



STAFFORD MUNICIPAL SCHOOL DISTRICT
Application for Non-Resident Transfers
2020-2021



Renewal (Currently enrolled at SMSD) Application Submissions Begin March 2, 2020. Deadline date for renewal applications has been extended to April 20, 2020. Notification for acceptance/denial is May 8, 2020.

New Application Submissions Begin March 2, 2020. Deadline date for new applications has been extended to April 20, 2020. Notification of acceptance/denial is May 29, 2020. (Stafford MSD employees and City of Stafford employees are eligible for new transfers. All other applicants will be placed on a waitlist)

Please complete a separate form for each student

Campus Elementary (K-1st) Middle
 Elementary (2nd-4th) High
 Intermediate

For Campus Use Only	
Date Received	_____
Time Received	_____
Grade Attending	_____
Date Enrolled	_____
School Code	_____

Student _____

Last First Middle

Date of Birth: _____ Gender: Male Female

Student's most recent grade level: _____

Name of school last attended: _____

Name of district in which you reside: _____

Name of school student would attend at present address: _____

Parent/Guardian Name: _____

Last First Middle

Is parent/guardian a SMSD Employee: ___ yes ___ no If yes, what position? _____

Street Address: _____

City, State, Zip Code: _____

Home #: _____ Cell #: _____ Work # _____

Please check the appropriate statements:

My child was enrolled or attended a disciplinary alternative education program (DAEP during the current or previous school year)

My child received the following services:

- Gifted /Talented Program
- Title I Instruction
- Counseling
- Section 504 Placement
- Dyslexia Program
- Bilingual or ESL
- Pre-Kindergarten

- Special Education (Please check all that apply)
 - Speech Therapy
 - Inclusion or Regular education
 - Content Mastery
 - Resource Room
 - Self-Contained Classroom
 - Occupational Therapy
 - Physical Therapy

Other _____

My child received none of the services described above.

RECORDS RECEIVED MUST MATCH SERVICES INDICATED BY PARENT. FALSIFICATION OR OMISSION OF DOCUMENTS COULD RESULT IN DENIAL OF TRANSFER APPLICATION

SMSD NON-RESIDENT ENROLLMENT

Non-residents may apply to enroll their children without a tuition charge, according to the following stipulations.

- 1) Annually, the Superintendent may review the Non-Resident Student Transfer Process.
- 2) Applications for Non-Resident Student Transfer are approved annually.
- 3) The District shall approve the Non-Resident Student Transfer based on available space, staff capacity, student conduct records, and student attendance history.
- 4) All renewal and new Non-Resident Student Transfer applications must be submitted to the appropriate campus principal.

The Superintendent has the authority to accept or reject any transfer request, provided that such action is without regard to race, religion, color, sex, disability, or national origin. A parent may appeal the denial of a transfer application or non-renewal of a transfer in accordance with school board policy FNG (local).

NON-RENEWAL

The Superintendent or Superintendent's designee has the authority to non-renew any transfers as provided in the transfer agreement. Students who transfer into the District shall follow all rules and regulations of the District; including, but not limited to:

- 1) District Policies and Regulations**
- 2) Student Code of Conduct, and**
- 3) Attendance Requirements.**

Please initial the following:

____ I understand that, if approved, the transfer request is granted for the 2020-2021 school year unless revoked due to discipline or attendance violations as outlined in the Local Innovation Plan (see district website).

____ I understand that falsification of information is a violation of state law and can lead to legal action.

____ I have read a copy of the policy concerning student transfers and the UIL eligibility requirements for competition, available online at www.staffordmsd.org and at each campus.

____ I understand that no transportation will be provided. Parent must transport to and from school.

____ It is the parent/guardian's responsibility to contact the school to complete the registration packet within 10 days of approval.

____ I understand that each year I must apply to be a non-resident student transfer. There's no automatic renewal. If I don't reapply within the application period, I will be withdrawn and must return to my home school.

Parent/Guardian Signature

Date

Campus Principal Signature

Date

APPROVED

DENIED

Superintendent (designee) Signature

Date

APPROVED

DENIED