

SAINT MARY'S SCHOOL

Virtual Learning Guidelines: Students

General Guidelines:

★ Be “**backpack ready**” when going home each day, weekend, and any other travel. This includes:

- Tablet and charger
- Phone and personal device charger
- Any essential notebooks or materials that are necessary to your day
- Reference material, such as textbooks, that may be needed for long-term planning

★ Communication

A central location for communication about your classes will be in Canvas. You should expect to see announcements, chat, and conference options available. Please become familiar with these options.

Teachers and students that are out of the Eastern Standard Time Zone can operate within a 48 hour time frame of responding to communication, assignments, etc.

★ Virtual Learning Expectations

All classes will follow the normal daily schedule. Classes will be held at the normal times in the Eastern Standard Time Zone. Teachers/students in other time zones will operate within a flexible 48 hour time frame of EST.

All classes will meet in “conferences” in Canvas. **Attendance is required** and will be taken by teachers. Your teacher will start a new conference in Canvas for each day’s class.

- If you are sick or have a planned absence, e-mail attendancecoordinator@sms.edu

Assignments will be posted in Canvas as usual.