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Executive Principal: Caroline Thayre

16th March 2020

Dear Parents and Carers,

Re: Coronavirus (Covid-19) update – Monday 16 March 2020

I am writing to reassure you that, as always, the health and wellbeing of the community and your child's education during the Coronavirus (COVID-19) pandemic is our top priority. We continue to be in close, regular contact with the relevant authorities to ensure we are following the latest guidance and medical advice.

You will be aware that the government has moved the country into what they have called the 'delay phase' to help minimise the spread of the virus. At present nurseries, schools and academies are advised to stay open, we are preparing in case the situation changes at any point.

Advice for parents and carers

To help protect others in our community, you, and your child, should stay at home for seven days if you have either:

- **a high temperature (37.8 degrees or higher)**
- **a new or continuous cough**

The current advice is that you do not go to a GP surgery, pharmacy or hospital with mild symptoms. If your symptoms worsen then contact NHS 111 for further advice. The academy is unable to provide medical advice of any nature to pupils, staff or parents and carers. As the NHS will not be testing people who are self-isolating with mild symptoms it is very difficult for us to establish confirmed cases of Covid-19.

Please report your child's absence to the academy or nursery in the usual way by leaving a message on the absence line or via email. Please do not call the academy for individual cases and notifications.

office@robsackwoodprimaryacademy.org.uk

nursery@robsackwoodprimaryacademy.org.uk

Please refer to the following advice for more information:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidancefor-people-with-confirmed-or-possible-coronavirus-covid-19-infection>

Academy Actions

We are continuing to teach the importance of hand hygiene and how we can all avoid catching or spreading the virus. All pupils have been reassured that the adults are here to keep them safe.

We are carrying out regular checks on soap and hand sanitiser levels throughout the academy and nursery to ensure we maintain current stock levels. In addition, the cleaning hours across the setting have been increased as an extra precaution.

If we reach a time when we have to close part or all of our setting, we will be committed to continuing your child's education and are actively looking at the best ways to do this outside Robsack Wood. We will provide further details in the event this becomes necessary plus additional guidance for our more vulnerable families.

We have decided to make some changes to our after school provision to further safeguard staff and pupils, reducing the amount of time pupils spend in the academy. The following clubs will be **cancelled** from Tuesday 16th March, this will be reviewed after the Easter break.

CLUB NAME	KEY STAGE	DAY
Dodgeball	KS1	Monday
Reading Rockets	KS2	Monday
Gardening	KS1	Tuesday
Dodgeball	KS2	Tuesday
Drawing Club	KS2	Wednesday
Film Club	KS2	Wednesday
Tennis	KS2	Wednesday
Football	KS2	Thursday
Drawing Club	KS1	Thursday
Football	KS1	Friday
BOOK CLUB	KS1/KS2	Friday

Clubs organised by external providers have chosen to go ahead for the time being but we will advise you if these too will be cancelled in due course.

CLUB NAME	KEY STAGE	DAY
Out of the Bag	KS1/KS2	Monday
Pitta Patta Yoga	KS1/KS2	Tuesday
Circus Club	Year 2 and KS2	Thursday
Zumba/Funk Fusion	KS2	Friday

Year 3 educational visit to Bedgebury Pinteum and Year 4 Swimming lessons will continue as planned, if staffing levels permit.

Year 1 visit to RNLI Hastings on 31st March has been postponed by the station and we will rearrange when possible.

Years 4, 5, 6 cross country trip to Sandown has also been postponed for the time being.

Other local events and trips will be decided on a case by case basis and we will inform parents should events be cancelled with as much prior notice as possible.

In addition to cancelling internal after school clubs, Robsack Wood have also made the decision to cancel all open mornings, class assemblies and celebration afternoons for the remainder of this term, to be reviewed after the Easter break. This limits the number of pupils and/or parents in confined spaces at the same time and limits the number of non-essential visitors into the academy.

All essential visitors plus staff and pupils are being advised to wash their hands and sanitise as required with the hand gel provided on both entering and exiting the academy.

We appreciate that the advice and guidance is changing regularly and understand that this may cause frustration and worry amongst parents and pupils when routines and structures are changed or cancelled at late notice, we thank you for your patience and cooperation during this time.

We will continue to update you and alert you to any changes as soon as we are able to do so and all communication will be sent out via ParentPay plus uploaded onto our website. Please understand that we are unable to respond all individual enquiries at this time.

If you have any further queries or questions, please do not hesitate to contact us.

Yours sincerely,



Ms Caroline Thayre
Executive Principal



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