

VAUGHN
NEXT CENTURY LEARNING CENTER

MEETING OF BOARD OF DIRECTORS

3:30 pm Wednesday, February 12, 2020

Vaughn Central

Board Approved MINUTES

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:36 PM

A. Establish Quorum:

Board Members

Trinidad Barajas	Present	
Xitlali Castro		Absent
Kwok Yin Cheng	Present	
Julie DelaTorre	Present	
Jasmin C. Guerrero	Present	
Steve Holle	Present	
Alina Kheyfets		Absent
Jonathan Ochoa	Present	
Leland Tang	Present	

Advisory Student Members (non-voting)

1. Maria Navarro
2. Brandon Nguyen

Public Comments:

Introduction of new employees for GEAR UP & School Climate.

- Luis Carbajo; Assistant Director for School Climate
- Vanessa Montano; Grant Manager for all Grants

Approval of Minutes: *The board is to review and approve the minutes from the December 11, 2019 and January 6, 2020 board meeting.*

Governance: (20 mins)

Board member Jasmin Guerrero made a motion to approve the minutes from the December 11, 2019 and January 6, 2020 board meetings. Board member Julie de la Torre seconded the motion. Motion passed unanimously.

Board members K.Y. Cheng and Jonathan Ochoa abstained from voting for the January 6, 2020 minute approval.

G1	<p>2020 Form 700 Filing- All Board members will prepare and complete the Form 700</p> <p>The board members filed form 700.</p>	Action Item
G2	<p>Vaughn's Governing Board: Term of Office - the Board will review current Articles of Incorporation and By-Laws and discuss potential amendments if needed to strengthen inclusiveness while ensuring sustainability of the Board.</p>	Information Item

Business and Operations (90 mins)

B1	<p>Fiscal Matter: Investment Re-allocation of Funds- the Board will receive and review the 2nd interim investment report (ending 1/31/2020) prepared by Board Treasurer and Vaughn Consultant. The Board will discuss 2nd interim reporting including investment allocations and make decisions on re-allocation of certain funds within the existing portfolios.</p> <p>Board member Jonathan made a motion to authorize the re-allocation of</p> <p>1) 10% of current Vanguard Total Stock Market Index Fund (from 3 portfolios; Endowment, Capital Project, Employee Incentive) to the Vanguard Minimum Volatility Fund effective immediately.</p> <p>2) 100% of current Vanguard Total International Stock Fund (from 3 portfolios; Endowment, Capital Project, Employee Incentive) to the Vanguard Minimum Volatility Fund effective immediately.</p> <p>Board member Jasmin seconded the motion. Motion passed unanimously.</p>	Action Item
B2	<p>Fiscal Matter: Investment Portfolio- Reinvestment and Profit/Loss Reporting - The Board will discuss and make decisions on strategies of reinvesting interests and dividends as well as reporting profit/lost</p> <p>Board member Trinidad Barajas makes a motion for reinvesting Profit/Loss into the Vanguard Minimum Volatility Fund. Julie de la Torre seconds the motion. Motion passed unanimously.</p>	Action Item
B3	<p>Enrollment Projections, 2020-2021- Enrollment projections for the 2020-2021 academic school year will be presented in order to be able to decide on budget priorities</p>	Information Item
B4	<p>Fiscal Matter: Budget Development (2020-2021) - the Board will receive information from Committees, stakeholders and CEO regarding students' needs and will discuss budget priorities to meet these needs. The Board will direct staff to begin the budget deliberation process and prepare a draft budget for 2020-2021 for Board review and adoption in May, 2020.</p>	Information Item

B5	Tuition Reimbursement for Hard to Staff Areas: The Board will discuss the possibility of tuition reimbursement to support recruitment efforts in hard to staff content areas, such as Special Education, Math, and Science.	Information Item
----	--	------------------

Curriculum and Instruction (20 minutes)

C1	Professional Growth System for Teachers - the Board will receive information related to the planning of a coaching and teacher evaluation system that is more objective and effective. The system (an integration of the Peer Assistance and Review System and the Relay Coaching strategies) will be developed through ongoing collaboration among teachers and school leaders.	Information Item
----	---	------------------

Partnership and School Site Council (5 minutes)

Board Member Comments/Future Agenda Items (5 mins)

Adjournment

Board member Steve Holle made a motion to adjourn. 5:41 p.m. Board member Jonathan seconded the motion.

Meeting Adjourned at 5:41 p.m.

Next scheduled meeting: **March 11, 2020**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*