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**On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.  
A phone number will be published on line prior to this meeting.**

Tenure

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks, Correspondence

**IV. Superintendent's Report**

- Remarks, Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Student Representative**

**VI. Warrant February Review (Mrs. Pedzich and Mr. John Polimeni)**

**(BOARD ACTION)**

0128 General 011831-011838 (In House)  
0130 Cafeteria 002071-002085  
0131 General 011839-011901 (Check Print)  
0132 Federal 000552-000554 (Check Print)  
0133 General ACH005120-ACH005160  
0134 Federal ACH000158-ACH000160  
0135 General 011902 (In House)  
0137 General 011903-011985 (Check Print)  
0138 Capital 000364 (Check Print)  
0139 Federal 000555-000556 (Check Print)  
0140 Federal ACH000161  
0141 General ACH005161-ACH005195  
0142 Cafeteria 002086-002090  
0143 General 011986-011989 (In House)  
V118 General 011736 (In House)

**VII. Capital Project Presentation**

The district's architect, LaBella Associates will present on the proposed capital project.

**VIII. Building Project Resolution of Necessity**

**(BOARD ACTION)**

BE IT RESOLVED THAT:

Pursuant to Education Law §2512(3), the Board of Education of the City School District of the City of Canandaigua, New York has determined the necessity for certain capital improvements consisting of construction, reconstruction and equipping of, school buildings and facilities, including various site improvements, and other incidental improvements, if any, deemed necessary in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$61,700,000.

The necessity for the above is summarized as "Exhibit A" attached hereto and occurred as a result of deliberations by the Board of Education and its various committees during the 2018-2019 and 2019-2020 school years, and is set forth in the minutes of the May 20, 2019, December 9, 2019, February 10, 2020 and January 13, 2020 Board of Education meetings. These plans were reviewed with the public at information sessions held on April 26, 2018, February 11, 2020, March 11, 2020 and March 23, 2020.

Appendix A

“As a result of the districts building condition survey and district input, recommendations were made that Canandaigua City School District considers key infrastructure improvements that will affect the health, safety and efficiency of all district facilities. LaBella Associates and Turner Construction reviewed plans of all district buildings to identify key assets within the district in need of improvement to maintain the districts standard of operation. Items identified include boiler and equipment replacement, reconfiguration of Primary/Elementary kitchens& cafeterias, an addition for proper circulation, reconstruction of restrooms, removal of ACM materials, upgrades to finishes, replacement of doors/lockers/lighting/bleachers/lifts/bus wash, air conditioning, window replacement & repairs, space reconstruction, site improvements, PA system upgrades, wayfinding/classroom renumbering and window rebalancing. All items identified were evaluated in regards to estimated costs, saving and timeline and deemed necessary in the Canandaigua City School District 2020 Capital Improvement Project.”

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Bix	Voting _____
Mr. Milton Johnson	Voting _____
Mr. Bill Patrowicz	Voting _____
Mrs. Michelle Pedzich	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**IX. Bond Resolution- Capital Project**

**(BOARD ACTION)**

BOND RESOLUTION DATED MARCH 23, 2020 OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, NEW YORK, AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS WITHIN THE SCHOOL DISTRICT, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Board of Education has, on March 9, 2020, duly determined and found that the purpose hereinafter described constitutes a type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder (“SEQRA”) which will not have a significant impact on the environment and such purpose is not subject to any further environmental review under SEQRA;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The City School District of the City of Canandaigua, New York (the “Canandaigua City School District” or the “School District”) shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$51,100,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), various site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$61,700,000; and (b) the Canandaigua City School District’s plan to finance the cost of said purpose is (i) to provide \$650,242 from the existing 2009 Capital Reserve Fund for such costs; and (ii) to provide \$9,949,758 from the existing 2016 Capital Reserve Fund for such costs; and (iii) to provide up to \$51,100,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$51,100,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by Section 58.00 of the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or

unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 19, 2020 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Birx	Voting _____
Mr. Milton Johnson	Voting _____
Mr. Bill Patrowicz	Voting _____
Mrs. Michelle Pedzich	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**X. Capital Project Resolution**

**(BOARD ACTION)**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Canandaigua City School District. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

**PROPOSITION #2**

Shall the bond resolution adopted by the Board of Education of the Canandaigua City School District, dated March 23, 2020, to authorize capital improvements consisting of construction and reconstruction of school buildings and other facilities, various site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, at an estimated maximum aggregate cost of \$61,700,000; and further to appropriate and expend from the existing 2009 Capital Reserve Fund \$650,242 and from the existing 2016 Capital Reserve Fund \$9,949,758 for such costs, and that the balance of such cost, or so much thereof as may

be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$51,100,000 shall be issued, all be approved?

AND NOTICE IS ALSO GIVEN that the aforesaid Proposition may appear on the ballot labels of the voting machine in the following abbreviated form:

**PROPOSITION #2**

Shall the bond resolution, dated March 23, 2020, set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of school buildings and other facilities, various site improvements, and other incidental improvements required therefor, at a maximum estimated aggregate cost of \$61,700,000, with the expenditure of \$650,242 from the existing 2009 Capital Reserve Fund and \$9,949,758 from the existing 2016 Capital Reserve Fund for such costs, the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, the issuance of not to exceed \$51,100,000 of debt obligations of the School District therefor, be approved?

The School District has completed its environmental review under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”) and, on March 9, 2020, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

2. At such meeting the adoption of a bond resolution and taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Bix	Voting _____
Mr. Milton Johnson	Voting _____
Mr. Bill Patrowicz	Voting _____
Mrs. Michelle Pedzich	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

**XI. Budget Presentation**

- Proposed 2020-2021 Budget

**XII. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business and District Matters**

**1. Treasurer’s Report**

The Treasurer’s Report for the Period of February 1 – February 29, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2019 - February 29, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2019 – February 29, 2020. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**4. Budget Transfer**

The below transfer is over \$20,000 and require Board of Education approval. This is necessary to cover substitutes for instructional leave of absences.

From	2110-130-090-1250	Instructional Salary 7-12 HS	\$205,000
To	2110-140-090-1260	Instructional Substitute Teachers	\$205,000

**5. Agreement**

Approval of contract with Management Advisory Group Business Operations, Inc. (MAGBO) for Medicaid Services from July 1, 2020 - June 30, 2021 in the amount of \$18,360.

**6. Attend Canandaigua Schools**

Mrs. Kerri Ross-McGuire, Special Education Teacher, is requesting approval for her daughter Fiona Ross-McGuire (seventh grade) and son Elija Ross-McGuire (second grade) to attend Canandaigua beginning September 2020.

**7. Student Teachers**

Mr. John Arthur, Nusddke School Principal recommend:

**Student Teachers**

- Gavin Flood, Hobart with Jared Simpson, September 1, 2020-December 11, 2020

Mr. Brian Amesbury Elementary Principal recommend:

- Elena Ludwig, Hobart with Josh Mull, September 1, 2020-December 11, 2020
- Brianna Liddiard, Roberts Wesleyan with Amy Wade, September 1, 2020-May 15, 2021
- Stephanie Messegee, Roberts Wesleyan with Lisa Cooke, September 8, 2020-November 11, 2020



**9. Agreement**

An agreement with Friends of CMAC for graduation at Constellations Brands-Marvin Sands Performing Arts Center (CMAC) on Sunday, June 28, 2020 at 11:00 a.m.

**10. Wood Library Association**

the board of Education acknowledges the request from Library trustees to add a referendum on the May 19, 2020 ballot as below:

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Canandaigua City School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$775,000, which shall be paid to the Wood Library Association of Canandaigua for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Canandaigua City School District.

**11. Intermunicipal Agreement**

An intermunicipal agreement between the County of Ontario, the Town of Hopewell and Canandaigua School District for shared cost regarding NY Steam Engine Association, 99.00-2-9.100 and 100.00-1-38.200.

**12. Recommendations of the Committee on Preschool Special Education**

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**13. Recommendations of the Committee on Special Education**

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Jeanette Aaron	Cook Manager, Middle School	3/30/2020	21

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Wanda Withey	Food Service Helper	Resignation	3/20/2020

C. Leave of Absence

- Emily French, School Bus Monitor, has requested a leave of absence to begin March 16, 2020 and to end November 1, 2020.

D. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Emily Bogardus	Substitute Teacher Aide	3/24/2020	\$11.80/hr.
Patrick Howell	Substitute Teacher Aide	3/24/2020	\$11.80/hr.
John Power	Substitute School Bus Monitor	3/16/2020	\$11.80/hr.

2. Instructional Personnel

A. Tenure Appointments

The following staff member is being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Julie Reinke	Mathematics	4/1/2020

B. Appointments

1) Non-Certified Per Diem Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Joshua Terrore  
Patrick Howell  
Elise Zaffrann

***End of Consensus Agenda***

**XIII. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Council for Instructional Excellence (CIE)
- Safety / Health / Security Committee

**XIV. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XV. Upcoming Events**

- April 13- Regular Board Meeting

*It is anticipated that the Board will entertain a motion to enter executive session after the open session. They will then return to open session and close.*