

Budget Workshop March 9 6pm

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

Meeting: Regular
Date: March 9, 2020
Time: immediately following budget workshop
Place: Board Room

A. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

*Board Action

***B. PUBLIC ACCESS TO THE BOARD OF EDUCATION**

Thank you for coming. We appreciate your taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 3 minutes. This will keep the comment period to a reasonable length and still allow everyone who wishes an opportunity to speak. Please understand we will not respond to your comments or questions at this time, but if you would like a response please be sure to include your phone number or email address on the sign in sheet. Please turn cell phones off or to silent and no texting.

***C. APPROVAL OF AGENDA**

D. ACCEPTANCE OF MINUTES

E.1. Minutes of the February 10, 2020 Regular Meeting

E. ACCEPTANCE OF TREASURER'S REPORT

F. CELEBRATION OF STUDENTS

Paul Lahue: Scholar Athletes

G. ADMINISTRATORS' REPORTS

G.1. Dan Blankenberg: Buildings and Grounds Update

G.2. Dr. Brown: PAWS Plan, Hockey

***H. CONSENT AGENDA:**

H.1. Personnel Agenda: In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The following appointments are pending clearance of NYS fingerprinting requirements:

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H.1.a. Substitute Teacher: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Erin Jensen** as Substitute Teacher for the 2019-20 school year.

H.1.b. Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Erin Jensen** as Substitute Teaching Assistant for the 2019-20 school year.

H.1.c. Substitute Bus Driver: Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Benjamin Blueye** as Substitute Bus Driver for the 2019-20 school year.

H.1.d. Mentor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentor for the 2019-20 school year:

Mentor	New Teacher	Year
Jennifer Lengyel	Holly Giles	Year 1 (pro-rated)

H.1.e. Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Varsity Football Coach	Bruce Wagner	\$2,827	\$1,000	\$3,827
Boys Varsity Tennis	Matthew Palmer	\$3,598	\$500	\$4,098

H.2. Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

H.3. Resignation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Pamela Mason**, Middlesex-Valley Primary School Yearly Per Diem Substitute, effective February 25, 2020.

H.4. Approve Unpaid Leave of Absence Request-Cindy Champlin: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Cindy Champlin, Teaching Assistant from April 23-April 24.

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H.5. Approve Unpaid Leave of Absence Request-Kalie Ayers: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Kalie Ayers, Teacher Aide from approximately April 21, 2020 through June 26, 2020.

H.6. Approve Unpaid Leave of Absence Request-Alyssa Carlineo: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Alyssa Carlineo, Teacher Aide for any days taken from February 26, 2020 through June 30, 2020 will be unpaid.

H.7. Amend Long Term Elementary Substitute Teacher-Holly Giles: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Holly Giles**, as a 1.0FTE long term substitute elementary teacher from February 24, 2020 through May 11, 2020, at Step 1, of the current teacher contract.

H.8. Employment Agreement-Laurie Radder: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the employment agreement for the Confidential Employee, **Laurie Radder**, effective February 4, 2020.

H.9. Accept Vision Consultation-Dr. Katrina Arndt: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the contract for **Vision Consultation-Dr. Katrina Arndt** as submitted.

H.10. GORHAM-MIDDLESEX CENTRAL SCHOOL NOTICE OF ANNUAL MEETING

NOTICE IS HEREBY GIVEN that a Public Hearing of qualified voters of the Gorham-Middlesex Central School District will be held in the High School Board Room, 4100 Baldwin Road, Rushville, New York, on Monday, May 11, 2020 at 6:00 pm for the purpose of presenting the school budget as adopted by the Board of Education for the fiscal year July 1, 2020 through June 30, 2021 and for the transaction of such other business as is authorized by law.

NOTICE IS ALSO GIVEN that the Annual Meeting and School District Vote will be held on Tuesday, May 19, 2020, from Noon to 8:00 pm in the gym at the High School, 4100 Baldwin Road, Rushville, New York at which time the polls will be opened to vote to adopt the school budget for the fiscal year July 1, 2020 through June 30, 2021, for the purpose of approving any

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propositions, and to authorize the required portion to be raised by taxation on the taxable property of the District; for the election of three members to the Board of Education, and for the transaction of such other business as is authorized by law.

NOTICE IS ALSO GIVEN that a copy of the statement of the estimated amount of money which will be required for the ensuing 2020-2021 school year for school purposes, and the annual property exemption report, may be obtained by any taxpayer of the District during the fourteen (14) days immediately preceding the annual budget vote, except Saturday, Sunday or a Holiday, and on the date of the election, at each school building in said District, or at the District Office, between the hours of 8:00 am and 4:00 pm

NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed in the office of the Clerk of the Board between 8:00 am and 4:00 pm, no later than Monday, April 20, 2020 at 5 pm. Each petition shall be directed to the Clerk of the Board, be signed by at least twenty-five (25) qualified voters of the district, and state the name and residence of each candidate. Petition forms may be obtained from the Clerk of the Board in the District Office.

Three seats for the Board of Education, each for three-year terms, beginning July 1, 2020 and ending June 30, 2023 will be filled; these seats are currently occupied by Jeff Allen, Sue Campbell and Phyllis Frantel.

NOTICE IS ALSO GIVEN that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (585) 554-4848 extension 1805 or sbenedict@mwcsd.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 24, 2020. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

NOTICE IS ALSO GIVEN that applications for absentee ballots may be obtained at the Office of the Clerk of the Board between 8:00 am and 4:00 pm, Monday - Friday, except holidays. The District Clerk must receive completed applications at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. The District Clerk must receive absentee ballots no later than 5:00 pm on Tuesday, May 19, 2020. A list of all persons to whom absentee ballots have been issued will be available in the Office of the Clerk of the Board between the hours of 8:00 am and 4:00 pm during each of the five days prior to the election, except Sundays, and shall be posted at the polling place at the election of members of the Board of Education.

NOTICE IS ALSO GIVEN that voters at the annual meeting shall vote, by machine, upon the annual budget proposition, which shall appear on the ballot in the following form, after such budget has been finalized by the Board of Education:

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PROPOSITION NO. 1 – 2020-2021 Budget

SHALL THE FOLLOWING RESOLUTION BE ADOPTED: RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District is hereby authorized to expend the sum of \$_____ as a general fund appropriation for the 2020-2021 school year and to levy the necessary tax therefor.

NOTICE IS ALSO GIVEN, that voters at the annual meeting shall vote, by machine, on the election of Board of Education Members, and on the following propositions, and on such other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 2 – Buses

Be it RESOLVED, to authorize the purchase of motor vehicles for use in the transportation program of the District, including four 70 passenger school buses and one 30 passenger school bus, at a maximum estimated cost of \$490,475 expend therefore and aggregate sum not to exceed \$490,475, and be it further RESOLVED, that the sum of \$490,475 being the aggregate of the aforesaid maximum estimated amounts, or so much thereof as may be necessary, shall be appropriated from the existing School Bus Replacement Capital Reserve Fund, the unassigned fund balance or raised by the levy of a tax upon the taxable property in the District and collected in annual installments as provided in Section 416 of the Education Law, and in anticipation of such tax, obligations of the District shall be issued; and be it further RESOLVED that the District shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired.

PROPOSITION NO. 3- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$54,600 and to pay over such moneys to the trustees of the Gorham Free Library?

PROPOSITION NO. 4- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$9,997 and to pay over such moneys to the Town of Middlesex for disbursement to the Middlesex Reading Center?

PROPOSITION NO. 5- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$8,000 and to pay over such moneys to the Village of Rushville for disbursement to the Rushville Reading Center?

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By order of the Board of Education
of the Gorham-Middlesex Central School District
Rushville, NY
Sharene Benedict
District Clerk

H.11. Approve Grant Disbursement Agreement: Resolved, the Board of Education of the Gorham-Middlesex Central School District, a/k/a known as the Marcus Whitman Central School District (School District) hereby approves the Grant Disbursement Agreement between the School District and the Dormitory Authority of the State of New York (DASNY) for Project ID 12825 for the construction of a bathroom/storage/ concession facility; and

Be it further resolved that the President of the Board of Education is authorized and directed to execute the Grant Disbursement Agreement and other documents related to the project as necessary and appropriate.

H.12. Accept Budget Transfers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

H.13. CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

I. PUBLIC ACCESS TO THE BOARD

J. BOARD MEMBER ITEMS:

1. Nominations for BOCES Board due March 23
2. Four County Meetings:
3/30 General Membership Meeting WFL BOCES Conference Center Speaker: Dan White, District Superintendent, Monroe 1 BOCES

5/28 Annual Meeting Club 86 Speaker: NYS Regent Wade Norwood
3. Important Dates:

March 24 Audit Committee

April 14 **Tuesday** Regular Meeting

April 20 Board Petitions due by 5pm

April 22 Wednesday Special Board meeting 7:30am
(BOCES budget and BOCES Board members)

April 29 All Staff Appreciation Day

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K. EXECUTIVE SESSION, if needed

L. ADJOURN MEETING

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES

February 10, 2020
HS Library

Board Members Present: Sheila Brown, Cindy Hall, Jeff Allen, John Foust, Sue Campbell, Chad Hunt and Cory Clark

Absent: Jeff Allen, Phyllis Frantel and Keri Link

Administrators Present: Dr. Christopher Brown, Bonnie Cazer, Clayton Cole, Erica Hasselstrom, Zoe Kolczynski, Eric Pasho, Scott Robinson, Andrea Smith, Gil Jackson and Jenn Taft

Absent: Sharene Benedict, Paul Lahue, Dan Blankenberg and Lee Ann Shipman

Budget workshop was held from 6pm to 6:30pm.
Sheila Brown called the meeting to order at 6:30pm.

APPOINT CLERK PRO TEM-Zoe Kolczynski: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Zoe Kolczynski** as clerk pro tem for the February 10, 2020 regular meeting.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

No comments.

Motion by Sue Campbell, seconded by Chad Hunt to approve the agenda.

APPROVAL OF AGENDA

Yes 6 No 0 (absent: Jeff Allen, Phyllis Frantel and Keri Link) MC

ACCEPTANCE OF MINUTES

Minutes of the January 13, 2020 Regular Meeting were accepted as submitted.
Minutes of the February 4, 2020 Special Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

STUDENT CELEBRATIONS

Dr. Brown recognized student athletes.

ADMINISTRATORS' REPORTS

Dan Blankenberg-Buildings and Grounds Update (*This was tabled for March Meeting*)
Dr. Clay Cole and Mrs. Wizeman presented to the Board about the Middle school Check-in/Check-out mentoring program.

Motion by Chad Hunt, seconded by Cory Clark to approve the agenda.

CONSENT AGENDA:

In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The personnel appointments are pending clearance of NYS fingerprinting requirements.

Substitute Teacher: Be it resolved that upon the recommendation of the

Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kathleen DiSalvo and Holly Giles** as Substitute Teacher for the 2019-20 school year.

Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kathleen DiSalvo** as Substitute Teaching Assistant for the 2019-20 school year.

Substitute Cleaner: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Catherine Goodwin** as Substitute Cleaner for the 2019-20 school year.

Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Marjorie Albert and Lori Barnett** as Substitute Bus Monitor for the 2019-20 school year.

Create Position Teacher Aide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Teacher Aide.

Appoint Teacher Aide-Mystique Marcano: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does grant **Mystique Marcano** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective January 21, 2020 with a probationary period from January 21, 2020 through January 21 2021.

Resignation-Miranda Herod: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Miranda Herod**, Bus Driver, effective January 29, 2020.

Appoint Bus Driver-Tracey Briggs: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does appoint **Tracey Briggs** to a permanent Civil Service position as a Bus Driver, effective January 30, 2020, with a probationary period from January 30, 2020 through January 31 2021, at the starting hourly rate per the Bus Drivers' Association Contract.

Activity Advisors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2019-20 school year:

Activity Advisor	Name	Stipend
Clay Target Advisor	Carl Ekdhal	\$405.25
Clay Target Advisor	Lindsay MacUmber	\$405.25

Rescind Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescind the following people:

Team	Coach	Base	Longevity	Stipened
Varsity Track Coach	Terry Lucero	\$2,827	300	\$3,127
Modified Track Coach	David Helling	\$2,313	0	\$2,313

Amend Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2019-20 school year:

Team	Coach	Base	Longevity	Stipened
Varsity Track Assistant	David Helling	\$2,827	0	\$2,827
Boys/Girls Modified Track	Bonnie Stathis	\$2,313	0	\$2,313
Modified Boys Tennis	Ruth Walters	\$3,084	0	\$3,084
Boys Modified Lacrosse	Mike Kestler	\$3,084	0	\$3,084

Adjust Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adjust the following:

Team	Coach	Base	Longevity	Stipened
Modified Wrestling	Jeremiah Grisa	\$2,827	\$150	\$2,977
<i>Adjusted amount</i>	<i>1/2/20-1/15/20</i>	<i>\$1140.80</i>	<i>\$50</i>	<i>\$1190.80</i>

Appoint Healthy Rewards Ambassador-Wendy Kierst: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve Wendy Kierst, as Healthy Rewards Ambassador effective January 17, 2020 with a stipend of \$300.00.

Approve Unpaid Leave of Absence Request-Susan Doore: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Susan Doore, Teacher Aide from approximately March 9, 2020 through June 30, 2021.

Approve Unpaid Leave of Absence Request-Jamie Fritz: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Jamie Fritz, Teacher Aide from February 29 and March 2, 2020.

Approve Unpaid Leave of Absence Request-James VanOpdorp: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from James VanOpdorp, Bus Driver for half day on Feb. 11, 2020.

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Field Trip-Entrepreneurship Club: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Entrepreneurship Club going to New York City June 6-7, 2020.

Field Trip-Senior Class: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Senior Class going to Hershey Park, PA June 5-6, 2020.

Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Varsity Baseball going to Cooperstown, NY May 3-4, 2020.

Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Donor's Choose donated three Wildlife Study Trail Cameras.

Amend Long Term Substitute Art Teacher: Deborah Poplasky: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby amend appointment of **Deborah Poplasky**, as a 1.0FTE long term substitute art teacher from February 7, 2020 through March 23, 2020, at Step 5, of the current teacher contract.

Long Term Elementary Substitute Teacher-Holly Giles: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Holly Giles**, as a 1.0FTE long term substitute elementary teacher from approximately March 1, 2020 through May 11, 2020, at Step 1, of the current teacher contract.

Accept Assignment and Assumption Agreement – Western New York Medical Practice, PC: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Assignment and Assumption Agreement Western New York Medical Practice, PC and Gorham-Middlesex Central School District Board of Education effective January 17, 2020 through June 30, 2020.
Valley View Family Practice Associates is changing their name to Western NY Medical Practice, PC.

Accept Election Services Agreement Between Yates County Board of Elections and Gorham-Middlesex CSD Board of Education Gorham-Middlesex CSD Board of Education: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Election Services Agreement between Yates County Board of Elections and Gorham-Middlesex Central School District Board of Education concerning Gorham- Middlesex Central School District vote and election to be held on May 19, 2020 and any subsequent revote's related thereto.

Accept Contract/Proposal for Special Education High Cost STAC Processing: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept to contract with **Capture Aide** for Special Education High Cost STAC Processing.

2020-21 District Calendar: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adopt the 2020-2021 School District Calendar as submitted.

Budget Transfers: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

Approve CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.
Yes 6 No 0 (absent: Jeff Allen, Phyllis Frantel and Keri Link) MC

Public Access to the Board

No comments.

Board Member Items:

1. Four County School Boards
 - a. General Membership Meeting 1/30 overview
 - b. Board of Directors Meeting 2/5 overview
2. Board will tour Art and Music Wing after executive session.

EXECUTIVE SESSION: Motion by Cory Clark, seconded by Chad Hunt at 6:44pm for the Board to enter into executive session to discuss the employment history of particular people and to discuss school attorney interviews.

Yes 6 No 0 (absent: Jeff Allen, Phyllis Frantel and Keri Link) MC

Meeting reconvened at 8:36pm.

Motion by Chad Hunt, seconded by Cory Clark to approve the following resolution.

Appoint School Attorney-Ferrara Fiorenza PC: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Ferrara Fiorenza PC** effective April 1, 2020.

Yes 6 No 0 (absent: Jeff Allen, Phyllis Frantel and Keri Link) MC

Motion by Chad Hunt, seconded by Cory Clark to adjourn the meeting at 8:38pm.

Respectfully Submitted,

Zoe Kolczynski
Clerk Pro-Tem