

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount, Minnesota  
*Educating our students to reach their full potential*

Series Number 506.2.6AR Adopted May 2004 Revised \_\_\_\_\_

Title Automated External Defibrillators (AEDs)

**1. Implementation**

- 1.1 District 196 recognizes the need for AEDs and shall provide and maintain on-site AED equipment pursuant to a physician's order in District 196 school facilities.
- 1.2 School facilities shall have AED equipment for use during emergencies.

**2. Circumstances** – An “Automatic External Defibrillator” means a medical device heart monitor and defibrillator that:

- 2.1 Has received approval of its premarket notification filed pursuant to U.S. Code, Title 21, Sec. 360(K) from the USFDA.
- 2.2 Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia, and is capable of determining, without intervention by an operator, whether defibrillation should be performed; and
- 2.3 Upon determining that defibrillation should be performed, automatically charges and requests delivery of an electrical impulse to an individual's heart.

**3. Placement**

- 3.1 The District Health and Safety Office will determine the permanent location of the AED at each site.
- 3.2 These locations shall be specific to each school but should allow the device to be accessible at all times.

**4. Maintenance**

- 4.1 AED equipment shall be maintained in a state of readiness.
- 4.2 The school office shall be informed of changes in availability of the AED. If equipment is removed for service, the office shall be informed and then notified when equipment is returned to service.
- 4.3 The school office shall be responsible for informing the building emergency management team of changes to the availability of emergency medical equipment.
- 4.4 District Health and Safety Office shall be responsible for the regular equipment maintenance performed on all AEDs.
- 4.5 All maintenance tasks shall be performed according to equipment maintenance procedures as outlined in the operating instructions.
- 4.6 Following the use of an AED, the equipment shall be cleaned and/or decontaminated as required under the direction of the District Health and Safety Office.

5. **Training** - The District Health and Safety Office will coordinate training opportunities and maintain training records.
  - 5.1 Each school site will annually identify a select group of employees to be trained and certified in AED and CPR.
  - 5.2 AED and CPR training must be from a course approved by either the American Heart Association or the American Red Cross.
  - 5.3 Trained employees will be trained in universal precautions against blood borne pathogens.
  - 5.4 Trained employees shall be offered hepatitis B vaccination free of charge.
6. **Refresher Training** – Employees trained in AED and CPR will receive refresher training toward recertification annually.
7. **AED Documentation Response** - Each incident of AED use will be documented on District Procedure 506.2.1.4P, Medical Incident Report for Students, Community Education Participants and Visitors.