

Meeting 4

**Date:** February 27, 2020

**Time:** 4:30 – 7:30 p.m.

**Location:** Alcott Elementary

**Address:** 4213 228th Avenue NE, Redmond

Agenda

Time	Topic	Purpose	Lead
4:30 – 4:35 p.m.	Welcome and introductions	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Meeting overview</li> </ul>	Penny Mabie, EnviroIssues facilitator
4:35 – 5:00 p.m.	Future facilities needs – context setting	<ul style="list-style-type: none"> <li>• Review of community input from ThoughtExchange</li> <li>• Review of key themes from Meeting #3 discussions</li> <li>• Review of capacity needs</li> </ul>	Barbara Posthumus, Associate Superintendent
5:00 – 6:00 p.m.	Developing future facilities proposal, Part 1	<b>Table discussions</b> <ul style="list-style-type: none"> <li>• Develop initial facilities proposal</li> <li>• Identify rationale for proposal</li> <li>• Prepare to report out</li> </ul>	
6:00 – 6:20 p.m.	Developing future facilities proposal, Part 2	<b>Large group discussion</b> <ul style="list-style-type: none"> <li>• Review proposals</li> <li>• Seek similarities and identify outliers</li> </ul>	
6:20 – 7:00 p.m.	Developing future facilities proposal, Part 3	<b>Table discussions</b> <ul style="list-style-type: none"> <li>• Divide into four new groups (high school, middle school, elementary school and other)</li> <li>• Discuss all proposals for your assigned category</li> <li>• Develop combined proposal</li> </ul>	
7:00 – 7:25 p.m.	Developing future facilities proposal, Part 4	<b>Gallery walk</b> <ul style="list-style-type: none"> <li>• Review revised proposals and comment</li> </ul>	

		<ul style="list-style-type: none"> <li>• Add any additional recommendation points for consideration</li> </ul>	
<b>7:25 – 7:30 p.m.</b>	<b>Next steps</b>	<ul style="list-style-type: none"> <li>• Workshop outcomes written up</li> <li>• Volunteers to help to develop recommendation language</li> <li>• Next meeting: March 12</li> </ul>	
<b>7:30 p.m.</b>	<b>Adjourn</b>		

**Facility Tour:** Optional tour of Alcott Elementary, 7:30 - 8:00 p.m.

### Ground Rules

- Start / end on time
- Silence electronics
- Ask questions of each other for the purposes of gaining clarity and understanding
- Express yourself in terms of your needs and interests and the outcomes you wish to achieve
- Listen respectfully, and sincerely try to understand the other person's needs and interests
- Demonstrate curiosity and willingness to learn

### Acronyms

FAC – Facilities Advisory Committee  
 LWSD – Lake Washington School District  
 LTFTF – Long-term Facilities Task Force  
 BAC – Bond Advisory Committee  
 CFP – Capital Facilities Plan