen has done a remarkable job informing the public, and is an excellent resource to disseminate emergency information.

## 11. Future Agenda Items

- Field Trips (second meeting in March)
- Resignations/Retirements/New Hires
- Mission/Vision/Strategic Planning
- Board Reports (on Agenda for second March meeting, though usually on the Agenda for the first meeting of the month)
- Personnel Committee

## 12. Executive Session as Needed

### 12.1 Personnel

### 12.2 Student Matter

### 12.3 Coronavirus (emergency response measures, the disclosure of which could jeopardize public safety)

Items proposed for discussion in Executive Session include a Personnel Matters (the evaluation of an employee and contracts for non-unionized staff), a Student Matter (disciplinary matter), and the Coronavirus outbreak (emergency response measures, the disclosure of which could jeopardize public safety).

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**On a motion by Mrs. Spaulding, seconded by Mrs. Pompei, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 7:36 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Board Clerk.

**On a motion by Mrs. Spaulding, seconded by Mrs. Akley, the Board unanimously voted to exit Executive Session at 9:02 p.m.**

**On a motion by Mrs. Akley, seconded by Mrs. Spaulding, the Board voted 7 to 1 to appoint Emel Cambel to the open 'Barre City' seat, for a term ending at the next March election. Mr. Boltin voted against the motion.**

## **13. Adjournment**

**On a motion by Mrs. Farrell, seconded by Mrs. Spaulding, the Board unanimously voted to adjourn at 9:04 p.m.**

Respectfully submitted,  
*Andrea Poulin*

# BUUSD CENTRAL OFFICE NEWSLETTER

“Doing whatever it takes to ensure success for every child.”

## March 2020

### Barre City School

### Barre Town School

### Spaulding High School

### Central VT Career Center



**Championship Game Win**  
BCEMS 7/8 Girls Basketball team



**National Read Across America Day!!**



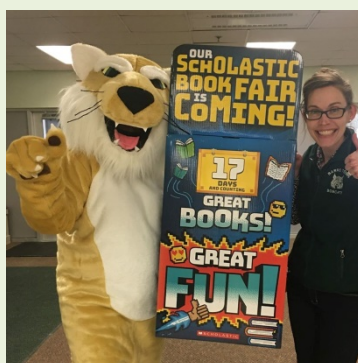
**UNDEFEATED Girls Hockey team**  
advanced to the  
Championship Game  
SHS vs. CVU  
Monday, March 9<sup>th</sup> at 6:00 pm  
Gutterson Fieldhouse  
Burlington



**CVCC Open House, March 19**  
5:30-7:30 pm



**ChooseCo, Choose Your Own**  
Adventure book series



**Scholastic Book Fair**



**Video – [Introduction to Central VT Career Center](#)**

### CENTRAL OFFICE STAFF

#### HUMAN RESOURCES:

Carol Marold, Director of HR  
Leslie Babic, HR Specialist  
Linda Papineau, Receptionist/HR  
Administrative Assistant

#### SPECIAL EDUCATION:

Don McMahon, Co-Director  
Stacy Anderson, Co-Director  
Annette Rhoades, Asst. Director  
Sue Cioffi, Administrative Assistant  
Robin Poulin, Administrative Assistant  
Jason Derner, SEA Program Administrator

#### COMMUNICATIONS:

Josh Allen, Communications Specialist

#### SUPERINTENDENT'S OFFICE:

John Pandolfo, Superintendent  
Tina Gilbert, Executive Assistant

#### BUSINESS OFFICE:

Lisa Perreault, Business Manager  
Ashley Young, Senior Accountant  
Kristin Gilbar, Accountant (Payroll  
SHS/CVCC/BTMES/CO)  
Michelle Leeman, Accountant (Accounts Payable BUUSD)  
Ann Baker, Accountant (BCEMS Payroll)  
Kathy Couture, Medicaid Clerk  
Jennifer Hart, Medicaid Clerk (PT)

#### EARLY EDUCATION:

Lauren May, Director  
Rebecca Webb, Act 166 Coordinator  
Megan Gonyaw, Administrative Assistant

#### CURRICULUM, INSTRUCTION, & ASSESSMENT:

Jessica Barewicz, Director  
TBA, Administrative Assistant

#### TECHNOLOGY:

Emmanuel Ajanma, Director  
Megan Gonyaw, Administrative Assistant

#### FACILITIES:

Jamie Evans, Director



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## SUPERINTENDENT NEWS

Thanks to the hard work of so many in our community, all budget articles passed on Town Meeting Day.

- Article I covered board director elections. Alice Farrell will rejoin the BUUSD Board as a director from Barre Town. Tim Boltin will continue his tenure as a director from Barre City. There is one open director seat for Barre City, for which three people have submitted letters of interest and will interview with the board on March 12 for the seat.
- Article II covered the general fund budget for 2020-2021, and passed with 2227 YES and 2002 NO, a huge feat given the projected increase in tax rate and some of the vocal opposition.
- Article III covered the CVCC budget for 2020-2021, and passed with 2772 YES and 1472 NO, the biggest margin in recent memory.
- Article IV covered the bond to purchase property and construct a building in order to expand our alternative programs, and passed with 2147 YES and 2051 NO. Given the challenges of Article II, there were concerns that this article might not pass.

A huge thanks is owed to many. BUUSD staff stepped up and advocated in the community. Our students became involved at an unprecedented level, and spoke out for their own education. The voters spread the word and turned out in force. Our administrators did the hard work and stood tough through preemptive discussions about making cuts before putting the budget out to voters. Our school board worked diligently to communicate on a variety of fronts. Lisa Perreault, our Business Manager, did all the work running the numbers and advising on how to communicate that our students deserve the level of funding necessary to provide a quality education. Josh Allen, our Communications Specialist, worked tirelessly and creatively to get information out in new and important ways. Everyone should be proud!

With growing concerns regarding the Corona Virus, we are doing our best to provide the most current guidance and information as it becomes available. Please read all information that we share so that you are as informed as possible with facts, and help all students, families and colleagues as we navigate this challenge together.

As many of you have heard, I have accepted a job as the Superintendent in Telluride, Colorado starting July 1. I want to assure you all that I am as invested as I have always been in Barre for the next four months, and admit that I am already feeling nostalgia for the seventeen years I have served the Barre community. I want to thank you all for making those seventeen years amazing and enjoyable!

## BUSINESS OFFICE

The FY20 BUUSD Year-end Budget Projection Report is reflecting a significant deficit. Administrators/Directors will only be approving purchases that are critical to educational programs. Thank you all for your cooperation and understanding as we attempt to mitigate the impact of this deficit.

This month the [Purchasing Procedure](#) has been revised to include a short list of non-allowable expenses such as gifts, prepaid store cards, and alcohol. The purchasing procedures require an authorized purchase order (PO) be processed prior to placing an order and committing district managed funds. A purchase order is not authorized until it is approved by an administrator/director.

The BUUSD [Reimbursement Request Form](#) has been updated to reflect allowable methods of payment considered reimbursable. They are cash, credit/debit cards, and/or checks (with sufficient documentation). If you did not pay for the expense then you will not be reimbursed for it. Incentives such as frequent flyer miles, vouchers, coupons, gift cards and other non-cash payments will not be accepted as proof of payment because these are not “out of pocket”. Items such as gift cards or gift certificates will not be accepted as proof of payment even if you purchased the gift card or certificate from personal funds.

The Crowdfunding Procedure will be on the website soon. This is a relatively new concept to Vermont but wide-spread in the more urban areas. The important thing to remember is that you must get prior approval before entering into a crowd funding situation. Also important to note that the BUUSD does not allow faculty, staff, or students to create “Go Fund Me” pages on behalf of the District.

Be sure to check out our website for updated procedures and forms: <https://www.buUSD.org/departments/business>. If you have any questions please give us a call.



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## HUMAN RESOURCES

### **Superintendent Search**

All superintendent finalists will visit schools and meet with employees on April 7th. We will be sending schedules later in March. For all information regarding the search, please visit: <https://www.buusd.org/resources/superintendent-search>



### **Administrative Support Professional Development**

The administrative support team met over vacation for professional development. We spent the day with Emmanuel Ajanma learning about tips and tricks for Google and Microsoft 365. Thanks to Emmanuel. It was a great day of learning!

### **District Employment Opportunities**

We are officially in the spring hiring season. Open positions are posted in the principal's office twice a week, but our employment page updates in real time so keep your eye on the district's employment page at <https://www.buusd.org/district/employment>

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## EARLY EDUCATION

On March 19th, Barre City and Barre Town Preschools will hold their annual Screening and Open House. This event provides us with the opportunity to get to know families and children in our community who are eligible for prekindergarten, but not yet access our programs. Families will learn how to request public preschool placement for their child for the 2020-2021 school year. Registration is for children born on or before September 1, 2017. Please call Betsy Pearce at 476-6617, ext. 6186 for Barre Town School or Kaitlyn Smith at 476-6541, ext. 4318 for Barre City School to schedule an appointment.

Lauren May, BUUSD Early Education Director and Act 166 Coordinator, is beginning outreach to community prekindergarten programs to facilitate registration for children and families interested in accessing private prekindergarten education utilizing Act 166 funds for the 2020-2021 school year.

We are excited to welcome two PreK new staff members to our schools this month. Laura Mahan is coming on board at Barre City as the second of our two PreK permanent subs in that building. Hannah Wirth is joining us as a para-educator at the Barre Town School. Welcome!!

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## FACILITIES



Work continues on preparations for summer 2020 vacation break projects BUUSD wide. SHS/CVCC is currently collecting quotes for the replacement of the existing hot water storage tank that is showing signs of failure. This work will be done during April vacation break. BTMES has hired a custodian to replace an open position on the 2nd shift. Testing results have come back for BCEMS and BTMES for the re-testing of lead in the drinking water. BCEMS results were good, with no further action needed. BTMES results came back with mostly favorable results. There are two taps that just barely missed the mark of being below the 4 parts per billion threshold. The two fixtures will be removed from service permanently due to being in areas that aren't needed. One of the fixtures is in a classroom that has two sinks, so removing this fixture isn't an issue. The other fixture is in a maintenance storage room that is not needed.

We received our annual report from our composting vendor *Grow Compost Of Vermont* recently. We learned that we diverted 137,600 pounds of food scraps from the landfill in 2019! BUUSD is committed in helping to be a good neighbor to the environment and composting is just one example.

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## TECHNOLOGY

Classroom digital content use survey: Thank you to our many educators who have already completed this survey. Your thoughtful and insightful comments are refreshing, and your sharing the many ways technology has positively impacted your teaching is well appreciated. The survey link is still live for those who have not responded but wish to do so. Please make your voice heard by completing the 10 minutes [survey at this link](#).

G Suite Fundamentals - Fast Track PD: We are excited to share and invite you to participate in Google for Education's new PD initiative: G Suite Fundamentals - Fast Track PD. If you are interested in better understanding the classroom application of Google tools or if you want to become a Level 1 [Google Certified Educator](#), sign up for the program [here](#).

What can you expect if you register?

Over the course of 6 weeks, you will receive an email each Monday morning from the Google for Education team highlighting curriculum from the [Teacher Center](#) and sharing exam preparation tips and hints. The program should help you:

- get familiar with G Suite for Education tools and their classroom application
- understand how Google tools can make your life easier
- prepare for the Google Certified Educator Level 1 exam

Find [more details](#) and answers to [FAQs here](#), and [register today](#) if interested. As a final note, I am available to answer any questions that may arise. Please send me an email ([eajanbsu@buusd.org](mailto:eajanbsu@buusd.org))



## SPECIAL EDUCATION

Though the snow is still falling, we have begun planning for Extended School Year (ESY) summer services. Para-Educator, Behavior Interventionist and professional special education staff should have found memos in their mailboxes after the February break inquiring about whether you would like to work this summer and in which programs. Please return the completed memos to Robin Poulin at the BUUSD office. If you are interested in working in the ESY programming this summer, but did not get a memo, please contact Robin at 802-476-5011 ext. 1042 or at [rpoulbsu@buusd.org](mailto:rpoulbsu@buusd.org).

Additionally, we are beginning to plan for para-educator and Behavior Interventionist assignments for the 2020-2021 school year. We have placed memos in mailboxes asking those staff for information on their placement preferences. Please complete the forms and return them to Robin Poulin at the BUUSD office as well.

Due to the state-wide shortage of qualified applicants, Special Services began this school year with a few unfilled positions. We have begun to advertise and interview with an eye towards next school year. We are currently looking to fill Speech and Language Pathologist positions, and 2 School Psychologists positions. If you are aware of anyone who is looking, please send them our way!

Do you know someone who might be interested in becoming a special educator? There are a variety of avenues for special education licensure in Vermont. Please feel free to contact one of us if you, or someone you know, are interested in discussing these options.



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## CURRICULUM, INSTRUCTION, & ASSESSMENT

Jess is still on leave, but is hoping to be back in the next few weeks

For our March 20 Inservice, all staff will be in the SHS Auditorium with Dave Melnick of NFI Vermont (Northeast Family Institute) for the morning. Dave has worked with many in our district before, and will speak to the large audience about the impacts of societal trauma on children, families, staff, and education systems. The afternoon will be structured similar to the last few inservice days, with some time for wellness as we had initially planned for February 7. Look for a more detailed schedule to come.

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## RECEPTIONIST DESK

Normal health practices are recommended:

- Wash hands often with soap and water for at least 20 seconds. Use an alcohol-based sanitizer if soap and water are not available.
- Cough into a tissue or your elbow (not your hand). Then throw the tissue away and wash hands.
- Avoid touching your eyes, nose or mouth with unwashed hands.
- Avoid contact with people who are sick.
- Stay home when you are sick.
- Keep students home if temperature is above 100.0 F or they report not feeling well, appear weak or ill. Students should be fever free for 24-hours before returning to school.

For more information, please see [educational guidelines](#) and [Vermont health information](#). Questions may also be directed to your school nurses

## COMMUNICATIONS



Census: Remember, April 1 is Census Day, and this year you can fill it out online right from your phone. Schools receive funding for educational programs that benefit our students, like after-school activities, school meal programs, and Head Start based off of the census count. Currently we receive funding based off of the count from 2010. This is more than just a count, it's an opportunity to shape the next generation.

## UPCOMING PATH OPPORTUNITIES

It's the start of Week 7 in your PATH Adventure.  
You have four weeks left. That's a lot of time to make a BIG change!  
Anything can happen as long as you're open to reaching for it.



Building Coordinators – BCEMS: Diana Flood, Jessica Maurais, Ian Thomas; SHS: Beth Bicknell, Jesse Carpenter, Sarah Chap; CVCC: Wendy Clark, Cheryl Zanleoni; BTMES: Laura Thygesen, Jessie Casavant, Amy Robertson; BUUSD: Michelle Leeman

## UPCOMING CALENDAR EVENTS



March 9 – BUUSD Facilities and Transportation Committee Meeting – 5:30 pm – BTMES Library

March 9 - Superintendent Screening Committee Meeting - 5:30 pm - CVCC, rm. 136

March 10 – BUUSD Finance Committee Meeting - 5:30 pm - Central Office

March 12 – BUUSD Board Meeting – 5:30 pm – BCEMS “James Taffel” Library

March 16 – BUUSD Policy Committee Meeting – 5:30 pm – Central Office

March 19 – BUUSD Communications Committee Meeting – 5:30 pm – Central Office

March 19 - 5:30-7:00 pm - CVCC Spring Open House

March 20 - Staff Development Day

March 24 – BUUSD Curriculum Committee Meeting – 5:30 pm – BCEMS “James Taffel” Library

March 24 - Red Cross Drive - Information, contact Pat Leene ( [pleenshs@buusd.org](mailto:pleenshs@buusd.org)) or Peggy Portelance ( [pportshs@buusd.org](mailto:pportshs@buusd.org))

March 26 – BUUSD Board Meeting – 5:30 pm – BCEMS “James Taffel” Library

April 1 - Milk & Cookies Night - 6-7 pm - Aldrich Public Library - Enjoy milk, cookies and Free book

(VIP Readers: BC Principal Mr. Coon, BT Principal Mrs. Nye, St. Monica-St Michael School Principal Mrs. Buzzell, Montessori School of Central VT Head of School Ms. Martin)



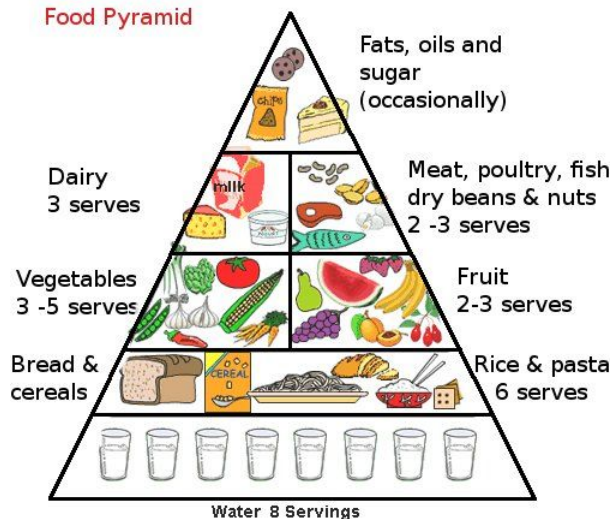
## DID YOU KNOW??

### March is National Nutrition Month

Here are a few easy, tasty (and healthy) snacks to help get you started.

- ✚ Parfait: Layer vanilla or plain low-fat yogurt with fruit and dried cereal.
- ✚ Toast a whole grain waffle and top with low-fat yogurt and sliced fruit or smooth nut butter.
- ✚ Blend low-fat milk, frozen strawberries and a banana for thirty seconds for a delicious smoothie.
- ✚ Sandwich cut-outs: Make a sandwich on whole grain bread. Cut out your favorite shape using a big cookie cutter. Eat the fun shape and the edges, too!
- ✚ Mini-pizza: Toast a whole wheat English muffin, drizzle with pizza sauce and sprinkle with low-fat mozzarella cheese.
- ✚ Frozen treats: Mix equal amounts of fat-free plain or flavored yogurt with 100% fruit juice, then pour into paper cups and freeze for a tasty treat.
- ✚ Quesadilla: Sprinkle shredded cheese over a corn or whole wheat tortilla; fold in half and microwave for twenty seconds. Top with salsa.
- ✚ Spread hummus on a tortilla. Top with a slice of turkey or ham, low-fat cheese and lettuce. Then roll it up.
- ✚ Stuff a whole-grain pita pocket with ricotta cheese and Granny Smith apple slices. Add a dash of cinnamon.
- ✚ Microwave a cup of tomato or vegetable soup and enjoy with whole grain crackers.
- ✚ Make a mini-sandwich with tuna or egg salad on a dinner roll.
- ✚ Microwave a small baked potato. Top with reduced-fat cheddar cheese and salsa.
- ✚ Spread celery sticks with smooth nut butter or low-fat cream cheese. Top with raisins. Enjoy your “ants on a log.”
- ✚ Dip slices of fruit or whole-grain graham crackers into low-fat vanilla pudding or yogurt.
- ✚ Inside-out sandwich: Spread mustard on a slice of deli turkey. Wrap around a sesame breadstick.
- ✚ Rocky road: Smear low-fat chocolate pudding on a whole grain graham cracker, then top with a marshmallow.
- ✚ Sprinkle cinnamon on unsweetened applesauce and enjoy with a whole grain graham cracker for a taste similar to apple pie.
- ✚ Make your own fruit roll-up by pureeing fruit and either baking it in the oven or by using a dehydrator.
- ✚ Bake homemade chewy granola bars using whole-grain oats and dried fruit.
- ✚ Whip up mini-muffins using healthy ingredients, like whole grain flours and pureed fruit.

Food Pyramid



Find more healthy eating tips at: [www.kidseatright.org](http://www.kidseatright.org) and [www.eatright.org/nutritiontipsheets](http://www.eatright.org/nutritiontipsheets).

### Appreciation for our Community

We want to thank the Barre community for the great support that has been extended towards our school and our students. Our food pantry has received considerable support from both within our school community as well as from the greater Barre community. In particular, we are very appreciative of the kind donations extended to our food pantry by Vermont Food Bank, BNI, Barre Rotary Club, Kiwanis Club, Central Vermont Council on Aging (CVCOA), and Spaulding teachers and staff, as well as individual contributors Tim Boltin, Victoria Pompei and Nicole Sancibrian. We could not provide this much needed service for our students without this support. With the kind donations, we are now focusing our efforts to helping students with nutritional awareness and creating meals.

We would also like to thank the Barre community for their donations for the Luminaria Event held on February 15<sup>th</sup>. In particular, thanks is extended to Dan Violette, who donated the use of his coffee truck; Aladdin Foods and Gusto's for donating the soup; and CVCC's Culinary Program for their donation of breadsticks. The event raised \$2000 to benefit the American Cancer Society.

Our greatest appreciation is extended to the Barre community in support of our school budget. We have provided our students great programs and learning experiences while being very conscientious of our financial limitations. The affirmative budget vote allows us to continue providing the future of Barre with these valuable learning opportunities. Thank you!

### Girls Hockey Makes History

Spaulding's Girls Hockey closed their regular season with a 19-0 record...which goes into the history books as the first Vermont girls hockey team in Division I or II to have a perfect regular season. The team fought hard for their record, including three overtime games! While the 19-0 record is nice, it is the hard work, perseverance and an unselfish team-first attitude that has put the team in the position it is in. We are hoping for a successful playoff run to cap off a historic season.

**Row 4** (L to R): Ashley Pelkey (Asst Coach), Ella Pitonyak (Mgr), Brian Wilkin (Head Coach), Rebecca McKelvey, Mattie Cetin, Rayna Long, Elise Atwood, Dave Lawrence (Head Coach) **Row 3** (L to R): Molly Parker, Bria Dill, Zoe Tewksbury, Julia Fewer, Emily Morris **Row 2** (L to R): Hannah King, Addie Reil, Camryn Bell, Abigail Smith, Emily Wilson **Row 1** (L to R): Hailey LaFaille, Morgan Mast, Annie Duprey, Natalie Mattson



### Healthy Practices – A Reminder

With much attention being given to the Coronavirus, we wanted to provide students and families with information and reminders about healthy practices. Coronaviruses are a large family of viruses. They usually cause mild respiratory illnesses such as the common cold. Some Coronaviruses have caused more severe illness, such as severe acute respiratory syndrome (SARS). 2019-nCoV is a new Coronavirus that had not been seen in humans before December, 2019.

Regardless of the Coronaviruses, colds or flus, normal health practices are recommended:

- Wash hands often with soap and water for at least 20 seconds. Use an alcohol-based sanitizer if soap and water are not available.
- Cough into a tissue or your elbow (not your hand). Then throw the tissue away and wash hands.
- Avoid touching your eyes, nose or mouth with unwashed hands.
- Avoid contact with people who are sick.
- Stay home when you are sick.
- Keep students home if temperature is above 100.0 F or they report not feeling well, appear weak or ill. Students should be fever free for 24-hours before returning to school.

For more information, please see [educational guidelines](#) and [Vermont health information](#). Questions may also be directed to our school nurses: Kathy Gardner at [kgardshs@buusd.org](mailto:kgardshs@buusd.org) or Jen Lyon at [jlyonshs@buusd.org](mailto:jlyonshs@buusd.org).

## SHS National Honor Society – An Honor & A Commitment

The Granite Center Chapter of the National Honor Society (NHS) at Spaulding High School held their latest invite before break, inviting 47 juniors to apply for membership, to join our current 29 members. In order to be eligible for an invitation, students must hold a 3.55 cumulative GPA and be a SHS junior or senior. Invited students must now submit an application, write an essay, obtain two letters of recommendation and submit teacher evaluations for every teacher they have had since their freshman year. Incoming members must exemplify the four guiding principles of the National Honor Society which are: Scholarship, Character, Service and Leadership. The advisors of the Granite Center Chapter of the National Honor Society are Danielle Brizzolara and Pam Smith and the faculty council are Erin Carter, Peggy Portelance, Don Singer, Barb Strong and Mya Violette.

The growing number of amazing opportunities that take our seniors off campus has created a challenge in obtaining NHS specific volunteer hours and attending meetings, so changes have been made. There will be two inductions a year, allowing for juniors to be inducted which adds an element of collaboration and mentorship between the senior members and the newer inductees. Members, starting next year, will no longer be required to complete NHS specific hours of service; instead they will participate in four NHS sponsored events. Other obligations will include: continuing to hold a 3.55 or better GPA, acting as a mentor in a new mentorship program and conducting themselves as positive leaders of SHS. Some of the sponsored events the NHS will continue to hold are the Holiday Community Dinner, Relay for Life benefiting the Cancer Society and the Teacher vs Student Basketball Game. Most recently, NHS held the Luminaria Event on February 15<sup>th</sup>, raising \$2000 for the American Cancer Society.

NHS is looking to expand ways for its members to get involved, meet obligations and have fun in the face of changing education. If interested in learning more about NHS, please contact Danielle Brizzolara at [dbrizshs@buusd.org](mailto:dbrizshs@buusd.org) or Pam Smith at [psmitshs@buusd.org](mailto:psmitshs@buusd.org).

## March Events

**2020-21 Registration for Classes** – Students will start meeting with their counselors in March to schedule their courses for next year. Parents/guardians can contact their student's counselor to participate in the meetings.

**Community Forum – March 10<sup>th</sup>**: The community forum will continue to work on a Boosters Club. If the state championship is scheduled for that evening, the forum will meet on **March 17<sup>th</sup>**. The forum meets in the cafeteria at 5:30 PM. Questions can be directed to Jim Ferland at [jferlshs@buusd.org](mailto:jferlshs@buusd.org).

**Post-Secondary Evening – March 10<sup>th</sup>**: All students and families are invited to gather information about post-secondary opportunities. Presenters will include representatives from colleges, financial aid, businesses, military and SHS staff. The event will be held in the gymnasium from 6:30 PM to 8 PM. For [more information](#), please contact Ry Hoffman at [rhoffshs@buusd.org](mailto:rhoffshs@buusd.org).

**SAT Testing – March 14<sup>th</sup>**

**VeggieVanGo – March 17<sup>th</sup>**: Parents/guardians and students are welcome to pick up free produce which is available from 7:30 AM to 9 AM in the cafeteria. Questions can be directed to Brenda Waterhouse at [bwateshs@buusd.org](mailto:bwateshs@buusd.org).

**Parent Teacher Conferences – March 19<sup>th</sup>**: Parents/guardians can go to [Pick A Time](#) to schedule a conference with teachers. Conferences will be held from 12:30 PM to 7 PM by appointment. If needing assistance in scheduling a conference, please contact Theresa Berkley at 476-4811 ext 1125 between 8 AM and 3 PM. If parents/guardians can not meet on the 19<sup>th</sup>, please contact teachers directly about their student's progress. Please note: SHS students will be released at 12 PM; CVCC students, including SHS students that attend CVCC, will observe their regular schedule and release at 12:50 PM.

**Staff Development Day (No School for Students) – March 20<sup>th</sup>**

**Red Cross Blood Drive – March 24<sup>th</sup>**: For more information, please contact Pat Leene at [pleenshs@buusd.org](mailto:pleenshs@buusd.org) or Peggy Portelance at [pportshs@buusd.org](mailto:pportshs@buusd.org).



# BARRE CITY ELEMENTARY & MIDDLE SCHOOL

Hello Barre! At BCEMS, we've seen success all across the board this year in student academics and social growth. Families, teachers, support staff, community members, and administration all play a crucial part in helping our students develop into lifelong learners and caring contributors.

Please take a look below as we celebrate the successes of our amazing kids!

## SOCIAL CONTRACT



A group of students in grades 5 through 8 worked on developing a social contract for themselves and their classmates earlier this school year. The group presented the contract to all their classmates in our gymnasium, and then the following week they presented the same contract to our school board! The contract defines behavioral expectations for each other for the year and it's entirely student-led and designed. This contract has been referred to daily and it leads everyone to achieve their own personal best. Amazing work by this group of students! We are so proud of them for making such a positive impact on their school and classmates.

## OUTDOOR LEARNING



Educating Children Outdoors (ECO) is in its third year here at BCEMS. As of 2019-2020 Barre City currently has 4 classes working with North Branch Nature Center to implement ECO into their schedules. These classes are venturing outside every week to an outdoor space that has been adopted by each class as their outdoor classroom! During our time outside, we are working on the development of the whole child. We are learning about how to take care of ourselves, each other, and the Earth. All of this learning sparks curiosity, a sense of wonder, and instills a love of learning and connection to place.

## WALK RUN FUN



Walk Run Fun is BCEMS's annual fundraiser. All money is raised by students through sponsorships and goes towards field trips and enrichment activities for grades PreK through 8. Our Parent/Teacher Organization is in charge of organizing the event. Prizes are awarded to students who are able to raise \$50, \$75, or \$100, including getting the chance to dunk a principal in a dunk tank! The day of the event, students come outside for about 30 minutes. Students spend that time being physically active and enjoying a healthy snack outdoors. This year our students raised \$23,635.71!

## 5TH GRADE MUSIC



BCEMS's 5th Grade Band & Chorus performed their first concert on January 22. The 30 member band performed 12 short pieces. The students, who only began playing their instruments in mid-September, worked hard on not only their individual skills, but working together as a group. These students are also writing an arrangement of a pop song to perform alongside our Chorus. This is a huge undertaking, but their teacher, Ms. Osinaga knows they are up for the task. Our Chorus has been working on vocal technique as well as concert etiquette. They have been working on singing in multiple styles from classical to rock. When they performed, they sounded beautiful and their performance was a huge win for the 5th graders in their first year of middle school.

## SNOWSHOEING



This month, School Counselor Ms. Bedell & Assistant Principal Mr. LaFlamme organized a snowshoeing adventure so they could engage students outside the school walls and provide a learning opportunity in an outdoor environment. There were many kids who had never been snowshoeing before who had now been given the opportunity. During the trip, students identified many animal tracks throughout the trails which was a great change of pace for them. They got a chance to step out of their roles as students for a bit and that hopefully stoked a passion for a lifelong adventure. We're hopeful this will be the start of an adventurous pattern in our learning environment. We're always looking for ways to engage with students other than in the traditional text!

## DISABILITY AWARENESS



Earlier this year was National Disability Awareness Month. Special Educator Ms. Courtemanche, led students in a multi-week activity creating awareness for others around them with disabilities. They created a large display that says "If all you see is a disability, you will miss..." along with 50 puzzle pieces with different words of characteristics students with disabilities embody written inside. Each student was handed a puzzle piece that they decorated and then the group joined forces to put the pieces together to be put on display. It was a great team and awareness building activity for our kids! This April, our middle school staff is continuing to participate with Autism Awareness Month by wearing different themed shirts throughout the month to spread acceptance and awareness throughout our school community.



## Barre Town Middle & Elementary School



### Building Report

March 12, 2020

**Coronavirus:** Our maintenance and custodial department has revamped a few of the regular practices that we have in place as it relates to our daily cleaning protocols. Staff will now stack chairs so that tables get a double-dosage of cleaning at the end of the day. More hand sanitizer stations have been put up around the school building. In a meeting with our vendor supplier, we are switching a few of our products to ensure that we are using cleaning agents that will help the potential coronavirus. As our standard protocol, cleaning wipes, soap and hand sanitizer are in ample supply in each learning environment.

**ECO:** Please see the recent article that ran in the Times Argus over the February vacation that highlights ECO (Educating Children Outdoors) here at BTMES.

[https://www.timesargus.com/eedition/page-c/page\\_1e845108-a7b9-5bff-88c8-0efb5492a8af.html](https://www.timesargus.com/eedition/page-c/page_1e845108-a7b9-5bff-88c8-0efb5492a8af.html)

**Generator:** We recently learned that BTMES is one step closer to having a generator on site, thanks to the Town of Barre. If the funds are approved by the Town, this generator will allow BTMES to serve as a shelter for residents if needed. We continue to work closely with the Town, regarding details, timelines, etc.

**No School:** There is no school on Friday, March 20, due to staff inservice day.

**Parent/Teacher Conferences:** Thursday, March 19 is a half day of school for students. Middle school will be dismissed at 11:30. K-4 students will be dismissed at 12:30. Parent/Teacher conferences will take place for the remainder of the day. Please reach out to your child's TA/Homeroom if you do not have a time set-up to meet.

**Scholastic Book Fair:** BTMES is excited to share that we are hosting our first ever Scholastic Book Fair! This will be set-up in our front lobby. Proceeds will benefit the purchase of books--for learners of all ages at our school.

**Thank you:** A HUGE thank you to everyone who came out to vote on Tuesday, March 3. We are grateful for your continued support in our schools!

**TwinCity BullCats:** The TwinCity BullCats After-School Program kicks off on Monday, March 6 for students in grades 3 & 4 enrolled at BC and BT. We are thrilled to report that over 80 students from BC and 50 students from BT have signed up for the first session; taking place at BCEMS Monday through Thursday.

**Building Updates:** Over the February vacation our building received a deep/thorough cleaning, fresh paint was applied to the front lobby and the upstairs A Wing hallway had carpet removed and replaced with tile. Additionally, we have been able to add more security cameras throughout the building, helping us maintain the safety and security of our students, staff and visitors.

**YMCA:** We had on average 10 students (each day) take part in the YMCA camp that took place over the February vacation.

**Upcoming Dates/Events:**

Friday, March 13- Thursday, March 19 -	Scholastic Book Fair
Thursday, March 19 -	Parent/Student/Teacher Conferences - ½ day for students
Friday, March 20-	Staff Development Day - No School for Students
Wednesday, March 25-Thursday, March 26 -	8th Grade Course Registrations
Wednesday, April 1-	Winooski Valley Music Festival

## BARRE TOWN MIDDLE AND ELEMENTARY SCHOOL

70 Websterville Road  
Barre, VT 05641  
(802)476-6617  
FAX: (802)479-5723  
btmes.org

March 2020



## The Book Fair is Coming!

We are getting so excited for our first BTMES Scholastic Book Fair!!! This following website—<https://bookfairs.scholastic.com/bf/btmes> is our link to all the information you may need for the BTMES Book Fair. You will find the schedule of open shopping times, including three days of extended shopping hours with a "Lobby Take Over".

The Lobby Take Over means that when school is not in session, we will be able to expand our store to include more books and items than the store that our students will be able to shop at during the school day! Bring your children along to let them find some additional items or come by yourself and pick up some items for gifts for your children. All Lobby Take Over times are open to the public, so please share the information with your friends and family. Help us keep the love of reading strong in our children and support our school at the same time!

Many thanks to our PTO for volunteers helping us on our "Lobby Take Over" on March 17th and 18th from 5:00pm - 8:00pm. We want to thank the volunteers scheduled to help out staff at open shopping times during the school days. If you would be interested in volunteering to help our school staff at the fair at anytime, please contact Bridgett Apfel at 476-6617, extension 6307.



### Important dates as our fair gets closer:

**February 27th - March 19th,** eWallet access open! eWallet allows you to create an account for your student(s) to purchase items from the Book Fair without cash. Money can be added in real time so that students can shop that day. The funds that are not used on this account are refunded back to you at the end of the fair's selling period.

**March 7th - March 20th,** online shopping period open! When anyone orders online through our book fair, these purchases also add to our goal and fundraising efforts!

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## News from the Nurses



### March is National Nutrition Month

Check out the great snacking tips from the Academy of Nutrition and Dietetics:

#### **Eat Right Food, Nutrition and Health Tips from the Academy of Nutrition and Dietetics** **Smart Snacking Tips for Kids**

Snacks can play an important role in meeting kids' nutrient needs. Choosing foods from all of the food groups will give them the energy they need between meals.

It helps to plan and portion out snacks in advance. Kids will usually only need 2 or 3 snacks daily, and these should be provided at least one hour before meals.

It is recommended that snacks (and meals) be eaten in an area without distractions. So avoid snacking while watching TV or when using other electronic devices.

Better yet, let the kids help prepare the healthy snacks.

Here are a few easy, tasty (and healthy) snacks to help get you started. Adults may need to help with some of these.

1. **Parfait:** Layer vanilla or plain low-fat yogurt with fruit and dried cereal.
2. **Toast a whole grain waffle** and top with low-fat yogurt and sliced fruit or smooth nut butter.
3. **Blend low-fat milk**, frozen strawberries and a banana for thirty seconds for a delicious smoothie.
4. **Sandwich cut-outs:** Make a sandwich on whole grain bread. Cut out your favorite shape using a big cookie cutter. Eat the fun shape and the edges, too!
5. **Mini-pizza:** Toast a whole wheat English muffin, drizzle with pizza sauce and sprinkle with low-fat mozzarella cheese.
6. **Frozen treats:** Mix equal amounts of fat-free plain or flavored yogurt with 100% fruit juice, then pour into paper cups and freeze for a tasty treat.
7. **Quesadilla:** Sprinkle shredded cheese over a corn or whole wheat tortilla; fold in half and microwave for twenty seconds. Top with salsa.
8. **Spread hummus on a tortilla.** Top with a slice of turkey or ham, low-fat cheese and lettuce. Then roll it up.
9. **Stuff a whole-grain pita pocket** with ricotta cheese and Granny Smith apple slices. Add a dash of cinnamon.
10. **Microwave a cup** of tomato or vegetable soup and enjoy with whole grain crackers.
11. **Make a mini-sandwich** with tuna or egg salad on a dinner roll.
12. **Microwave a small baked potato.** Top with reduced-fat cheddar cheese and salsa.
13. **Spread celery sticks** with smooth nut butter or low-fat cream cheese. Top with raisins. Enjoy your "ants on a log."





## News from the Nurses (con't)

14. **Dip slices of fruit** or whole-grain graham crackers into low-fat vanilla pudding or yogurt.
15. **Inside-out sandwich:** Spread mustard on a slice of deli turkey. Wrap around a sesame breadstick.
16. **Rocky road:** Smear low-fat chocolate pudding on a whole grain graham cracker, then top with a marshmallow.
17. **Sprinkle cinnamon on** unsweetened applesauce and enjoy with a whole grain graham cracker for a taste similar to apple pie.
18. **Make your own fruit roll-up** by pureeing fruit and either baking it in the oven or by using a dehydrator.
19. **Bake homemade chewy granola bars** using whole-grain oats and dried fruit.
20. **Whip up mini-muffins** using healthy ingredients, like whole grain flours and pureed fruit.

Find more healthy eating tips at: [www.kidseatright.org](http://www.kidseatright.org) [www.eatright.org/nutritiontipsheets](http://www.eatright.org/nutritiontipsheets).

Portion sizes for kids are smaller than adults. However, certain foods due to their size pose a choking risk, especially for young children. See below for a list of foods that may cause choking: Hot dogs and sausage links • Meat chunks, unless finely chopped and combined • Nuts, seeds and peanut butter • Raw apple and pear slices • Whole grapes • Dried fruit • Raw vegetables • Whole kernels of corn • Popcorn and chips • Small candies and chewing gum.

For a referral to a registered dietitian nutritionist and for additional food and nutrition information visit [www.eatright.org](http://www.eatright.org).

The Academy of Nutrition and Dietetics is the largest organization of food and nutrition professionals. The Academy is committed to improving the health and advancing the profession of dietetics through research, education and advocacy. Authored by Academy of Nutrition and Dietetics staff registered dietitian nutritionists. ©2019 Academy of Nutrition and Dietetics. Reproduction of this tip sheet is permitted for educational purposes. Reproduction for sales purposes is not authorized.



### Barre Town Middle & Elementary School Preschool Registration and Screening

Registration and screening for all children entering Preschool  
in the Fall of 2020. Screenings will take place March 19, 2020.

**Registration is for children born on or before September 1, 2017.**

Please call Betsy Pearce at 476-6617, ext. 6186,  
to schedule an appointment for your child.

## PTO

### Logo Gear /Bookstore

Beginning this year, Bookstore and Logo Gear will be available at evening concerts. We do accept checks made out to BTMES PTO. We are excited for this new opportunity for folks to have access to this outside of school hours.

### Box Tops

Box Tops points will be printed on your store receipts, rather than on the product you buy. You can go online and set up your own account to enter the points. There is a place to choose your school when you register. Once registered, you get instructions for how you can scan or take a photo of the receipt to submit the Box Tops. We are also happy to take your receipts and enter them for you. If you choose to do this, please just continue to send them in to be placed in the Box Tops box.



### Spring Fundraiser

We are trying our hand at the Color Fun Run independently of the company this year. Save the date! June 7 on the bike path! Watch for more info soon.

### Turnover Within PTO

Eventually we all move on. Some of us have been doing this for more years than we can remember, have kids aging out of the school or are simply too busy to continue on PTO. There are openings! If you have a knack for finances, minute taking or fundraising, please consider joining us. Officer positions are voted in by the current PTO. We will need a short letter of interest if you would like to be considered for one. Letters for the following positions will be accepted through March 5. You can email a letter or leave it at the front office marked "PTO". Please help continue to provide so many great programs, supplies and experiences for our kids!

Treasurer: keep a month to month accounting of cash flow to be shared at each meeting, balance the checkbook, collect receipts for purchases and pay bills/reimbursements for approved requests.

Secretary: take and distribute meeting minutes, develop notes home re: events, sales and opportunities, manage FB and Instagram, and write the newsletter insert.

Fundraiser: collaborates with PTO members and administration to identify and implement yearly fundraising plans. Coordinate with fundraising company around implementation, marketing and finalization of fundraising. This includes collecting and reviewing/confirming orders, payment and other necessary information for events. Being available to field family questions and find solutions to any issues that may come up during or after fundraisers is valuable. Please know if you would like to join as a non-officer member, we are always happy to have you!

Watch for more information regarding the Scholastic Book Fair as PTO will host a parent shopping night during our March meeting, Tuesday, March 17th, details TBA.

We would love to see you at a meeting. They are held the third Tuesday of each month in the library at 6pm. Our April meeting falls during break so we will meet the second Tuesday in April at 6 in the library.

If you would like to contact us, or email a letter of Interest, please feel free to email at [ptobte@buusd.org](mailto:ptobte@buusd.org).

Heather Slayton, PTO

## Parent/Teacher/Student Conferences

Conferences will be held on Thursday, March 19th for all students in grades K-8.

Reminder, this is an early dismissal day for students.

Grades 5-8 dismiss at 11:30am

Grades K-4 dismiss at 12:30pm.

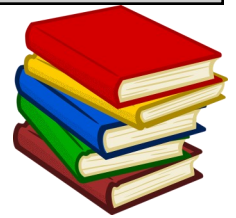
Conference times are as scheduled.



## Message from the Middle School Counselor

To 8<sup>th</sup> Grade Parents/Guardians,

Though it may seem early to begin discussion regarding next year, here in “school time” the planning for your 8<sup>th</sup> grader’s high school career has already begun! In coordination, with Spaulding High School, we have come up with some important dates that I ask you to please put on your family calendars.



### Barre Town Course Registration

**Wednesday, March 25<sup>th</sup> and Thursday, March 26<sup>th</sup> at BTMES Library (by appointment)**  
**\*\*To schedule your registration appointment, please contact Kim Benson at 476-6617 ext 6305 or [kbensbte@buusd.org](mailto:kbensbte@buusd.org). Please schedule this meeting by March 16th.\*\***

Course Registration Meetings are 20 minute meetings when parents, students, and their high school counselors meet to choose courses for next school year. Before February break, a letter with all of this information and your child’s assigned SHS school counselor, was mailed home to all 8th grade families. If you did not receive that letter or you need to schedule your registration appointment, please contact Kim Benson at 476-6617 ext 6305. Please know that time slots do fill quickly as it is on a first come basis. Please schedule your appointment by March 16th. On Course Registration days, 8th graders must meet their parents in the lobby at the time of their appointment and escort them to the library, as well as escort them back down to the lobby afterwards.

### New Student Open House at SHS

**Thursday, May 21st, time TBD at Spaulding High School**

This is a night for students and parents to have an opportunity to have a guided tour of the building and meet SHS teachers/staff. There will also be an opportunity to sign up for clubs, activities, and athletics.

Additionally, you should know that in March, all 8<sup>th</sup> grade students will be receiving direct instruction from me regarding transitioning to high school during their health class. During this 2-3 week period, we will focus mainly on Spaulding High School; answering any and all questions about high school, reviewing courses offered, and developing a Freshman year schedule. If you have any questions about this process, or about high school in general, please feel free to call me at 476-6617 ext. 6240 or email me at [sgoodbte@buusd.org](mailto:sgoodbte@buusd.org).

Sincerely,

Sarah Goodrich  
BTMES Middle School Counselor

## Healthy Practices – A Reminder

Coronavirus, we wanted to provide students and families with information and reminders about healthy practices. Coronaviruses are a large family of viruses. They usually cause mild respiratory illnesses such as the common cold. Some Coronaviruses have caused more severe illness, such as severe acute respiratory syndrome (SARS). 2019-nCoV is a new Coronavirus that had not been seen in humans before December, 2019. Regardless of the Coronaviruses, colds or flus, normal health practices are recommended:

- Wash hands often with soap and water for at least 20 seconds. Use an alcohol-based sanitizer if soap and water are not available.
- Cough into a tissue or your elbow (not your hand). Then throw the tissue away and wash hands.
- Avoid touching your eyes, nose or mouth with unwashed hands.
- Avoid contact with people who are sick.
- Stay home when you are sick.
- Keep students home if temperature is above 100.0 F or they report not feeling well, appear weak or ill. Students should be fever free for 24-hours before returning to school.

For more information, please see educational guidelines and Vermont health information. Questions may also be directed to our school nurses: Lorna Corbett, [lcorbbte@buusd.org](mailto:lcorbbte@buusd.org) or Nicole Ladd, [nladdbte@buusd.org](mailto:nladdbte@buusd.org)



## More from the Middle School Counselor

### Midnight Mountain Program



As our 8<sup>th</sup> Grade students start to prepare for their transition to Spaulding High School, some have some mixed emotions and natural anxieties regarding that upcoming transition. Additionally, research proves that a successful Freshman year at High School can aid greatly in a student's ability to successfully complete their high school education, as well as positive future endeavors. To this end, both the Barre Town Middle and Elementary School and the Barre City Elementary and Middle Schools have adopted a transition program called "Midnight Mountain".

Midnight Mountain is a 6 day program (three days during the school year and three days in the summer) intended to help build healthier skills for transitioning to the 9<sup>th</sup> grade at Spaulding High School. Additionally, completion of the program earns ½ SHS elective credit. Through the use of experiential learning activities aimed at building self-esteem, body awareness, and personal relationships, 15 students from BTMES and 15 students from BCEMS will be able to take advantage of this fantastic program. In addition to the Midnight Mountain staff, members of the Spaulding High School staff also take a leadership role at this program, allowing students an opportunity to build relationships with their future teachers.

Our 8<sup>th</sup> grade students have been introduced to this program in January and will continue to learn more about it this quarter. If you or your student is interested in the program, please check with Mrs. Goodrich to see if there are still openings and to get an application. This is a first-come, first served application process, so those interested should pick up an application, complete it, and return it as soon as possible to guarantee a spot in this year's Midnight Mountain Transition Program.

Should any parent or student have questions regarding this program, please feel free to contact Mrs. Goodrich directly at [sgoodbte@buusd.org](mailto:sgoodbte@buusd.org) or 476-6617 ext 6240.

Order your  
Barre Town  
Middle School  
Yearbook  
Today!!

[www.YBPay.com](http://www.YBPay.com)  
Yearbook ID Code:  
**1968820**

**2019-2020**

**Lynetouch**

Middle School  
Families—

Order your  
yearbooks online  
today via  
[www.YBPay.com](http://www.YBPay.com)

The cost is only  
\$21.50!



## Crops by Kids



The weather has been cold on several mornings in the past few days..... Are you ready for spring? It's on the way. The spring equinox (also called the March equinox or vernal equinox) falls on Thursday, March 19. According to the Farmer's Almanac precipitation will be below normal in the Northeast this spring. Let's see how accurate that prediction turns out to be.

As you know, this year the seed fundraiser was done through High Mowing Seeds again. We had a **STRONG** response again this year for the fundraiser. Thanks to all those teachers, families, staff, and community members who took the time to order seeds. The seed orders will be sent out during the February break and should be shipped back in early March. The orders will be given to teachers to disperse to students.

This spring/summer we hope to purchase signs that will identify what crops are growing in which beds, making it easier for everyone. If you have ideas for something in particular to grow or an item we might purchase, please let me know by contacting me through email. My address is [dcurtbte@buusd.org](mailto:dcurtbte@buusd.org)

Happy Gardening....

---

## Barre Town Spring Run 5K

Saturday, May 16, 2020 9:00am



**RAIN OR SHINE**

Barre Town Recreation Facility  
Barre Town, VT

Race-Day Registration is at 7:45 – 8:45 am

No Dogs, Strollers or Headphones in the race, please

FEES: Adults: (over 18) \$10 - High School (grades 9 – 12): \$5

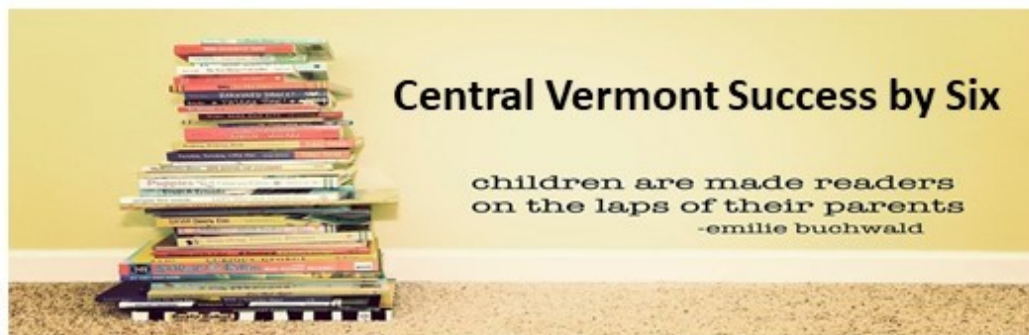
8th Grade and under: FREE

**The premier Vermont State 5K  
for children and adults**

- more than half of the 2018 runners were under the age of 18 -

Bring a daughter, son, niece, nephew, grandchild, neighbor, friend, and support the next generation of Vermont runners.

*See you in Barre Town – May 16<sup>th</sup>*



# MILK & COOKIES NIGHT




**Wednesday, April 1st, 2020  
6:00 - 7:00p.m.  
Aldrich Public Library  
Barre, VT**



Children are invited to an evening storytime at the library! Come in your PJs and bring your favorite snuggie to listen to our VIP readers, principals Hayden Coon of Barre City School, Jennifer Nye of Barre Town School, Brenda Buzzell of St. Monica-St Michael School, and Kristen Martin of Montessori School of Central VT share their favorite books. Enjoy milk & cookies and go home with a FREE book!

Thank you for the donations  
of milk from Booth Bros.  
HP Hood and cookies from  
Barre City Schools!

Like us on Facebook!   
Central Vermont Success by Six  
and Aldrich Public Library!

Wow!!!  
Milk, cookies,  
and FREE books!



**In the event of inclement weather we will broadcast cancellations  
on WDEV or you can call the library at 802-477-1217.**



February 12, 2020

Dear Parents, Guardians and our Staff:

This letter is a follow-up from previous letters sent out regarding lead testing at Barre Town Middle and Elementary School. For completeness I am including some of the content from previous communications.

The State of Vermont passed a new law in 2019 that requires all schools and child care providers to test their drinking water for lead. Under this new law, Barre Town Middle and Elementary School was among the first schools in the state to complete testing in June 2019. Samples of water from every tap at Barre Town Middle and Elementary School that the Vermont Department of Health determined as reasonably expected to be used for drinking or cooking was collected and sent to the Vermont Department of Health Laboratory for analysis.

In the first round of testing in June, thirty-eight taps tested had a lead level AT OR ABOVE the 4 parts per billion (ppb) action level. When results were received, these were taken out of service for drinking or cooking. Fourteen were permanently removed, and the other twenty-four were remediated. The twenty-four remediated taps were retested in October, with retest results received in November. Eighteen of the twenty-four taps retested came back below the actionable level, and the remaining six taps still tested AT OR ABOVE the 4 parts per billion (ppb) action level. Those six taps have continued to remain out of service for drinking or cooking. One was permanently removed from service, and the other five were further remediated and flushed per our new flushing protocol.

**On Saturday, January 11, 2020, the five remaining taps were retested, and the results of the retest were received from the state on February 6, 2020. Three came back below the actionable level of 4 ppb, and the other two came back exactly AT the 4 parts per billion (ppb) action level. These last two taps will be taken out of service permanently, as they are not in critical locations. This will leave us with no active taps with test results AT OR ABOVE the 4 parts per billion (ppb) action level, and will complete our testing. Test results and remediation taken can be viewed on the state website listed below.**

**As previously noted, we will also implement a daily flush protocol of all of our taps, as this has been recommended as a way to prevent an accumulation of lead in taps that could sit stagnant for a long period of time.**

Lead exposure poses a special risk to children because they absorb lead into their systems more easily than adults do. Lead can slow down growth, impair development and learning, and can cause behavior problems. While the major source of lead poisoning in Vermont children is paint, lead in plumbing pipes and fixtures can add to a person's overall exposure. Drinking water in schools and homes may contain lead from old pipes, plumbing fixtures (such as fountains and faucets), or the solder that joins pipe sections together.

### **More Information**

For questions about the water testing process, or about the law and its requirements, please dial 2-1-1.

General information and a link to the summary of school or child care results and remediation, are online (NOTE: If your child's preschool or after school program is located at a school, the results will be listed under the school's name.):

Schools: [healthvermont.gov/school-drinking-water](https://healthvermont.gov/school-drinking-water)

Child Care Programs: [healthvermont.gov/childcare-drinking-water](https://healthvermont.gov/childcare-drinking-water)

If you have questions or concerns about our facility and the actions we are taking, please contact Jamie Evans, Director of Facilities, [at jevanbsu@buusd.org](mailto:jevanbsu@buusd.org), or at (802)-476-5011, x1204.

To learn more about lead hazards and lead poisoning prevention, visit [healthvermont.gov/lead](https://healthvermont.gov/lead).

If you want to test your home drinking water for lead, contact the Health Department Laboratory to order a \$12 first draw lead test kit. Call 802-338-4736 or 800-660-9997 (toll free in Vermont).

Sincerely,  
John Pandolfo  
Superintendent of Schools

# March

Monday	Tuesday	Wednesday	Thursday	Friday
2 <div>Vacation</div>	3	4	5	6
9	10 PTO Bookstore 7:30am-12:00pm— Lobby	11	12 BUUSD Board Mtg, —5:30pm	13 Scholastic Book Fair
16 <div></div>	17 PTO Meeting, Library 6:00 p.m.	18	19 Preschool Screening/Open House  Parent/Student/ Teacher Conferences  Early Dismissal for Students	20 Staff Development Day - <b>No School for Students</b>
	Scholastic Book Fair			
23	24	25	26	27
30	31			



# April



Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7 PTO Bookstore— Lobby 8am-12pm	8	9 School Board Meeting—5:30p.m.	10 Drama Club Performance Time: TBD
13	14	15	16	17
20 <div></div>	21	22	23	24 <div></div>
	Spring Vacation			
27	28	29	30	May 1





### **DIRECTOR CTE BYTES**

- ❖ 02-03-2020 began the shadow and interview process for potential incoming new students for 2020-2021 Applications so far: 198 in Round 1, 5 for Round 2 = 203 Co-op Applications: 30
- ❖ 02-03 thru 02-07 2020- Penny Chamberlin attended the Waddington Leadership training sponsored by VT Principals Association. Two more session will occur in June and October to round out the training with 25 other School Administrators in Vermont.
- ❖ 02-06-2020 Building Trades, Plumbing and Electrical field trip to a **Construction Trade Show** in *Boston, MA: Cancelled*
- ❖ 02-06-2020 parent/teacher conferences were **cancelled** due to weather conditions. Teachers connected with parents by phone conference throughout the week before break.
- ❖ 02-07-2020 Building Trades Spaghetti dinner and Shed Raffle Drawing moved to 02.14.2020 due to school closing.
- ❖ 02-10- 2020 RAB Meeting was in the Medical Professions Program with presentations by both Medical Professions and Emergency Services.
- ❖ 02.14.2020 Cosmetology 2 students sold Valentines Day cookies, prepared by BakeShop to help fund their May field trip.
- ❖ 02-17-20 Team Leaders chose students who qualify for National Technical Honor Society using nominations by teachers. A total of 34 students qualified.
- ❖ 02-25-20 Administrative Assistants attended a professional development day hosted by BUUSD.
- ❖ Applications have been received for the Building Trades position and Medical Professions. Interviews are underway.
- ❖ The National Automobile Dealers Association Charitable Foundation chose Steve McKinstry as a recipient of their funds allocated for local automotive educational programs. VADA decided to add to the contribution Awarded to Steve McKinstry, totaling \$500 for his program. Marilyn, the Executive Director of Vermont Vehicle and Automotive Distributors Association, said, "Steve McKinstry was especially helpful during last year's Legislative Session meeting with members of the House Transportation Committee in sharing the significant impact of and challenges created by tying AVIP training and testing to local automotive technology high school programs. He did a terrific job, and was especially helpful in convincing the Committee to reject the idea."
- ❖ Gerry Reymore is busy preparing students for Accuplacer testing starting in April or May

**Out of State FIELD TRIPS=2** (*all trips are supported via Associated/Fund Raised money*) ***All trips were CANCELLED***

**Building Trades Program Trip:** *Louisiana – Hurricane Relief Work – April 9-17, 2020.* (3 staff and 12 students attending)

**Cosmetology II Trip:** *Orlando, FL- Hair Show May 30-June 2, 2020* (7 students, 2 of which are adults, and 1 instructor)

**Overnight FIELD TRIPS:= 1**

**Cosmetology 2,** *Fairlee, VT -FBLA Conference @ Lake Morey Inn - 3.16.2020 thru 03.17.2020* (8 students, 1 instructor)

### **PROGRAM HIGHLIGHTS**

**Co-op:** In the Co-op program students collectively have achieved: 2167 Community service hours, 1259 Industry exposure hours, 71 job shadows for 443 hours, 8477 co-op hours making a combined \$104,591.

<https://sites.google.com/u61.net/cvcccoop/>

**Cosmetology 2:** Students in Cosmetology 2 are working hard preparing for the State Board Licensing Exam.

**Culinary Arts/ Baking Arts:** Both programs have been busy! They provided excellent edibles at the Postsecondary Night held at SHS. They were set to cater at the Spring Open house and National Technical Honor Society. Events were cancelled.

**DMA 1:** SPA, a local art studio in Barre, is collaborating with DMA students in preparation for an exhibit themed, "Digital Natives: Art of Central Vermont's Next Generation.", that will showcase students best work using digital media as a conduit for making art. Students have worked on 67 projects so far that will be showcased at the exhibit. That show will run from May 12 to June 27.

**Emergency Services:** On March 6, 2020, the students of the Emergency Services Program along with several students from Exploratory Technology participated in a Multiple Casualty Drill. The students participated as patients for the drill. The students were made up with moulage so they were able to better act the part as patients. This was a very valuable learning experience for the students who are working to becoming EMTs or those who are thinking about becoming one in the future. The drill was sponsored by Vermont Emergency Medical Services 6 region. The drill was a car that drove into a crowd protesting in front of the Vermont State House.

**Natural Resources and Sustainability:** Students in Natural Resources and Sustainability have been training as arborists with Sylvan Tree Care, and giving back to their community through work at Orchard Valley School, Barre City Middle and Elementary School, and through starting their own business with clients in the community. The team is celebrating the receipt of a \$2500 grant from the state to support their largest spring project, which is to start the Barre City Tree Nursery. The nursery will foster the growth of seedlings into mature trees to be planted on public land in Barre City, which will save the city money and promote Urban Forestry. Students are working with East Hill Tree Farm, Foxfire Tree Care, and the City of Barre Tree Warden to create the learning lab space on city reservoir land. The team is also gearing up to open the city's community gardens, expanding growing space at the Brook Street Garden to support even more community members having access to growing area.

## STUDENT HIGHLIGHTS

Automotive Technology students, Cooper Farnsworth and Justin MaGill, scored in the top 10 in the state to earn a team spot in the New Heritage Automotive group. They competed February 19th in Burlington along with 9 other schools. The competition was based on skills in inspection, diagnostics, and timed repair competition. The winning team received an all expense paid trip to compete at the National level in New York City. Although the CVCC students did not make it past round 2, CVCC is proud of them. The students they competed against had an advantage as the programs in other schools offer 2 and 3 year programs and had more ability to practice in these skills.

**Upcoming events have been cancelled: 03-19-20 Spring Open House, 03-26-2020 NTHS ceremony**

### Quarter 2 Awards



If you have any further questions or comments please contact

**Penny Chamberlin**  
Director  
802.476.6237  
ext. 1138

**Scott Griggs**  
Assistant Director  
802.476.6237  
ext. 1045



Respectfully Submitted **03.16.2020** by : Administrative Assistant

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT FINANCE COMMITTEE MEETING

BUUSD Central Office – First Floor Conference Area

March 10, 2020 - 5:30 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Sonya Spaulding (BC) - Chair

Victoria Pompei (BT) – Vice Chair – arrived at 5:43 p.m.

Gina Akley (BT)

#### COMMITTEE MEMBERS ABSENT:

Vacant Position (BC)

#### OTHER BOARD MEMBERS PRESENT:

#### ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent

Josh Allen, Communications Specialist

Stacy Anderson, Co-Director of Special Services

Chris Hennessey, BCEMS Principal

Jennifer Nye, BTMES Principal

Lisa Perrault, Business Manager

Brenda Waterhouse, SHS Principal

#### PUBLIC MEMBERS PRESENT:

Dave Delcore – Times Argus

#### **1. Call to Order**

The Chair, Mrs. Spaulding, called the Tuesday, March 10, 2020 BUUSD Finance Committee meeting to order at 5:32 p.m., which was held at the BUUSD Central Office in the First Floor Conference Area.

#### **2. Additions and/or Deletions to the Agenda**

Add 6.3 SEA and Summer Projects

#### **3. Public Comment**

None.

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – February 4, 2020 BUUSD Finance Committee Meeting**

The Committee agreed by consensus to approve the Minutes of the February 4, 2020 BUUSD Finance Committee meeting.

#### **5. New Business**

##### **5.1 April Meeting Date**

Due to a conflict with interviews for the Superintendent's position, the April meeting will be held on Tuesday, April 14, 2020 at 5:30 p.m. at the BUUSD Central Office.

##### **5.2 Warrant Discussion**

A copy of the BUUSD Purchasing Procedure document was distributed. It was noted that the purchasing procedure document advises that pre-paid store cards, or gift cards are not allowed to be purchased due to federal and local regulations. The Committee agreed that efficiency studies should be performed to assure that purchasing practices are in place and result in obtaining the best possible prices. The Committee agreed that the next meeting will include creation of a schedule for efficiency studies by area. Mrs. Perreault advised that the BUUSD purchases many items that are covered under the State contract. Mrs. Pompei has been closely monitoring warrants, and will bring a list of things she finds 'alarming'. Mrs. Pompei has been advising the Committee as she identifies areas of concern while reviewing warrants. Mrs. Pompei queried regarding 'snacks' being repeatedly ordered by CVCC, noting that the snacks are paid for from the budget. This item will be researched. Mrs. Pompei will provide the Business Manager with a list of items to be discussed. Mrs. Akley thanked Mrs. Pompei for her work scrutinizing the warrants. It was noted that Staff Accountant, Michelle Leeman has been reaching out to the district schools in an effort to gain consistency in purchasing.

# DRAFT

Mrs. Perreault reminded the Committee that the Board re-organization meeting needs to include the designation of an individual to sign the warrants.

## 6. Old Business

### 6.1 FY20 Year-end Projection

Six reports were distributed;

- BUUSD FY20 Year-End Projection Report (dated 03/10/20)
- BUUSD Expense Report (dated 02/28/20)
- BUUSD Revenue Report (dated 02/27/20)
- CVCC FY20 Year-end Projection Report (dated 03/10/20)
- CVCC Expense Report (dated 02/27/20)
- CVCC Revenue Report (dated 02/27/20)
- 

Mrs. Perreault advised that there is a projected deficit, caused mainly by Technology and SPED line items. Administrators are aware of the anticipated deficit and have reached out to staff to advise that spending is to be very limited. A few areas have modest surpluses. The Business Office will continue to closely monitor the budget. Mrs. Perreault answered questions from the Committee regarding specific line items, including; substitutes, facilities, clerical wages (for the principal's office), computer software, supplies, art supplies, the BCEMS Athletic Director position, postage, and long distance telephone costs. Long distance usage should be looked into, as well as use of personal printers in various departments. Use of personal printers will be added to the list of areas being reviewed for efficiency. Mrs. Perreault advised that most large entities have purchasing clerks. Mrs. Perreault provided an overview of the Capital Improvement Fund, advising that some money may need to be shifted. Mrs. Spaulding queried regarding whether or not savings would actually be achieved if the BUUSD had to create a new position (purchasing clerk). Mrs. Spaulding queried regarding the possibility of asking administrators and other directors to put a freeze on spending. Mrs. Spaulding would like administrators and directors to be encouraged to find ways to save money. Mrs. Akley suggested that the Committee focus on one area at a time, to scrutinize spending and find efficiencies. Mrs. Perreault suggested that the Committee revisit the monthly agenda schedule, and adjust it accordingly. Mrs. Spaulding believes the previous list of possible cuts was disjointed and would like to look at possible cuts in a holistic manner. Mr. Pandolfo believes future work should involve a review of purchasing practices, and finding ways to buy for all buildings at once, and only order what is needed.

### 6.2 FY21 Budget/Exit Surveys

A document titled 'March 3, 2020 – Exit Survey Results (Online and Barre Town Paper Copy Entries)' was distributed.

Mrs. Spaulding thanked Mr. Allen for compiling the responses. It was noted that it appears that individuals who voted for the budget, were more inclined to answer the survey. Mr. Allen noted that for Question 3, many respondents advised that Arts and Music programs are important to them. Mrs. Spaulding thanked Mr. Allen for all the budget promotion work he performed, advising that he did a great job promoting the budget. Mrs. Spaulding cautioned that next year's budget (FY22) may be more difficult to pass, as it is not being held with a Primary Election (which always has greater voter turnout). Mrs. Spaulding feels it will be harder to pass a budget with fewer voters. Mrs. Spaulding advised that the BUUSD needs to continue educating the public throughout the year. Mr. Pandolfo advised that health care will have a significant budget impact again, in FY22. Brief discussion was held regarding possible property reappraisals next year, and the impact that may have on tax payers.

### 6.3 SEA and Summer Projects

A document titled 'BUUSD FY20/21 RFP Schedule, Facility Projects, etc...Spring/Summer 2020, March 10, 2020' was distributed. A document titled 'SEA Program Estimated Costs Analysis 3/10/20' was also distributed. Mr. Pandolfo advised that the document was being distributed for informational purposes. The current facilities budget was approved at 75¢ per square foot. The recently approved FY21 budget for facilities is \$1 per square foot. One individual has voiced concern that they believe the SEA Program is separating out students. It was noted that this individual may not realize that students have been housed off-site for years, and that some students cannot be educated within the traditional school. It was noted that the public needs to be educated on this matter. Mr. Allen advised that he and Mr. Derner have been holding discussions regarding continuously educating the community. It was suggested that a FAQs page for the SEA Program be added to the website. In response to a query regarding electric buses, it was noted that though the charging stations will be installed over the summer, the buses may not be available for the first day of school.

## 7. Other Business

Brief discussion was held regarding savings related to the Solar project (approximately 10% per year).

## 8. Items for Future Agendas

- Review Monthly Agenda Schedule
- FY20 Year End Projection
- Efficiency Studies
- Solar Management

# DRAFT

- Generator Offsets

(Agenda Items Solar Management and Generator Offsets will include discussion on how best to present this information to the full Board, and the presentation to the Board will include numbers (savings))

## **9. Next Meeting Date**

The next meeting will be held on Tuesday, April 14, 2020 at 5:30 p.m., at the BUUSD Central Office in the First Floor Conference Area.

## **10. Adjournment**

**The Committee agreed by consensus to adjourn at 7:03 p.m.**

Respectfully submitted,  
*Andrea Poulin*

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT FACILITIES AND TRANSPORTATION COMMITTEE MEETING Barre Town Middle and Elementary School Library March 9, 2020 - 5:30 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)  
Guy Isabelle – (At-Large)  
Andrew McMichael – (BC Community Member)  
Victoria Pompei – (BT) – arrived at 5:36 p.m.

#### COMMITTEE MEMBERS ABSENT:

Tim Boltin, Vice Chair - (BC)

#### ADMINISTRATORS PRESENT:

Hayden Coon, BCEMS Principal  
Jamie Evans – Facilities Director  
Erica Pearson, BTMES Principal

#### GUESTS PRESENT:

Dave Delcore – Times Argus

#### **1. Call to Order**

**The Chair, Mr. Cecchinelli, called the Monday, March 9, 2020 BUUSD Facilities and Transportation Committee meeting to order at 5:33 p.m., which was held at the Barre Town Middle and Elementary School Library.**

#### **2. Additions and/or Deletions to the Agenda**

Agenda item 6.1 – Sports Transportation Costs for Each School – Information not provided by STA. Add item to future agenda.  
Agenda item 6.2 - Draft Survey (with Map) for Parental Interest in Busing High School Students – Mr. Aither is not available for this evening's meeting. Add item to future agenda.  
Agenda Item 5.1 – Tour of BTMES Building and Boiler Room – The tour will be conducted after the meeting is adjourned.  
Agenda Item 5.2 – Discussion will be postponed until a future meeting.  
Agenda Item 7 – Other Business – Discuss 'supplies' (relating to sanitation for prevention of Corona Virus)  
Agenda Item 7 – Other Business – Discuss results of research relating SWISH purchases

#### **3. Public Comment**

None.

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – February 10, 2020 BUUSD Facilities and Transportation Committee Meeting**

**The Committee agreed by consensus to approve the Minutes of the February 10, 2020 BUUSD Facilities and Transportation Committee meeting.**

#### **5. New Business**

##### **5.1 Tour of BTMES Building and Boiler Room**

Copies of the BTMES 2019 – 2020 Floor Plans (for 1<sup>st</sup> and 2<sup>nd</sup> floors) were distributed. The tour will commence after the meeting adjourns. Mr. Evans queried regarding the intent of the tour. Mrs. Pompei advised that the intent of the tour was to provide a general overview of the building to Board Members and to identify possible questions on repurposing space.

##### **5.2 Storage Space**

This item will be added to a future agenda (post building tour).

#### **6. Old Business**

##### **6.1 Sports Transportation Cost for Each School**

No discussion.

##### **6.2 Draft Survey (with Map) for Parental Interest in Busing High School Students**

No discussion.



# DRAFT

## 6.3 Generator Update

Mr. Evans advised he has been meeting with Jack Mitchell on a weekly basis. The Town of Barre has agreed to fund the generator (purchase and installation). Mr. Evans met with a representative from the generator company, and has met with Norway and Sons regarding installation costs. Mr. Evans has been working as the 'middleman' to assist providing oversight of the project. Mr. Evans and Mrs. Perreault drafted a Memorandum of Understanding, and forwarded it to Mr. Mitchell, who gave it to the Town Manager (Carl Rogers), who reviewed the draft and made some minor changes. BTMES has the ability to deny the Red Cross, use of the building as a shelter. Each request from the Red Cross will be discussed on a case by case basis. Mr. Evans continues to iron out the details of the installation of a generator. Once the order for the generator is placed, it will take 18 to 20 weeks for delivery. It is anticipated that installation will occur in late summer or early fall, though much of the prep work can be performed over the summer. It was suggested that Mr. Evans be named the Clerk of the Works for this project. Ms. Pearson thanked Mr. Evans for his efforts on this project and for allowing her to accompany him to the meeting with the contractor. Ms. Pearson advised that she had many questions, and they were answered to her satisfaction.

## 7. Other Business

Sanitation Supplies (relating to sanitation for prevention of Corona Virus) – Mr. Evans advised that custodians have started stocking up on additional sanitation supplies, including hand sanitizer. Mrs. Pompei stressed that hand washing with soap and water is the most effective way to prevent transmission of viruses. Ms. Pearson and Mr. Coon advised that BTMES and BCEMS currently have enough supplies on hand and that the school is stressing the need for handwashing. Mr. Coon advised regarding some recent school closures (2 schools in Williston, the Twin Valley District ((in southern Vermont)), and Waites River - precautionary measure). It was noted that the BUUSD is following the recommendations from the State. Mrs. Pompei suggested that an e-mail be sent to parents regarding notifying a specific school individual if their child is being tested for COVID19. Mr. Coon advised that some parents have held children out of school as a precautionary measure (children with compromised immune systems, or compromised immune systems within the family).

Bus Loop Status: Mr. Evans advised that he met with an engineer over February Break, and proceeded to provide a brief overview of the project that he believes will need to be completed in two phases. A two phase approach is best given the cost and the lengthy permitting process. The first phase would include removal of the 'island', and installation of Jersey Barriers. Visitor parking would not be impacted during phase 1. Phase 1 will create a driveway around the loop. Mr. Evans will send copies of project drawings to Mr. Coon.

SWISH UPDATE: Mr. Evans advised that he spoke with the SWISH representative regarding differences in pricing of identical supplies, and was advised that some of the products differ, resulting in the price differences, and that the SWISH representative believes the pricing is correct (in accordance with the contract). Mrs. Pompei reported that her review indicates products with the same product number being billed at up to three different prices. Mr. Evans voiced concern regarding his belief that the Committee is micromanaging the purchase of supplies and that it is very time consuming to review much of the pricing and that there are many different variables to consider when reviewing the purchase of supplies. Mr. Evans stressed the many variances and advised that he needs to trust that employees are making appropriate purchases. Mrs. Pompei believes that pre-merger promises of savings of scale need to be fulfilled. Mr. Evans advised that though he has done some research, it is difficult to find the time to scrutinize the many purchases, as there is much to look into. Mr. Cecchinelli queried regarding inviting custodial staff to attend a Facilities/Transportation Committee Meeting. Mr. Isabelle voiced concern that 'we are doing things just because it's how we've always done it'. Mr. Evans reiterated that he has a lot on his plate, including many large projects and associated RFPs. Mr. Evans advised that he is not ignoring requests to look into purchasing practices/pricing, but that it is difficult to find adequate time to perform research. Mr. Evans expressed concern regarding spending significant time and money performing research when the resulting savings may be very small.

## 8. Items to be Placed on Future Agendas

- Electric Bus Update
- Sports Transportation Cost for Each School
- Draft Survey (with Map) for Parental Interest in Busing High School Students
- Storage Space

## 9. Next Meeting Date

The next meeting is Monday, April 13, 2020 at 5:30 p.m. The location will be announced (either BCEMS or SHS).

## 10. Adjournment

**The Committee agreed by consensus to adjourn at 6:08 p.m.**

Respectfully submitted,  
*Andrea Poulin*

155 Ayers Street, Suite #2  
Barre, VT 05641

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“Education that works.”

**Penny Chamberlin**  
Director (ext. 1138)

**Scott Griggs**  
Assistant Director (ext. 1045)

**Stefanie Seng**  
School Counseling Coordinator (ext. 1156)

**Kathi Fuller**  
Student Support Coordinator (ext. 1258)

**Wayne Tozzi**  
Co-op Education Coordinator (ext. 1137)



**DRAFT**

## Regional Advisory Board Meeting

Minutes

4:00 p.m.

February 10, 2020

### **Medical Professions Program**

**Board Members Present:** John Pandolfo (Barre Unified Union School District Superintendent), Flor Diaz-Smith (Washington Central SU Board Member), Steven Dellinger-Pate (U-32 Principal), Sharon O-Connor (Cabot School Board Member), Patrick Healy (Twinfield UHS Board Member), Jeff Norway (Norway Electric), Ian Arnold (Northfield Savings Bank), Ken Jones (VT Agency of Commerce), Penny Chamberlin (CVCC Director)

**Guests Present:** Tracy Taylor (Medical Professions Instructor) and Carl Matteson (Emergency Services Instructor)

Welcome and introductions - Chairman, John Pandolfo welcomed all members and our two presenters at 4:03 p.m.

John and Penny introduced our two presenters for the evening - Tracy Taylor (Medical Professions Instructor) and Carl Matteson (Emergency Services Instructor). Both instructors shared program content and their methods of delivery for their students, this included volunteer/community projects, job shadowing and ride-along opportunities. Data was shared about all student's post-secondary options and successes. Discussion ensued around industry shortages in the medical fields and how CVCC is marketing our programs and providing materials to our greater community and region.

The group discussed how CVCC could bring more students on board to get introductory exposure to our programs, similar to exploratory tech programs but focused on each career cluster. Discussion followed regarding space available for this model and the hope that the Feasibility Study will provide insight into options we will have in the future.



The RAB board is pleased to see the medical programs looking positive with over 30 applications between the two programs for next year.

On a motion by Flor and second by Jeff, the December 2, 2019 Meeting Minutes were accepted as presented.

Penny and John updated the board on the FY/2021 Budget. Discussion ensued around future reductions if needed. The goal is not to impact students if possible. For next year, the board is asking that we send out the Budget Flyer to all members and schools so it can be included in every sending school's Budget Packets and online. Penny will note this for the future.

The final meeting for this year will be on May 4, 2020 hosted by Clifton Long in the Plumbing & Heating Program.

Penny briefly covered updates. The first meeting of the Feasibility Team will be on Feb. 13<sup>th</sup> to review the timeline and process for the work. More to come!

**Open House is on March 19th from 5:30-7:30 p.m.** – sharing of student projects and E-portfolios! All are welcome!

With no other business to come before the board, a motion was made and seconded to adjourn at 5:25 p.m.

Respectfully submitted,  
Penny Chamberlin  
Director

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## **Regional Advisory Board Meeting**

### **AGENDA**

**4:00 p.m.**

**Monday, May 4, 2020**

**Location – Downstairs/Room 26 – Plumbing & Heating**

1. Welcome and introductions - Chairman, John Pandolfo.
2. Program Presentation by Clifton Long (Plumbing & Heating Instructor).
3. Review and act on February 10, 2020 Meeting Minutes.
4. Data Presentations:
  - Admissions/Enrollments, Attendance and Student Leadership – Stefanie Seng
  - Industry and Career Fairs – Wayne and Stefanie
  - Co-op, Work Based Learning and Job Shadows – Wayne Tozzi
  - NTHS & Scholarships/Workplace and College Bound Seniors – Scott Griggs
  - E-Portfolio Samples – Jennifer Luck-Hill
  - SkillsUSA – Steve McKinstry
  - Accuplacer and Work Keys – Gerry Reymore
5. CVCC Director's Report:
  - a. FY21 Budget Update
  - b. Feasibility Study Update
  - c. Open House results
6. Draft Meeting Schedule for 2020-2021: If we remain with Mondays from 4:00-5:30 p.m.
  - October 5
  - December 7
  - February 8
  - May 3
7. Other

**BARRE UNIFIED UNION SCHOOL DISTRICT - FY20 YEAR END PROJECTION REPORT - March 10, 2020**

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Projection	BALANCE	Narrative
			7/1/2019 - 6/30/2020	7/1/2019 - 2/27/20	7/1/2019 - 2/27/20	7/1/2019 - 2/27/20	7/1/2019 -2/27/20	
1	BTMES	1101 DIRECT INSTRUCTION - PRESCHOOL	\$455,748	\$247,553	\$205,958	\$455,000	\$748	
2	BTMES	1101 DIRECT INSTRUCTION	\$4,183,972	\$2,379,853	\$1,795,549	\$4,220,000	-\$36,028 *	
3	BTMES	1102 ART	\$104,163	\$58,648	\$44,855	\$104,000	\$163	
4	BTMES	1103 INTERVENTION	\$71,186	\$38,142	\$32,514	\$71,000	\$186	
5	BTMES	1104 ENGLISH SECOND LANGUAGE	\$38,762	\$20,145	\$17,224	\$38,000	\$762	
6	BTMES	1105 FAMILY & CONSUMER SCIENCES	\$50,199	\$26,748	\$22,843	\$50,000	\$199	
7	BTMES	1106 WORLD LANGUAGE	\$72,936	\$39,099	\$32,514	\$72,000	\$936	
8	BTMES	1108 MUSIC	\$147,345	\$79,477	\$63,406	\$145,000	\$2,345	
9	BTMES	1109 PHYSICAL EDUCATION	\$157,384	\$66,401	\$69,167	\$140,000	\$17,384 *	
10	BTMES	1110 TECH ED	\$36,179	\$18,954	\$13,562	\$34,000	\$2,179	
11	BTMES	1501 CO-CURRICULAR	\$69,600	\$41,918	\$0	\$69,600	\$0	
12	BTMES	2120 GUIDANCE	\$147,470	\$76,608	\$67,756	\$145,000	\$2,470	
13	BTMES	2131 HEALTH	\$162,264	\$86,922	\$70,798	\$161,000	\$1,264	
14	BTMES	2141 BEHAVIOR SUPPORT	\$78,487	\$47,439	\$35,439	\$83,000	-\$4,513	
15	BTMES	2220 LIBRARY	\$147,555	\$86,560	\$58,520	\$147,000	\$555	
16	BTMES	2410 PRINCIPALS OFFICE	\$621,363	\$382,305	\$154,226	\$580,000	\$41,363 *	
17	BTMES	2491 DUPLICATING	\$33,520	\$29,078	\$20,671	\$50,000	-\$16,480 *	
18	BTMES	2580 TECHNOLOGY	\$100,000	\$95,278	\$1,009	\$98,000	\$2,000	
19	BTMES	2610 FACILITIES	\$1,186,551	\$811,671	\$256,574	\$1,175,000	\$11,551 *	
20	BTMES	2660 SCHOOL RESOURCE OFFICER	\$50,000	\$3,393	\$0	\$30,000	\$20,000 *	
21	BTMES	2716 CO-CURR TRANSPORTATION	\$25,000	\$1,651	\$0	\$12,000	\$13,000	
22	TOTAL	1020 BARRE TOWN SCHOOL	\$7,939,684	\$4,637,843	\$2,962,585	\$7,879,600	\$60,084	
23	SHS	1101 DIRECT INSTRUCTION	\$963,220	\$579,997	\$363,120	\$950,000	\$13,220 *	
24	SHS	1102 ART	\$133,321	\$76,990	\$60,456	\$140,000	-\$6,679	
25	SHS	1104 ENGLISH SECOND LANGUAGE	\$11,677	\$6,142	\$4,892	\$11,500	\$177	
26	SHS	1105 FAMILY & CONSUMER SCIENCES	\$144,239	\$67,413	\$54,145	\$130,000	\$14,239 *	
27	SHS	1106 WORLD LANGUAGE	\$262,279	\$121,466	\$103,161	\$228,000	\$34,279 *	
28	SHS	1108 MUSIC	\$137,021	\$79,383	\$53,618	\$136,000	\$1,021	
29	SHS	1109 PHYSICAL EDUCATION	\$103,749	\$60,890	\$49,409	\$113,000	-\$9,251 *	
30	SHS	1111 ENGLISH	\$522,758	\$275,409	\$227,783	\$510,000	\$12,758	
31	SHS	1112 MATH	\$501,483	\$305,065	\$242,870	\$549,000	-\$47,517 *	
32	SHS	1113 SCIENCE	\$459,280	\$218,705	\$173,650	\$396,000	\$63,280 *	
33	SHS	1114 SOCIAL STUDIES	\$383,381	\$213,727	\$176,542	\$395,000	-\$11,619 *	
34	SHS	1115 BUSINESS ED	\$70,808	\$39,527	\$31,396	\$72,000	-\$1,192	
35	SHS	1116 WORK BASED LEARNING	\$148,274	\$98,742	\$83,182	\$182,000	-\$33,726 *	
36	SHS	1117 DRIVER'S ED	\$77,427	\$48,231	\$31,547	\$80,000	-\$2,573	
37	SHS	1118 PHOENIX PROG	\$132,355	\$81,736	\$70,361	\$154,000	-\$21,645 *	
38	SHS	1301 TECHNICAL EDUCATION	\$1,099,924	\$441,414	\$0	\$1,025,000	\$74,924 *	
39	SHS	1401 ATHLETICS	\$464,638	\$261,333	\$56,992	\$460,000	\$4,638	

40	SHS	1501 CO-CURRICULAR	\$70,600	\$34,008	\$0	\$70,000	\$600
41	SHS	2120 GUIDANCE	\$464,246	\$259,176	\$180,657	\$460,000	\$4,246
42	SHS	2131 HEALTH	\$114,276	\$65,786	\$53,810	\$121,000	-\$6,724
43	SHS	2190 JROTC	\$92,295	\$121,567	\$67,717	\$190,000	-\$97,705 *
44	SHS	2220 LIBRARY	\$127,516	\$93,237	\$57,470	\$152,000	-\$24,484 *
45	SHS	2410 PRINCIPALS OFFICE	\$633,635	\$397,204	\$189,077	\$615,000	\$18,635 *
46	SHS	2580 TECHNOLOGY	\$90,000	\$80,249	\$0	\$90,000	\$0
47	SHS	2610 FACILITIES	\$1,181,566	\$814,476	\$193,054	\$1,150,000	\$31,566 *
48	SHS	2660 SCHOOL RESOURCE OFFICER	\$50,184	\$21,414	\$0	\$50,000	\$184
49	SHS	2711 TRANSPORTATION	\$90,000	\$45,665	\$1,795	\$85,000	\$5,000
50	SHS	2716 CO-CURR TRANSPORTATION	\$37,000	\$123	\$0	\$30,000	\$7,000
51	SHS	5020 LONG TERM DEBT	\$231,000	\$228,587	\$0	\$228,587	\$2,413
52	TOTAL 1276 SPAULDING HIGH SCHOOL		\$8,798,152	\$5,137,662	\$2,526,704	\$8,773,087	\$25,065
53	BCEMS	1101 DIRECT INSTRUCTION - PRESCHOOL	\$476,963	\$215,569	\$207,098	\$435,000	\$41,963 *
54	BCEMS	1101 DIRECT INSTRUCTION	\$4,205,195	\$2,373,075	\$1,707,552	\$4,170,000	\$35,195
55	BCEMS	1102 ART	\$140,456	\$79,123	\$62,104	\$142,000	-\$1,544
56	BCEMS	1103 INTERVENTION	\$139,698	\$73,073	\$59,213	\$135,000	\$4,698
57	BCEMS	1104 ENGLISH SECOND LANGUAGE	\$37,749	\$20,142	\$17,132	\$38,000	-\$251
58	BCEMS	1105 FAMILY & CONSUMER SCIENCES	\$73,259	\$38,197	\$32,363	\$72,500	\$759
59	BCEMS	1106 WORLD LANGUAGE	\$45,022	\$25,379	\$21,837	\$48,000	-\$2,978
60	BCEMS	1108 MUSIC	\$119,194	\$64,771	\$55,129	\$120,000	-\$806
61	BCEMS	1109 PHYSICAL EDUCATION	\$172,855	\$100,339	\$83,152	\$184,000	-\$11,145 *
62	BCEMS	1110 TECH ED	\$55,573	\$31,749	\$24,474	\$58,000	-\$2,427
63	BCEMS	1120 READING RECOVERY	\$75,679	\$20,150	\$17,132	\$41,000	\$34,679 *
64	BCEMS	1401 ATHLETICS	\$35,380	\$23,332	\$0	\$35,500	-\$120
65	BCEMS	1501 CO-CURRICULAR	\$10,500	\$2,955	\$0	\$10,500	\$0
67	BCEMS	2120 GUIDANCE	\$299,475	\$164,903	\$127,753	\$295,000	\$4,475
68	BCEMS	2131 HEALTH	\$131,582	\$67,564	\$55,873	\$126,000	\$5,582
69	BCEMS	2140 PSYCHOLOGICAL SERVICES	\$50,000	\$36,182	\$55,001	\$92,000	-\$42,000 *
70	BCEMS	2141 BEHAVIOR SUPPORT	\$453,453	\$247,895	\$206,504	\$455,000	-\$1,547
71	BCEMS	2220 LIBRARY	\$167,610	\$74,953	\$40,520	\$125,000	\$42,610 *
72	BCEMS	2410 PRINCIPALS OFFICE	\$521,946	\$330,389	\$145,387	\$495,000	\$26,946
73	BCEMS	2580 TECHNOLOGY	\$92,000	\$69,365	\$9,989	\$90,000	\$2,000
74	BCEMS	2610 FACILITIES	\$1,082,157	\$945,680	\$195,264	\$1,150,000	-\$67,843 *
75	BCEMS	2660 SCHOOL RESOURCE OFFICER	\$75,900	\$37,087	\$0	\$76,000	-\$100
76	BCEMS	5020 LONG TERM DEBT	\$72,480	\$72,071	\$0	\$72,071	\$409
77	TOTAL 1381 BARRE CITY SCHOOL		\$8,534,126	\$5,113,943	\$3,123,477	\$8,465,571	\$68,555
78	BUUSD	2490 EARLY ED ADMIN.	\$105,798	\$71,893	\$33,817	\$110,000	-\$4,202
79	BUUSD	2711 TRANSPORTATION	\$1,280,362	\$819,320	\$634,738	\$1,465,000	-\$184,638 *
80	BUUSD	2212 CURRICULUM	\$353,963	\$222,670	\$113,991	\$335,000	\$18,963
81	BUUSD	2311 BOARD	\$266,071	\$240,513	\$0	\$260,000	\$6,071 *
82	BUUSD	2313 REVENUE ANTICIPATION NOTE INTEF	\$102,000	\$0	\$0	\$108,000	-\$6,000
83	BUUSD	2320 SUPERINTENDENT	\$274,901	\$200,498	\$68,901	\$275,000	-\$99

84	BUUSD	2510 BUSINESS OFFICE	\$531,882	\$341,913	\$146,321	\$502,000	\$29,882 *
85	BUUSD	2560 COMMUNICATION SPECIALIST	\$73,388	\$38,541	\$20,817	\$68,000	\$5,388 *
86	BUUSD	2570 HUMAN RESOURCES	\$224,264	\$175,545	\$60,244	\$240,000	-\$15,736
87	BUUSD	2580 TECHNOLOGY	\$1,010,938	\$787,284	\$370,067	\$1,165,000	-\$154,062 *
88	BUUSD	2610 FACILITIES	\$230,862	\$178,208	\$59,176	\$240,000	-\$9,138
89	BUUSD	2711 TRANSPORTATION	\$47,500	\$18,201	\$11,586	\$40,000	\$7,500
90	BUUSD	1201 SPEC ED DIRECT INSTR	\$8,903,945	\$5,533,982	\$4,005,616	\$9,580,000	-\$676,055 *
91	BUUSD	1202 SPEC ED ESY	\$60,445	\$90,869	\$0	\$90,869	-\$30,424 *
92	BUUSD	1204 GAP PROGRAM - SEA	\$177,187	\$149,902	\$141,155	\$294,000	-\$116,813 *
93	BUUSD	1205 ACT PROGRAM - SEA	\$87,958	\$71,912	\$67,542	\$141,000	-\$53,042 *
94	BUUSD	2131 PT	\$33,105	\$21,002	\$13,554	\$35,000	-\$1,895
95	BUUSD	2140 PSYCHOLOGICAL SERVICES	\$393,292	\$297,428	\$233,424	\$535,000	-\$141,708 *
96	BUUSD	2151 SPED SLP - SPEECH LANG	\$800,673	\$430,697	\$375,040	\$808,000	-\$7,327
97	BUUSD	2160 SPED OCCU THERAPIST	\$228,544	\$111,342	\$106,055	\$220,000	\$8,544
98	BUUSD	2490 SPECIAL EDUCATION ADMIN.	\$485,647	\$427,203	\$177,638	\$620,000	-\$134,353 *
99	BUUSD	2711 TRANSPORTATION	\$291,991	\$202,584	\$284,593	\$450,000	-\$158,009 *
100	BUUSD	1204 GAP PROGRAM-SEA Non Reimb.	\$73,739	\$27,450	\$22,659	\$55,000	\$18,739 *
101	BUUSD	1214 ECSE DIRECT INSTR	\$363,112	\$132,079	\$108,416	\$245,000	\$118,112 *
102	BUUSD	1215 ECSE ESY DIRECT INSTR	\$11,275	\$3,803	\$2,366	\$6,200	\$5,075
103	BUUSD	2610 SEA UTILITIES	\$0	\$3,238	\$2,590	\$6,200	-\$6,200
104	TOTAL 3097 BARRE UNIFIED UNION SCHOOL DIST		\$16,412,842	\$10,598,077	\$7,060,306	\$17,894,269	-\$1,481,427
105	GRAND TOTAL		\$41,684,804	\$25,487,525	\$15,673,072	\$43,012,527	-\$1,327,723

**REVENUE- FY20**

	Account Number / Description	Adopted Budget	Y-T-D Revenue	Year-end
		7/1/2019 - 6/30/2020	7/1/2019 - 2/27/2020	Projection
106	TUITION PRESCHOOL	\$0	\$6,041	\$7,000
107	TUITION-SECONDARY	\$200,000	\$58,000	\$188,500
108	INTEREST REVENUE	\$55,000	\$77,979	\$85,000
109	FACILITY RENTAL	\$5,000	\$2,620	\$2,620
110	MISC REVENUE	\$15,000	\$15,127	\$18,000
111	GATE RECEIPT REVENUE	\$0	\$13,029	\$9,000
112	COBRA INS. REVENUE	\$5,000	\$9,705	\$10,000
113	VSBIT GRANTS REVENUE	\$0	\$7,066	\$10,000
114	AP EXAM FEES - REVENUE	\$0	\$2,793	\$3,000
115	JROTC REVENUE	\$0	\$29,084	\$85,000
116	EDUCATION SPENDING	\$32,689,276	\$11,212,733	\$32,689,276
117	CITY OF BARRE EDUCATION TAX	\$0	\$3,251,319	
118	TOWN OF BARRE EDUCATION TAX	\$0	\$4,259,997	
119	TRANSPORT STATE AID	\$530,000	\$373,026	\$530,000
120	DRIVERS EDUCATION	\$12,000	\$142	\$6,000
121	HIGH SCHOOL COMPLETION	\$11,000	\$0	\$5,000



122	VT DEPT PUBLIC SAFETY GRANT - REV	\$0	\$7,351	\$7,351
123	FUND BALANCE APPLIED	\$200,000	\$0	\$200,000
124	SPED EXCESS COST TUITION	\$10,000	\$0	\$5,000
125	SPEC ED MAINSTREAM BLOCK	\$860,893	\$860,893	\$860,893
126	SPED INTENSIVE REIMB	\$5,541,000	\$2,808,387	\$5,400,000
127	SPED EXTRA ORD.	\$850,000	\$0	\$900,000
128	SPED ECSE	\$200,635	\$200,635	\$200,635
129	SPED STATE PLACED	\$500,000	\$162,460	\$600,000
130	CVCC ASSESSMENT		\$169,938	\$169,938
131	INDIRECT ADMIN. REIMB.		\$25,000	\$25,000
	GRAND TOTAL	\$41,684,804.00	\$23,358,387.00	\$42,017,213
	BUUSD SURPLUS/(DEFICIT)			-\$995,314

LINE	NARRATIVE-2/27/20
132	2 Sub wages (PE), teacher salary increases
133	9 Offsets sub wages
134	16 Assist. Principal
135	17 Wages
136	19 Construction Services
137	20 Lack of BTPD officers
138	23 Sub wages
139	26 Salary
140	27 Salary
141	29 Salary
142	31 Math Interventionist
143	32 Offsets Math Interventionist
144	33 Salary
145	35 Benefits
146	37 Salary/Benefits
147	38 Technical Ed. - Enrollment
148	43 Offset by DOD Revenue-line 115
149	44 Para wages/benefits
150	45 Contracted Services
151	47 Custodian wages/benefits/construction services
152	53 Para wages/student tuition
153	54 Teacher salary
154	61 Teacher salary
155	63 Teacher salary/benefits .5 reduction
156	67 Added 1 FTE Counselor
157	69 Student needs
158	71 Reduction of para
159	74 Roof
160	79 Riders in sped para line, added BT pre-k run

<b>161</b>	81	Audit-supplies
<b>162</b>	84	Contracted services-property ins. In Board
<b>163</b>	85	Salary
<b>164</b>	87	Tech integrationies salary/benefits, software
<b>165</b>	90	Contracted services, tuition
<b>166</b>	91	Student needs
<b>167</b>	92-93	Student needs
<b>168</b>	95	Student needs
<b>169</b>	98	Student needs

**Central Vermont Career Center**  
**FY20 Year-end Projections**  
**March 10, 2020**

		<b>FY19 BUDGET</b>	<b>YTD Expenses</b>	<b>Encumb.</b>	<i><b>Total Projected Expenses</b></i>	<b>OVER/ UNDER BUDGET</b>
	<b>ACCOUNT DESCRIPTION</b>	<b>7/01/19-6/30/20</b>	<b>7/1/19-2/27/20</b>	<b>7/1/18-2/27/20</b>	<b>7/1/19-2/27/20</b>	<b>PROJECTED</b>
1	1200 Special Educaiton Instruction	\$75,404.00	\$39,472.00	\$33,481.00	\$74,000.00	\$1,404.00
2	1300 Tech Ed Instruction	\$1,813,051.00	\$963,812.00	\$710,107.00	\$1,790,000.00	\$23,051.00
4	1410 Co-Curricular	\$20,055.00	\$5,705.00	\$1,365.00	\$20,000.00	\$55.00
5	2120 Guidance Services	\$61,732.00	\$34,793.00	\$28,073.00	\$64,000.00	(\$2,268.00)
6	2130 Health Services	\$25,076.00	\$12,657.00	\$11,768.00	\$26,000.00	(\$924.00)
7	2212 Staff Support Services	\$1,639.00	\$0.00	\$0.00	\$1,600.00	\$39.00
8	2220 Library Services	\$27,142.00	\$16,190.00	\$9,357.00	\$27,000.00	\$142.00
9	2225 Technology	\$17,500.00	\$21,530.00	\$0.00	\$21,530.00	(\$4,030.00)
10	2310 School Board	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	2321 Office of the Superintendent	\$169,938.00	\$169,938.00	\$0.00	\$169,938.00	\$0.00
15	2410 Director's Office	\$502,618.00	\$353,944.00	\$177,392.00	\$540,000.00	(\$37,382.00)
16	2490 School Resource Officer	\$8,500.00	\$4,700.00	\$0.00	\$8,000.00	\$500.00
17	2523 RAN Interest	\$8,500.00	\$0.00	\$0.00	\$8,000.00	\$500.00
18	2600 Facilities	\$214,974.00	\$177,077.00	\$45,914.00	\$215,000.00	(\$26.00)
19	2711 Transportation	\$22,400.00	\$330.00	\$550.00	\$20,000.00	\$2,400.00
20	5100 Bond Debt	\$51,384.00	\$45,665.00	\$0.00	\$45,665.00	\$5,719.00
21	GRAND TOTAL	\$3,019,913.00	\$1,845,813.00	\$1,018,007.00	\$3,030,733.00	(\$10,820.00)

## FY20 Revenue/Year-end Projection

Account Description	FY20 BUDGET	YTD Revenue	Total Projected Revenue	
	7/1/19-6/30/20	7/1/19-2/27/20	7/1/19-6/30/20	
22 CVCC Tuition - Sending LEAs	\$1,019,129.00	\$988,942.00	\$988,943.00	
23 CVCC Tuition - Student/Parents	\$5,000.00	\$19,087.00	\$20,000.00	
24 Business- Misc. Rev.	\$0.00	\$116.52	\$500.00	
25 Cosmetology - Salon Rev	\$8,500.00	\$2,987.00	\$5,000.00	
26 Culinary - Lunch Box Rev	\$8,500.00	\$803.00	\$5,000.00	
28 Building Trades - Constr. Rev	\$0.00	\$0.00	\$0.00	
29 Auto Tech - Garage -Auto Repairs	\$0.00	\$7,594.00	\$10,000.00	
30 Digital Media - Graphic Rev	\$0.00	\$0.00	\$0.00	
31 Bake Shop - Sales Rev	\$5,000.00	\$3,327.00	\$4,000.00	
32 Award-Donation	\$0.00	\$0.00	\$0.00	
33 Sale of Assets	\$0.00	\$0.00	\$0.00	
34 State VT Ed Support Grant	\$1,260,259.00	\$874,074.00	\$1,260,259.00	
35 VT Tuition Reduction Rev	\$507,078.00	\$246,021.48	\$507,078.00	
36 VT Salary Asst. COOP Coord.	\$19,600.00	\$10,896.20	\$10,896.00	
37 VT Salary Asst. Guid. Coord.	\$28,073.00	\$28,681.50	\$28,073.00	
38 VT Salary Asst. 50% VOC DIRECT.	\$58,774.00	\$90,488.40	\$90,488.00	
39 VT Salary Asst. 35% VOC Assist. D	\$0.00	\$0.00	\$0.00	
40 Insurance Proceeds	\$0.00	\$0.00	\$0.00	
41 PRIOR Yr. Carry-forward	\$100,000.00	\$0.00	\$100,000.00	
42 SOLAR REBATE	\$0.00	\$0.00	\$0.00	
43 Facility Rental	\$0.00	\$0.00	\$0.00	
	\$3,019,913.00	\$2,273,018.10	\$3,030,237.00	\$10,324.00
44 CVCC PROJECTED SURPLUS (DEFICIT)				(\$496.00)

March 13, 2020

John Pandolfo  
Superintendent  
Barre Unified Union School District  
120 Ayers Street  
Barre, VT 05641

Dear Superintendent Pandolfo,

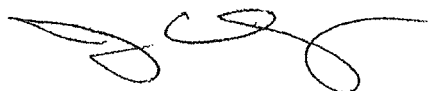
This letter is to inform you that I am resigning my position as Special Educator at Barre Town Middle and Elementary School, effective June 30, 2020.

This decision is not without a certain level of pensivity. In Barre, I have gained valuable experience that will be beneficial as my career progresses, regardless of whether it continues in special education or not. I cannot thank you enough for that. In addition, you helped make relocation to Vermont a reality. My wife and I are extremely happy and grateful to be in Vermont. However, special education in Vermont does not resemble my past experiences enough. My primary interest, in the short term, is leading a classroom. Therefore, it is time to reset my career and utilize one or more of the four other licenses that I currently hold in order to provide the fulfillment that made changing careers at age 40 the best decision I have ever made.

Speaking from experience, recruiting, hiring, and training the right people is not an easy process. In my remaining time here, I will do whatever I can to foster as smooth of a transition as possible. I sincerely hope you are able to make a terrific hire!

In addition, I will be happy to participate in an exit interview. I feel that I have valuable, constructive feedback to offer.

Very respectfully,



John C. "Chris" Cunningham  
Special Educator  
Barre Town Middle and Elementary School

CC: Annette Rhoades, Assistant Director of Special Education  
Erica Pearson, Principal



----- Forwarded message -----

From: **Joanne Campisi** <[jcampbce@buusd.org](mailto:jcampbce@buusd.org)>

Date: Sat, Mar 14, 2020 at 4:36 PM

Subject: Retirement

To: John Pandolfo <[jpandbsu@buusd.org](mailto:jpandbsu@buusd.org)>

Cc: Hayden Coon <[hcoonbce@buusd.org](mailto:hcoonbce@buusd.org)>

Dear John,

It is with much emotion that I write this email informing you of my intent to retire at the end of the 2019/2020 school year. I have been a School Counselor in Barre City since 1988. That is a long time, yet the years go by so quickly, and as I'm sure you well know, there is never enough time to do all we want to do in our jobs. The children I've worked with over the years (many of whom are now parents of current BCEMS students) have been such a big important part of my life throughout the past 32 years. That being said, I know this is the right time for me to move on. There are so many exciting changes occurring in our district and I see many new young staff doing wonderful work. As for myself and my future, I am excited to explore new adventures in the years to come.

Thank you for all you've done for the Barre Unified School District and the opportunities you have given me these past years.

Sincerely,

Joanne Campisi

Joanne Campisi

BCEMS School Counselor

----- Forwarded message -----

From: **Amy Ross** <[amrosbte@buusd.org](mailto:amrosbte@buusd.org)>

Date: Mon, Mar 16, 2020 at 12:33 AM

Subject: Cancel Interview

To: Jennifer Nye <[jnyebte@buusd.org](mailto:jnyebte@buusd.org)>, Erica Pearson <[epearbte@buusd.org](mailto:epearbte@buusd.org)>

Hello Jen and Erica,

I'm sure this is such a busy time for you, so I'll try to be brief.

With a heavy heart, I have decided not to come back to Barre Town next year. The commute is just too much for me, even with carpooling and public transit. (I realize that you drive farther than me Jen, and I have huge respect for your ability to do that!) I value the connections made and the relationships built this year, so this has been a tough decision.

I'm going to be looking for a position closer to home, and now that I'm sure of that decision, I want to remove myself from the interview process so that you have the best chance to find a person who will be a good fit in the position. I will of course continue to give my whole self to the students at Barre Town (once we return from quarantine... can't believe I need to say that part- so surreal), and I feel blessed to have been a part of this team.

Thankful for your leadership,  
Amy Ross

# BARRE UNIFIED UNION SCHOOL DISTRICT

Fy 20

## NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office  
(please submit via email to [hr@buusd.org](mailto:hr@buusd.org))

Date Received by Central Office:

\* For 2020-2021 year \*

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Benjamin Thomas Location: BTMES  
 Submission Date: March 11, 2020 Administrator Action/Checklist Complete: Y / N  
 Position: 6th grade ELA teacher Grade (If Applicable): 6  
 Endorsement (If Applicable): \_\_\_\_\_ Hourly-Non Exempt/ Salary-Exempt  
 Hours Per Day: 7.5 Scheduled Hours: 7:15 a.m. to 2:45 p.m.  
 Account Code: 101-1020-51-11-0-1101-51110  
- hired as a replacement teacher  
 Replacement? Y / N If Yes For Whom? in August 2019  
 Administrator Approval Signature: [Signature]  
 Print Name: Erica Pearson Signature Date: 3/11/20

**REVERSE SIDE:** Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

### For Central Office Use Only:

Contract Completed \_\_\_/\_\_\_/\_\_\_ Offer Letter Completed \_\_\_/\_\_\_/\_\_\_ DOH \_\_\_\_\_  
 Total Years of Experience: 5 Step: 6 Salary Placement: M  
 Hourly Rate: / Salary Rate: \$3,043 (FY20) Seniority Date: 8/15/19  
 Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters AFSCME N/A  
 Days Per Year: 190 Salary: \$3,043 Contract Days: 190  
 Teacher: AOE Endorsement: YES or NO Provisional/Emergency Required: YES or NO  
 Para-Educator: Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take

Superintendent Approval Signature

Date

3/16/20

# Benjamin James Thomas

75 South Main Street APT 5 Waterbury, Vermont 05676  
8458030241 [benjaminthomas757@gmail.com](mailto:benjaminthomas757@gmail.com)

## Education

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### Old Dominion University

Norfolk, Virginia

Master of Education

**Major:** Reading Education

**GPA:** 3.960

Attended August 2014 to May 2019

Degree conferred May 2019

**Transcript**

(1.5MB)

### State University of New York at New Paltz

New Paltz, New York

Bachelor of Arts

**Major:** Secondary Education Social Studies 7-12

**GPA:** 3.700

Attended August 2010 to May 2014

Degree conferred May 2014

## Experience

---

### Broadwater Academy

Aug 2015 - Jun 2018

Middle School World History Teacher

Exmore, Virginia

I currently teach World History to grade seven and eight. I teach two sections of each, while also teaching one section of AP World History to 10th graders. At Broadwater Academy, my responsibilities aside from teaching these 5 core classes varies widely. I serve as an adviser to a dozen middle school students in which we have daily check-ins on academic progress, personal goals, etc. I also serve as one of two intramural coaches for a 1st through 6th grade program that serves approximately 60 students each day. Lastly, I help run an after school advisory program from 3:30 to 5:30 pm each day to help ensure students have a fun and safe place to complete school assignments after school hours. In previous years, I have taught a podcasting and communication elective, as well as served as an adviser to various clubs..

**Reason for leaving:** While this school has given me many opportunities to grow and learn as a new teacher, the geography and culture of the area has made it difficult for teachers to continue to grow professionally and maintain consistent employment long term in a private school setting. The geography of the area also plays a key factor, as I wish to relocate to a more mountainous region with a different climate.

**Supervisor:** Joseph Spagnolo (757.442.9041)

**Experience Type:** Independent School, Full-time

It is OK to contact this employer

---

### Broadwater Academy

Sep 2014 - Jun 2015

Substitute Teacher

Exmore, Virginia



covering other duties as needed (recess, lunch, P.E.).

**Reason for leaving:** Hired full time at the same school.

**Supervisor:** Nancy Dix (757-442-9041)

**Experience Type:** Public School, Part-time

It is OK to contact this employer

---

### **Arlington Middle School**

Mar 2014 - May 2014

Student Teacher

Poughkeepsie, New York

Student teaching included supervising and teaching courses in eighth grade US History. My role was to create and implement effective, scaffolded, and differentiated lesson plans to meet Common Core State Standards. Aside from lesson planning and implementation, I was also tasked with creating and analyzing relative assessments, as well as developing respectful rapport and classroom management strategies. Lastly, I had to record lesson plans and demonstrate effective teaching strategies to both my cooperative teacher and supervisor as per my requirements in the School of Education at SUNY New Paltz.

**Reason for leaving:** This was a temporary student teaching assignment require by the New York State Department of Education.

**Supervisor:** Sean Murphy ((845) 486-4460)

**Experience Type:** Student Teaching, Part-time

It is OK to contact this employer

---

### **Lincoln High School**

Jan 2014 - Mar 2014

Student Teacher

Yonkers, New York

Student teaching included supervising and teaching courses in ninth grade World History I. My role was to create and implement effective, scaffolded, and differentiated lesson plans to meet Common Core State Standards in preparation for the New York State Regents exam. Aside from lesson planning and implementation, I was also tasked with creating and analyzing relative assessments, as well as developing respectful rapport and classroom management strategies. Lastly, I had to record lesson plans and demonstrate effective teaching strategies to both my cooperative teacher and supervisor as per my requirements in the School of Education at SUNY New Paltz.

**Reason for leaving:** This was a temporary position require to by the New York State Department of Education.

**Supervisor:** Trecla Gillett ((914) 376-8400)

**Experience Type:** Student Teaching, Part-time

It is OK to contact this employer

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### ***Leadership & Professional Memberships***

- International Literacy Association
- Virginia State Reading Association
- Phi Alpha Theta, National History Honor Society

## **Old Dominion University (M.Ed.)**

### **Master of Education**

[View attached transcript \(1.5MB\)](#)

# BARRE UNIFIED UNION SCHOOL DISTRICT

## NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office  
(please submit via email to [hr@buusd.org](mailto:hr@buusd.org))

Date Received by Central Office:

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Sophie Chamberlain Location: BTMES

Submission Date: 3/5/2020 Administrator Action/Checklist Complete: Y/N

Position: Speech Language Pathologist Grade (If Applicable): \_\_\_\_\_

Endorsement (If Applicable): SLP - pending completion of program Hourly-Non Exempt Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

Account Code: 101-3097-51-21-0-2151-51110

Replacement? Y/N If Yes For Whom? - new position in FY20 budget - never filled

Administrator Approval Signature: [Signature]

Print Name: Stacy Anderson Signature Date: 3/2/2020

**REVERSE SIDE:** Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

## For Central Office Use Only:

Contract Completed \_\_\_/\_\_\_/\_\_\_ Offer Letter Completed \_\_\_/\_\_\_/\_\_\_ DOH \_\_\_\_\_

Total Years of Experience: 0 Step: 1 Salary Placement: M

Hourly Rate: \_\_\_\_\_ Salary Rate: \$44,770 Seniority Date: \_\_\_\_\_

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters AFSCME N/A

Days Per Year: 190 Salary: \$44,770 Contract Days: 190

Teacher: AOE Endorsement: YES or NO Provisional/Emergency Required: YES or NO

Para-Educator: Associates Degree YES or NO (If NO) → ParaPro YES has passed ParaPro or NO will need to take

Superintendent Approval Signature

Date

3/17/20

# SOPHIA CHAMBERLAIN

177 Prindle Rd #1, Charlotte, VT 05445 • 802-356-1425 • sophia.chamberlain@uvm.edu

## SUMMARY

Seeking clinical fellowship position with pediatric population with a special interest in birth-3/preschool populations.

Experience includes:

- Autism Spectrum Disorders
- Childhood Apraxia of Speech
- Developmental language disorder
- Language delay
- Fluency disorders
- Phonology disorder
- AAC
- Applied Behavior Analysis
- Trauma-informed practices
- Assessment and treatment of culturally and linguistically diverse students
- Supervision and management

## EDUCATION

**University of Vermont, Burlington, VT**

Master of Science in Communication Sciences and Disorders

August 2018-Expected May 2020

Expected GPA 3.95

**University of Vermont, Burlington, VT**

Pre-Master's Track Communication Sciences and Disorders

September 2016-June 2017

GPA 3.96

**University of Massachusetts Boston, Boston, MA**

Bachelor of Arts in Music

Summa Cum Laude

August 2011-December 2012

GPA 3.97

**Longy School of Music, Cambridge, MA**

Voice Performance

September 2009-May 2011

GPA 3.6

## CLINICAL EXPERIENCE

**Graduate Student Clinician/Observer**

January 2020-May 2020

UVM I-Team and Early Intervention I-Team, *Burlington, VT*

- Participated in communication consultation of young children and students with complex communication needs.
- Collaborated with interdisciplinary team members as well as local early intervention and school teams.

**Graduate Student Clinician**

January 2020-May 2020

Private Practice Early Intervention, *Chittenden County, VT*

- Evaluated and provided services to children up to age 3 and their families, including articulation, language, voice, and swallowing services.
- Provided education and collaborated with parents and other team members (e.g., daycare providers).

**Graduate Student Clinician**

September 2019-December 2019

Winooski School District, *Winooski, VT*

- Evaluated and provided treatment to students in prekindergarten, kindergarten, middle, and high school, including English language learning and other culturally and linguistically diverse students.
- Led a whole-group social thinking group in the middle school therapeutic classroom.
- Collaborated with other professionals and attended IEP meetings and parent-teacher conferences.

**Graduate Student Clinician**

May 2019-August 2019

Berkshire Medical Center, *Pittsfield, MA*

Acute Care, Inpatient Rehabilitation, and Outpatient Rehabilitation

- Evaluated, diagnosed, and treated patients with a variety of speech, language, voice, swallowing, and cognitive-communication impairments, including motor speech, dysphagia, dysarthria, aphasia, traumatic brain injury, dementia, and dysphonia.
- Gained experience with a variety of assessment tools including motor speech assessments, video fluoroscopy and bedside swallow evaluations, voice evaluations, and standardized speech and language assessments.
- Wrote diagnostic and treatment reports.
- Collaborated with a variety of health care professionals in team meetings, in-service, and neurology stroke



rounds.

**Communication Facilitator**

August 2019

Camp Communicate, *Rome, ME*

- Encouraged camper's use of a high-tech communication device throughout settings at camp (structured activities, leisure activities, mealtimes, etc.) to facilitate a variety of communication functions.

**Graduate Student Clinician**

September 2018-December 2019

Eleanor M. Luse Center, University of Vermont Speech, Language & Hearing Clinic, *Burlington, VT*

- Treated an 8-year old, 11-year old, and adult with fluency disorders, 11-year old with complex medical and communication needs, two 4-year-olds with phonology disorders, and an adult transgender male-to-female voice client.
- Evaluated an 8-year-old boy with Childhood Apraxia of Speech (CAS), 3-year old with suspected CAS (motor speech assessment, 5-year old with phonology disorder / resonance differences, and a young adult with fluency disorder
- Assisted adults in the audiology clinic with audiological evaluations and hearing aid fitting and follow-up appointments and conducted hearing screenings at elementary school and on campus.

**PROFESSIONAL EXPERIENCE**

**Program Staff**

April 2019-August 2019

Kieselstein Autism Program, *Burlington, VT*

- Used applied behavior analysis to teach activities of daily living and community skills to a young adult with autism.
- Recorded and graphed behavioral data.
- Assisted with creation of task analyses and other program components.

**Speech-Language Pathology Assistant**

August 2017-June 2018

Winooski School District, *Winooski, VT*

- Provided speech, receptive and expressive language, and AAC services to approximately 25 preschool through high school students from diverse cultural and linguistic backgrounds.
- Assisted in material preparation and performed clerical duties.
- Received regular training and supervision from school district's speech-language pathologists.
- Participated in district-wide developmental trauma-informed practices trainings.

**Personal Care Assistant**

September 2017-August 2018

Employed by a family in *Charlotte, VT*

- Assisted a teenager with multiple disabilities with activities of daily living.
- Collaborated with family in implementation of visual schedule and toilet training.

**Produce Manager**

August 2013-August 2017

Woodstock Farmers Market, *Woodstock, VT*

- Managed department daily operations, including all produce ordering, pricing, and displays.
- Developed and carried out long-term department goals.
- Established and maintained relationships with all produce suppliers.
- Managed department staffing of 6-8 employees.

**CERTIFICATIONS**

- Completed MBSImp Student Training
- American Heart Association, Basic Life Support (CPR/AED)

Completed April 9, 2019  
Completed August 24, 2018

Regional Calendar  
Barre Unified Union School District  
2020-2021 Calendar

**3/26/2020**  
**FINAL**

= Student Day  
 = Staff Day

**August**

M	T	W	Th	F
3	4	Flex	Flex	Flex
Flex	Flex	Flex	Flex	Flex
Flex	Flex	SD	SD	SD
Flex	25	26	27	28
31				

Student Days 5  
Staff Dev. Days 4  
1 Flex, 3 SD

**September**

M	T	W	Th	F
	1	2	3	4
V	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Student Days 21 26  
Staff Dev. Days 0

**October**

M	T	W	Th	F
			1	2
5	6	7	8	SD
V	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Student Days 20 46  
Staff Dev. Days 1.5

**November**

M	T	W	Th	F
2	3	4	5	6
9	10	SD	12	13
16	17	18	19	20
23	24	V	V	V
30				

Student Days 17 63  
Staff Dev. Days 1

Conferences will occur after school during October or November and will count for 0.5 Staff Dev.

**December**

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	V	V	V
V	V	V	V	

Student Days 16 79  
Staff Dev. Days 0

**January**

M	T	W	Th	F
				V
4	5	6	7	8
11	12	13	14	15
SD	19	20	21	22
25	26	27	28	29

Student Days 19 98  
Staff Dev. Days 1

**February**

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
V	V	V	V	V

Student Days 15 113  
Staff Dev. Days 0

**March**

M	T	W	Th	F
V	V	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	SD
29	30	31		

Student Days 20 133  
Staff Dev. Days 1.5

Conferences will occur after school during February, March, or April and will count for 0.5 Staff Dev.

**April**

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
V	V	V	V	V
26	27	28	29	30

Student Days 17 150  
Staff Dev. Days 0

**May**

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
V				

Student Days 20 170  
Staff Dev. Days 0

**June**

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	SD	16	17	18
21	22	23	24	25
28	29	30		

Student Days 10 180  
Staff Dev. Days 1

Make up student days\*\* June 15 - 21

Staff Development Day follows last student day

**Students:** 180 days

89 days before Jan 18, 91 days after Jan 18

**Teachers:** 180 student days plus 10 SD

**Paras:** 180 student days plus 5 SD listed below;  
8/19, 8/20, 11/11, 1/18, 3/26

**V** Student Vacation  
**SD** Staff Development - No school for students



Tina Gilbert <tgilbbsu@buusd.org>

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## Board Agenda

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**Penny Chamberlin** <pchamcvcc@buusd.org>

Wed, Mar 18, 2020 at 9:34 AM

To: Tina Gilbert <tgilbbsu@buusd.org>

I don't have the document because the AOE hasn't opened GMS yet.

However,

We will be submitting for an equipment/TIME Grant for \$40,000 to support the purchase of an automated infant mannequin for the Emergency Services and Medical Professions Programs. The total cost with software, training, equipment and maintenance plan is \$53,000. I will be using \$13,000 of my local budget equipment funds to support this project.

I will be submitting for another \$38,000 equipment/TIME Grant (even though we can only receive one) for the same system but the child mannequin and that will not require any local funds.

You can share this. However, I won't be getting the actual grant to them any time soon. In the end when the AOE is ready to launch the GMS for this grant, they may not require Board approval.

Penny

[Quoted text hidden]

--

**Penny Chamberlin, M.Ed. (she/her)**

**Director/Principal**

Central Vermont Career Center

155 Ayers Street, Suite #2

Barre, VT 05641

(802) 476-6237, ext. 1138

(802) 476-4045 fax

[www.cvtcc.org](http://www.cvtcc.org)

*"Do the best you can until you know better. Then when you know better,  
do better." ~ Maya Angelou*

**Central Vermont Career Center****Perkins FY21 Summary***Wednesday, March 18, 2020***Flexible Pathways Coordinator**

Salary and Benefits	\$	83,000
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**Medical Professions Instructor**

Salary/benefits 75% (25% is in budget)	\$	55,000
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*\*Supplies/equipment are in budget**(Salary/VSTRS/Benefits)***Digital Media Arts II Instructor-confirmed**

Salary/benefits at 100%	\$	65,000
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*\*Supplies/equipment are in budget**(Salary/VSTRS/Benefits)***Professional Development**

SREB Winter conference	\$	5,000
------------------------	----	-------

Professional Development/Training	\$	6,000
-----------------------------------	----	-------

Middle School Career Awareness	\$	1,000
--------------------------------	----	-------

**Women Can Do/Non Traditional**

VTC Fall Conference	\$	300
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**Assessments**

Work Keys/VTVLC Fees	\$	800
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**Agency of Education:**

Teacher Prep Program	\$	14,146
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CTSO Leadership Program	\$	1,786
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<b>CVCC 2021 Proposal</b>	<b>\$</b>	<b>232,032</b>
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<i>Total Allocation for FY2020</i>	<i>\$</i>	<i>251,000</i>
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<b>Reduction</b>	<b>\$</b>	<b>18,968</b>
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