

CONSENT FORM FOR ADMINISTRATION OF MEDICATION DURING THE SCHOOL DAY

TO BE RENEWED EACH SCHOOL YEAR

(If you need assistance completing this form, contact the Licensed School Nurse)

****Before medication can be administered by school personnel this form must be completed and on file with the school health office****

Student Name _____ Birth Date _____

School _____ Grade _____ Teacher _____ School Year _____

PHYSICIAN / LICENSED PRESCRIBER ORDER

I have prescribed the following medication for this student and request the dosage be given during school hours be administered by school personnel

Medication: _____ Dosage: _____ Route: _____

Time/instructions to be given at school _____

Possible side effects _____

Diagnosis/medical reason for medication _____ ICD 10 Code _____

Inhalers/Epinephrine auto-injectors: Child has received instruction and permission to self-carry and independently self-manage Yes No
If Inhaler: With spacer Without spacer

PHYSICIAN/LICENSED PRESCRIBER SIGNATURE: _____ DATE: _____

PRINT NAME: _____ PHONE #: _____

CLINIC: _____ FAX #: _____

PARENT/GUARDIAN AUTHORIZATION

FOR PRESCRIPTION MEDICATION:

1. I request the above medication be given to my child during regular school hours as ordered by the physician/licensed prescriber.
2. I give permission for the medication to be given by designated personnel as delegated, trained, and supervised by the Licensed School Nurse.
3. **I will provide this medication in the original, properly labeled pharmacy container.**
4. I authorize the Licensed School Nurse/designee to exchange information with my child's healthcare provider concerning any questions that arise with regard to the listed medication, medical condition, or side effects of this medication.
5. I authorize the Licensed School Nurse/designee to communicate with appropriate school personnel regarding this medication for my child.
6. I release school personnel from any liability in relation to the administration of this medication at school.
7. I have read and understand the Medication Guidelines included with this form.
8. *By typing my name on the line below I understand and acknowledge that electronically signed documents will be valid and enforced in the same manner as a hand-signed document and that a record or signature will not be denied legal effect or enforceability under law solely because it is an electronic form.*

PARENT/GUARDIAN SIGNATURE: _____ Date: _____

LICENSED SCHOOL NURSE SIGNATURE: _____ Date: _____

FOR NON-PRESCRIPTION MEDICATION:

Medication _____ Purpose for giving medication _____

Amount & Frequency _____

(Must follow age and weight appropriate package directions) (age) (weight)

1. I request that the above medication be given to my child during regular school hours (no after school activities).
2. I give permission for the medication to be given by designated personnel as delegated, trained, and supervised by the Licensed School Nurse.
3. **I will provide this medication in the original, properly labeled manufacturer container.**
4. I authorize the Licensed School Nurse/designee to communicate with appropriate school personnel regarding this medication for my child.
5. I release school personnel from any liability in relation to the administration of this medication at school.
6. I have read and understand the Medication Guidelines included with this form.
7. *By typing my name on the line below I understand and acknowledge that electronically signed documents will be valid and enforced in the same manner as a hand-signed document and that a record or signature will not be denied legal effect or enforceability under law solely because it is an electronic form.*

PARENT/GUARDIAN SIGNATURE: _____ Date: _____

LICENSED SCHOOL NURSE SIGNATURE: _____ Date: _____

MEDICATION GUIDELINES

The administration of medication to students shall be done only in exceptional circumstances wherein the student's health may be jeopardized without it. Whenever possible, administration of medication should be done at home. Medication prescribed three times per day can be given before school, after school, and bedtime. **If a new medication is started, the first dose must be given at home, unless it is a rescue medication.**

1. Administration of prescription medication by school personnel must only be done according to the written order of a physician/licensed prescriber and written authorization of parent/guardian and Licensed School Nurse. Non-prescription medication may be administered to students with written authorization of parent/guardian and Licensed School Nurse according to label directions.
 - a. Mixed dosages in a single container will not be accepted for administration at school.
 - b. If a half tablet is required for a correct dosage, it is the parent/guardian's responsibility to provide pre-cut tablets for administration at school.
 - c. Altered forms of medication will not be accepted or administered at school.
 - d. Narcotics/medical cannabis will not be administered at school.
 - e. Aspirin-containing products will not be administered at school.
 - f. Only FDA approved treatments will be provided at school.
2. **All medication (prescription and non-prescription) must be brought to and from school by a parent/guardian in its original container.** The following information must be on the prescribed container label:
 - a. Student's full name
 - b. Name and dosage of medication
 - c. Time and directions for administration at school
 - d. Physician/licensed prescriber's name
 - e. Date (must be current)
3. New consent forms with appropriate signatures must be received each school year.
4. A new medication consent form is required when the medication dosage or time of administration is changed.
5. When a long term daily medication is stopped, a written physician/licensed prescriber's order is requested.
6. Medication will be kept in a locked cabinet in the health office unless authorized by the Licensed School Nurse, and must not be carried by the student.
7. Students (grades 6-12) with severe allergies who need their epinephrine auto-injector during the school day will be allowed to self-manage, carry, and be responsible for the administration of their epinephrine auto-injector with written consent of their physician/licensed prescriber and parent/guardian and in agreement with the Licensed School Nurse.
8. Students (grades 6-12) with asthma who need to use their inhaler during the school day will be allowed to self-manage, carry, and be responsible for the administration of their inhaler with written consent of their physician/licensed prescriber and parent/guardian and in agreement with the Licensed School Nurse.
9. Secondary students may carry and use **non-prescription** medication with written consent of their parent/guardian, signature of student agreement, and with consent of the Licensed School Nurse. This medication cannot contain ephedrine/pseudoephedrine or aspirin as its sole active ingredient or as one of its active ingredients.
10. Special arrangements must be made with the Licensed School Nurse concerning administration of medication to students through gastrostomy tubes, rectal or injectable routes.