

**Central Davis Junior High Community Council Meeting
Minutes
January 9, 2020
4:30 p.m.
Central Davis Junior High**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member
 Dr. Lori Hawthorne, Principal
 Kelli Harrison, Vice Chair, Parent-Member
 Nicole Roche, Secretary, Parent-Member
 Marion Gardner, PTA Representative
 Tobin Hagen, Parent-Member
 Daniela Harding, Parent-Member
 Celia Larson, Parent-Member
 Jana Pendleton, Parent-Member
 Kathleen Peterson, Parent-Member
 Michelle Downard, Teacher-Member
 Spencer Hadlock, Teacher-Member

1. Welcome and Introductions

The meeting began at 4:33 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC).

2. Approval of the November 14, 2019 Minutes

Chair Kyle Roche presented the proposed minutes for the November 19, 2019 meeting. It was noted that Parent-Member Daniela Harding was also to be on the subcommittee for dress code. The minutes will be amended to reflect this. A motion to approve the amended minutes was made by Parent-Member Tobin Hagen. It was seconded by Teacher-Member Michelle Downard. The motion passed without objection.

3. Current LAND Trust Accounting

Chair Kyle Roche turned the time over to Dr. Hawthorne to provide a current accounting of the LAND Trust funds. Dr. Hawthorne presented the LAND Trust expenditures as of January 8, 2020.

Goal #1:

Academic Success: Over the course of the 2019-2020 school year, teachers will draft clear learning targets and collect student examples of success criteria on various levels of achievement for DESK Standards, with an emphasis in core classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$4,625.00	Stipends or substitute for teachers to collect or create exemplars/success criteria	\$0.00*
Total	\$4,625.00		

*An email was sent on January 8, 2020 to department chairs requesting specific plans.

Goal #2:

College and Career Ready:

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of seventh and eighth graders will pass all classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$47,500.00	Cub Skills Teacher Assistants (may include AmeriCorps); Special Session Tutoring	Total encumbered for four Teacher Assistants: \$36,797.21 (Leaves \$10,702.79 for tutoring)
Transportation/Travel	\$150.00	College Campus Visit (will be May 15 or 19, 2020)	
General Supplies	\$23,000.00 + \$11,505.00 = \$34,505.00	Classroom supplies, subject to further CC approval	\$27,520.41
Total	\$82,155.00		

Mini Grant Awards	Actual to Date*
Hicken – Classroom Library (\$350)	\$348.42
Pendleton – cloudbook & cart (\$5,560)	\$5,589.00
Barber – Apple Pencil (\$90)	\$89.00
Kershaw – iPad, Apple Pencil, Apple TV (\$597)	\$583.00
Campbell – iPads, cart, Logitech crayons, iPad cases, pencil holders (\$21,500)	\$19,431.00
Counselors – Curriculum (\$930)	\$906.95
Hadlock – headphones and microphones (\$575)	\$573.04
Starkey – calculators (\$640)	
Rabe – fetal pigs (\$480)	
Downard – electricity & circuits (\$400)	

Goal #3

Positive and Productive Life: Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured by equal or increased participation in elective courses and school-sponsored opportunities.

Budget Category	Expenditures	Description	To Date
General Supplies	\$63,857.00	Reality Town; VEX and TSA; Audio Enhancement; computer charging/storage carts; projectors, cloud	\$39,538.38

		books/carts; orchestra instruments; band instruments; calculators	
Textbooks	\$2,945.00	Hi-Lo Books; Scholastic Magazines; Collection text	\$2,503.51
Library Books	\$3,000.00	New library books (emphasis on biography); books for Diverse Book Challenge	\$2,513.33
Total	\$69,802.00		

Budget	Actual to Date*
\$1,200.00 for Reality Town	\$690.15
\$2,100.00 for Vex Robotics and TSA	\$1,212.00
\$18,000.00 for Audio Enhancement	\$15,735.31 Fall audio enhancement project is complete, but not yet cleared through the budgeting system.
\$1,252.00 for projectors	\$1,252.00
\$11,505.00 for Cloudbooks and computer storage/charging carts	Paid for from FY 2019 Funding (reallocated to Goal #2)
\$4,200.00 for Orchestra instruments	\$3,620.76
\$22,400.00 for Band instruments	\$16,838.16
\$3,200.00 for graphing and scientific calculators	\$1,592.00
\$620.00 for Hi-Lo books	\$621.21
\$825.00 for 2 different Scholastic magazines	\$375.80
\$1,500.00 for 7 th grade Collections classroom textbooks	\$1,506.50 (purchased 23)
\$1,500.00 for new library books with an emphasis on biographies	\$1,404.77
\$1,500.00 for books to be used in conjunction with the Diverse Book Challenge	\$1,604.95

4. **SIP Goals/Refresh**

Chair Kyle Roche turned the time over to Dr. Hawthorne to discuss the Refresh budget and SIP Goals. As of January 9, 2020, the Refresh budget had not yet been published by the district. The Refresh budget is the Davis School District's technology budget to replace out-of-date technology and rotate technology as needed. The State has also not published the LAND Trust funding for next year yet. Last year, Central Davis Junior High received approximately \$120,000.00. Dr. Hawthorne believes the school can expect at least that much, possibly more.

Dr. Hawthorne shared the SIP Goals from other schools in the district to help inspire the CDCC while making goals for the 2020-2021 school year. She asked for suggestions for new SIP goals. It was suggested the CDCC include a goal concerning social-emotional learning. Parent-Member Celia Larson explained what her school has in place for social-emotional learning. Teacher-Member Spencer Hadlock shared what another teacher at Central Davis does to address the

same issue. Other areas suggested were productivity and FTEs as well as including student enrichment instead of focusing solely on remediation. Many parents expressed their appreciation for the current goals. Further discussion will occur with faculty, staff, and the community between now and the next meeting regarding goals for next year and it will be discussed at the next meeting.

Parent-Member Daniela Harding expressed concern about safety at Central Davis Junior High and how students can report incidents. The CDCC was reminded of SafeUT, a statewide program/app that provides students with a way to address safety concerns. The students are educated about the SafeUT program/app by counselors. It was suggested that CDJH have a Community Safe Night to promote safety. Chair Kyle Roche reminded the CDCC that part of the CDCC duties were to ensure the students learned about Digital Citizenship and internet safety. It was decided that Dr. Hawthorne will look for a way to make SafeUT more visible to parents.

5. SIP Teacher Grant Discussion Prep

Chair Kyle Roche apologized to the CDCC for the tardiness of opening next year's teacher grant applications. During discussions in September the conversation was interrupted and a date to open and close applications was never determined. The teacher grant applications will now be due January 31, 2020. Chair Kyle Roche will get the submitted grant proposals to the CDCC members soon after that for their advance review for the February 6, 2020 meeting.

Traditionally, teachers have been invited to present their grants at the CDCC meeting. Chair Kyle Roche asked the CDCC if they would like to continue having teachers attend, especially in light of not having them present at the fall meeting. Many members felt that it was unnecessary for the teachers to attend and it was a long day for the teachers. Secretary Nicole Roche included a place on the grant application for teachers to provide a phone number if they would like the CDCC to contact them should questions arise. Dr. Hawthorne also has encouraged the teachers to speak to her or Teacher-Members Michelle Downard and Spencer Hadlock. It was decided not to have teachers present at the February meeting.

6. Known Issues/Items for Next Meeting

The next meeting is scheduled for February 6, 2020 at 4:30 p.m. Chair Kyle Roche will call for agenda items as always approximately two weeks prior to the meeting. At the next meeting, the CDCC will review teacher grants. The known issues for the next meeting include the focus of the SIP and teacher grants. Dr. Hawthorne will work with the department chairs to formulate goals for the next meeting. She welcomed any suggestions from the CDCC members.

Parent-Member Celia Larson asked if she could address an item that was not on the agenda. Chair Kyle Roche allowed it with the reminder that the CDCC could not take any action on a non-agenda item. Parent-Member Celia Larson related a concern brought to her by a parent regarding a teacher's grading policies. There was discussion, with several parents coming to the defense of the teacher. There was some disagreement on the matter, ranging from the suggestion that some parents were not aware of the teacher's grading policies to the suggestion of disproportionate treatment toward council members. Dr. Hawthorne said she would review the situation with the teacher.

8. **Adjournment**

Parent-Member Daniela Harding made a motion to adjourn. The motion was seconded by Parent-Member Kelli Harrison. The motion passed without objection. The meeting adjourned at 5:51 p.m.