

March 12, 2020

Dear Family and Friends of Region 14,

Currently the custodial crews have nearly completed the deep and thorough cleaning of our schools. We applaud them on the great work they are doing and their attention to detail. I have personally reviewed the buildings and am confident that the schools will be 100% cleaned and ready to reopen on Monday. Included in this CDC guided disinfection is our fleet of school busses. Our business manager has worked diligently to oversee bus cleaning. All parties have realized the importance of thorough disinfection.

Our next steps include the following:

- **Elementary School Conferences** that were scheduled for next week will be postponed indefinitely. The hope is to reschedule them at a later date but with the nature of the progression of this virus, we will not set the date at this time.
- **Next week, Monday through Friday March 16th – 20th** will be early release days for students. All staff will have full work days to collaborate and pull a plan together for distance learning should it become necessary.
- We have created a [survey](#) requesting information from families. We are asking that every family fill out this survey by 8:00 am Friday. School secretaries will begin calling families who have not responded to the survey, beginning at 8:00 am Friday. The link to the survey will also be included at the end of this document.

As this situation continues to evolve we will do our best to keep you informed of any changes that may need to take place. We ask for your patience and understanding. This is a difficult and unexpected situation and we are doing our best to get clear, concise information out to you as soon as we can. All communications will come directly from the Superintendent's office via email, phone messages and updates to the districts website www.ctreg14.org.

As always, I am available on my personal cell phone at 860-318-6566 if you would like to speak with me.

Sincerely,



Joseph A. Olzacki, Ed. D.
Superintendent of Schools

Please click the following link for the family survey: <https://forms.gle/o1gFA4DGKpT85XyB7>