

**Harrison Central School District
Minutes of the Board of Education
February 26, 2020
Louis M. Klein Middle School**

The Regular Business Meeting was called to order at 7:03 PM by Lindy Wolverton.

Motion: Kozak

Second: Puccio

Carried: 5 to 0

PRESENT

Lindy Wolverton, Kelly Kozak, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ABSENT

Kelly Mulvoy Mangan, Dennis Di Lorenzo, Michael Greenfield

ALSO PRESENT

Brian Ladewig, Ed.D., Robert Salierno

BE IT RESOLVED that, the Board hereby recess into executive session at 7:04 PM for the following purposes: to discuss administrator and CSEA contractual matters and a student matter.

Motion: Puccio

Second: Lucey

Carried: 5 to 0

The Regular Business Meeting was called to order at 8:15 PM by Lindy Wolverton.

Motion: Di Lorenzo

Second: Kozak

Carried: 6 to 0

PRESENT

Lindy Wolverton, Dennis Di Lorenzo, Kelly Kozak, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ABSENT

Kelly Mulvoy Mangan, Michael Greenfield

ALSO PRESENT

Brian Ladewig, Ed.D., Robert Salierno

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

February 5, 2020

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

PUBLIC PARTICIPATION

None

PRESIDENT'S UPDATE

SUPERINTENDENT'S REPORT

Superintendent's Budget Overview

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-F, Items IIA-E and Item IIIA of the Personnel Report.

Motion: Di Lorenzo

Second: Kozak

Carried: 6 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL TWELFTH GRADERS FIELD TRIP TO ALBANY, NEW YORK FOR THE JSHS SCIENCE FAIR

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Harrison High School twelfth graders to travel to the University of Albany in Albany, New York on March 25, 2020. Departure will be at 5:45 AM on Wednesday, March 25, 2020 from Harrison High School and students will return to Harrison High School at 5PM on Thursday, March 26, 2020.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO BLOOMINGTON, INDIANA FOR THE NATIONAL CHAMPIONSHIP TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Indiana University in Bloomington, Indiana on April 3, 2020. Departure will be at 2:30 PM on Friday, April 3, 2020 from Harrison High School and students will return to Harrison High School at 10:00 PM on Monday, April 6, 2020.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL VARSITY WRESTLING TEAM FIELD TRIP TO ORLANDO, FLORIDA FOR THE KSA EVENTS HOLIDAY WRESTLING TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Varsity Wrestling Team to travel to the Gaylord Palms Hotel in Orlando, Florida on December 26, 2020. Departure will be on Saturday, December 26, 2020 from Harrison High School and students will return to Harrison High School on Thursday, December 31, 2020.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

ACCEPTANCE OF DONATION FROM MICHAEL D. DALY INSURANCE SERVICES, INC.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Michael D. Daly Insurance Services, Inc., in the amount of \$500.00 to be utilized for the Michael Daly Allstate Agency scholarship and extends deep appreciation to Michael D. Daly Insurance Services, Inc. for their generosity.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

APPROVAL OF DONATION TO ESTABLISH A SCHOLARSHIP FUND IN MEMORY OF JOSEPH LEMM

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 6255 (Gifts and Private Grants), accepts a donation in memory of Joseph Lemm, from the Joseph Lemm Memorial Foundation, in the amount of \$2,500.00 to establish an annual scholarship in his name to be available to a graduating high school senior pursuing a post-secondary education in the criminal justice profession. The Board extends their deepest appreciation for this donation.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

APPROVAL OF ICE HOCKEY MERGER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Harrison Central School District does hereby approve the Ice Hockey Merger between Blind Brook, Rye Neck, Port Chester and Harrison for the 2020-2021 school year

AND FURTHER RESOLVED that, Harrison Central School District will be the host school for purposes of all Ice Hockey operations. All districts will be assessed a per pupil fee when final costs have been established and remitted to Harrison.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

ADOPTION OF DISTRICT POLICIES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Harrison Central School District Policies, 7350: Corporal Punishment/Emergency Interventions, 7360: Weapons in School & the Gun-free Schools Act and, 7420: Sports and the Athletic Program. The proposed policies are available for public viewing in the office of the District Clerk.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3000051, 3900020, 3800082, 3700094, 900233, 3200157, 3900021, 3600012, 3100029, 3600131, 3600075, 3900032.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3900048, 3900038, 80060, 900298, 900288, 3900042, 3900049, 80059, 3900040, 900302.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

FINANCE REPORT

2019/20 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

TREASURER'S REPORT: JANUARY 2020 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of January 2020.

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

AMENDMENT TO THE 2019-2020 DEBT SERVICE FUND BUDGET

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education transfers \$200,000 from the Appropriated Reserve for the purpose of offsetting the 2019/20 debt service payments in the General Fund.

V599 (G/L)	Appropriated Fund Balance	\$200,000
V960 (G/L)	Estimated Appropriations	(\$200,000)
V9901.960 (subsidiary)	Interfund Transfer to General Fund	(\$200,000)

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

AMENDMENT TO THE 2019-2020 GENERAL FUND BUDGET FOR USE OF THE TAX CERTIORARI RESERVE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education transfers an amount from the Appropriated Reserve to offset the cost of tax certiorari refund payments and amends the 2019-2020 budget as follows:

A599 (G/L)	Appropriated Fund Balance	\$70,860
A960 (G/L)	Estimated Appropriations	(\$70,860)
A1930.400.09.0000 (subsidiary)	Judgments & Claims	(\$70,860)

Motion: Di Lorenzo Second: Puccio Carried: 6 to 0

SOUTHERN WESTCHESTER BOCES COOPERATIVE BIDDING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Harrison Central School District to participate with other school districts of the Southern Westchester Board of Cooperative Educational Services, Westchester County, New York in the joint bidding of:

- Art Supplies
- General School Supplies
- Office Supplies
- Fine Paper Supplies
- Audio Visual Supplies and Equipment
- Custodial Paper Supplies
- Custodial Supplies
- Lumber Supplies
- Laser & Ink Jet Toners, OEM
- Microcomputer Hardware
- Office & Classroom Furniture

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2021, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

CONTRACT EXTENSION – RFB #15/16-02: COACH BUS SERVICE FOR SCHOOL FIELD AND ATHLETIC TRIPS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that the contract, RFB #15/16-02: Coach Bus Services for School Field and Athletic Trips with Coach Tours be extended for one year, July 1, 2020 through June 30, 2021, with the rates increased by the maximum C.P.I. or whatever measure of index is in place and recognized by the New York State Commissioner of Education for annual transportation contract increases. All other terms and conditions will remain unchanged.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

CONTRACT AWARD RFB #19/20-31: NEW COMFORT STATION AT PURCHASE ELEMENTARY SCHOOL – CONTRACT G (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects the lowest proposal (did not meet specification) and awards the contract for a new comfort station at Purchase Elementary School to the lowest responsive and responsible bidder, Maple Leaf Associates, Inc., Putnam Valley, NY at the negotiated total cost of \$115,058.33.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

CONTRACT FOR HEALTH SERVICES: ELMSFORD U.F.S.D.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contract with the Elmsford U.F.S.D. for health services provided to 7 resident students at a cost of \$6,599.39.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

CONTRACTS FOR HEALTH SERVICES: WHITE PLAINS CITY SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contracts with White Plains City School District for health services provided to 59 resident students at a cost of \$61,611.93.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following asset located in the Maintenance shop at Harrison School District:

Leaf Blower Backpack

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

CONTRACT FOR SPECIAL EDUCATION SERVICES: CEREBRAL PALSY

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with Cerebral Palsy for special education services provided to a resident student during the 2019/20 school year.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

APPROVAL OF MUTUAL RELEASE AGREEMENT WITH CONSORTI BROS. PAVING AND SEALCOATING, INC.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Mutual Release Agreement, as presented, authorizing final payment to Consorti Bros. Paving and Sealcoating, Inc. in recompense for the completion of the Louis M. Klein Parking Lot Project.

Motion: Di Lorenzo

Second: Puccio

Carried: 6 to 0

The business meeting was adjourned at 9:10 PM.

Motion: Di Lorenzo

Second: Lucey

Carried: 6 to 0

Respectfully submitted,


Barbara L. Teevan

2019-20 BUDGET TRANSFERS
FEBRUARY 26, 2020

REVISED

FROM	ACCOUNT	TO	DESCRIPTION	Reason For Transfer
A2110.500.01.0000			Materials & Supplies HHS	(3,000.00)
	A2110.500.01.0008		Materials & Supplies HHS Arts	3,000.00
A2110.403.09.0003			Teacher Conf. HAS	(125.00) M.S.
A2110.403.09.0004			Teacher Conf. PAR	(125.00) E.H.
A2070.490.09.0000			Boces Svcs	250.00
A2110.120.02.0000			Instr. Sal. LMK Gr 6	(8,000.00) To Transfer fund between LMK salary lines as needed
	A2110.132.02.0000		Instr. Sal. LMK Gr 7 & 8	8,000.00
A2110.132.01.0009			Addit'l Hrs 6th Assign. HHS	(7,500.00) To transfer funds between 6th assignment codes as needed
A2250.165.09.0000			Addit'l Hrs 6th Assign. LMK	7,500.00
	A2250.165.05.0000		Aides Sal. Priv/Par	(16,000.00) To transfer funds to aides line as needed
	A2110.165.03.0009		Aides Sal. PUR	8,000.00
	A2110.120.06.0000		Aides Sal. Addtl. Hrs HAS	8,000.00
	A2610.150.06.0000		Instr. Sal. PRES	(1,800.00)
	A1620.400.09.0000		Instgr. Sal. Lib. PRES	1,800.00
A1620.470.09.0000			Contract Services	(28,000.00) To transfer funds for additional costs for LMK parking lot
	A1620.464.09.0000		Professional Services	(25,000.00)
			Major Projects	53,000.00

Approved at BOE Meeting _____
 Entered By _____
 Entry Number _____

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
JANUARY 2020**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 1/01/20			\$962,908.23
Receipts:	Interest Earnings	\$272.28	
	Misc. Revenues	\$179,638.34	
	PILOT Revenues	\$418,679.30	
	State/Federal Aid	\$3,343,802.47	
	Transfer from Other Funds/Accounts	\$8,117,010.25	\$12,059,402.64
Disbursements:	Transfer to Other Funds/Accounts	(\$9,109,699.26)	
	Transfer - SWSCHP	(\$1,202,129.13)	
	Transfer - NY Power Authority	(\$43,617.29)	(\$10,355,445.68)
Closing Balance 1/31/20			<u>\$2,666,865.19</u>

J.P.MORGAN CHASE - CHECKING

Opening Balance 1/01/20			\$877,915.17
Receipts:	Real Property Tax Revenues		\$7,574,345.92
Disbursements:	Transfer to Other Funds/Accounts		(\$8,000,000.00)
Closing Balance 1/31/20			<u>\$452,261.09</u>

CUSTOMERS BANK - MONEY MARKET

Opening Balance 1/01/20			\$21,295,183.85
Receipts:	Interest Earnings		\$28,975.05
Disbursements:	Transfer to Other Funds/Accounts		(\$3,400,000.00)
Closing Balance 1/31/20			<u>\$17,924,158.90</u>

WEBSTER BANK - MONEY MARKET

Opening Balance 1/01/20			\$6,308,913.16
Receipts:	Interest Earnings		\$7,220.90
Disbursements:	Transfer to Other Funds/Accounts		(\$2,784,773.33)
Closing Balance 1/31/20			<u>\$3,531,360.73</u>

SIGNATURE BANK

Opening Balance 1/01/20			\$14,549,800.10
Receipts:	Interest Earnings	\$30,382.40	
	Transfer from Other Funds/Accounts	\$8,000,000.00	\$8,030,382.40
Closing Balance 1/31/20			<u>\$22,580,182.50</u>

CAPITAL FUND

WEBSTER BANK - CAPITAL BOND MONEY MARKET

Opening Balance 1/01/20			\$15,822,274.20
Receipts:	Interest Earnings - Restricted		\$23,099.09
Disbursements:	Transfer to Other Funds/Accounts		(\$3,694,810.25)
Closing Balance 1/31/20			<u>\$12,150,563.04</u>

WEBSTER BANK - ENERGY PERFORMANCE ESCROW

Opening Balance 1/01/20			\$453,886.45
Receipts:	Interest Earnings - Restricted		\$76.89
Closing Balance 1/31/20			<u>\$453,963.34</u>

SCHOOL LUNCH PROGRAM

J.P.MORGAN CHASE - CHECKING

Opening Balance 1/01/20			\$515,596.40
Receipts:	Interest Earnings	\$67.88	
	Misc. Revenues	\$130,343.65	\$130,411.53
Disbursements:	Transfer to Other Funds/Accounts		(\$620,000.00)
Closing Balance 1/31/20			<u>\$26,007.93</u>

EXPENDABLE TRUST FUND

J.P. MORGAN CHASE - MONEY MARKET

Opening Balance 1/01/20			\$248,560.84
Receipts:	Interest Earnings	\$33.38	
	Misc. Revenues	\$18,937.38	\$18,970.76
Closing Balance 1/31/20			<u>\$267,531.60</u>

PAYROLL ACCOUNT - TRUST & AGENCY

J.P.MORGAN CHASE - CHECKING

Opening Balance 1/01/20			\$12,925.04
Receipts:	Interest Earnings	\$40.34	
	Transfer from Other Funds/Accounts	\$8,373,965.46	\$8,374,005.80
Disbursements:	Payroll expenditures		(\$8,373,965.46)
Closing Balance 1/31/20			<u>\$12,965.38</u>

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 1/01/20			\$380,093.56
Receipts:	Interest Earnings	\$46.69	
	Misc. Revenues	\$34,995.32	\$35,042.01
Disbursements:	Transfer to Other Funds/Accounts		(\$402,200.00)
Closing Balance 1/31/20			<u>\$12,935.57</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 12/31/19	\$241,288.31
CHECKS ISSUED JANUARY 2020	\$4,416,145.13
PAID (CASHED) CHECKS JANUARY 2020	\$3,520,507.13
OUTSTANDING CHECKS AT 1/31/2020	<u>\$1,136,926.31</u>

RECAP OF CASH BALANCES AT 1/31/20:

General Fund	\$47,154,828.41
General Fund - RESTRICTED	\$12,150,563.04
Capital Fund - RESTRICTED	\$453,963.34
School Lunch Fund	\$26,007.93
Trust & Agency Fund	\$25,900.95
Expendable Trust Fund	\$267,531.60
TOTAL CASH	<u>\$60,078,795.27</u>
Less: Multifund outstanding checks	(\$1,136,926.31)
Book Balance Cash	<u>\$58,941,868.96</u>

JANUARY INTEREST EARNINGS - ALL ACCOUNTS	\$90,214.90
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending January 31, 2020.


Treasurer's Signature

2/10/20
Date

RFB #19/20-31: New Comfort Station at Purchase Elementary School - Contract G: General Construction
PRC #2020001183

Bids for **New Comfort Station at Purchase Elementary School - Contract G: General Construction** were advertised and solicited. Three (3) proposals were received:

Vendor	Proposal Amount	Award
Giacorp Contracting, Inc. Hawthorne, NY	\$66,400 (non-responsive)	
Maple Leaf Associates, Inc. Putnam Valley, NY	\$118,188	\$115,058.33 as negotiated
Veritas Construction Services, Inc. New York, NY	Proposal Withdrawn	

Recommendation: Reject the lowest proposal (did not meet specification) and award the contract to the lowest responsive and responsible bidder, Maple Leaf Associates., Inc, Putnam Valley, NY at the negotiated total cost of \$115,058.33.