



**CORONAVIRUS RESPONSE PLAN  
MARCH 2020**

**LEVEL 1: Alert Status (No reported cases in the region)**

- Monitor attendance and communicate with local, county, and state health department
- Communicate to parents to keep sick children home\*
- Communicate to staff to stay home if sick
- Communicate online and to campuses precautions to avoid spreading any virus
- Frequently clean common areas including door hardware, etc.
- Comply with all local, county, and/or state advisories or directives

**LEVEL 2: Alert and Precautions (Cases in the region, but not in the city/county)**

- Monitor attendance and communicate with local, county, and state health department
- Communicate to parents to keep sick children home\*
- Communicate to staff to stay home if sick
- Potentially limit all unnecessary travel
- Potentially limit large gathering to only essential events or consider postponements
- Potentially limit/restrict outside visitors and guests
- Comply with all local, county, and/or state advisories or directives

**LEVEL 3: Response and Mitigation (Cases reported in the city/county)**

- Consider closing campuses, auxiliary departments, and offices
- Communicate to parents the extent of closures, length and school work accommodations
- In the event of campus/department closures, communicate to staff which staff members are to report to duty to maintain services
- Cancel all school events and facility rentals
- Cancel all travel and events
- Clean and disinfect all areas
- Comply with any and all local, county, or state advisories or directives

\*Normal policies/procedures may be adjusted to accommodate student absences.

School have received no notice or direction at this time from TEA, therefore these instructions are subject to change

March 10, 2020