

Martell Elementary Arrival and Dismissal Procedures



#1 - Arrival/Dismissal using Valet Loop

Please do NOT park and get out of your car.

- *Please pull into the first available opening: Cone 1, Cone 2, Cone 3
- *Wait until your car is pulled up close enough for a staff member to help your child out of the car.
- *Students must exit the right-hand passenger side closest to the curb.

#2 - Arrival/Dismissal using Parent Park + Walk-up ***Please do NOT use the parking lot as a drop off loop.***

Grades 1-5:

- 8:25am (Please no earlier)
- Please park in the lot and walk your child to their outside classroom waiting line.
- 8:34am students enter the building.
- 8:39am school begins.

Kindergarten:

- 8:25am (Please no earlier)
- Please park in the lot and walk your child to the front door of the building.
- Kindergarten students may enter the building and wait in their hallway classroom line.
- 8:39am school begins.

For safety reasons, all students walk into the building and to class on their own.