

## Remote Learning: Student Checklist

### Before Class:

- Download the Zoom Cloud Meetings App from the Apple Store
  - You do **not** need to create an account. You'll click the option "join a meeting" when it is time for class rather than attending class through your web browser.
  - Look to test your account at least once prior to Wednesday with a family member, classmate, or advisor to ensure that it works
- Preparing your home for class
  - Where will I attend class?
  - Does that area of my home have a strong WiFi connection?
  - Is that area well-lit?
  - Is that area away from external/internal noise?
  - Is the area neat and appropriate?
  - Do I have supplies in that location that I may need? - i.e. pens, pencils, paper, post-its, etc.
  - Have I eliminated things that may distract me from learning (i.e. my phone, television, radio)?
  - Have I communicated boundaries and expectations with my siblings and parents for while I'm in class?
  - Am I dressed appropriately for class?
- Device
  - I-Pad (plugged in is better!)
  - I-Pad is connected to your WiFi network
  - Earbuds (optional - may optimize sound quality)

### Steps to Join Class:

- Your teacher will provide you with a link for your Advisory or Class Meeting - check your email and/or Google Calendar
- Click the link and follow the prompts to "Join a Meeting." This prompt will include a Meeting ID and a Password. You do not have to sign up or sign into an account in order to go to class.
- Click "Join using video" (Note, you may be prompted to authorize access to your camera)
- Click "Join using Internet audio" (Note, you may be promoted to authorize access to your microphone)
- Please enter your name when prompted to do so

### While in class:

- Attendance will be taken - we look forward to seeing you in class!
- Community norms for Austin Prep apply