

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
MARCH 9, 2020 REGULAR MEETING MINUTES
6:30 P.M., 25 NEWTON ROAD, WOODBRIDGE, CT

BOARD MEMBERS PRESENT

Chairperson John Belfonti, Robyn Berke, Christopher Browe, Patricia Cardozo, Shannan Carlson, Paul Davis, Steven DeMaio, Carla Eichler, George Howard, Andrea Hubbard, Sheila McCreven, Dr. Jennifer Turner, Patrick Reed (arrived 6:40 pm)

BOARD MEMBERS ABSENT

None

STUDENT REPRESENTATIVES PRESENT

Caroline Chen, Olivia Gross, Ella Marin

STUDENT REPRESENTATIVES ABSENT

None

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Michael Blumenthal, Vittoria Fielosh, Barbara Ceneri, Bobbie Miller, Sarah Sharkey, Matthew Stanley, Ken Clark, Kathy Burke, Stephan Ciceron, Peter Downhour, Ernest Goodwin, Kathleen Kovalik, Anna Mahon, Dr. Marie McPadden, Tom Norton, Elena Serapiglia, Karen Steele, Dr. Jason Tracy

1. CALL TO ORDER

Chairperson Belfonti called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

Recited by those present

3. APPROVAL OF MINUTES

a. Regular Board of Education Meeting – February 10, 2020

MOTION by George Howard, Second by Shannan Carlson, to approve minutes with edit

VOTES IN FAVOR, 11 (unanimous)

MOTION CARRIED

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- b. Special Board of Education Meeting -- February 20, 2020

*MOTION by George Howard, Second by Shannan Carlson, to approve minutes
VOTES IN FAVOR, 9 (Hubbard, Howard, Davis, McCreven, Browe, Turner, Cardozo)
ABSTAINED, 2 (DeMaio, Eichler)
MOTION CARRIED*

4. PRESENTATION OF CABE COMMUNICATIONS AWARD OF EXCELLENCE

Presented by Bob Guthrie, Connecticut Association of Boards of Education, Inc. (CABE)

5. RECOGNITION OF NATIONAL MERIT SCHOLARSHIP FINALISTS

Presented by Anna Mahon, Dr. Jennifer Byars, and John Belfonti

6. STUDENT REPORT

- a. Monthly Report

Chairperson Belfonti called meeting recess at 6:50 p.m.
Chairperson Belfonti called the meeting back to order at 6:55 p.m.

7. PUBLIC COMMENT

Citizens spoke.

Teacher's union president spoke.

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8. DISCUSSION AND POSSIBLE ACTION ON SPRING 2021 INTERNATIONAL TRIP FOR AMITY REGIONAL HIGH SCHOOL STUDENTS

No discussion or action taken

9. SUPERINTENDENT'S REPORT

- a. Personnel Report
- b. Superintendent Report

10. CORRESPONDENCE

Carla Eichler reported that 12 emails were received regarding the athletic fields and 2 emails were received regarding an athletic event.

11. CHAIRMAN'S REPORT

- a. Committee Reports
 - 1. ACES
 - 2. Ad Hoc School Safety
 - 3. CABB
 - 4. Curriculum
 - 5. District Health and Safety
 - 6. District Technology
 - a. Monthly Report
 - 7. Facilities
 - a. Monthly Report

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8. Finance
 - a. Discussion and Possible Action on Contracts over \$35,000
 1. Auditing Services
 2. Investment Consultant
 3. Health Insurance Consultant

MOTION by Steven DeMaio, Second by Christopher Browe, to accept the following 3 motions at the same time:

1. *Auditing Services -- to award the Professional Auditing Services to Mahoney Sabol & Company, LLP of Glastonbury, Connecticut at the proposed price of \$31,250 for July 1, 2020 to June 30, 2021 and \$31,500 for July 1, 2021 to June 30, 2022. The Board reserves the right to cancel the contract if Mahoney Sabol & Company, LLP. fails to perform in a satisfactory manner, as determined by the Superintendent of Schools*
2. *Investment Consultants -- to award the Investment Services Consulting to Fiduciary Investment Advisors, LLC, of Windsor, Connecticut at the proposed price of \$19,000 for July 1, 2020 to June 30, 2021 and July 1, 2021 to June 30, 2022. The Board reserves the right to cancel the contract if FIA, LLC. fails to perform in a satisfactory manner, as determined by the Superintendent of Schools*
3. *Health Insurance Consultant -- to award the Health and Welfare Benefits Consultant to, USI Insurance Services, LLC, of Meriden, Connecticut at the proposed price of \$31,500 for July 1, 2020 to June 30, 2021 and July 1, 2021 to June 30, 2022. The Board reserves the right to cancel the contract if USI Insurance Services, LLC. fails to perform in a satisfactory manner, as determined by the Superintendent of Schools*

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

- b. Discussion of Monthly Statements
- c. Director of Finance and Administration Approved Transfers Under \$3,000

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- d. Discussion and Possible Action on Budget Transfers over \$3,000

MOTION by George Howard, Second by Steven DeMaio, to approve the following 2 motions at the same time:

1. *approve the following budget transfer to cover the initial costs of the construction administration for the HVAC facilities project:*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5330	Professional Technical Services		\$9,000
05-14-2600-5715	Facilities Contingency	\$9,000	

2. *approve The following budget transfer to cover the transportation costs for public transportation into the District:*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
04-12-6130-5510	Private Out Transportation	\$12,000	
04-12-6116-5510	Public In Transportation		\$12,000

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

- e. Proposed Budget Update

Board of Education will hold a Special Meeting on March 11, 2020 for discussion and possible action on 2020-2021 Budget

- f. Other

1. Food Service Update

9. Policy

- a. First Read

1. Policy 4112.6 Personnel Records

2. Policy 5132 Dress and Grooming

MOTION by Robyn Berke, Second by Paul Davis, to move the policies listed under First Read as edited to Second Read at the next Amity Board of Education Regular Meeting

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

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b. Second Read

1. Policy 0200 District Goals for Student Accomplishment
2. Policy 3231 Medical Reimbursement for Special Education Students
3. Policy 3432 Budget & Expense Report/Annual Financial Statement
4. Policy 5118.1 Homeless Students
5. Policy 5124.1 Reporting to Parents
6. Policy 5141 Student Health Services
7. Policy 5142 Student Safety
8. Policy 6145 Extra Class Activities
9. Policy 6145.2 Instruction Interscholastic/Intramural Athletics

MOTION by Carla Eichler, Second by Paul Davis, to vote on policies listed in Second Read section all together
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED

MOTION by Sheila McCreven, Second by Dr. Turner, to approve with edits policies listed in Second Read section all together
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED

10. Personnel

12. PROPOSED TRANSPORTATION AGREEMENT (Executive Session anticipated)

MOTION by Steven DeMaio, Second by Patrick Reed, to enter Executive Session and invite Dr. Byars and Theresa Lumas
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED

Entered Executive Session at 8:01 p.m.

Exited Executive Session at 8:40 p.m.

- a. Discussion and Possible Action on Proposed Transportation Agreement for Preparation of Transportation Contracts

MOTION by Shannan Carlson, Second by George Howard, to approve proposed transportation agreement for preparation of transportation contracts
VOTES IN FAVOR, 9 (Howard, Davis, McCreven, Reed, Turner, Cardozo, Eichler, Carlson, Berke)
ABSTAINED, 2 (DeMaio, Hubbard)
OPPOSED, 1 (Browe)

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13. NEW BUSINESS

14. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by March 23, 2020

15. ADJOURNMENT

MOTION by Robyn Berke, Second by Shannan Carlson, to adjourn the meeting
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED

Meeting adjourned at 8:46 p.m.

Respectfully submitted,

Pamela Pero

Pamela Pero

Recording Secretary

2020-2021 Budget Reductions

		ITEMS REMOVED/ADJUSTED			
Account	Item	Amount	Category	comments	
01/02/03-11-1006-5	Chinese teacher	\$ 15,878.00	Salaries	collapse sections to make full 1.0 FTEs	
05-15-2512-5255	Chinese teacher	\$ 19,172.00	Benefits	collapse sections to make full 1.0 FTEs	
01-11-1006-5611	Spanish Workbooks	\$ 3,644.00	Instructional Supplies	No workbooks -use online license	
02-11-1006-5611	Spanish Workbooks	\$ 4,040.00	Instructional Supplies	No workbooks -use online license	
01-11-1006-5641	Spanish Texts	\$ 4,904.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
02-11-1006-5641	Spanish Texts	\$ 4,008.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
03-11-1014-5641	World History Texts	\$ 19,810.00	Texts & Digital Resources	New Edition due out 21-22	
01/02-11-1013-5641	Science Texts Gr 7	\$ 8,839.00	Texts & Digital Resources	Revised quote for class sets and full licenses	
		\$ 80,295.00	\$ 51,427,196.74	3.79%	
TIER 1- POTENTIAL CUTS					
various	Facilities Maintenance from Capital	\$ 20,000.00	Improvements-Site	Sidewalk and concrete repairs - defer	
various	Facilities Maintenance from Capital	\$ 40,000.00	Improvements-Site	Pipe insulation replacement - defer	
05-14-2510-5330 & 05-13-2213-5322	Amity in Action	\$ 17,907.00	Professional technical	Do Not publish	
05-14-2350-5731	Laptops for CAD	\$ 7,000.00	Equipment-Replacement	Give each ms 7 instead of 15	
05-14-2350-5330	Security Grant funds	\$ 36,091.00	Purchased Services	Offset Lease Purchase of Technology Infrastructure	
04-12-6117-5560	Tuition - ECA 3yr avg	\$ 21,600.00	Tuition	ECA to 3 year average, rather than increase to 25	
04-12-1206-5440	Rentals - transition	\$ 27,500.00	Rentals	lease second space at AMC or JCC	
02-13-2400-5330	Reduce 1/6 SRO -AMSO	\$ 22,100.00	Professional technical	10/12th of full year in school	
01-13-2400-5330	SRO - AMSO	\$ 107,900.00	Professional technical	Remove MS SRO request	
02-13-2400-5330	SRO - AMSB	\$ 70,000.00	Professional technical	Remove MS SRO request	
01/02-13-2400-5112	Guard ADD- both MS	\$ (52,478.00)	Professional technical	Armed guard plus security supervisor stipend less additional costs, pd, insurance	
05-14-2510-5330	Professional Services contracts	\$ 6,830.00	Professional technical	Negotiated renewals	
03-11-1006-5641	Shipping costs	\$ 1,980.00	Texts & Digital Resources	Dept chair negotiated free shipping	
04-12-1206-5730	Transition equipment	\$ 3,000.00	Equipment -New	Potential rental spaces already equipped	
02-14-2600-5715	Refurbish Modular Classroom	\$ 15,500.00	Improvements-Buildings	Delay 1 year	
05-14-2350-5330	Open Choice Grant funds	\$ 31,000.00	Purchased Services	Offset Lease Purchase of Technology Infrastructure	
		\$ 375,930.00	\$ 51,051,266.74	3.03%	

2020-2021 Budget Reductions

TIER 2 - EOY -POTENTIAL CUTS				
02-14-2600-5715	Accordian Wall computer lab	\$ 5,000.00	Equipment -New	Install now to use room
01/02-11-1008-5731	3D printers both MS	\$ 8,600.00	Equipment-Replacement	Replace 3D printers now
02-11-1010-5731	Music keyboards	\$ 2,975.00	Equipment-Replacement	Software isn't functional on current keyboards-which are outdated
05-14-2350-5731	Computers	\$ 12,000.00	Equipment-Replacement	Reduce request from 30 to 15, redeploy some after 1:1
05-14-2350-5731	Computers	\$ 4,980.00	Equipment-Replacement	Library workstations, redeploy some after 1:1
03-11-3202-5730	Cheerleading practice mat	\$ 6,000.00	Equipment -New	Purchase mat for cheerleading
03-11-1001-5730	Photography Camera	\$ 500.00	Equipment -New	Purchase Photography camera now
05-14-2350-5731	Computers	\$ 4,500.00	Equipment-Replacement	Replace failing laptops now for administrator
01/02/03-14-2600-5715	Window Film	\$ 40,000.00	Improvements-Buildings	Delay implementation at all three buildings
01/02-14-2600-5720	Facilities Maintenance from Capital	\$ 19,900.00	Improvements-Site	Building controls - replace now
05-14-2350-5731	School Gate Guardian Upgrade	\$ 4,050.00	Equipment-Replacement	Security software -two scanners down, new software @\$5,400
05-14-2350-5731	Digital Whiteboards	\$ 9,600.00	Equipment-Replacement	Replace failing whiteboards now
		\$ 118,105.00	\$ 50,933,161.74	2.79%
Approximately \$153,000 more in cuts to reach a 2.49% and approximately \$300,500 to reach a 2.25 increase				
TIER 3 POTENTIAL CUTS TO REDUCE BUDGET				
04-12-1200-5111	Social Worker and Benefits	79,470.00	Salaries	Do not provide
05-14-2600-5730	Security Cameras	\$ 20,000.00	Equipment-New	Delay implementation
04-12-1200-5111	10 PPS adm and benefits	\$ 137,800.00	Salaries	Do not restructure
05-14-2350-5330	Cut 10th grade from 1:1	\$ 57,500.00	Professional technical	Delay implementation
XX-11-XXXX-5641	Textbooks	\$ 120,000.00	Texts & Digital Resources	Purchase now, creates bubbles in 5 year plan
0/02-13-2220-5112	Eliminate 1- 10 mth FTE at each ms	\$ 62,506.00	Salaries - Non-Certified	Share 10 mo position between library and media at each school, assume 1 unemployment
0/02-13-2220-5112	Eliminate Benefits 1- 10 mth pers at each ms	\$ 10,000.00	Benefits	Estimate of waiver benefit
05-13-2212-5611	Star testing grades 9 and 10	\$ 9,750.00	Instructional Supplies	Eliminate all STAR testing
01/02-11-1006-5611	Eliminate Chinese in MS	\$ 64,381.00	Salaries & Benefits	Do not offer Chinese until grade 9, salaries, benefits less unemployment costs