

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
FEBRUARY 10, 2020 MEETING MINUTES
5:30 pm, 100 Ohman Avenue, Orange, CT

COMMITTEE MEMBERS PRESENT

Chairperson Patricia Cardozo, Christopher Browe, Matthew Giglietti (arrived 5:33 p.m.), John Grabowski (arrived 5:33 p.m.), Joseph Nuzzo, Dr. Jennifer Turner

COMMITTEE MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Thomas Brant, Kathy Burke, Dr. Richard Dellinger, Shaun DeRosa, Brian Dower, Kathleen Kovalik, Jill LaPlante, Anna Mahon, Miguel Pickering, Dr. Marie McPadden, Brian Serapiglia

BOARD OF EDUCATION MEMBERS PRESENT

John Belfonti, Robyn Berke, Shannan Carlson, Paul Davis, Steven DeMaio, Carla Eichler, Sheila McCreven

1. Call to Order

Chairperson Cardozo called the meeting to order at 5:32 p.m.

2. Discussion and Possible Action on Minutes

- a. Finance Committee Meeting – January 13, 2020
- b. Finance Committee Special Meeting – February 3, 2020

MOTION by Joseph Nuzzo, Second by Christopher Browe, to approve January 13, 2020 and February 3, 2020 minutes as submitted

VOTES IN FAVOR, 2 (Nuzzo, Cardozo)

ABSTAINED, 1 (Turner)

MOTION CARRIED

3. Public Comment

Local town selectman spoke.

Local town committee member distributed handouts.

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4. Presentation and Discussion of Fourth Quarter 2019 Executive Summary Review of Amity Pension Fund, Sick and Severance Account and OPEB Trust

5. Discussion and Possible Action on Assignment of Contract

- a. Fiduciary Investment Advisors (FIA) to DiMeo Schneider & Associates, LLC

MOTION by Christopher Browe, Second by John Grabowski, to recommend the Amity Board of Education to assign the current contract with Fiduciary Investment Advisors, LLC to DiMeo Schneider & Associates, LLC.

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

6. Presentation of Annual Financial Statements for Fiscal Year 2018-2019

7. Discussion and Possible Action on Contract of \$35,000 or more

- a. Air Handlers (5) Amity High School (Bond Project)

MOTION by Dr. Turner, Second by Christopher Browe, to recommend the Amity Board of Education award Sav-Mor Cooling and Heating Inc. of Southington, CT the contract for replacing five (5) air handlers and the return air fan on air handler 11 at the bid price, including the Alternate 1 of \$644,000.

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

8. Discussion and Possible Action on the Adult Meal Price at the Middle Schools

MOTION by Dr. Turner, Second by John Grabowski, to authorize the Administration to raise lunch prices at Amity Middle School in Bethany and Amity Middle School in Orange 30 cents to \$4.00 for adult meals.

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

9. Discussion of Monthly Financial Statements

10. Director of Finance and Administration Approved Transfers Under \$3,000

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11. Discussion and Possible Action on Budget Transfers over \$3,000

MOTION by Joseph Nuzzo, Second by John Grabowski, to recommend the Amity Board of Education approve the following budget transfer to cover the cost of a long-term substitute administrator for the Coordinator of Pupil Services.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-1200-5330	Professional Technical Services		\$45,320
05-15-1026-5111	Salaries	\$45,320	

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

MOTION by Christopher Browe, Second by John Grabowski, to recommend the Amity Board of Education approve the following budget transfers to cover various repair and maintenance items incurred and for the remainder of the year.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
01-14-2600-5715	Improvements to Buildings	\$4,100	
01-14-2600-5420	Repairs & Maintenance		\$4,100
01-14-2600-5720	Improvements to Sites	\$7,000	
02-14-2600-5420	Repairs & Maintenance		\$7,000

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

12. Discussion and Possible Action on Superintendent's Proposed 2020-2021 Budget

13. Adjourn

MOTION by Christopher Browe, Second by John Grabowski, to adjourn meeting

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

Meeting adjourned at 5:42 p.m.

Respectfully submitted,

Pamela Pero

Pamela Pero

Recording Secretary

2020-2021 Budget Reductions

		ITEMS REMOVED/ADJUSTED			
Account	Item	Amount	Category	comments	
01/02/03-11-1006-5	Chinese teacher	\$ 15,878.00	Salaries	collapse sections to make full 1.0 FTEs	
05-15-2512-5255	Chinese teacher	\$ 19,172.00	Benefits	collapse sections to make full 1.0 FTEs	
01-11-1006-5611	Spanish Workbooks	\$ 3,644.00	Instructional Supplies	No workbooks -use online license	
02-11-1006-5611	Spanish Workbooks	\$ 4,040.00	Instructional Supplies	No workbooks -use online license	
01-11-1006-5641	Spanish Texts	\$ 4,904.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
02-11-1006-5641	Spanish Texts	\$ 4,008.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
03-11-1014-5641	World History Texts	\$ 19,810.00	Texts & Digital Resources	New Edition due out 21-22	
01/02-11-1013-5641	Science Texts Gr 7	\$ 8,839.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
		\$ 80,295.00	\$ 51,427,196.74	3.79%	
TIER 1- POTENTIAL CUTS					
various	Facilities Maintenance from Capital	\$ 20,000.00	Improvements-Site	Sidewalk and concrete repairs - defer	
various	Facilities Maintenance from Capital	\$ 40,000.00	Improvements-Site	Pipe insulation replacement - defer	
05-14-2510-5330 & 05-13-2213-5322	Amity in Action	\$ 17,907.00	Professional technical	Do Not publish	
05-14-2350-5731	Laptops for CAD	\$ 7,000.00	Equipment-Replacement	Give each ms 7 instead of 15	
05-14-2350-5330	Security Grant funds	\$ 36,091.00	Purchased Services	Offset Lease Purchase of Technology Infrastructure	
04-12-6117-5560	Tuition - ECA 3yr avg	\$ 21,600.00	Tuition	ECA to 3 year average, rather than increase to 25	
04-12-1206-5440	Rentals - transition	\$ 27,500.00	Rentals	lease second space at AMC or JCC	
02-13-2400-5330	Reduce 1/6 SRO -AMSO	\$ 22,100.00	Professional technical	10/12th of full year in school	
01-13-2400-5330	SRO - AMSO	\$ 107,900.00	Professional technical	Remove MS SRO request	
02-13-2400-5330	SRO - AMSB	\$ 70,000.00	Professional technical	Remove MS SRO request	
01/02-13-2400-5112	Guard ADD- both MS	\$ (52,478.00)	Professional technical	Armed guard plus security supervisor stipend less additional costs, pd, insurance	
05-14-2510-5330	Professional Services contracts	\$ 6,830.00	Professional technical	Negotiated renewals	
03-11-1006-5641	Shipping costs	\$ 1,980.00	Texts & Digital Resources	Dept chair negotiated free shipping	
04-12-1206-5730	Transition equipment	\$ 3,000.00	Equipment -New	Potential rental spaces already equipped	
02-14-2600-5715	Refurbish Modular Classroom	\$ 15,500.00	Improvements-Buildings	Delay 1 year	
05-14-2350-5330	Open Choice Grant funds	\$ 31,000.00	Purchased Services	Offset Lease Purchase of Technology Infrastructure	
		\$ 375,930.00	\$ 51,051,266.74	3.03%	

2020-2021 Budget Reductions

TIER 2 - EOY -POTENTIAL CUTS				
02-14-2600-5715	Accordion Wall computer lab	\$ 5,000.00	Equipment -New	Install now to use room
01/02-11-1008-5731	3D printers both MS	\$ 8,600.00	Equipment-Replacement	Replace 3D printers now
02-11-1010-5731	Music keyboards	\$ 2,975.00	Equipment-Replacement	Software isn't functional on current keyboards-which are outdated
05-14-2350-5731	Computers	\$ 12,000.00	Equipment-Replacement	Reduce request from 30 to 15, redeploy some after 1:1
05-14-2350-5731	Computers	\$ 4,980.00	Equipment-Replacement	Library workstations, redeploy some after 1:1
03-11-3202-5730	Cheerleading practice mat	\$ 6,000.00	Equipment -New	Purchase mat for cheerleading
03-11-1001-5730	Photography Camera	\$ 500.00	Equipment -New	Purchase Photography camera now
05-14-2350-5731	Computers	\$ 4,500.00	Equipment-Replacement	Replace failing laptops now for administrator
01/02/03-14-2600-5715	Window Film	\$ 40,000.00	Improvements-Buildings	Delay implementation at all three buildings
01/02-14-2600-5720	Facilities Maintenance from Capital	\$ 19,900.00	Improvements-Site	Building controls - replace now
05-14-2350-5731	School Gate Guardian Upgrade	\$ 4,050.00	Equipment-Replacement	Security software -two scanners down, new software @\$5,400
05-14-2350-5731	Digital Whiteboards	\$ 9,600.00	Equipment-Replacement	Replace failing whiteboards now
		\$ 118,105.00	\$ 50,933,161.74	2.79%
Approximately \$153,000 more in cuts to reach a 2.49% and approximately \$300,500 to reach a 2.25 increase				
TIER 3 POTENTIAL CUTS TO REDUCE BUDGET				
04-12-1200-5111	Social Worker and Benefits	79,470.00	Salaries	Do not provide
05-14-2600-5730	Security Cameras	\$ 20,000.00	Equipment-New	Delay implementation
04-12-1200-5111	10 PPS adm and benefits	\$ 137,800.00	Salaries	Do not restructure
05-14-2350-5330	Cut 10th grade from 1:1	\$ 57,500.00	Professional technical	Delay implementation
XX-11-XXXX-5641	Textbooks	\$ 120,000.00	Texts & Digital Resources	Purchase now, creates bubbles in 5 year plan
0/02-13-2220-5112	Eliminate 1- 10 mth FTE at each ms	\$ 62,506.00	Salaries - Non-Certified	Share 10 mo position between library and media at each school, assume 1 unemployment
0/02-13-2220-5112	Eliminate Benefits 1- 10 mth pers at each ms	\$ 10,000.00	Benefits	Estimate of waiver benefit
05-13-2212-5611	Star testing grades 9 and 10	\$ 9,750.00	Instructional Supplies	Eliminate all STAR testing
01/02-11-1006-5611	Eliminate Chinese in MS	\$ 64,381.00	Salaries & Benefits	Do not offer Chinese until grade 9, salaries, benefits less unemployment costs