

BARRE UNIFIED UNION SCHOOL DISTRICT
Barre City Elementary & Middle School
Barre Town Middle Elementary School
Spaulding High School
Central Vermont Career Center

REVISED, March 13, 2020

CROWDFUNDING PROCEDURES

The purpose of this procedure is to ensure that the business of Barre Unified Union School District will be conducted according to the Barre Unified Union School District Fiscal Management and General Financial Accountability Policy (F20).

This procedure defines “crowdfunding” as an Internet-based request for resources from individuals and organizations to support activities or projects that enhance an educational program.

Teachers must complete a Crowdfunding Request – Approval Form to be approved by the building principal and the district business manager. Crowdfunding services/platform must have at least a three-star rating on Charity Navigator. Go Fund Me is not allowed. All crowdfunding classroom projects must: support the school’s priorities as established by the principal; align with the district’s technology plan and requirements (as applicable); not receive cash payments to district personnel, exempting reimbursement to teachers for verified reasonable project costs; comply with applicable federal and state student privacy laws; provide status reports to the school’s principal upon commencement and delivery of materials and resources to the school site; and materials and supplies must become the property of the school.

Employees that launch crowdfunding campaigns in violation of this procedure do so at their own risk and may not act-on-behalf or hold themselves out as acting-on-behalf of their school or the district.

Crowdfunding Responsibilities of Eligible Staff

1. Eligible staff are teachers and front-line educators currently employed by the public school district.
2. The purpose of this crowdfunding procedure is to support a teacher’s efforts to enhance the district or school’s educational programming. Postings that describe the purpose and rationale for conducting the crowdfunding campaign may not negatively reflect upon the District, its programs and services, its staff, or its students.

3. All posting must comply with applicable federal and state student privacy laws, including the FERPA, IDEA, and applicable laws and regulations.
4. Postings may not include identifiable student images without prior parental permission.
5. Eligible staff posting projects must consult with appropriate district personnel to ensure desired technologies align with the district or school's technology plan and requirements.
6. The school principal and Business Manager **ARE REQUIRED** to pre-approve classroom projects posted by eligible staff.