

**Winter Park Model Elementary School
School Improvement Team Meeting Agenda and Minutes
Wednesday March 4, 2020**

Time Keeper:	Share: M. Neely	Plus/Delta: Duncan
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Staff Members: A. Stoddard, C. Getchell, K. Read, B. Parkhill, L. Kahrs, A. Moser, T. Duncan, T. Beck, , N. Brewer, A. Solana, P. Slovik

Staff Members Absent: M. Neely, J. McQueen, C. Motyka

Parent Representatives: K. White

Parent representatives absent: E. Folds, N. Hanna

Guests Present:

Topic	Presenter	Time
Welcome, Meeting Guidelines, and Introductions	M. Neely	2
Minutes from Last Meeting: ●	M. Neely	1
Celebrations: ● Science Olympiad received Spirit Award & 1st place in Weather permitting at Science Olympiad!!!	All	3
Grade Level Updates/Concerns: Kindergarten: Children's Museum field trip March 27th First: Went to iJourney last week with several staff members. Great 2 days of fun PD! Second: second grade attended an assembly on the components of soil and next month will be visiting our WPES compost area to see first hand what they learned. 2nd month with 'Reader On The Bases'.	All	10

Third: Star Lab is coming to WP, integrating CLIPS, iMOVIE and keynote into subject areas

Fourth: Nutrition field trip moved to March 19th

Fifth: Field Trip to Ft. Fisher on Monday, 3/16

Support Staff:

Focus: Musical business in progress

TA: Clorox Wipes!

Wellness:

- April 17th - Farmer's Market for grades 3 -5 here between 10:30 -12:30 (same day as Fun Day)
- Dr. Donovan - Interest in massages/wellness/nutrition? 30 -min session on Mondays?
- Nutrition Lab - 4th grade (how to prepare healthy meals)
- Run Club applications went out beginning of March, practice begins March 23rd (4 sessions)
- 5K Teacher Trot -May 2nd
- Ideas for next wellness event

Parent Input/Updates

- Science Olympiad: get the feedback from kids and see what worked and what didn't. (may be organize folders for each event WP participated in and prepare for next year) - May be start earlier September or October with coaching - Also may be recruit some UNCW or Isaac Bear students to come and coach our kids (since they need their community service points)
- I am coordinating with all teachers about the class projects for Spring Fling so let me know if help is needed (either ideas or materials or volunteers) - Sent out an email to all grades, and still waiting on some answers

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<p>School Business:</p> <ul style="list-style-type: none"> ● Please sign up to volunteer for a slot at Spring Fling March 28, 2020. Mrs. Neely sent out the google doc. (Thank you for those who already signed up) ● Coding Night - Thursday, 3/5 ● Mid Year Parent/Conferences - Please continue/finish with teacher/parent conferences this month ● Testing: Check In 3 <ul style="list-style-type: none"> 3rd - April 21st 5th - TBA 4th - March 18th & 24th 	Slovik	30
<p>School Focus Area: MOY Data Collection/Goal Setting/Student Conferencing</p>	Admin	-
<p>NCSTAR:</p> <p>Committee Updates:</p> <ul style="list-style-type: none"> ● E1.06 (Key) The school regularly communicates with parents about its expectations of them and the importance of the curriculum of the home (what parents can do to support learning). <ul style="list-style-type: none"> ○ Reminder: It is March, the month our committee set for ALL teachers to <ul style="list-style-type: none"> ■ Send weekly or biweekly newsletters home via paper version and digital version (whichever way parents requested) through REMIND OR DOJO- ■ Mr. Slovik also may need you to start sending your newsletters to him electronically for evidence in Title 1 documents for our school.1 example from each grade level <p>Review Indicators: A4.02</p> <ul style="list-style-type: none"> ● Teams of special educators, general education teachers, and related service providers meet regularly to enhance/unify instructional planning and program implementation for students with disabilities. <ul style="list-style-type: none"> ○ Possibly: Keep a log on interactions with EC/Gen ed teachers 	Slovik/ Solana	10

<p>○ Limited Implementation</p> <ul style="list-style-type: none"> ■ Need to add actions (Brewer was sending) 		
<p>Plus: Worked out and settled some dates for events/testing.</p> <p>Delta: #Coronavirus</p>	<p>Duncan</p>	<p>2</p>
<p>Next Steps:</p> <ul style="list-style-type: none"> ● Digital and paper classroom newsletters ● Mid Year Conferences ● Sign up sheet to volunteer on Spring Fling March 28, 2020 	<p>Admin</p>	<p>2</p>