

REGULAR MEETING (Thursday, February 13, 2020)

Generated by Victoria Webber on Friday, February 14, 2020

Meeting called to order at 4:30 PM

1. OPENING OF MEETING

A. Roll Call to Establish Quorum

Members present at Roll Call

Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry
Member Kelly had not yet arrived.

2. CLOSED SESSION

A. Public Comment on Closed Session Agenda Items

Action: B. Adjourn to Closed Session

Motion to adjourn to closed session.

Motion by Jan Vickers, second by Carol Normandin.

Final Resolution: Motion Carried 4-0-1

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry

Member Kelly arrived at 4:31 p.m.

Discussion: C. Student Discipline - Education Code §48918 - Laguna Beach High School Student 2019-20-002

Discussion: D. Conference with Legal Counsel - Existing Litigation Government Code § 54956.9 Claim No. 1906391 Sherry Kollman-Bullard v. Laguna Beach Unified School District

Discussion: E. Conference with Legal Counsel - Existing Litigation - Case Number: G055749
Description: 30-2017-00917965 | Doe v. Laguna Beach Unified School District et al.

Discussion, Action: F. Public Employment - Government Code § 54957 - Title: Elementary Principal

Discussion: G. Conference with Labor Negotiators - Government Code § 54957.6

Action: H. Adjourn from Closed Session

Motion to adjourn from closed session.

Motion by Carol Normandin, second by Jan Vickers.

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

3. OPEN SESSION

A. Call to Order

President Wolff called open session to order at 6:00 p.m.

B. Student Board Representative, Drew Fink, led the Pledge of Allegiance.

C. Report on Closed Session Action

President Wolff reported in closed session, by a vote 5-0 the Board took action to appoint Dr. Julie Hatchel as Elementary Principal effective April 20, 2020.

Action: D. Adoption of Agenda

Motion to adopt the agenda as presented.

Motion by Jan Vickers, second by Jim Kelly.

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

4. RECOGNITIONS - None

5. PUBLIC COMMENT (Non-Agenda Items)

A. Guidelines for Public Comment

Sheri Morgan addressed the Board regarding:

- Would like live video streaming to be active.
- Visited Thurston forensics crime scene, great example of project-based learning.
- Dislikes that district is being led by data

6. REPORTS

Reports: A. Student Board Representative(s)

Drew Fink reported:

- El Morro and Top of the World Elementary schools hosted talent shows
- Great Kindness Challenge (ASB students) MorroEl
- TOW Jog-a-thon assembly 2/14
- Thurston Forensics event
- Thurston Talks
- Thurston 8th grade students attended Museum of Tolerance
- LBHS Winter Formal
 - Theme Winter Wonderland in The Office
 - Held at beautiful Soka University
 - Drew Fink and Isabelle Peterson- crowned King and Queen
 - Staff and students enjoyed the pep assembly
 - Senior breakfast -thanked all the senior moms who helped
- Club engagement growing
 - Band club performing at lunch several times this year
 - K-Pop Club performed at the pep assembly
- Model United Nations (MUN) Club went to Boston for a conference
- Sports in CIF

Reports: B. School Resource Officers

Officer Yeilding and Corporal Ashton reported:

- January 6 presented campus safety to district and site staff:
 - Situational Awareness
 - Run Hide Fight Model
 - What to Expect When Law Enforcement Arrives
 - Covered what to expect
- Visited many classrooms since the last report
- TMS Mrs. Silvers class tolerance and resiliency discussion-January 8
- LBHS January 23-24 Mental Health Awareness presentation in Ms. Foster's class at
- Presented staff at Pageant of the Masters
- Worked winter formal dance
- Attended the museum of tolerance tour with TMS students (both)-February 4
- TOW Lockdown drill and debrief with staff-February 5
- Presented at LB Board of Realtors meeting

- Met with Director of Facilities, Ryan Zajda to discuss ways to improve fencing at the gates El Morro
- Presented smartphone safety to El Morro students in grades 3-5 and will also present at TOW
 - Inclusion, protecting passwords, accepting friend requests from strangers, taking a break from use
- Attended the SchoolPower Dinner Dance
- Shared information about TMS forensics
- Working on the next student spotlight
- Spent a lot of time interacting with individual students

Reports: C. Bargaining Unit Representatives CSEA and LaBUFA

Marianne Bynum, Vice President LaBUFA

- Acknowledged sunshining LaBUFA contract and looking forward to Interest Based Bargaining (IBB) process
- Appreciative of professional development opportunities
- Commented on technology protocols

Margaret Warder, President CSEA

- Sunshining re-opener of three-year contract
- Looking forward to IBB process and positive interaction
- Sabrina Schuck will be providing behavioral training for teachers and instructional aides
- Professional development for classified staff will be offered-March 13 non-student day
- Reclassification meetings have started

Reports: D. Board Members

Member Vickers

- Attended PTA Council meeting
 - Jog-a-thons at elementary making new changes
 - Looking for new officers for next year
 - Teachers dedicate extra time and give students in this district exceptional opportunities
- Recognized Dr. Vilorio for his work and efforts working with the City to bring SRO's to Laguna Beach Unified

Member Kelly

- Acknowledged Drew Fink for achieving his goal of becoming an Eagle Scout

Member Perry

- Visited four schools on a field trip with Pati Romo from College and Career Advantage (CCA)
 - Four-year engineering at CAPO Valley
 - Culinary class
 - Impressed with the middle school STEM class
 - Legal track that starts in high school
 - Students have great opportunities, but they have to travel for some of them

Member Normandin

- Commented on MUN conference - students and staff enjoyed

President Wolff

- Volunteered at the SchoolPower Dinner Dance
- Attended Rotary Club Meeting - New Grapes for Grads logo was presented
- Attended UCI School of Education Workforce Development Summit
- Congratulated OC Visitors Bureau Program

Superintendent

- Currently attending AASA National Superintendent's Symposium with Dr. Winston. Hearing throughout the nation on many topics.
- Building capacity in leaders in our school sites including

- students outperformed California percent proficient is 30% OC is 40% and Laguna Beach 71%LBUSD -Kudos to staff for Science results
- Hosted SELPA meeting - will be updating plan and bringing to Board for approval
- Attended OC Visitors presentation at Laguna Beach High School
- Met with CHOC and OCDE regarding mental health work and potential to partner
- Attended OCDE and OC Health Care Agency Joint Meeting
- Hosted the Traveling Cafe at El Morro
- Attended School Power Dinner Dance - thanked Sarah Durand and her staff
- Met Pam Estes, Boys and Girls Club, they are applying for state-funded preschool status
- Attended CA Small School Districts Association meeting

Executive Cabinet Members

Dr. Winston

- Thanked Kellee Shearer and acknowledged her work organizing the OC Visitors Association visit
- Marc Brackett parent presentation is March 12 at 5:30- He will present on his new book *Permission to Feel*
- Marc Brackett will also present to staff on March 12 and March 13
- Thanked Irene White for her work in organizing the showing of the documentary *No Small Matter* at Mission Hospital
- Collaborative Interest Based Bargaining with bargaining units

Mr. Dixon

- Echoed impressed at School Power Dinner Dance and funds raised on behalf of our students

7. PUBLIC HEARINGS

Discussion: A. Public Hearing - Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for the 2020-2023 Collective Bargaining Agreement and Announcement of a Requisite Public Hearing

Opened at 6:38

No comments

Closed 6:39

Discussion: B. Public Hearing - Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Reopeners to the 2018-2021 Collective Bargaining Agreement and Announcement of a Requisite Public Hearing

Opened at 6:40 p.m.

No comments

Closed at 6:40 p.m.

8. CONSENT CALENDAR

President Wolff pulled 8.A, 8.B, and 8.N.

Member Perry pulled 8.M.

Public Comment on C - L and O.

Sheri Morgan commented on Item F - Live video streaming is now a year out. Moving Board meetings to a Thursday night is a big change a big communication push should happen.

Action (Consent) Motion to approve C - L and O

Motion by Jim Kelly, second by Jan Vickers.

C. Approval/Ratification of Personnel Report

D. Student Field Trips

- E. Agreement for Contracted Services-Special Education
- F. Technology Contracts/Licenses
- G. Acceptance of Gifts - Checks Totaling \$215,183.00 and In-Kind Donations
- H. Ratification of Certificated Payroll 7A in the Amount of \$2,249,736.75 and Classified Payroll 7B in the Amount of \$749,399.16
- I. Stipulated Expulsion for Laguna Beach High School Student 2019-20-002
- J. Approval/Ratification of Warrants #400172 through #400508 in the Amount of \$1,968,166.98 for Dates 01/07/2020 through 02/03/2020
- K. Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for Reopeners to the 2018-2020 Collective Bargaining Agreement
- L. Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for the 2020-2023 Collective Bargaining Agreement
- O. Quarterly Report – Board Policy 3002 – Investments

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: Motion to approve Item 8.A. January 7, 2020 minutes.

Motion by Jan Vickers, second by Carol Normandin.

Motion Carried 3-0-2

Yes: Jan Vickers, Carol Normandin, Peggy Wolff

Abstain: Dee Perry, Jim Kelly

Action: Motion to approve 8.B. January 16, 2020 minutes

Motion by Dee Perry, second by Jan Vickers.

Motion Carried 3-0-2

Yes: Jan Vickers, Peggy Wolff, Dee Perry

Abstain: Carol Normandin, Jim Kelly

Action: Motion to approve M. Annual Contract with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services in an Amount Not-to-Exceed \$170,000 Annually

Public Comment: Sheri Morgan addressed the Board regarding the status of legal funding.

Motion by Jan Vickers, second by Carol Normandin.

Discussion: Board members discussed the process and timing for which contracts for legal firms evaluated and approved.

Member Perry stated she has an objection to this law firm.

Member Kelly moved the item. President Wolff seconded.

Final Resolution: Motion Carried 4-1

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Jim Kelly

No: Dee Perry

Action: Motion to approve N. Amendment to Increase the Independent Contractor Agreement with Rutan & Tucker, LLP by \$50,000 for a total of \$100,000

Public Comment: Sheri Morgan addressed the Board reciting a portion of Board Policy 0101, Philosophy of the Board and the funding of legal fees.

Motion by Carol Normandin, second by Jan Vickers.

Discussion: Board members discussed Member Perry's comments that bylaw states avoid litigation when other remedies are possible and the process regarding Member Perry's lawsuit versus the

Board and superintendent.

Member Kelly moved the item. President Wolff seconded.

Final Resolution: Motion Carried 4-0-1

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Jim Kelly

Abstain: Dee Perry

9. INFORMATION ITEMS - BUSINESS SERVICES

Information: A. Monthly Financial Update - December 2019

Report ending December 31, 2019

Mr. Dixon Presented:

- Revenues reflect the first of our two large property tax receipts
- Revenues are tracking as projected, which were assumed at 4.5% growth in property tax for this year
- Expenditures are on pace with what we would expect by the end of December
- The only anomaly is the 2nd highest expenditure listed on the top 10 table is our transfers that were performed in December. You will see those transfers listed on the page with the heading "Month Ending Cash Balance" in the middle right of the page
- The \$250,000 to Fund 13 which you have seen in previous reports
- The \$1M transfer to Fund 17 that were all done in December
- FRRP and the annual transfers to the CIP and trust investment report CalPERS
- Over the course of the 5 years that we have had trust it has had fairly good investment earnings Questions:

Board members asked if legal fees were being tracked in the services.

Information, Reports: B. Presentation of 2020 Facilities Master Plan Update

Mr. Dixon and Mr. Zajda presented:

- The plan is brought to the Board as an information item to review progress related to completing the projects we had planned
- Discuss proposed changes to the plan
- Provide the Board an opportunity to give us any feedback or ideas so that we can further refine the plan and keep it up to date with the Board's priorities

Board members asked the following questions and made the following comments:

- Are we eligible for any of the new state funding?
 - Potentially if we engage in preschool programming renovation costs might be eligible. More information will be available after the May revision.
- What is the total for the Thurston project (field and classroom modifications)
 - Total 4.6 million but State funding is not identified because it's not a guarantee. We project on fully funding ourselves.
- Can we accommodate current students if we take classroom out for renovation?
 - Yes
- Regarding the future study session for HS administration and District office, would that include discussion on more synthetic fields? How do synthetic fields work on general
- playfields? Would like more information on how synthetic fields would be used in general.
- With the current climate crisis turf is as important as solar; please include solar in the study session.
- Will a variety of options be presented during the study session?
- Will the warehouse and bus area be included?

10. INFORMATION ITEMS - HUMAN RESOURCES

None

11. ACTION ITEMS- BUSINESS SERVICES

Action: A. 2020-21 LBUSD Comprehensive District and School Safety Plan

There are some new additions to this year's safety plans, include:

- Medical Emergencies
- School discipline
- Emergency supply lists

Each school site has developed their site specific plan and each principal has reviewed their plans with staff. The new additions are far more specific plans for each individual school.

Public Comment:

Sheri Morgan addressed the Board regarding ballistic film on administration offices and next steps in getting that to all classrooms.

Board questions:

Staff responded to questions regarding the prioritizing and timing of projects.

Dr. Vioria addressed concerns regarding 5G technology and the radio waves that get pushed out. He stated the guidelines LBUSD follows are FCC compliant and the FCC regulations are the only guidelines that we have to use.

Board Members commented on the numerous details, the addition of the reunification plan, and future items that may be addressed.

Motion by Carol Normandin, second by Jan Vickers to approve the LBUSD Comprehensive District and School Site Safety Plans for the 2020-21 school year.

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

12. ACTION ITEMS - HUMAN RESOURCES

None

13. ACTION ITEMS - INSTRUCTIONAL SERVICES

Action: A. Houghton Mifflin Harcourt Math 180 Subscription Package

Dr. Winston presented stating the Reading 180 program is very successful and staff would like to move forward with Math 180.

No public comment.

Motion to approve the Math 180 subscription package from Houghton Mifflin Harcourt.

Motion by Jan Vickers, second by Carol Normandin.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: B. Curriculum Council Recommendation for Textbook Adoption for the Next Generation Science Standards for Middle School Commencing with the 2020-2021 School Year

Dr. Winston stated the middle school team has been working diligently develop curriculum aligned to NGSS and evaluated many different textbooks. This year they piloted several different books and selected the TCI Bring Science Alive textbooks.

No public comment.

Staff responded to questions regarding the locations that books are displayed for review and which grade levels were involved in the selection of the textbooks.

Motion by Carol Normandin, second by Jan Vickers.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: C. Memorandum of Understanding (MOU) Between Laguna Beach Unified School District and Capistrano Unified School District (CUSD) for the 2020-2021 School Year to Establish a Consortium to Participate in the Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Dr. Winston this change will allow LBUUSD to align with College and Career Advantage and be more beneficial.

Motion to approve the Memorandum of Understanding (MOU) Between Laguna Beach Unified School District and Capistrano Unified School District (CUSD) for the 2020-2021 school year to establish a consortium to participate in the Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

Motion by Jim Kelly, second by Jan Vickers.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: D. Purchase Agreement with Solution Tree, Inc., to Provide Onsite Professional Development for District Staff on March 13, 2020 in an Amount Not-to-Exceed \$6,500

Dr. Winston stated this is the same training that was used on January 6 staff development day. For continuity administration wants to continue the work with staff.

No public comment.

Motion to approve the Purchase Agreement with Solution Tree, Inc., to provide a speaker for on-site professional development to District staff on March 13, 2020.

Motion by Jan Vickers, second by Jim Kelly.

Grateful continuation of same person for staff.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: E. Orton-Gillingham Intermediate On-Site District Training by Institute for Multi-Sensory Education (IMSE)

Dr. Winston continuation of work as part of the Dyslexia workgroup. This would allow a summer training for 3rd-12th grade teachers and specialists. Have the option to open seats to other districts at a cost should we not fill it the seats with our own staff. Also open to classified staff who work with students who need this support.

No public comment.

Questions: Will teachers be paid who attend over the summer? Yes

Motion to approve a contract with the Institute for Multi-Sensory Education to provide a 30-hour Intermediate Orton-Gillingham Training not to exceed \$29,830.

Motion by Jan Vickers, second by Carol Normandin.

Student Representative Provisional Vote: Kalohe Danbara - Yes
Final Resolution: Motion Carried 5-0
Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: F. 2019-2020 School Plan for Student Achievement (SPSA) for Each Laguna Beach Unified School District School

Dr. Winston stated SPSAs are required and aligned to our LCAP and the eight state priorities. School Site Council is responsible for developing site SPSAs. Dr. Mabery and principals worked together to finalize.

No public comment.

Motion by Jan Vickers, second by Jim Kelly.

Comments: Very thorough and reflects a lot of work done by a lot of staff and SSC members at the school sites.

Student Representative Provisional Vote: Kalohe Danbara - Yes
Final Resolution: Motion Carried
Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Action: G. Course of Study for the Laguna Beach Unified School District Secondary Schools for the 2020-2021 School Year

Dr. Winston stated the entire course of study is attached, which includes two new courses: 1) AP Chinese Language ,and, 2) Culture and Integrated Science I. Integrated path will create a pathway that allows students to access all standards and take electives.

No public comment.

Staff responded to questions regarding AP classes.

Student Board Representative Danbara asked if integrated science is for freshmen. Dr. Winston stated yes.

Motion to approve the Course of Study for the Laguna Beach Unified School District's secondary schools for the 2020-2021 school year.

Motion by Jan Vickers, second by Jim Kelly.

Discussion: Makes sense regarding what students will learning and how it all connects. Thurston students will be ready for integrated science course.
Commendable that we are able to offer so many courses for a small district. Courses are kept relevant.

Student Representative Provisional Vote: Kalohe Danbara - Yes
Final Resolution: Motion Carried 5-0
Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

14. ACTION ITEMS - TECHNOLOGY

Action: A. Instructure (Canvas) Web-based Learning Management

Mr. Morrison presented. Through a committee including teacher input, LBUSD has chosen Canvas to replace PowerSchool Learning. An important component of Canvas is that it integrates with Aeries, has great support for our staff, and is sustainable. In addition, it is the number system being used in colleges. Several school districts have already move to Canvas and we have received good references.

No public comment.

Questions: Can students take their cumulative work from Canvas? Yes, the key milestones of student work can be accessed through Portfolium, which the Board approved in December and is owned by Canvas.

Motion to approve Instructure (Canvas) web-based learning management agreement.

Discussion: Board members and staff discussed how this will be better for teachers.

Motion by Carol Normandin, second by Jan Vickers.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

15. ACTION ITEMS - SUPERINTENDENT

Action: A. Board Policies/Bylaws - Second Read and Approval

President Wolff read the policy numbers listed for approval.

Policy Number	Description
1312.1	Complaints Concerning Employees
3540	Transportation
3540	Transportation - Delete
5131.2	Anti-Bullying
5142	Safety
6142.1	Comprehensive Health Instruction
6142.2	World Language Instruction
6163.1	Library Media Centers
6174	Education for English Learners
6179	Supplemental Instruction
Bylaw Number	Description
9270	Conflict of Interest
9320	Meetings and Notices
9321	Closed Session
9322	Agenda Meeting Materials

Dr. Vioria stated there have been several discussions on these policies and bylaws, including the Special Board workshop and the first read.

No public comment.

Questions: Board member Perry asked regarding bus ridership. It was clarified that ridership is not part of BP 3540.

Motion by Jan Vickers, second by Jim Kelly to approve all Board policies and bylaws listed.

Discussion regarding ridership and the need for assistance with transportation was held. Board members clarified again this is not a policy question. Staff is conducting a feasibility study.

Board members and staff asked that students be referred to school sites if they need assistance with bussing so that site principals are aware.

Member Kelly moved the agenda. Member Normandin seconded. Member Kelly pulled the motion.

Member Perry addressed BB 9932 Agenda Meeting Materials. She commented on the benefits of Board members rotating when setting the agenda. She requested Board members rotate to help set the agenda. President Vickers clarified the Board President does not set the agenda in Laguna Beach, they review the agenda with staff.

Member Kelly: Called for the question.

Motion carried 4-1.

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Jim Kelly

Perry no

Motion to approve Board policies and bylaws as presented.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 4-1

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Jim Kelly

No: Dee Perry

16. BOARD MEMBER REQUESTS

Procedural: A. Board Member Requests for Information and Suggestions for Items for Future Meetings

Member Vickers - Please sum up the requests made from tonight's meeting.

Member Kelly - Requested a report on contracts. How long is CPA for, how do we evaluate them. Same for attorneys.

Member Perry - Shout out to Mr. Zajda who attended presentations being given by students on national monuments at her request at El Morro.

Should Board members submit nominations for students or should it go to sites?

How much has been spent on attorney fees?

How many high school students would benefit from receiving transportation?

Member Normandin - Will bus barn be included in the facilities study session, solar panels, generator, turf?

President Wolff - Reminder to all Board members. All requests from the district do go through the superintendent. Per Board Bylaw 9200 "Unless agreed to by the Board as a whole individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the superintendent." This means all requests, it doesn't matter which individual department or school site being visited, it does need to go through the superintendent.

17. ADJOURNMENT - BOARD PRESIDENT

Procedural: A. Next Regular Meeting

The next regular meeting is Wednesday, March 11.

Action: B. Adjournment

Motion to adjourn the meeting.

Motion by Carol Normandin, second by Jan Vickers.

Student Representative Provisional Vote: Kalohe Danbara - Yes

Final Resolution: Motion Carried 5-0

Yes: Jan Vickers, Carol Normandin, Peggy Wolff, Dee Perry, Jim Kelly

Adjourned at 8:38 p.m.