



Sunday, March 15, 2020

Dear Chartwell Families,

As you are aware, the COVID-19 response has significantly changed since I last communicated with you on Friday. **We are now announcing that the school will NOT be in session tomorrow for children or parents.**

The faculty will be meeting as planned to be ready to launch our on-line learning modules on Wednesday, March 18 as scheduled. Your child's teacher and/or advisor will be connecting with you on Tuesday with further information and our Tech Department has produced an on-line Distance Learning @Chartwell Instructional Document which we will send and which you will also be able to access on-line.

Our plan for your children includes a structured schedule and regular contact with teachers. As it rolls out, we will have feedback mechanisms for you to let us know how it is going on your end. I suspect this might be different for every family, and every child. We understand that, and we will be making adjustments for individualized programs as needed to support our kids.

If your child does not have their computer, a charger and/or any other instructional materials they might need to be successful starting Wednesday, there will be adults on campus on Monday and Tuesday if you can come (or send someone) to get those items at school. If you need them delivered to you at home, we can do that as well.

Thank you for your flexibility and understanding during this very confusing time for everyone. We want to minimize anxiety and do our part to mitigate the community spread of this virus and protect vulnerable populations as much as possible.

Stay healthy and take care of your loved ones,

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