

## JTHS Remote Learning Day Directions for Students

These are the directions on how to record your attendance and access your learning expectations on a Remote-Learning Day.

**RECORDING YOUR ATTENDANCE:** Please note that you need to record your attendance one time between 9:30 and 11:am, on the Remote-Learning Day.

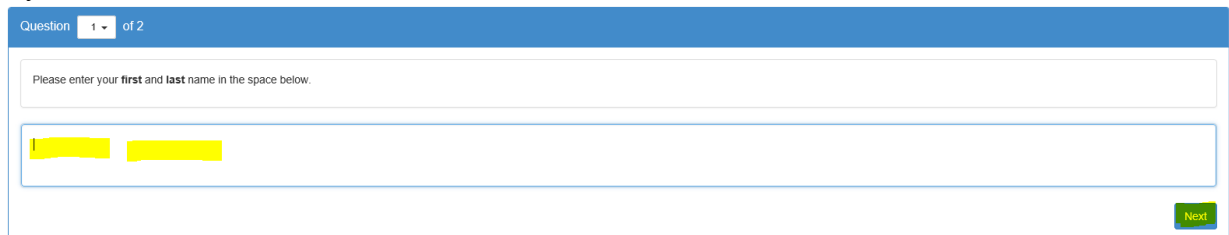
1. You will need to record your attendance for each Remote-Learning day by navigating to [www.examinlogin.com](http://www.examinlogin.com) and choosing “I Have a Test Code”, entering a code that will be sent with the communication that an Remote-Learning day is necessary. The code will be posted in the following places for students:
  - District Website pop-up ([www.jths.org](http://www.jths.org))
  - JT Learn Landing Page

You will also enter your student ID, click “Find” and then “Start” (which will appear where the “Find” button was located).



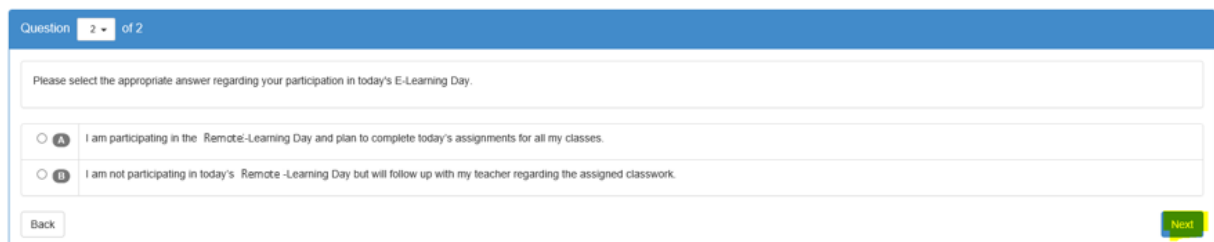
The screenshot shows a web form titled "I Have a Test Code". It features two input fields: "Code" and "Student ID". Below the "Student ID" field are two buttons: "Clear" (red) and "Find" (blue).

2. Enter your **first** and **last** name and click “Next”.



The screenshot shows a question interface titled "Question 1 of 2". The question text is "Please enter your first and last name in the space below." Below the text is a large text input field containing two redacted names. A "Next" button is located at the bottom right of the input field.

3. Select the appropriate response to the question and click “Next”

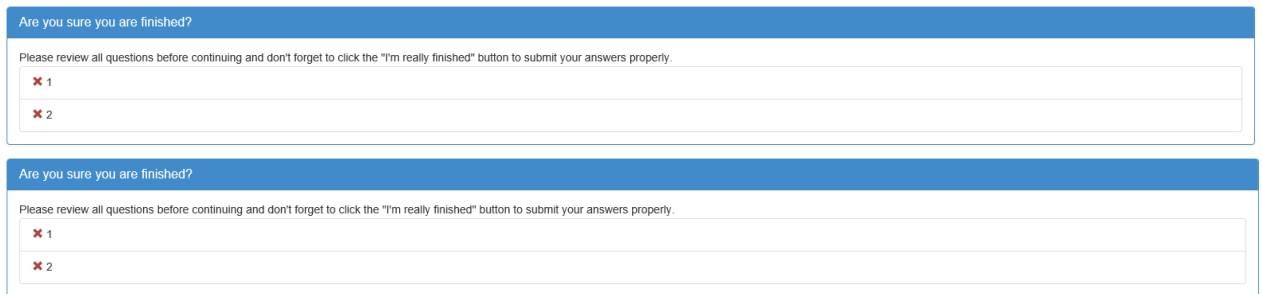


The screenshot shows a question interface titled "Question 2 of 2". The question text is "Please select the appropriate answer regarding your participation in today's E-Learning Day." Below the text are two radio button options:

- I am participating in the Remote-Learning Day and plan to complete today's assignments for all my classes.
- I am not participating in today's Remote-Learning Day but will follow up with my teacher regarding the assigned classwork.

A "Back" button is on the bottom left and a "Next" button is on the bottom right.

4. Click on the “I am really finished” option to submit your responses.



← Go back and review

✓ I am really finished

5. Navigate to your class home page or contact your teacher regarding the daily learning expectations.

6. Complete the assigned work for all your classes.

For technical support please call 815-727-6860 or email the appropriate student help desk as specified below with details plus your contact information and someone will get back to you as soon as possible.

Central students: [centralstudenthelpdesk@jths.org](mailto:centralstudenthelpdesk@jths.org)

West students: [weststudenthelpdesk@jths.org](mailto:weststudenthelpdesk@jths.org)

### **Expectations for Students**

- Students should bring their computers, belongings, and educational resources home.
- Students will log in through Mastery Manager to record their attendance each day.
- Students will complete the learning expectations for each class posted on the student learning platform.
- Students will communicate with their teacher about any unforeseen circumstances that occurred on the Remote-Learning Day that prevented them from following their directions.
- Students will check their JTHS email regularly each day.

### **Technology Support**

Technical support will be available on Remote-Learning Days. Technology support staff will be working from home also so please provide as much detail as possible about your issue along with contact information when calling or emailing as specified below. Someone will get back to you as soon as possible.

Everyone: 815-727-6860

Staff: [helpdesk@jths.org](mailto:helpdesk@jths.org)

Central students: [centralstudenthelpdesk@jths.org](mailto:centralstudenthelpdesk@jths.org)

West students: [weststudenthelpdesk@jths.org](mailto:weststudenthelpdesk@jths.org)