



# Clifton High School

co-educational nursery pre-school to sixth form

<b>Policy applies from EYFS to Sixth Form</b>	<b>Taking, Storing and Using Photographs or Video (Parents)</b>
Date policy updated	24.01.2020
Date policy to be reviewed	24.12.2020
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A shaded area denotes a regulation to which all schools must comply	

*Clifton High School is committed to child protection and safeguarding children and young people and expects all staff, visitors and volunteers to share this commitment.*

## Related Policies

Child Protection and Safeguarding E-Safety

At Clifton High School it is our intention to provide an environment in which pupils, parents and staff are safe from photographs or video being recorded and used inappropriately.

The photographing of children may, depending on the particular context, be subject to the General Data Protection Regulation (GDPR) 2018, regarding the rights of individuals to have information of a personal nature treated in an appropriate manner and the Human Rights Act 1998, protecting the privacy of individuals and families. As well as these statutory provisions, restrictions on photography arise from issues of child protection and copyright in performances.

Unless indicated otherwise on the School's Acceptance Form, by signing the School's Acceptance Form and agreeing to the Parent Contract the parent consent to the School obtaining and using photographs or images of the pupil for

- Use in the School promotional material such as its website, marketing material or social media
- Press and media purposes
- Educational purposes as part of the curriculum or extra-curricular activities

Parents should be aware that there are parents who refuse this permission; therefore this limits the school's ability to formally record school productions, music concerts and other significant events.

## Use of Cameras and Recording Devices

Parents are welcome to take photographs or video of their own children taking part in school events. However, parents are asked, where practical, not to take photographs or video of other children without the direct permission of their parents.

All photographs or video taken at school must be of a suitable nature and must avoid putting the children in any compromising positions that could cause embarrassment or distress. Any photographs or video taken should show children appropriately dressed, this includes avoiding any images of children in swimming attire.

Cameras and other recording devices should not be used to take photographs or video in the swimming pool, toilets, cloakrooms or changing rooms.

Due to copyright law, filming or audio recording in some concerts and plays is prohibited. Where this is the case, this will be published in the programme and/or announced before the start of the event.

When an event is held indoors, such as a play or a concert, parents should be mindful of the need to use their cameras and recording devices with consideration and courtesy for the comfort of others.

Flash photography can disturb others in the audience or even cause distress for those with medical conditions; we therefore ask that it is not used.

### **Using Photographs or Video**

Any photographs or video taken by parents at school or part of a school organised activity, which includes other pupils in the event should be used for individual purposes only and not for public purpose e.g. not posted on the internet (including personal social media sites) and therefore passed to others unconnected to the child.

***Failure by parents to adhere to this policy may leave a person exposed to the risk of legal action.***